

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, DECEMBER 3, 2019, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, December 3, 2019, at 6:00 p.m. City Council Chambers, at which all members were present, to discuss the following item: CS-1 Public Employee Evaluation Pursuant to Government Code GC 54957(b): City Manager. Mayor Adams adjourned the Closed Session meeting at 7:15 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, December 3, 2019, at 7:32 p.m. in City Council Chambers, in honor of Mia Grace Garcia, born on November 15, 2019, to the parents of Michael and Letty Garcia. In attendance were City Manager Dylan Feik, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Ginny Nilsen led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Larry Spicer led the pledge.

Santa Claus made a special appearance and assisted Police Sergeant Ian Vanderburg with the announcement of the upcoming Santa Tours covering the entire City the evenings of December 16 through 20, 2019.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry Spicer, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the one item on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Supriya Uniyal and Alexandra Cummings, San Gabriel Valley Mosquito & Vector Control Board's 2019 Vector Inspector of the Year Honorees: The Mayor and City Council assisted the San Gabriel Valley Mosquito & Vector Control in recognizing both middle school student honorees.

PR-2 Recognition of the 2019 Make a Difference Day Participants and Sponsors: Penny Arroyo on behalf of the San Gabriel Valley Volunteer Center highlighted the recent 2019 Make a Difference Day.

The Mayor and City Council recognized Penny Arroyo for all her dedication and commitment to making a difference within the community and announced that she was selected as the 2019 Annual Holiday Parade Grand Marshall.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Antonio Delgado provided an update on activities at the high school.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the November 19, 2019, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the November 19, 2019, Special and Regular Meetings.

CC-2 Payroll No. 24 in the Net Amount of \$770,992.69 and Warrant Register dated November 21, 2019, in the Total Amount of \$388,326.75: The City Council approved Payroll No. 24 in the net amount of \$770,992.69 and Warrant Register dated November 21, 2019, in the total amount of \$388,326.75.

CC-3 Zone Change ZA2019-0002 Amending the Official Zoning Map for the City of Monrovia Set Forth in Section 17.04.040 of Title 17 (Zoning) of the Monrovia Municipal Code, Changing the P/QP (Public/Quasi-Public) Zone Designation for Properties Located at 115-127 East Lime Avenue to PD-5b (Planned Development - Area 5b) Zone; Adoption of Ordinance No. 2019-09: The City Council adopted Ordinance No. 2019-09.

PUBLIC INPUT:

1. Sari Canales, Monrovia Chamber of Commerce
2. Steve Bray, Monrovia
3. J.T. Nelson, Monrovia
4. Brian Tindall, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF: None.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**RCC-1 Mayor Tom Adams**

- (a) Wished the community a Happy Holiday season

RCC-2 Mayor Pro Tem Larry J. Spicer

- (a) Thanked staff for the Thankful & Grateful Holiday Event

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudginton

- (a) Ugly Christmas Sweater Contest at the December 17, 2019, City Council Meeting

RCC-5 Councilmember Becky A. Shevlin

- (a) Recent and upcoming community events

ADMINISTRATIVE REPORTS:

AR-1 Preparatory and Administrative Agreements with the California Department of Tax and Fee Administration (CDTFA) for Implementation of the City's Local and Transactions Use Tax, Resolution No. 2019-69; Authorizing the Examination of Sales, Use, and Transactions Tax Records, Resolution No. 2019-70; and Amendment to Monrovia Municipal Code Chapter 3.42 Relating to the Transactions and Use Tax, Introduction and First Reading of Ordinance No. 2019-16

Administrative Services Director Buffy Bullis reviewed the report and answered questions of the City Council.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudginton, to adopt Resolution Nos. 2019-69 and 2019-70, and introduce, waive further reading, and read by title only Ordinance No. 2019-16. The motion carried by a roll call vote.

City Attorney Steele read the title of Ordinance No. 2019-16 as follows:

AN ORDINANCE OF CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ADOPTING ZONE CHANGE ZA2019-0002 AMENDING THE OFFICIAL ZONING MAP FOR THE CITY OF MONROVIA SET FORTH IN SECTION 17.04.040 OF TITLE 17 (ZONING) OF THE MONROVIA MUNICIPAL CODE TO CHANGE THE P/QP (PUBLIC/QUASI-PUBLIC) ZONE DESIGNATION OF THE PROPERTIES LOCATED AT 115-127 EAST LIME AVENUE TO PD-5b (PLANNED DEVELOPMENT - AREA 5b) ZONE

AR-2 Award of Contract to General Pump Company for the Rehabilitation of Well No. 5 Project No. C-3104

Administrative Officer Alex Tachiki reviewed the report and answered questions of the City Council.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to award a contract to General Pump Company for the Rehabilitation of Well No. 5 Project No. C-3104 in an amount not to exceed \$258,351.00, approve a contingency amount not to exceed \$37,750.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, December 17, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 8:23 p.m., Mayor Adams adjourned the meeting in memory of Bruce Carter, Historic Preservation Commissioner, a founding member of Monrovia Old Homes Preservation Group/Monrovia Historic Preservation Group, Monrovia Unified School District Boardmember, and Citrus College professor; and Ray Moreford, longtime Monrovia resident.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk