

**MONROVIA
DEVELOPMENT REVIEW COMMITTEE
AGENDA**

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016



Craig Jimenez
Chair
Director of
Community
Development

Tina Cherry
Director of
Community
Services

Brad Dover
Fire Chief

Alan Sanvictores
Chief of Police

Sean Sullivan
Interim
Public Works
Director

**Welcome to the Monrovia Development Review Committee Meeting
Wednesday, December 4, 2019, 4:00 PM**

Thank you for participating in today's meeting. The Development Review Committee encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Development Review Committee are held on every other Wednesday at 4:00 PM in the City Council Chambers at Monrovia City Hall. The schedule of future meetings is available on the City's website.

AGENDA: Agendas are posted at Monrovia City Hall and on the City's website at www.cityofmonrovia.org. Documents related to applications on the agenda are available for public review in the Community Development Department, 415 South Ivy Avenue, Monrovia, California.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Development Review Committee meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Committee. The City requests that persons addressing the Committee refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE DEVELOPMENT REVIEW COMMITTEE simply approach the dais when the Chair announces the item on the agenda that you wish to speak about. Please provide the Chair with a copy of any written materials you wish to distribute to the Development Review Committee.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Development Review Committee may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Development Review Committee on a matter on the agenda, please wait until the Chair calls for the item to be discussed. The applicant is invited to speak first, followed by those who support the project, then those who have concerns or oppose the project. The applicant is then given the opportunity to rebut. Appellants will be afforded the same opportunities as applicants. Additionally, written comments submitted prior to the start of the meeting will be presented to the Committee as part of the consideration of the request. Comments can be submitted in person or via mail to Monrovia City Hall or by email to planning@ci.monrovia.ca.us.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Development Department at 932-5565. Please notify the Community Development Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



AGENDA

MONROVIA DEVELOPMENT REVIEW COMMITTEE

Regular Meeting of the Monrovia Development Review Committee
Monrovia City Hall
415 South Ivy Avenue
Wednesday, December 4, 2019, 4:00 PM

Written documentation relating to each proposed item of business on the Agenda presented for consideration by the Development Review Committee is on file in the Community Development Department.

CONVENE Chair Jimenez

ROLL CALL Chair Jimenez, Committee Members Cherry, Dover, Sanvictores, and Sullivan

APPROVAL OF MINUTES Unadopted Minutes of the November 20, 2019 Regular Meeting

PUBLIC INPUT

At this time, citizens who wish to speak on any City business not on the Agenda that is within the purview of the Development Review Committee may approach the podium on a first come, first served basis. Please state your name for the record. By State Law, the Committee may not discuss or vote on items not on the Agenda.

PUBLIC HEARINGS

DR2019-0029
ME2019-0019

Design Review and Minor Exception; 119 Norumbega Drive, Thomas Havel, Havel Architects, Applicant

Request: Applicant is requesting a Minor Exception from the two-car garage parking requirement specified in Monrovia Municipal Code (MMC) Section 17.24.030. The applicant is proposing a 257 square foot addition for a kitchen and dining room remodel to a single-story residence while keeping the existing non-conforming one-car garage. The DRC will also make a determination that the building separation between the residence and the existing garage is in substantial compliance with the zoning code. The subject property is located in the RM3000 (Residential Medium Density) zone.
Determine that the project is Categorically Exempt (Class 1) pursuant the California Environmental Quality Act.

Recommendation: Approve with Conditions.

ADMINISTRATIVE REPORTS

TU2019-0009 Temporary Use; 321 South Myrtle Avenue, Monrovia Public Library, Applicant

Request: Applicant is requesting a Temporary Use Permit to serve alcoholic beverages during their Star Wars Day event. The event will take place on Saturday, December 14, 2019 from 12:00 noon to 4:00 PM. This property is located in the P/QP (Public / Quasi Public) zone.
Determine that the project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve with Conditions.

MISC2019-0021 Miscellaneous Review; 601 South Myrtle Avenue, Myca Tran, T. Phillip's Alehouse, Applicant

Request: Applicant is requesting a Miscellaneous Review to change the hours of operation for an existing business (T. Phillip's Alehouse). The applicant is requesting to modify their operating hours from 9:00 AM to 12:00 AM, seven days a week to 9:00 AM to 2:00 AM, seven days a week. Approval of the Miscellaneous Review would allow amendment of the Condition of Approval #5 in CUP2009-06 (Conditional Use Permit 2009-06). This property is located in the HCD (Historic Commercial Downtown) zone.
Determine that the project is Categorically Exempt (Class 1) from the California Environmental Quality Act (CEQA).

Recommendation: Approve with Conditions.

REPORTS FROM STAFF

None.

ADJOURNMENT

NOTE: Decisions of the Development Review Committee may be appealed to the Planning Commission if filed in writing with the Planning Division within ten (10) days. (Appeal Fee Required)

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting dated this 27th day of November, 2019.

Brenda Quezada, Planning Technician