

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
TUESDAY, AUGUST 13, 2019**

CONVENE: Chair Belden convened the Regular Meeting of the Community Services Commission on Tuesday, August 13, 2019 at 7:05 p.m. in the Mary Wilcox Youth Center, Monrovia, California. Staff in attendance; Community Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Superintendent, Rebecca Sandoval; Management Analyst, Heather Gibson; Administrative Assistant, Adriana Marin; Mayor Pro Tem Spicer.

PLEDGE OF ALLEGIANCE: Commissioner Bank led the Flag Salute

ROLL CALL: In attendance: Commissioners Bank, Matthews (A/E), Mills, Shieff, Villegas, Vice-Chair Cortina, and Chair Belden.

PUBLIC INPUT: None

PRESENTATION(S): None

CONSENT CALENDAR: It was moved by Vice-Chair Cortina, seconded by Commissioner Bank to accept CC-1 and CC-2. There were no objections and the motion was approved.

CC-1 Unadopted Minutes of the July 9, 2019 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Update for July 2019

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

YOUTH COMMISSION: No report.

ADMINISTRATIVE REPORTS:

AR-1 2018 Volunteer Center of San Gabriel Valley Annual Report

Penny Arroyo, Executive Director, introduced the board members and provided an overview of the Volunteer Center programs, events, and services including participation specific to the City of Monrovia, volunteer services hours and special projects. Information on agency revenue and expenditures was distributed.

It was moved by Vice-Chair Cortina, seconded by Commissioner Shieff to receive and file, AR-1 2018 Volunteer Center of the San Gabriel Valley Annual Report. There were no objections and the motion was unanimously approved.

CC-1

**CONVENE MONROVIA
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

WPF CONVENE

President Belden

WPF ROLL CALL

Boardmembers, Bank, Blackburn (Absent), Cherry, Vice President Cortina, Mills, Matthews (A/E), Shieff, Villegas, and President Belden

WPF CONSENT CALENDAR

None

WPF PUBLIC INPUT

None

WPF ADMINISTRATIVE REPORTS

WPF AR-1 Discussion Related to the Future of the Wilderness Preserve Foundation (Verbal Report)

After discussion, Tina Cherry, Community Services Director, stated that staff will put together a presentation to provide background, items discussed, and new thoughts related to the future of the Wilderness Preserve Foundation.

Some of the specific questions from the Board Members included:

1. If the Foundation were dissolved, what grant opportunities would we lose out on?
2. Is there a gap in our needs that the Foundation fills?
3. What is the budget for Hillside Wilderness Preserve?
4. Why is the space not programmed more?
5. Who will raise the money for the Foundation?
6. What needs are not currently being met?
7. What are the futures needs of the Hillside Wilderness Preserve?
8. Would the Foundation serve a purpose during a difficult fiscal crisis / economic downturn?
9. How are other Foundations in neighboring communities managed?
10. Does the Foundation serve as a political buffer?
11. Do those who live near the access points know about the Foundation? Would they want to be involved?

WPF ADJOURNMENT

The meeting was adjourned at 7:44 p.m.

**RECONVENE MONROVIA
COMMUNITY SERVICES COMMISSION MEETING**

SUB-COMMITTEE REPORTS: None

Item 1-C was moved as a last item for discussion.

REPORTS FROM STAFF:

Tina Cherry, Community Services Director

CC-1

- a. Discussed staff recommendation to host the Holiday Tree Lighting and Parade as two separate events on November 26, 5-8 p.m. and December 5 and asked the Commission for feedback.
- b. Provided an update on the Options for Learning proposed expansion at Recreation Park and an overview of the conditions to Options for Learning. The Commission asked about Options financial ability to sustain the expanded program and requested staff report back.
- c. Provided an overview of the projects and initiatives the Community Services Commission has been involved in and completed. Ms. Cherry also discussed upcoming projects and programs including community initiatives, proposed tax measure, regional storm water projects, upgrades to the Community Center and Lucinda Garcia Park, development of a new park, and the Canyon Park Parking Response Plan.
- d. Discussed Commission Liaison Assignments and two options (1) to appoint Commissioners Bank and Shieff to the two vacancies and (2) conduct a full discussion on liaison assignments and temporarily appoint Commissioners Bank and Shieff to the two vacancies. Discussion followed. It was agreed that Commissioners Bank and Shieff be temporarily appointed to the two vacancies.
- e. Provided a presentation on the Updated Recreation Fees: Discussed the new FY19/20 Schedule of Fees, former and current categories, resident and non-resident fees, security deposit fees, and filming permit fees. Also mentioned new programs including Corporate Camp Out and Daddy Daughter Dinner Dance.
- f. Provided an update on the Monrovia Community Center Feasibility Study – The City Council has approved a contract with Undisclosable Inc. Architectural Firm to further study options related to the Monrovia Community Center upgrades. The Commission will be involved in the discussion moving forward.

COMMISSION LIAISON REPORTS:

Chair Belden

1. Subcommittees for the Commission – Discussed prior to liaison reports.
2. Providers Group – Recognition Night is scheduled for Thursday, September 19, 2019
3. Transit to Trails – Metro Transit to Parks Plan is connecting transit to nature.

Commissioner Bank

1. Canyon Park Volunteers – Received good feedback on park fully staffed and naturalists interested in having volunteers at the park.

Vice-Chair Cortina

1. Boys & Girls Club of the Foothills – The summer program concluded on Friday, August 9, 2019. The program had 500 participants registered and 4 YES Interns. An overview of the program activities was provided.
2. Monrovia, Arcadia, Duarte Town Council - Sponsored two concerts at Station Square on July 13 and July 20. The meeting on August 21, 2019 will have a guest speaker

Commissioner Matthews

1. California Association of Park & Recreation Commissioners & Board Members (CAPRCBM) -

Chair Belden provided report; asked Commissioners receiving emails from CAPRCBM to please accept.

2. California Parks and Recreation Society (CPRS) – The Annual Conference is scheduled for March 2020.

Commissioner Schieff

1. Art in Public Places – Attended the meeting; items discussed included the Gutierrez Monument and Logo contest.

Commissioner Villegas

1. Monrovia Unified School District – The next meeting is scheduled for Wednesday, August 14, 2019.
2. Mental Health Consortium – Attended meeting on July 19, 2019; items discussed included current issues including border deportation.

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, September 10, 2019 at 7:00 p.m. at the Monrovia Community Center, Monroe Room, 119 West Palm Ave., Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:38 p.m.