

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Edward Belden**  
Chair

**Amy Cortina**  
Vice-Chair

**Julie Bank**  
Commissioner

**Nancy Matthews**  
Commissioner

**Genia Mills**  
Commissioner

**Bill Shieff**  
Commissioner

**Fernando Villegas**  
Commissioner

## Welcome to the Monrovia Community Services Commission and Wilderness Preserve Foundation Joint Meeting Tuesday, September 10, 2019 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar, and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Public Services Department at 626.256.8246. Please notify the Public Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**JOINT MEETING OF THE MONROVIA COMMUNITY SERVICES  
COMMISSION AND WILDERNESS PRESERVE FOUNDATION  
REGULAR MEETING AGENDA**

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**Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016  
Tuesday, September 10, 2019  
7:00 P.M.**

**CONVENE**

Chair Belden

**PLEDGE OF ALLEGIANCE**

Commissioner Matthews

**ROLL CALL**

Commissioners, Bank, Matthews, Mills, Shieff, Villegas, Vice-Chair Cortina, and Chair Belden

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

**PRESENTATION(S)** None

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

- CC-1** Unadopted Minutes of the August 13, 2019 Meeting  
**Recommendation:** Accept the Minutes of the August 13, 2019 Meeting
- CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for August 2019  
**Recommendation:** Accept the Canyon Park and Hillside Wilderness Preserve Patrol Update for August 2019  
**Staff Reference:** Katie Distelrath, Recreation Manager
- CC-3** 2019 Summer Concert and Movie Series Overview  
**Recommendation:** Receive and file the 2019 Summer Concert and Movie Series Overview  
**Staff Reference:** Rebecca Sandoval, Recreation Superintendent
- CC-4** 2019 Friday Night Teen Scene Overview  
**Recommendation:** Receive and file the 2019 Friday Night Teen Scene Overview  
**Staff Reference:** Katie Distelrath, Recreation Manager
- CC-5** 2019 Youth Employment Services (YES) Program Overview  
**Recommendation:** Receive and file the 2019 Youth Employment Services (YES) Program Overview  
**Staff Reference:** Katie Distelrath, Recreation Manager

**CC-6** 2019 Fall Program Update  
**Recommendation:** Receive and file the 2019 Fall Program Update  
**Staff Reference:** Rebecca Sandoval, Recreation Superintendent

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**YOUTH COMMISSION** No report

**ADMINISTRATIVE REPORTS**

**AR-1 Canyon Park Parking Proposed Mitigation Plan (Verbal Report – Staff Report Estimated 15 minutes)**

**Presenter:** Tina Cherry, Director

**Commission Action Required:** Staff is seeking feedback from the Commission on the proposed mitigation plan. No formal action needed. Staff will further develop the proposed plan and report back to the Commission at a later date.

**CONVENE MONROVIA  
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)  
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

**WPF CONVENE** President Belden

**WPF ROLL CALL** Boardmembers, Bank, Blackburn, Cherry, Vice President Cortina, Mills, Matthews, Shieff, Villegas, and President Belden

**WPF CONSENT CALENDAR** None

**WPF PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

**WPF ADMINISTRATIVE REPORTS**

**WPF AR-1 Discussion Related to Potential Next Steps of the Hillside Wilderness Preserve Foundation (Staff Report Estimated 10 minutes)**

**Presenter:** Tina Cherry, Director

**Recommendation:** Options have been outlined in the staff report.

**Commission Action Required:** Staff is seeking direction from the Commission as outlined in the staff report.

**WPF ADJOURNMENT**

**RECONVENE MONROVIA  
COMMUNITY SERVICES COMMISSION MEETING**

**SUB-COMMITTEE REPORTS** None

**REPORTS FROM STAFF**

1. **Tina Cherry, Community Services Director (Staff Report Estimated 10 minutes)**
  - a. Update on Options for Learning Program Expansion
  - b. Update on Monrovia Community Center Feasibility Study
  - c. City Manager, Oliver Chi Community Celebration
2. **Katie Distelrath, Recreation Manager (Staff Report Estimated 5 minutes)**
  - a. Proposed Make A Difference Day Commission Projects – Saturday, October 26 @ 8:00 a.m.
3. **Rebecca Sandoval, Recreation Superintendent (Staff Report Estimated 5 minutes)**
  - a. Halloween Costume Contest Judges – Thursday, October 31 @ 3:00 p.m.

**COMMUNITY / COMMISSION LIAISON REPORTS**

**Chair Belden**

1. Providers Group
2. Youth Commission
3. Transit to Trails
4. Alternate Role(s):
  - a. Urban Parks / Community Garden

**Commissioner Bank**

1. Canyon Park Volunteers – *Temporary Pending Full Commission Review*
2. Community Media of the Foothills KGEM – *Temporary Pending Full Commission Review*
3. Senior Clubs – *Temporary Pending Full Commission Review*

**Vice-Chair Cortina**

1. Boys & Girls Club of the Foothills
2. Santa Anita Family YMCA
3. Monrovia, Arcadia, Duarte Town Council (MAD Town Council)
4. Alternate Role(s):
  - a. Monrovia Community Coordinating Council

**Commissioner Matthews**

1. California Parks and Recreation Society (CPRS)
  - a. California Association of Park & Recreation Commissioners & Board Members (CAPRCBM)
  - b. CPRS Legislative Review Committee
2. Monrovia Community Coordinating Council
3. MUSD PTA Council
4. Alternate Role(s):
  - a. Art in Public Places
  - b. Canyon Park Volunteers
  - c. Youth Commission

**Commissioner Mills**

1. Community Emergency Response Team (CERT)
2. Mental Health Consortium
3. Monrovia Area Partnership (MAP)

**Commissioner Shieff**

1. Move Monrovia
2. Art in Public Places – *Temporary Pending Full Commission Review*
3. Monrovia Association of Fine Arts – *Temporary Pending Full Commission Review*

**Commissioner Villegas**

1. Monrovia Unified School District
2. Mental Health Consortium

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, September 10, 2019 at 7:00 p.m. at the Monrovia Community Center, Monroe Room, 119 West Palm Ave., Monrovia, CA.

**ADJOURNMENT**

**FUTURE DATES**

<b><u>Program/Activity</u></b>	<b><u>Date/Time</u></b>	<b><u>Location</u></b>
Family Hike and Campout	Saturday-Sunday September 28 - 29	Canyon Park
Beer, Wine and Music Festival	Saturday, September 14 4:00 – 8:00 p.m.	Station Square
Monrovia Community Garden Compost Workshop	Saturday, September 21 9:00 - 11:00 a.m.	Community Garden 303 W. Colorado Blvd.
Monrovia Public Library Scavenger Hunt Fundraiser	Sunday, September 29 1:00 – 3:30 p.m.	Monrovia Public Library
Old Town Fall Festival	Saturday, October 12 12:00 – 4:00 p.m.	Old Town Monrovia
A Taste of Old Town	Sunday, October 20 5:00 – 8:00 p.m.	Old Town Monrovia
Make a Difference Day	Saturday, October 26 8:00 a.m. – 12:00 p.m.	Library Park
Trick or Treat and Halloween Bash	Thursday, October 31 3:00 – 6:00 p.m.	Library Park and Old Town Monrovia
Veterans Day Celebration	Monday, November 11 11:00 a.m.	Library Park
Thankful and Grateful Holiday Gathering	Tuesday, November 26 5:00 – 8:00 p.m.	Library Park
Small Business Saturday	Saturday, November 30 11:30 a.m. – 4:30 p.m.	Old Town Monrovia
Holiday Parade	Thursday, December 5 7:00 – 9:00 p.m.	Old Town Monrovia
Noon Year's Eve Event	Tuesday, December 31 10:00 a.m. – 1:00 p.m.	Library Park
New Year's Eve Event	Tuesday, December 31 7:00 p.m. – 1:00 a.m.	Old Town Monrovia