



**DRAFT  
MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA PLANNING COMMISSION  
HELD WEDNESDAY, SEPTEMBER 9, 2015, 7:30 P.M.**

**CONVENE:** Chair McClellan convened the Regular Meeting of the Monrovia Planning Commission of Wednesday, September 9, 2015, at 7:35 p.m. in the City Council Chambers. In attendance were, Community Development Director Steve Sizemore, Planning Division Manager Craig Jimenez, Senior Planner Barbara Lynch, Associate Planner Ili Lobaco, Assistant Planner Jose Barriga, Assistant Planner Teresa Santilena, and Assistant City Attorney Candice Lee.

**PLEDGE OF ALLEGIANCE:** Commissioner Parry led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Commissioners Austin, Beebe, Parrague, Parry, Suarez, Winn and Chair McClellan.

**APPROVAL OF MINUTES:** Commissioner Suarez moved to approve the minutes of August 12, 2015, seconded by Commissioner Winn. The motion carried unanimously on a voice vote.

**PUBLIC INPUT:** None

**PUBLIC HEARINGS:**

**PH-1 Ordinance No. 2015-09; Planning Commission Resolution PCR2015-05, Amending Title 17 of the Monrovia Municipal Code, City of Monrovia, applicant**

Steve Sizemore gave the staff report. There was discussion about the number of churches in residential neighborhoods and the impact these type of signs could have. At this time there are only two electronic message boards in the city, other than at school sites, which the City has no control over. Because of the high cost of the signs it is doubtful that many churches would install them. Churches are allowed to have internally lit signs.

Commissioner Winn asked if condition # 10 could be amended to include residences across the street from the signs as well as adjacent to them.

Chair McClellan opened the public testimony portion.

YMCA Chairman of the Board Julie Gentile spoke in support of the item. There were questions about the foot candle level and whether it would be too bright. The public hearing was closed.

Commissioner Suarez moved to adopt Planning Commission Resolution PCR2015-05 with an amendment that they would not be allowed at churches in residential areas. The Commission discussed the item further and Commissioner Suarez withdrew her motion.

There was a five minute recess.

The meeting reconvened. There was discussion about the Minor Conditional Use Permit (MCUP) process. The purpose of the MCUP is to take the requests on a case by case basis and make restrictions as necessary. If there are complaints about the signs the MCUP could be modified by the Development Review Committee, or if they deemed it necessary, the DRC could refer it back to the Planning Commission.

Commissioner Suarez moved to adopt PCR2015-05 with the following amendment to condition #10:

“An Electronic Message Board located on a lot adjacent to or across the street from a Residential Units) or lot(s) zoned for Residential Use shall be turned off between the hours of 10:00 pm and 6:00 am”

The motion was seconded by Commissioner Beebe and carried by the following vote:

AYES:	Austin, Beebe, McClellan, Parrague, Parry, Suarez, Winn
NOES:	None
ABSTAIN:	None
ABSENT:	None

**ADMINISTRATIVE REPORTS**      None

**COMMUNITY DEVELOPMENT DIRECTOR REPORT:** Steve Sizemore announced that he will be retiring at the end of the year and that Craig Jimenez has been appointed the new Community Development Director. The Commissioners congratulated them both.

**REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS:** Commissioner Suarez reminded everyone that there will be a native plant sale on November 14 in Library Park and that she will be giving a talk to the Monrovia Garden Club about native plants on September 22<sup>nd</sup> at 6:30 pm at the Presbyterian Church.

**ADJOURNMENT:** 8:16 p.m.