

# MONROVIA PLANNING COMMISSION AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016



**Gary Schaeffler**  
Chair

**Keshia Carter-  
Bowen**  
Vice Chair

**Scott Austin**  
Commissioner

**Bill Beebe**  
Commissioner

**Robert McClellan**  
Commissioner

**Cheryl Rose**  
Commissioner

## Welcome to the Monrovia Planning Commission Meeting Wednesday, September 11, 2019, 7:30 PM

Thank you for participating in tonight's meeting. The Planning Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Planning Commission are held on the first Wednesday following the second Tuesday of each month at 7:30 PM in the City Council Chambers.

**AGENDA PACKETS:** A full Planning Commission agenda packet with all backup information is available at City Hall in the Community Development Department and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request to [planning@ci.monrovia.ca.us](mailto:planning@ci.monrovia.ca.us). Documents distributed to a majority of the Planning Commission after the posting of this agenda will be available for review at the Community Development Department, 415 South Ivy Avenue, Monrovia, California and on the City's website.

**RECORDING:** Community Media of the Foothills (KGEM) shows both live broadcasts and replays of Planning Commission Meetings on cable television and over the Internet at [www.kgem.tv](http://www.kgem.tv). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Planning Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Planning Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE PLANNING COMMISSION** simply approach the podium when the Chair asks for those who wish to speak, and state your name for the record. Please provide the Commission Clerk with a copy of any written materials you wish the Commission Secretary to distribute to the Planning Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Planning Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Planning Commission on a matter on the agenda, please wait until the Chair opens the public hearing or calls for public comment on that matter. For public hearings and appeals, the applicant is invited to speak first, followed by those who support the project, then those who have concerns or oppose the project. The applicant is then given the opportunity to rebut. Appellants will be afforded the same opportunities as applicants.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Planning Commission. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the Planning Commission can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Development Department at 932-5565. Please notify the Community Development Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.





# AGENDA MONROVIA PLANNING COMMISSION

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Regular Meeting of the Monrovia Planning Commission  
Monrovia City Hall  
415 South Ivy Avenue  
Wednesday, September 11, 2019, 7:30 PM

Staff reports or other written documentation relating to each proposed item of business on the Agenda presented for consideration by the Planning Commission are on file in the Community Development Department

**CONVENE** Commission Chair Schaeffler

**PLEDGE OF ALLEGIANCE** Commissioner Rose

**ROLL CALL** Commission Chair Schaeffler, Commissioners Austin, Beebe, Carter-Bowen, McClellan, Rose

**APPROVAL OF MINUTES** Unadopted Minutes of the August 14, 2019 Regular Meeting

## **PUBLIC INPUT**

At this time, citizens who wish to speak on any City business not on the Agenda that is within the purview of the Planning Commission may approach the podium on a first come, first served basis. Please state your name for the record. By State Law, the Commission may not discuss or vote on items not on the Agenda.

## **PUBLIC HEARINGS**

PH-1 [Variance Request V2019-0001 and Minor Exception ME2019-0014](#)  
176 North Sunset Place; Andrew La Rocco, Applicant

**Request:** Approval of a Variance and Minor Exception to construct a one-story 66 square foot addition that will encroach into the required south side and rear setbacks. The proposed addition will encroach 26'-10" into the required 60' rear yard setback (33'-11" setback proposed) and 2' into the required 8'-10" south side yard setback (6'-10" setback proposed). This property is located in the RL (Residential Low Density) Zone. Determine that the project is Categorically Exempt (Class 3) from the California Environmental Quality Act (CEQA).

**Recommendation:** Approve Variance Request V2019-0001 and Minor Exception ME2019-0014

PH-2 [General Plan Amendment GPA2019-0001 and Planning Commission Resolution No. PCR2019-0002 and Ordinance No. 2019-07](#)  
525 and 721 South Shamrock Avenue; City of Monrovia, Applicant

**Request:** Amend the map and text of the Land Use Element of the General Plan to establish a new Planned Development land use designation and development standards titled PD-66 (Planned Development - Area 66) to promote the preservation, economic viability, and neighborhood compatibility of two Route 66 roadside commercial properties on South Shamrock Avenue. The project also includes a Zoning Change to the official zoning map to change the RM3500 (Residential Medium 3500) zoning designation of the property located at 525 South Shamrock Avenue and the RM2500 (Residential Medium 2500) zoning designation of the property located at 721 South Shamrock to PD-66 (Planned Development-Area 66). Exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines.

**Recommendation:** Approve General Plan Amendment GPA2019-0001, Planning Commission Resolution PCR2019-0002, Ordinance No. 2019-07

PH-3 [Conditional Use Permit CUP2019-0009](#)  
525 South Shamrock Avenue; TTTK, LP (Diane Bowden), Applicant

**Request:** Approve a Conditional Use Permit for the adaptive reuse of an existing commercial building to be occupied with an Auto Museum/Special Event Venue and the addition of two loft apartments above the commercial space and a detached 4-car garage. The project is contingent on a General Plan Amendment and Zone Change to be reviewed and approved by the City Council. The subject site is currently located in the RM3500 zone. Determine that the project is Categorically Exempt (Class 31) from the California Environmental Quality Act (CEQA).

**Recommendation:** Approve Conditional Use Permit CUP2019-0009

#### **COMMUNITY DEVELOPMENT DIRECTOR REPORTS**

- Overview of the Board of Appeals
- Development Update

#### **ADJOURNMENT**

NOTE: Decisions of the Planning Commission may be appealed to the City Council if filed in writing to the City Clerk within ten (10) days. (Note: Appeal Fee Required).

**I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 5<sup>th</sup> day of September 2019.**

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**Brenda Quezada, Planning Technician**