

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Edward Belden**  
Chair

**Amy Cortina**  
Vice-Chair

**Julie Bank**  
Commissioner

**Scott Iler**  
Commissioner

**Nancy Matthews**  
Commissioner

**Genia Mills**  
Commissioner

**Fernando Villegas**  
Commissioner

## Welcome to the Monrovia Community Services Commission and Wilderness Preserve Foundation Joint Meeting Tuesday, December 10, 2019 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar, and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Public Services Department at 626.256.8246. Please notify the Public Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**JOINT MEETING OF THE MONROVIA COMMUNITY SERVICES  
COMMISSION AND WILDERNESS PRESERVE FOUNDATION  
REGULAR MEETING AGENDA**

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**Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016  
Tuesday, December 10, 2019  
7:00 P.M.**

**CONVENE**

Chair Belden

**PLEDGE OF ALLEGIANCE**

Commissioner Bank

**ROLL CALL**

Commissioners, Bank, Iler, Matthews (AE), Mills, Villegas, Vice-Chair Cortina, and Chair Belden

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

**YOUTH COMMISSION** Sebastian Laprsa, 12<sup>th</sup> Grader at Monrovia High School

**PRESENTATION(S)**

**PR-1** Swearing in of new Community Services Commissioner, Scott Iler  
**Staff Reference:** Alice Atkins, City Clerk

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

**CC-1** Unadopted Minutes of the November 12, 2019 Meeting  
**Recommendation:** Accept the Minutes of the November 12, 2019 Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for November 2019  
**Recommendation:** Accept the Canyon Park and Hillside Wilderness Preserve Patrol Update for November 2019  
**Staff Reference:** Tina Cherry, Director

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**ADMINISTRATIVE REPORTS** - None

**CONVENE MONROVIA  
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)  
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

**WPF CONVENE**

President Belden

**WPF ROLL CALL**

Boardmembers, Bank, Blackburn, Cherry, Vice President Cortina, Iler, Mills, Matthews (AE), Villegas, and President Belden

**WPF CONSENT CALENDAR**

None

**WPF PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

**WPF ADMINISTRATIVE REPORTS** - None

**SUB-COMMITTEE REPORTS**

**SCR-1** Update on Subcommittee Meetings

**Reference:** President Belden

**WPF ADJOURNMENT**

**RECONVENE MONROVIA  
COMMUNITY SERVICES COMMISSION MEETING**

**SUB-COMMITTEE REPORTS** - None

**REPORTS FROM STAFF**

- 1. Tina Cherry, Community Services Director (Staff Report Estimated 15 minutes in total)**
  - a. Noon Year's Eve Overview
  - b. New Year's Eve Overview
  - c. Year in Review / Goal Setting Meeting – January 11, 2020
  
- 2. Rebecca Sandoval, Recreation Manager (Staff Report Estimated 15 minutes in total)**
  - a. Update on registration/participant data collection
  - b. Thankful and Grateful Holiday Gathering Evaluation
  - c. Holiday Parade Evaluation
  - d. Holiday Home Decorating Contest Update – Monday, December 16
  - e. Sunshine Company Holiday Program Invitation – Friday, December 13 @ 6:30 p.m.

**COMMUNITY / COMMISSION LIAISON REPORTS**

**Chair Belden**

1. Providers Group
2. Youth Commission
3. Transit to Trails
4. Alternate Role(s):
  - a. Urban Parks / Community Garden

**Commissioner Bank**

1. Canyon Park Volunteers – *Temporary Pending Full Commission Review*
2. Community Media of the Foothills KGEM – *Temporary Pending Full Commission Review*
3. Senior Clubs – *Temporary Pending Full Commission Review*
  - a. *Commissioner Bank is unable to attend these meetings. If a Commissioner is interested in serving in this role on a temporary basis, please notify staff.*

**Vice-Chair Cortina**

1. Boys & Girls Club of the Foothills
2. Santa Anita Family YMCA
3. Monrovia, Arcadia, Duarte Town Council (MAD Town Council)
4. Alternate Role(s):
  - a. Monrovia Community Coordinating Council

**Commissioner Iler****Commissioner Matthews (AE)**

1. California Parks and Recreation Society (CPRS)
  - a. California Association of Park & Recreation Commissioners & Board Members (CAPRCBM)
  - b. CPRS Legislative Review Committee
2. Monrovia Community Coordinating Council
3. Alternate Role(s):
  - a. Art in Public Places
  - b. Canyon Park Volunteers
  - c. Youth Commission

**Commissioner Mills**

1. Community Emergency Response Team (CERT)
2. Mental Health Consortium
3. Monrovia Area Partnership (MAP)

**Commissioner Villegas**

1. Monrovia Unified School District
  - a. *Commissioner Villegas is unable to attend these meetings. If a Commissioner is interested in serving in this role on a temporary basis, please notify staff.*
2. Mental Health Consortium

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, January 14, 2020 at 7:00 p.m. at the Monrovia Community Center, Monroe Room, 119 West Palm Ave., Monrovia, CA.

**ADJOURNMENT**

## **FUTURE DATES**

<b>Program / Event</b>	<b>Date / Time</b>	<b>Location</b>
Library Program Toddler Winter Ball	Wednesday, December 11 11:00 a.m.	Community Room Library
Free Kid's Crafts	Saturday, December 14 Saturday, December 14 12:00 p.m.	400 Block of S. Myrtle Ave.
Library Program Star Wars Day	Saturday, December 14 12:00 – 4:00 p.m.	Library Park
Horse Drawn Wagon Rides	Thursdays December 12 & 19 5:00 – 8:00 p.m.	Check in at Library Park
Horse Drawn Wagon Rides	Sundays December 15 & 22 3:00 – 6:00 p.m.	Check in at Library Park
Breakfast with Santa	December 7 • 8:00 a.m. December 14 • 8:00 a.m. December 14 • 10:00 a.m. December 21 • 8:00 a.m. December 21 • 11:00 a.m. December 22 • 10:00 a.m.	Peach Café Jake's Roadhouse The Monrovia Restaurant Peach Café Rudy's Mexican Food Myrtle Tree Café
Santa Tours	Monday, December 16 – Friday, December 20 5:30 p.m.	Check in at Fire Station 101
Kid's Crafts in the Canyon	Sunday, December 29 1:00 p.m.	Canyon Park
Noon Year's Eve Event	Tuesday, December 31 10:00 a.m. – 1:00 p.m.	Library Park
New Year's Eve on Myrtle Avenue	Tuesday, December 31 7:00 p.m. – 12:30 a.m.	Old Town
Community Garden Workshop Tree Care / Trimming, Growing Fruit & Grafting	Saturday, January 18 9:00 – 10:30 a.m.	Community Garden
Kid's Crafts in the Canyon	Sunday, January 26 1:00 p.m.	Canyon Park
MAFA Art Gallery Opening	Sunday, January 26 2:00 – 5:00 p.m.	Community Center
Valentine's Day Carriage Rides	Friday, February 14 6:00 – 10:00 p.m.	Check in at Library Park
Kid's Crafts in the Canyon	Sunday, February 23 1:00 p.m.	Canyon Park
Community Garden Workshop Kid's Gardening & Craft	Saturday, March 7 9:00 – 10:30 a.m.	Community Garden
Wine Walk	Saturday, April 18 6:00 – 9:00 p.m.	Old Town