

# MONROVIA LIBRARY BOARD AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Janet Wall**  
President

**Mark Harvis**  
Vice President

**John Carlson**  
Boardmember

**Betty Thomas**  
Boardmember

**Kim Walters**  
Boardmember

## Welcome to the Monrovia Library Board Meeting Thursday, October 24, 2019 7:00 P.M.

Thank you for participating in tonight's meeting. The Library Board encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Library Board are held on the fourth Thursday of each month at 7:00 P.M. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Library Board agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Library Board meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Library Board refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE LIBRARY BOARD** please complete a "Speaker Card" and provide it to the Board Secretary along with any written materials you may wish the Board Secretary to distribute to the Library Board.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Library Board may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Library Board on a matter on the agenda, please wait until the President calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Library Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Library Board can be fully informed about a matter before making its decision.

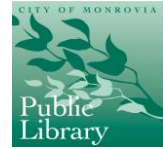
**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Library Board and will be acted upon by one motion. There will be no separate discussion on these items unless a Boardmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled from Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Board Secretary or a member of the Board.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**CITY OF MONROVIA  
LIBRARY BOARD REGULAR MEETING  
AGENDA**



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**Community Center Monroe Room  
119 West Palm Avenue  
Thursday, October 24, 2019  
7:00 P.M.**

**CONVENE**

Board Vice President Harvis

**PLEDGE OF ALLEGIANCE**

Boardmember Walters

**ROLL CALL**

Boardmembers Carlson, Thomas, Walters, Vice President Harvis. Board President Wall excused.

**PRESENTATION** None.

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Library Board and will be enacted by one motion. There will be no separate discussion on these items unless a Library Board member or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Library Board President or a Boardmember.

**CC-1** Unadopted Minutes of the September 26, 2019 Regular Meeting  
**Recommendation:** Accept the Minutes of the September 26, 2019 Regular Meeting.

**CC-2** Adult and Youth Services Program Report for October 2019.  
**Recommendation:** Accept the Adult and Youth Services Program Report for October 2019.

**TEEN ADVISORY BOARD (TAB)** – Destiny Tuite, 10 grader at Monrovia High School and Mia Sketeris, 7 grader at Clifton Middle School

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State law, the Library Board may not discuss or vote on items not on the Agenda.

## ADMINISTRATIVE REPORTS

### **AR-1 2018-2019 In-House and Outreach Evaluation**

**Objective:** To provide the Library Board with the statistics and evaluation of the library's outreach visits

**Presenter:** Rebecca Elder, Adult and Literacy Services Supervisor and Linda Rivas, Youth Services Supervisor

**Library Board Action:** If the Library Board concurs, the appropriate action would be a motion: Receive and file report AR-1 2018-2019 Outreach Evaluation.

### **AR-2 Library Strategic Plan Q4 2019 Progress Report**

**Objective:** To provide the Library Board with a progress report on the Strategic Plan as of Q4 2019

**Presenter:** Carey Vance, Library Manager

**Library Board Action:** If the Library Board concurs the appropriate action would be a motion to: Receive and file AR-2 Library Strategic Plan Q4 2019 Progress Report.

### **AR-3 November and December 2019 Library Board Meetings**

**Objective:** Consideration of Canceling the November and December 2019 Library Board Meetings During the Holiday Season.

**Presenter:** Carey Vance, Library Manager

**Library Board Action:** If the Library Board concurs, the appropriate action would be a motion to: Approve cancelation of the regular meetings in November and December.

## REPORTS FROM STAFF

**RFS-1** Tina Cherry, Community Services Director  
Update on City Manager, Dylan Feik  
Mandatory Ethics Training Reminder, October 30  
Los Angeles County Registrar's Office Ballot Marking Device Preview  
Personnel Changes in the Recreation Division

**RFS-2** Carey Vance, Library Manager  
Holiday Programming  
Literacy Fundraiser Recap  
Hiring Update

### **LIAISON REPORTS OF LIBRARY BOARD**

<b>LR-1</b>	Boardmember John Carlson	Monrovia Public Library Foundation
<b>LR-2</b>	Vice President Mark Harvis	Monrovia Historical Museum Board
<b>LR-3</b>	Boardmember Betty Thomas	Monrovia Community Coordinating Council
<b>LR-4</b>	President Janet Wall	Literacy and Monrovia Reads
<b>LR-5</b>	Boardmember Kim Walters	Monrovia Legacy Project and Friends of Monrovia Public Library

### **ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

### **NEXT SCHEDULED MEETING**

The next Regular Meeting of the Monrovia Library Board is scheduled for Thursday, January 23, 2020 at 7:00 p.m., in the Community Center, Monroe Room, 119 West Palm Avenue, Monrovia, California.

### **ADJOURNMENT**

### **FUTURE DATES**

For event and program information, please visit: [www.TheNeighborhoodFix.blogspot.com](http://www.TheNeighborhoodFix.blogspot.com)

### **UPCOMING PROGRAMS/ACTIVITIES:**

<b><u>Program/Activity</u></b>	<b><u>Date/Time</u></b>	<b><u>Location</u></b>
<b>Youth</b>		
Play with Me – Spooktacular Costume Party!	Wednesday, October 30, 2019 11:00 a.m. to 1:00 p.m.	Story Room
Storytime Time - Dia de Los Muertos	Saturday, November 2, 2019 1:00 p.m. to 2:00 p.m.	Story Room
SciLab Exploration Station	Wednesday, November 6, 2019 2:00 p.m. to 4:00 p.m.	Story Room
LEGO Boost Robotics	Wednesday, November 13, 2019 2:00 p.m. to 4:00 p.m.	Story Room
<b>Teens</b>		
T.A.B.- Teen Advisory Board	First Monday of each Month 4:00 p.m. to 5:00 p.m.	Library Community Room
Zombie Scavenger Hunt	Friday, October 25, 2019 5:00 p.m. to 7:00 p.m.	Library
Book Swap Saturdays	Saturday, November 2, 2019 2:00 p.m. to 4:00 p.m.	Teen Area
Triwizard Showdown	Monday, November 4, 2019 5:00 p.m. to 6:00 p.m.	Library Community Room
Santa Storytime	Thursday, December 5, 2019 6:00 p.m. to 8:00 p.m.	Library Community Room

	Friday, December 6, 2019 10:00 a.m. to 12:00 p.m.	
Play with Me - Winter Ball	Wednesday, December 11, 2019 11:00 a.m. to 1:00 p.m.	Library Community Room
<b>Adults</b>		
Spooktacular Stories	Thursday, October 31, 2019 3:00 p.m. to 5:00 p.m.	Library Community Room
Gather & Make: Embroider-me!	Saturday, November 2, 2019 2:00 p.m. to 4:00 p.m.	Heritage Room
Literacy Center Writing Club	Monday, November 4, 18, and December 2, 16, 2019 6:00 p.m. to 7:30 p.m.	Heritage Room
NaNoWriMo: Come Write In	Monday, October 28, 2019 Kick-Off 6:00 p.m. to 7:30 p.m. Tuesday, November 5, 2019 6:00 p.m. to 7:30 p.m. Wednesday, November 13, 2019 6:00 p.m. to 7:30 p.m. Thursday, November 21, 2019 6:00 p.m. to 7:30 p.m.	Library Community Room
Stop, Drop, & Make	Thursday, November 14, 2019 2:00 p.m. to 4:00 p.m.	Magazine Area
The Dinner Party	Saturday, November 23, 2019 5:30 p.m. to 8:00 p.m.	Canyon Park Cabin
<b>Community</b>		
Make a Difference Day	Saturday, October 26, 2019 8:00 a.m. to 12:00 p.m.	Library Park
Trick or Treat and Halloween Bash	Thursday, October 31, 2019 3:00 p.m. to 6:00 p.m.	Library Park and Old Town Monrovia
Veterans Day Celebration	Monday, November 11, 2019 11:00 a.m.	Library Park
Thankful and Grateful Holiday Gathering	Tuesday, November 26, 2019 5:00 p.m. to 8:00 p.m.	Library Park
Holiday Parade	Thursday, December 5, 2019 7:00 – 9:00 p.m.	Old Town Monrovia
Noon Year's Eve Event	Tuesday, December 31, 2019 10:00 a.m. to 1:00 p.m.	Library Park
New Year's Eve Event	Tuesday, December 31, 2019 7:00 p.m. to 1:00 a.m.	Old Town Monrovia