

MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center
119 West Palm Avenue, Monrovia, California 91016



Edward Belden
Chair

Amy Cortina
Vice-Chair

Julie Bank
Commissioner

Nancy Matthews
Commissioner

Genia Mills
Commissioner

Fernando Villegas
Commissioner

Welcome to the Monrovia Community Services Commission Tuesday, October 8, 2019 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

AGENDA PACKETS: A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at www.cityofmonrovia.org.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE COMMUNITY SERVICES COMMISSION please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

AGENDA ITEMS: The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar, and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Public Services Department at 626.256.8246. Please notify the Public Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**MONROVIA COMMUNITY SERVICES COMMISSION
REGULAR MEETING AGENDA**

**Monroe Room, Community Center
119 West Palm Avenue, Monrovia, California 91016
Tuesday, October 8, 2019
7:00 P.M.**

CONVENE

Chair Belden

PLEDGE OF ALLEGIANCE

Commissioner Mills

ROLL CALL

Commissioners, Bank, Matthews, Mills, Villegas, Vice-Chair Cortina, and Chair Belden

PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

YOUTH COMMISSION Christian Conde, 11th Grade Student from Monrovia High School

PRESENTATION(S)

PR-1 Measure K, Keep Monrovia Revenue Local Sales and Use Tax Measure
(*Staff Report Estimated 15 minutes*)

Presenters: Buffy Bullis, Administrative Services Director
Lauren Vasquez, Interim Assistant City Manager

CONSENT CALENDAR

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

- CC-1** Unadopted Minutes of the September 10, 2019 Meeting
Recommendation: Accept the Minutes of the September 10, 2019 Meeting
- CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for September 2019
Recommendation: Accept the Canyon Park and Hillside Wilderness Preserve Patrol Update for September 2019
Staff Reference: Katie Distelrath, Recreation Manager
- CC-3** 2019 Junior Researcher Academy Evaluation
Recommendation: Receive and file the 2019 Junior Researcher Academy Evaluation
Staff Reference: Katie Distelrath, Recreation Manager

- CC-4** 2018-2019 Contract Class Program Evaluation
Recommendation: Receive and file the 2018-2019 Contract Class Program Evaluation
Staff Reference: Rebecca Sandoval, Recreation Superintendent
- CC-5** 2019 Family Hike and Campout Evaluation
Recommendation: Receive and file the 2019 Family Hike and Campout Evaluation
Staff Reference: Katie Distelrath, Recreation Manager
- CC-6** 2018-2019 Canyon Park Outdoor Education Program Evaluation
Recommendation: Receive and file the 2018-2019 Canyon Park Outdoor Education Program Evaluation
Staff Reference: Katie Distelrath, Recreation Manager

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

ADMINISTRATIVE REPORTS - None

SUB-COMMITTEE REPORTS - None

REPORTS FROM STAFF

- 1. Tina Cherry, Community Services Director (Staff Report Estimated 5 minutes)**
 - a. Update on Appointment of Dylan Feik as Monrovia's new City Manager
 - b. Notification of Mandatory Ethics Training- Wednesday, October 30, 2019 at 6:30 p.m.
 - c. Update on Community Services Commission Recruitment
- 2. Katie Distelrath, Recreation Manager (Staff Report Estimated 5 minutes)**
 - a. Update on Make A Difference Day Commission Projects – Saturday, October 26 at 8:00 a.m.
- 3. Rebecca Sandoval, Recreation Superintendent (Staff Report Estimated 5 minutes)**
 - a. Reminder for Halloween Costume Contest Judges – Thursday, October 31 at 3:00 p.m.
 - b. Invitation to annual Veteran's Day Ceremony at Library Park – Monday, November 11, 2019 at 11:00 a.m.

COMMUNITY / COMMISSION LIAISON REPORTS

Chair Belden

1. Providers Group
2. Youth Commission
3. Transit to Trails
4. Alternate Role(s):
 - a. Urban Parks / Community Garden

Commissioner Bank

1. Canyon Park Volunteers – *Temporary Pending Full Commission Review*
2. Community Media of the Foothills KGEM – *Temporary Pending Full Commission Review*
3. Senior Clubs – *Temporary Pending Full Commission Review*
 - a. *Commissioner Bank is unable to attend these meetings. If a Commissioner is interested in serving in this role on a temporary basis, please notify staff.*

Vice-Chair Cortina

1. Boys & Girls Club of the Foothills
2. Santa Anita Family YMCA

3. Monrovia, Arcadia, Duarte Town Council (MAD Town Council)
4. Alternate Role(s):
 - a. Monrovia Community Coordinating Council

Commissioner Matthews

1. California Parks and Recreation Society (CPRS)
 - a. California Association of Park & Recreation Commissioners & Board Members (CAPRCBM)
 - b. CPRS Legislative Review Committee
2. Monrovia Community Coordinating Council
3. MUSD PTA Council
 - a. *Commissioner Matthews is unable to attend these meetings. If a Commissioner is interested in serving in this role on a temporary basis, please notify staff.*
4. Alternate Role(s):
 - a. Art in Public Places
 - b. Canyon Park Volunteers
 - c. Youth Commission

Commissioner Mills

1. Community Emergency Response Team (CERT)
2. Mental Health Consortium
3. Monrovia Area Partnership (MAP)

Commissioner Villegas

1. Monrovia Unified School District
 - a. *Commissioner Villegas is unable to attend these meetings. If a Commissioner is interested in serving in this role on a temporary basis, please notify staff.*
2. Mental Health Consortium

NEXT SCHEDULED MEETING - The next regularly scheduled meeting is Tuesday, November 12, 2019 at 7:00 p.m. at the Monrovia Community Center, Monroe Room, 119 West Palm Ave., Monrovia, CA.

ADJOURNMENT

FUTURE DATES

<u>Program/Activity</u>	<u>Date/Time</u>	<u>Location</u>
Old Town Fall Festival	Saturday, October 12 12:00 – 4:00 p.m.	Old Town Monrovia
A Taste of Old Town	Sunday, October 20 5:00 – 8:00 p.m.	Old Town Monrovia
Make a Difference Day	Saturday, October 26 8:00 a.m. – 12:00 p.m.	Library Park
Trick or Treat and Halloween Bash	Thursday, October 31 3:00 – 6:00 p.m.	Library Park and Old Town Monrovia
Youth Sports Closing Ceremony	Saturday, November 2 8:00 – 10:00 a.m.	Julian Fisher Park
Veterans Day Celebration	Monday, November 11 11:00 a.m.	Library Park
Thankful and Grateful Holiday Gathering	Tuesday, November 26 5:00 – 8:00 p.m.	Library Park
Small Business Saturday	Saturday, November 30 11:30 a.m. – 4:30 p.m.	Old Town Monrovia
Holiday Parade	Thursday, December 5 7:00 – 9:00 p.m.	Old Town Monrovia
Noon Year's Eve Event	Tuesday, December 31 10:00 a.m. – 1:00 p.m.	Library Park
New Year's Eve Event	Tuesday, December 31 7:00 p.m. – 1:00 a.m.	Old Town Monrovia