

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting

Tuesday, October 1, 2019, 7:30 P.M.



### 74<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Brad Dover  
Interim City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmedia.org](http://www.foothillsmedia.org). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.





CC-4 [Determination of Public Convenience and Necessity to Allow the Sale of Wine for Off-Site Consumption at 320 West Chestnut Avenue for Wine of the Month Club](#)

Staff Reference: Sheri Bermejo, Planning Division Manager

Recommendation: Approve a finding of Public Convenience and Necessity for 320 West Chestnut Avenue, Wine of the Month Club

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

#### PUBLIC HEARINGS/MEETINGS

PH-1 [Amendment to the Land Use Element of the General Plan \(GPA2019-0002\) to Create a Planned Development Area for the Properties Located at 525 and 721 South Shamrock Avenue, Resolution 2019-47; and Zone Change ZA2019-0001, Introduction and First Reading of Ordinance No. 2019-07](#)

Staff Reference: Sheri Bermejo, Planning Division Manager

Recommendation: Adopt Resolution No. 2019-47, and introduce, read by title only, and waive further reading of Ordinance No. 2019-07

PH-2 [Historic Landmark HL-152 for the Property Located at 324 West Palm Avenue by Property Owner Margaret L. Mollenkopf; Resolution No. 2019-54](#)

Staff Reference: Teresa Santilena, Associate Planner

Recommendation: Adopt Resolution No. 2019-54

PH-3 [Historic Landmark HL-151 and Mills Act Contract MA-143 for property located at 168 North Encinitas Avenue by Property Owners Rick and Kristin Wullschleger; Resolution No. 2019-53](#)

Staff Reference: John Mayer, Senior Planner

Recommendation: Adopt Resolution No. 2019-53

#### REPORTS OF CITY MANAGER AND STAFF

RCM-1 Update on Los Angeles County Registrar-Recording/County Clerk Vote System Changes and Pilot Program for November 5, 2019, Special Election

Staff Reference: Alice Atkins, City Clerk

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) [Appointment to Fill Unscheduled Vacancy on the Monrovia Planning Commission](#)

RCC-2 Mayor Pro Tem Larry J. Spicer

(b) National Planning Month – October 2019

RCC-3 Councilmember Alexander C. Blackburn

(a) [League of California Cities Annual Conference - Resolutions](#)

RCC-4 Councilmember Gloria Crudgington - Excused

RCC-5 Councilmember Becky A. Shevlin

## ADMINISTRATIVE REPORTS

- AR-1 [Calling for the March 3, 2020, General Municipal Election; Requesting Consolidation with the Statewide Primary Election to be Conducted by the Los Angeles County Registrar of Voters, and Providing Regulations for Candidates, Adoption of Resolution Nos. 2019-55 through 2019-57](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt Resolution Nos. 2019-55 through 2019-57.

- AR-2 [Amendment to Title 2 of the Monrovia Municipal Code adding Chapter 2.22 Related to Electronic and Paperless Filing of Campaign Finance Disclosure Statements by Elected Officials, Candidates, or Committees; Introduction and First Reading of Ordinance No. 2019-08](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2019-08

- AR-3 [Approval of City Manager's Employment Agreement](#)

Staff Reference: Craig Steele, City Attorney

Recommendation: Approve the Employment Agreement between the City of Monrovia and Dylan Feik in the form attached to this staff report

## PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

## ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

## SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, October 15, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

## ADJOURNMENT

## IN MEMORY OF

Jennifer Ranger, Longtime Resident and Old Town Business Owner

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 27th day of September, 2019.

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Alice D. Atkins, MMC, City Clerk