

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, SEPTEMBER 17, 2019, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, September 17, 2019, at 4:00 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all members were present, to discuss the following item: CS-1 Public Employee Appointment Pursuant to Government Code GC 54957: City Manager. Mayor Adams adjourned the Closed Session meeting at 6:40 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, September 17, 2019, at 7:32 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Christopher Bourne led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Larry Spicer led the pledge.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry Spicer, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the one item on the posted agenda and took no reportable action.

In recognition of City Manager Oliver Chi's last meeting with the City of Monrovia before he assumed his role as City Manager of the City of Huntington Beach, the City Council presented him with a framed wall hanging signed by staff and members of the community.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming September 21, 2019, as National Museum Day: The Mayor and City Council presented a proclamation to members of the Monrovia Historical Museum board.

PR-2 Proclaiming September 24, 2019, as National Voter Registration Day: The Mayor and City Council presented a proclamation to the Office of the City Clerk.

PR-3 Proclaiming the month of September 2019, as National Suicide Prevention Month: The Mayor and City Council presented a proclamation to Ulises Gutierrez and members of Healing Connections.

PR-4 Pasadena Humane Society Pet of the Month: Michelle Holbrook, Pasadena Human Society Outreach Coordinator, introduced Eula, available for adoption through the Pasadena Humane Society

PR-5 Introduction of Newly Hired Employees: Deputy City Manager Lauren Vasquez assisted Sheila Spicer-Batice, Neighborhood & Business Services Manager, and Police Chief Alan Sanvictores, as they introduced newly hired Administrative Assistant Lauren Davidsmeier and Police Officer Jimmy Wong to the City Council and the community.

PR-6 Introduction of Monrovia Fire & Rescue Mascot Samson the Fire Education Bear: Division Chief Brian Patrick introduced the new Monrovia Fire & Rescue Department mascot

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Antonio Delgado provided an update on activities at the high school.

ORDER OF BUSINESS: At the request of staff, Consent Calendar item CC-18 was removed from the agenda.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to approve the consent calendar, with the exception of item CC-18. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the September 3, 2019, Special and Regular Meetings and the September 6, 9, and 13, 2019, Special Meetings of the Monrovia City Council: The City Council adopted the Minutes of

the September 3, 2019, Special and Regular Meetings and the September 6, 9, and 13, 2019, Special Meetings.

CC-2 Payroll No.18 in the Net Amount of \$644,580.86, and Warrant Registers dated September 5 and September 12, 2019 in the Total Amounts of \$568,007.52 and \$531,686.41 Respectively: The City Council approved Payroll No. 18 in the net amounts of \$644,580.86, and Warrant Registers dated September 5 and September 12, in the total amounts of \$568,007.52, and \$531,686.41 respectively.

CC-3 Amendment to Title 2 (Administration and Personnel) and Title 15 (Buildings and Construction) of the Monrovia Municipal Code Establishing a Board of Appeals and Procedures for Processing Appeals of Title 15; Adoption of Ordinance No. 2019-06: The City Council adopted Ordinance No. 2019-06.

CC-4 Amendment No. 1 to Service Agreement with Bigbelly, Inc., for the Leasing and Maintenance of Solar Compactor Units: The City Council approved Amendment No. 1 to the services agreement with Bigbelly, Inc., for leasing and maintenance of solar compactor units for the period ending August 30, 2024 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Solicitation of Bids for the Rehabilitation of Well No. 5 Project: The City Council authorized staff to solicit bids for the Rehabilitation of Well No. 5 Project.

CC-6 Request for Signature on AB 1093 (Rubio) – Financial Capabilities Assessment: The City Council submitted a request for signature on AB 1093 (Rubio) to Governor Newsom.

CC-7 Amendment No. 1 to the Agreement with Mariposa Landscapes, Inc., dated October 3, 2017, Related to Landscape Maintenance Services for the Period Ending October 31, 2022: The City approved Amendment No. 1 to the agreement with Mariposa Landscapes, Inc., dated October 3, 2017, related to landscape maintenance services for the period ending October 31, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Appropriation of Road Maintenance and Rehabilitation Account (RMRA) Funds for the Mountain Avenue Road Resurfacing Project: The City Council authorized the use of Road Maintenance and Rehabilitation Account (RMRA) funds for the Mountain Avenue Road Resurfacing Project.

CC-9 Fee-in-Lieu of Water System Improvements Program for Proposed Developments in the Station Square Transit Village Area and Related Development Agreement, and Consultant Services Agreement with Merrell-Johnson Engineering, Inc. in an Amount not to Exceed \$180,000 for Related Design and Engineering Services: The City Council approved the Fee-in-Lieu-of Water Improvements Program Agreement, approve a Consultant Services Agreement with Merrell-Johnson Engineering, Inc., in an amount not to exceed \$180,000 for design and engineering services for the Water System Improvements in the Station Square Transit Village Development Area Project, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-10 Purchase of Appliances from L&D Appliance Corporation in an Amount not to Exceed \$39,871.85 for the Fire Station 101 Kitchen Remodel Project, CIP No. 85: The City Council approved the purchase of appliances from L&D Appliance Corporation in an amount not to exceed \$39,871.85 for the Fire Station 101 Kitchen Remodel Project, CIP No. 85.

CC-11 Use Agreement with Los Angeles County Flood Control District related to Kiwanis Park at Grand Avenue for the period ending October 31, 2029: The City Council approved the Use Agreement with Los Angeles County Flood Control District related to the Kiwanis Park at Grand Avenue for the period ending October 31, 2029, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-12 Task Orders with Merrell-Johnson Engineering, Inc., for Development of a Low Impact Development (LID) Implementation and Monitoring Program as Required by the MS4 Permit and for General Plan Check Services: The City Council approved task orders with Merrell-Johnson Engineering, Inc., to perform Low Impact Development (LID) implementation and monitoring program in an amount not to exceed \$59,775.00, and to perform plan checking services for development services projects.

CC-13 Memorandum of Agreement between the County of Los Angeles, the Cities of Arcadia, Bradbury, Duarte, Monrovia, and Sierra Madre for Regional Cost Sharing related to the Revised Watershed Management Program Feasibility and Technical Studies for the Rio Hondo/San Gabriel River Water

Quality Group, and Professional Services Agreement with Best, Best and Krieger LLP, in an Annual Amount not to Exceed \$25,000.00: The City Council approved a Memorandum of Agreement between the County of Los Angeles, the Cities of Arcadia, Bradbury, Duarte, Monrovia, and Sierra Madre for Regional Cost Sharing for the Revised Watershed Management Program Feasibility and Technical Studies for the Rio Hondo/San Gabriel River Water Quality Group, and a Professional Services Agreement with Best, Best and Krieger LLP, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-14 Transfer Agreement with Los Angeles County Flood Control District for Debris Containment Structure at Highland Place: The City Council approved the Transfer Agreement Regarding the Rail and Timber Structure Located at Highland Place with the Los Angeles County Flood Control District and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-15 Purchase of Five (5) Vehicles from National Auto Fleet Group in an Amount Not to Exceed \$175,000: The City Council approved the purchase of five (5) vehicles as identified in the Agenda Report from National Auto Fleet Group in an amount not to exceed \$175,000.

CC-16 Declaration of Intention to Form Community Facilities District No. 2019-02 (127 Pomona) to Fund Certain Public Services and Authorizing and Directing Certain Related Actions per the Mello-Roos Community Facilities Act of 1982, Resolution No. 2019-51: The City Council adopted Resolution No. 2019-51, setting a public hearing on November 5, 2019, and authorizing and directing certain related actions for the formation of the Community Facilities District No. 2019-02 (127 Pomona).

CC-17 Proposed Positional Adjustments: The City Council approved the updated Authorized Personnel Allocations listing, the Classification & Compensation System overview, and Task Order No. 54 for enhanced Consulting City Engineer services with Merrell Johnson Engineering, Inc.

CC-18 Consideration of Opposition to California Public Utilities Commission Resolution G-3536, Related to Imposing a Moratorium on Southern California Gas Company, and Support for Assembly Bill 1879 to Ban Any Moratoriums on New Natural Gas Connections: This item was removed from the agenda.

CC-19 Agreements with Fore Green Development, LLC, for Establishment a Community Facilities District and Park Improvements related to the Arroyo at Monrovia Station Residential Development Project: The City Council approved the Intention to Establish a Community Facilities District Agreement for the Arroyo at Monrovia Station Project, approved the Park Agreement with Fore Green Development, and authorized the City Manager or his designee to execute any related and necessary documents in a form approved by the City Attorney.

PUBLIC INPUT:

1. Sal Ramirez, Government Relations Manager, Southern California Edison
2. Stephen Grollnek, Monrovia
3. Deborah Shepherd-Webster, Myrtle Tree Climate Action Team
4. Kris Blanton, Monrovia
5. Gloria Hampton, Monrovia
6. Gayle Montgomery, Monrovia
7. Robert Hansen, Monrovia
8. Sari Canales, Executive Director, Monrovia Chamber of Commerce

PUBLIC HEARINGS / MEETINGS:

PH-1 Amendment to Title 3 (Revenue and Finance) of the Monrovia Municipal Code Establishing a Traffic Impact Fee, Introduction and First Reading of Ordinance No. 2019-05; and Adoption of the Traffic Impact Fee Study for the City of Monrovia and Adopt a Traffic Impact Fee, Resolution No. 2019-43

Oliver Chi, City Manager, reviewed the agenda report and answered questions of the City Council.

Mayor Adams opened the public hearing.

Public Input:

1. Robert Hansen, Monrovia

Mayor Adams closed the public hearing

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to Introduce, waive further reading, and read by title only Ordinance No. 2019-05 and adopt Resolution No. 2019-43.** The motion carried unanimously.

City Attorney Steele read by title only Ordinance No. 2019-05 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA ADDING CHAPTER 3.50 TO TITLE 3 (REVENUE AND FINANCE) OF THE MONROVIA MUNICIPAL CODE TO ESTABLISH IMPACT FEES TO MITIGATE IMPACTS ASSOCIATED WITH NEW DEVELOPMENT

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi took this time to celebrate the birthday of Councilmember Crudgington with the presentation of a cake.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) City and School District partnership related to vaping risks
- (b) Thanked City Manager Chi for his service and wished him well

RCC-2 Mayor Pro Tem Larry J. Spicer

- (a) Thanked City Manager Chi for his service and wished him well

RCC-3 Councilmember Alexander C. Blackburn had no report.

- (a) Thanked City Manager Chi for his service and wished him well

RCC-4 Councilmember Gloria Crudgington

- (a) Recent meeting with Congresswoman Napolitano regarding funding for stormwater
- (b) Recent San Gabriel Valley Council of Governments Water Committee meeting
- (c) Announced her absence from the two meetings in October 2019
- (d) Thanked City Manager Chi for his service and wished him well

RCC-5 Councilmember Becky A. Shevlin  **9:02 PM**

- (a) Recent and upcoming community events
- (b) Upcoming meeting with Senator Rubio and San Gabriel Valley Council of Governments staff regarding SB 751
- (c) Measure H "Innovation Fund" disbursements to Councils of Governments within Los Angeles County
- (d) Thanked City Manager Chi for his service and wished him well

ADMINISTRATIVE REPORTS:

AR-1 Solicitation of Bids for the Monrovia Renewal Northeast Section Infrastructure Improvements Project

Administrative Officer Alex Tachiki reviewed the agenda report and answered questions of the City Council

Following discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to authorize staff to solicit bids for the Monrovia Renewal Northeast Section Infrastructure Improvements Project.** The motion carried unanimously.

AR-2 Consultant Services Agreement with Bucknam Infrastructure Group, Inc., in an Amount not to Exceed \$47,633.00 related to Completion of a Pavement Condition Survey

Sean Sullivan, Public Works Division Manager reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudginton, to approve a Consultant Services Agreement with Bucknam Infrastructure Group, Inc., in an amount not to exceed \$47,633.00 for the completion of a pavement condition survey.** The motion carried unanimously.

AR-3 Establish the Monrovia Measure K Citizen Advisory Committee, Resolution No. 2019-52

Lauren Vasquez, Deputy City Manager reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to adopt Resolution No. 2019-52.** The motion carried unanimously.

AR-4 Authorization to Proceed with GoMonrovia Stabilization Elements in Response to New State Legislation and Approve Amended and Restated Agreement with Lyft, Inc.

Assistant to the City Manager, Brittany Mello, reviewed the agenda report and answered questions of the City Council.

Public Input:

- 1. Gayle Montgomery, Monrovia

Following brief discussion, **it was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Spicer, to approve Amended and Restated Agreement with Lyft, Inc., and authorize staff to implement the new pricing structure of \$1.00 / shared ride to / from Old Town, the Gold Line Station, and hospitals; \$3.00 for a shared ride elsewhere; and \$5.00 for a classic ride; to take effect November 1, 2019.** The motion carried unanimously.

AR-5 Interim City Manager Agreement between the City of Monrovia and Brad Dover

City Attorney Steele reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to approve the Interim City Manager Agreement between the City of Monrovia and Brad Dover.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 1, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:59 p.m., Mayor Adams adjourned the meeting in memory of Joe Garcia, Longtime Monrovia Resident.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk