

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JUNE 18, 2019, 7:30 P.M.**

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, June 18, 2019, at 7:31 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Ginny Nilsen led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Larry Spicer led the pledge.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of 2019 Monrovia Public Library Bookmark Contest Winners: The Mayor and City Council, with the assistance of Library Manager Carey Vance and Friends of the Monrovia Public Library President Karen Hollinhurst, recognized the winners.

PR-2 Pasadena Humane Society Pet of the Month: Pasadena Humane Society Outreach Coordinator Michelle Holbrook introduced Pizza and Ravioli, this month's pets available for adoption through the Pasadena Humane Society.

ORDER OF BUSINESS: None.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison will resume in September.

CONSENT CALENDAR: It was moved by Councilmember Blackburn, seconded by Councilmember Crudgington, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the June 3, 2019, Special Joint Meeting of the Monrovia City Council and the Monrovia Planning Commission, and the June 4, 2019, Special and Regular Meetings of the Monrovia City Council: The City Council adopted minutes of the June 3, 2019, Special Joint Meeting of the Monrovia City Council and the Monrovia Planning Commission, and the June 4, 2019, Special and Regular Meetings of the Monrovia City Council.

CC-2 Payroll No. 12 in the Net Amount of \$661,084.12, and Warrant Registers dated June 6 and June 13, 2019 in the Total Amounts of \$745, 830.80 and \$516,991.38, Respectively: The City Council approved Payroll No. 12 in the net amounts of \$661,084.12 and Warrant Registers dated June 6 and June 12, 2019, in the total amounts of \$745, 830.80, and \$516,991.38, respectively.

CC-3 Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2020: The City Council award a contract to Beacon Media, Inc., for the period ending June 30, 2020, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Joint Powers Agreement to Provide for Inter-Agency Cooperation in Major Natural or Man-Made Disasters: The City Council approved the Joint Powers Agreement to Provide for Inter-Agency Cooperation in Major Natural or Man-Made Disasters between the City of Monrovia and Los Angeles County Disaster Management Area Board, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2019-36: The City Council adopted Resolution No. 2019-36.

CC-6 Amendment No. 1 to the Agreement with Empire Transportation Services, Inc., for Provision of

ADA Transportation Services for the Period Ending June 30, 2020: The City Council approved Amendment No. 1 to the agreement with Empire Transportation Services, Inc., for provision of ADA transportation services for the period ending June 30, 2020, and authorized the City Manager to execute the necessary agreements in a form approved by the City Attorney.

CC-7 Buyout of Leased Fleet Vehicles from Enterprise Fleet Management: The City Council approved the purchase of twenty-five (25) leased vehicles from Enterprise Fleet Management Trust for an amount not to exceed \$165,000, and authorized the City Manager to execute the necessary agreements in a form approved by the City Attorney.

CC-8 Amendment No. 1 to the Consultant Services Agreement with Melad and Associates, Inc. for Plan Check and Building Inspection Consultant Services for the Period Ending June 30, 2020: The City Council approved Amendment No. 1 to the Consultant Services Agreement with Melad and Associates Engineering, Inc. for plan check and building inspection services for the period ending June 30, 2020, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Reaffirming the Annual Levy Amount and Tax Rate for the Direct Assessment Parcel Taxes and the Tax Override Ad Valorem Tax for the 2019-2020 Fiscal Year; Resolution No. 2019-32: The City Council adopted Resolution No. 2019-32.

CC-10 Information Systems Agreements with Tyler Technologies, Konica Minolta, Motorola Solutions, Inc., Emerson Process Management, Nobel Systems, and Acorn Technology Services for Fiscal Year 2019-2020: The City Council approved the annual agreements with Tyler Technologies, Konica Minolta, Motorola Solutions, Inc., Emerson Process Management, and Nobel Systems for Fiscal Year 2019-2020, extend and amend the agreement with Acorn Technology Services through the period ending June 30, 2022, and authorized the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney.

CC-11 Agreements with Monrovia Chamber of Commerce, Oak Crest Institute of Science, Gibson Transportation Consulting, Inc., and Stetson Engineers, Inc.: The City Council approved agreements with Monrovia Chamber of Commerce, Gibson Transportation Consulting, Inc., Stetson Engineers, Inc., and Oak Crest Institute of Science, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-12 2019-2020 Gann Appropriations Limit, Resolution No. 2019-35: The City Council adopted Resolution No. 2019-35.

CC-13 Sale of Six (6) Monrovia Transit Vehicles to Empire Transportation Services, Inc.: The City Council approved the sale of six (6) Monrovia Transit vehicles to Empire Transportation Services, Inc., in the amount of \$120,000, and authorized the City Manager to execute the necessary agreements in a form approved by the City Attorney.

CC-14 Consultant Services Agreement with Pacific Productions for Professional Audio Services for Community Events for the Period Ending June 30, 2020: The City Council approved the Consultant Services Agreement with Pacific Production for professional audio services for an amount not to exceed \$55,000 for the period ending June 30, 2020, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT:

1. Sari Canales, Monrovia Chamber of Commerce
2. Phil Cannon, Monrovia

PUBLIC HEARINGS / MEETINGS:

PH-1 Confirm the Levy and Collection of Assessments for the Fiscal Year 2019-2020 Citywide Lighting and Landscaping Maintenance District; Resolution No. 2019-30

Deputy Administrative Services Director Alex Kung reviewed the agenda report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing, as no one present wished to speak on the item.. No protests or objections were received by the City Clerk.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Blackburn, to adopt Resolution No. 2019-30. The motion carried unanimously by a roll call vote.

PH-2 Confirm the Levy and Collection of Assessments for the Fiscal Year 2019-2020 Park Maintenance District, Resolution No. 2019-31

Deputy Administrative Services Director Kung reviewed the agenda report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing, as no one present wished to speak on the item. No protests or objections were received by the City Clerk.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to adopt Resolution No. 2019-31. The motion carried unanimously by a roll call vote.

PH-3 Tentative Tract Map No. TTM2019-82153 and Conditional Use Permit CUP2019-0005 for a 12-Unit, Two-and-Three-Story Townhouse Development at Property Located at 715–721 West Duarte Road; Ante Property Investment (USA) Inc. (Helen Lin), Applicant; Resolution No. 2019-29

Teresa Santilena, Associate Planner, reviewed the agenda report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing, as no one present wished to speak on the item.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudgington, to adopt Resolution No. 2019-29. The motion carried unanimously by a roll call vote.

City Attorney Steele stated for the record that the actions taken were final and there was no provision for reconsideration of the City Council decision; the time within which any judicial review of those decisions would be required is governed by Code of Civil Procedure Section 1094.6.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) Reminded the community that the San Gabriel Valley is still in a drought and urged everyone to conserve water
- (b) Appointments to Boards and Commissions for Terms Beginning July 1, 2019: **Mayor Adams reappointed Robert McClellan and Cheryl Rose to the Planning Commission for a term of three years ending June 30, 2022; reappointed Sergio Jimenez and Penny Zuk to the Historic Preservation Commission for a term of three years ending June 30, 2022; Reappointed Amy Cortina and appointed Julie Bank and Bill Shieff to the Community Services Commission for a term of three years ending June 30, 2022; reappointed Mark Harvis and Kim Walters and appointed Betty Thomas to the Library Board for a term of three years ending June 30, 2022; and reappointed Diane Balsamo and Kristen Miller to the Monrovia Old Town Advisory Board for a term of two years ending June 30, 2021**

RCC-2 Mayor Pro Tem Larry J. Spicer

- (a) New Veterans' Outpatient Clinic
- (b) Upcoming community events

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudgington

- (a) Upcoming community events

RCC-5 Councilmember Becky A. Shevlin

- (a) Summer Monrovia Today Edition and latest City Manager’s Weekly Report
- (b) Upcoming community events

ADMINISTRATIVE REPORTS:

AR-1 Change Order to the Contract with Sully-Miller Contracting Company (Project No. MR-012) for the Execution of Remaining Monrovia Renewal South Section and Water System Improvements, and Amendment to the Consultant Services Agreement with Merrell-Johnson Companies for Capital Project Support Services

Public Works Division Manager Sean Sullivan reviewed the agenda report and answered questions of the City Council.

Following brief discussion, it was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve a change order to the contract with Sully-Miller Contracting Company (Project No. MR-012) for an amount not to exceed \$3,775,000, amend the consultant services agreement with Merrell-Johnson Companies for an amount not to exceed \$375,000, appropriate the identified funding to complete Monrovia Renewal South Section and water system related improvements, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously by a roll call vote.

AR-2 Fiscal Years 2019-21 Budget, Resolution No. 2019-33; Fiscal Year 2019-20 Schedule of Fees and Charges, Resolution No. 2019-34; Fiscal Year 2019-2020 Classification & Compensation System, Authorized Position Listing, Classification Specifications, and Corresponding Side Letters of Agreement; and Amendment to Monrovia Municipal Code Section 3.46 Relating to Fees and Service Charges and Recovery of Costs, Introduction and First Reading of Ordinance No. 2019-03

Administrative Services Director Buffy Bullis, reviewed the agenda report and answered questions of the City Council.

Following discussion, it was moved by Councilmember Crudginton, seconded by Mayor Pro Tem Spicer, to adopt Resolution Nos. 2019-33 and 2019-34; approve the attached Fiscal Year 2019-2020 Authorized Position Listing and the Fiscal Year 2019-2021 Classification & Compensation System and associated job specifications and side letters of agreement; and introduce, waive further reading, and read by title only Ordinance 2019-03. The motion carried unanimously by a roll call vote.

City Attorney Steele read by title only:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA AMENDING CHAPTER 3.46 OF THE MONROVIA MUNICIPAL CODE RELATING TO FEES AND SERVICE CHARGES AND RECOVERY OF COSTS

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, July 2, 2019, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:15 p.m., Mayor Adams adjourned the meeting.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk