

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, AUGUST 6, 2019, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, August 6, 2019, at 5:35 p.m. in City Council Chambers, at which all members were present, to discuss the following item: CS-1 Public Employee Appointment Pursuant to Government Code GC 54957: City Manager. Mayor Adams adjourned the Closed Session meeting at 6:30 p.m.

SPECIAL MEETING: Mayor Adams convened the Special Meeting / YES! Interns Graduation at 6:38 p.m. on Tuesday, August 6, 2019, in City Council Chambers, at which all Councilmembers were present. Mayor Adams adjourned the meeting at 6:58 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, August 6, 2019, at 7:31 p.m. in City Council Chambers, in honor of Benjamin Michael Tuszynski, born July 17, 2019, to Josh and Lachelle Tuszynski. All members were present, with the exception of Mayor Pro Tem Spicer. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Branden Spencer led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudginton led the pledge.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudginton, Becky A. Shevlin, and Mayor Tom Adams. Mayor Pro Tem Larry Spicer was excused.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the one item on the posted agenda. It was determined unanimously to direct City Manager Chi and City Attorney Steel to start a recruitment process with the intent of identifying a candidate for the permanent appointment to the position of City Manager as expeditiously as possible.

Mayor Adams announced that the previous evening the City Council of the City of Huntington Beach had voted unanimously to appoint Oliver Chi as their next City Manager, and offered his congratulations to Mr. Chi, noting he would be sorely missed.

PRESENTATIONS/PROCLAMATIONS: None.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison will resume in September.

CONSENT CALENDAR: City Council received request from the public to pull item CC-6 from the Consent Calendar. **It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve the consent calendar, with the exception of item CC-6.** The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the July 16, 2019, Special and Regular Meetings and the July 19, 2019, Special Joint Meeting of the Monrovia City Council and Los Angeles County Fifth District Supervisor Kathryn Barger: The City Council adopted the Minutes of the July 16, 2019, Special and Regular Meetings and the July 19, 2019, Special Meeting of the Monrovia City Council.

CC-2 Payroll No. 15 in the Net Amount of \$681,207.52 and Warrant Registers dated July 18, July 25, and August 1, 2019, in the Total Amounts of \$437,940.44, \$1,128,823.14 and \$1,105,707.67, Respectively: The City Council approved Payroll No. 15 in the net amount of \$681,207.52 and Warrant Registers dated July 18, July 25, and August 1, 2019, in the total amounts of \$437,940.44, \$1,128,823.14 and \$1,105,707.67, respectively.

CC-3 Agreement with Undisclosable, Inc., in an Amount Not to Exceed \$60,000.00 to Conduct a Feasibility Study Related to Upgrading the Monrovia Community Center: The City Council approved an agreement with Undisclosable, Inc., in an amount not to exceed \$60,000.00 to for a feasibility study associated with upgrading the Monrovia Community Center, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Consultant Services Agreement with Trovao and Associates, Inc. DBA, The Christmas Light Guy

for Installation and Removal of Holiday Decorations in Old Town Monrovia in an Amount Not to Exceed \$36,093.00 for the Period Ending January 31, 2022: The City Council approved an agreement with Trovao and Associates, Inc. DBA, The Christmas Light Guy for installation and removal of holiday decorations in Old Town Monrovia in an amount not to exceed \$36,093 for the period ending January 31, 2022, and authorized the City Manager to execute the documents in a form approved by the City Attorney.

CC-5 Social Program Agreement (Contract # CP-05-312) between the County of Los Angeles and the City of Monrovia Related to Funding in the Amount of \$5,000.00 for the Youth Employment Services (YES) Internship Program: The City Council approved the Social Program Agreement (Contract # CP-05-312) with the County of Los Angeles and authorized the City Manager or his designee to execute the necessary documents.

CC-6 Agreement with Rice/Englander & Associates, LLC in the Amount of \$12,500.00 for Legislative Advocacy Efforts: This item was pulled to allow for public input and heard following the Consent Calendar.

CC-7 Summary Vacation of a Portion of a Public Service on Easement on the Property Located at 719 Ridgside Drive; Resolution No. 2019-40: The City Council adopted Resolution No. 2019-40.

CC-8 Acceptance of Work, Notice of Completion, and Release of Retention Funds to Sequel Contractors, Inc., Related to the Monrovia Renewal South Section Infrastructure Improvements Project, Project No. MR-011: The City Council accepted the work of Sequel Contractors, Inc., for the Monrovia Renewal South Section Infrastructure Improvements Project, Project No. MR-011, authorized the City Clerk to file the Notice of Completion, and directed staff to release all retained funds in accordance with the contract provisions.

The following item was heard out of order:

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

CC-6 Agreement with Rice/Englander & Associates, LLC in the Amount of \$12,500.00 for Legislative Advocacy Efforts

Deputy City Manager Lauren Vasquez reviewed the Agenda Report.

Public Input:

1. Phil Cannon, Monrovia, spoke against the item

It was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to approve the agreement with Rice/Englander & Associates, LLC, in the amount of \$12,500.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

The following item was heard out of order:

RCC-4 Councilmember Gloria Crudgington

(a) Monrovia Historical Museum Presentation; Sarah Farmer Earll provided an overview of this Museum's Emergency Preparedness Plan

PUBLIC INPUT:

1. Gayle Montgomery, Monrovia
2. Phil Cannon, Monrovia
3. Sari Canales, Executive Director, Monrovia Chamber of Commerce
4. Brian Tindall, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**RCC-1 Mayor Tom Adams**

(a) **Voting Delegates for League of California Cities Annual Conference General Assembly, October 16-18, 2019;** Without objection, Councilmember Blackburn as designated as the voting delegate, and Councilmember Shevlin was designated as the alternate.

RCC-2 Mayor Pro Tem Larry J. Spicer was excused

RCC-3 Councilmember Alexander C. Blackburn

(a) Thanked City Manager Chi for his commitment to the organization and the community

RCC-4 Councilmember Gloria Crudginton

- (a) Monrovia Historical Museum Presentation; this item was heard out of order, above
- (b) Watershed Area Steering Committee Alternate Designation

RCC-5 Councilmember Becky A. Shevlin

(a) Gold Line Construction Authority Request for Funding Reallocation

Public Input:

- 1. Gayle Montgomery

It was moved by Councilmember Blackburn, Seconded by Mayor Adams, to oppos unless Metro ensures return of funds through enforceable written commitment to San Gabriel Valley Council of Governments.

Following discussion, the motion carried unanimously by roll call vote.

- (c) Proposed Regional Housing Needs Assessment (RHNA) Allocation Methodology
- (d) Upcoming community events

ADMINISTRATIVE REPORTS:**AR-1 Application for SB 2 Planning Grant Program to implement the Planning Housing Opportunities for Monrovia Project; Resolution No. 2019-39**

Community Development Director Craig Jimenez reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to adopt Resolution No. 2019-39.** The motion carried unanimously on roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: This item was heard out of order following Consent Calendar.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 3, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. The Regular Meeting of August 20, 2019, had been cancelled.

ADJOURNMENT: At 9:28 p.m., Mayor Adams adjourned the meeting.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk