

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, OCTOBER 1, 2019, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, October 1, 2019, at 6:30 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all members were present, with the exception of Councilmember Gloria Crudgington, who was excused, to discuss the following items: CS-1 Public Employee Evaluation Pursuant to Government Code GC 54957: Interim City Manager; and CS-2 Public Employee Appointment Pursuant to Government Code GC 54957: City Manager. Mayor Adams adjourned the Closed Session meeting at 7:15 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, October 1, 2019, at 7:30 p.m. in City Council Chambers. In attendance were Interim City Manager Brad Dover, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor David Good led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Alexander C. Blackburn led the pledge.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Mayor Pro Tem Larry Spicer, and Mayor Tom Adams. Councilmember Gloria Crudgington was excused.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the two items on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Retiring Planning Commissioner Coulter Winn: The Mayor and City Council presented a proclamation to Coulter Winn for his years of service on the Planning Commission.

PR-2 Proclaiming October 2019 as Domestic Violence Awareness Month: The Mayor and City Council presented a proclamation to Betty McWilliams, Executive Director of Foothill Unity Center.

PR-3 Proclaiming October 2019 as Breast Cancer Awareness Month: The Mayor and City Council presented a proclamation to Councilmember and survivor Becky Shevlin, on behalf of all other survivors and those who are battling Breast Cancer.

PR-4 Proclaiming September 15 through October 15, 2019, as Hispanic Heritage Month: The Mayor and City Council presented a proclamation the Henry Olivas, Vice President of the Monrovia Latino Heritage Society.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Antonio Delgado provided an update on activities at the high school.

ORDER OF BUSINESS: At the request of Council, Administrative Reports item AR-3 was moved to follow Public Input.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the September 17, 2019, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the September 17, 2019, Special and Regular Meetings of the Monrovia City Council.

CC-2 Payroll No. 19 in the Net Amount of \$647,370.05 and Warrant Registers dated September 19 and September 26, 2019, in the Total Amounts of \$610,803.39 and \$1,320,343.82, Respectively: The City Council approved Payroll No. 19 in the net amount of \$647,370.05 and Warrant Registers dated September 19 and September 26, 2019, in the total amounts of \$610,803.39 and \$1,320,343.82, respectively.

CC-3 Amendment to Title 3 (Revenue and Finance) of the Monrovia Municipal Code Establishing a Traffic Impact Fee, Adoption of Ordinance No. 2019-05: The City Council adopted Ordinance No. 2019-05.

CC-4 Determination of Public Convenience and Necessity to Allow the Sale of Wine for Off-Site Consumption at 320 West Chestnut Avenue for Wine of the Month Club: The City Council approved a finding of Public Convenience and Necessity for 320 West Chestnut Avenue, Wine of the Month Club.

PUBLIC INPUT:

1. Phil Cannon, Monrovia
2. Angie Garcia, Monrovia
3. Brian Tindall, Monrovia

The following was taken out of order:

AR-3 Approval of City Manager's Employment Agreement

City Attorney Steele reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Mayor Pro Tem Spicer Councilmember Shevlin, seconded by Councilmember Shevlin, to approve the Employment Agreement between the City of Monrovia and Dylan Feik in the form attached to the staff report.** The motion carried unanimously by a roll call vote.

The City Council took a short recess to partake in a cake celebration for newly appointed City Manager Dylan Feik.

PUBLIC HEARINGS / MEETINGS:

PH-1 Amendment to the Land Use Element of the General Plan (GPA2019-0002) to Create a Planned Development Area for the Properties Located at 525 and 721 South Shamrock Avenue, Resolution 2019-47; and Zone Change ZA2019-0001, Introduction and First Reading of Ordinance No. 2019-07

Mayor Adams abstained from this item due to business relationship with property owner and exited Council Chambers. Mayor Pro Tem Spicer continued the meeting.

Sheri Bermejo, Planning Division Manager, reviewed the agenda report and answered questions of the City Council.

Mayor Pro Tem Spicer opened the public hearing.

Public Input:

1. Todd Bowden, Bowden Development (In Favor)

Mayor Pro Tem Spicer closed the public hearing

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to introduce, waive further reading, and read by title only Ordinance No. 2019-07 and adopt Resolution No. 2019-47.** The motion carried with a roll call vote of 3-0, with Mayor Adams abstaining due to a conflict of interest.

City Attorney Steele read the title of Ordinance No. 2019-07 as follows:

AN ORDINANCE OF CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ADOPTING ZONE CHANGE ZA2019-0001 AMENDING THE OFFICIAL ZONING MAP FOR THE CITY OF MONROVIA SET FORTH IN SECTION 17.04.040 OF TITLE 17 (ZONING) OF THE MONROVIA MUNICIPAL CODE TO CHANGE THE RM3500 (RESIDENTIAL MEDIUM 3500) ZONE DESIGNATION OF THE PROPERTY LOCATED AT 525 SOUTH SHAMROCK AVENUE AND THE RM2500 (RESIDENTIAL MEDIUM 2500) ZONE DESIGNATION OF THE PROPERTY LOCATED AT 721 SOUTH SHAMROCK AVENUE TO PD-66 (PLANNED DEVELOPMENT - AREA 66) ZONE

Mayor Adams returned to Council Chambers.

PH-2 Historic Landmark HL-152 for the Property Located at 324 West Palm Avenue by Property Owner Margaret L. Mollenkopf; Resolution No. 2019-54

Teresa Santilena, Associate Planner, reviewed the agenda report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing as no one present wished to speak on the item.

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to adopt Resolution No. 2019-54.** The motion carried unanimously.

PH-3 Historic Landmark HL-151 and Mills Act Contract MA-143 for property located at 168 North Encinitas Avenue by Property Owners Rick and Kristin Wullschleger; Resolution No. 2019-53

John Mayer, Senior Planner, reviewed the agenda report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing as no one present wished to speak on the item.

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to adopt Resolution No. 2019-53.** The motion carried with a roll call vote of 3-1, with Councilmember Blackburn voting no.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 Update on Los Angeles County Registrar-Recording/County Clerk Vote System Changes and Pilot Program for November 5, 2019, Special Election: City Clerk Atkins introduced Jeff Klein, Manager of Civic Engagement, Community Relations & Legislation with the Los Angeles County Registrar/Recorder – County Clerk’s Office to present an overview on upcoming vote system changes and a pilot program for the upcoming November 5, 2019, Special Election in the City.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**RCC-1 Mayor Tom Adams**

(a) Appointment to Fill Unscheduled Vacancy on the Monrovia Planning Commission: The City Council appointed Randolph (Bill) Shieff to the Planning Commission with for the unexpired term of Commissioner Coulter Winn ending June 30, 2022.

RCC-2 Mayor Pro Tem Larry J. Spicer

(a) National Planning Month – October 2019

RCC-3 Councilmember Alexander C. Blackburn

(a) League of California Cities Annual Conference – Resolutions (Support)

RCC-4 Councilmember Gloria Crudgington was excused.

RCC-5 Councilmember Becky A. Shevlin

(a) San Gabriel Valley Council of Governments: SB 751 Regional Housing Fund

(b) Upcoming community events

ADMINISTRATIVE REPORTS:

AR-1 Calling for the March 3, 2020, General Municipal Election; Requesting Consolidation with the Statewide Primary Election to be Conducted by the Los Angeles County Registrar of Voters, and Providing Regulations for Candidates; Adoption of Resolution Nos. 2019-55 through 2019-57

City Clerk Atkins reviewed the agenda report and answered questions of the City Council

Following discussion, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to adopt Resolution Nos. 2019-55 through 2019-57.** The motion carried unanimously.

AR-2 Amendment to Title 2 of the Monrovia Municipal Code adding Chapter 2.22 Related to Electronic and Paperless Filing of Campaign Finance Disclosure Statements by Elected Officials, Candidates, or Committees; Introduction and First Reading of Ordinance No. 2019-08

City Clerk Atkins reviewed the agenda report and answered questions of the City Council

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to introduce, waive further reading, and read by title only Ordinance No. 2019-08.** The motion carried unanimously.

City Attorney Steele read the title of Ordinance No. 2019-08 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ADDING CHAPTER 2.22 TO THE MONROVIA MUNICIPAL CODE REGARDING ELECTRONIC AND PAPER METHODS OF FILING CAMPAIGN FINANCE DISCLOSURE STATEMENTS

AR-3 Approval of City Manager's Employment Agreement

This item was heard out of order following Public Input.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 15, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:31p.m., Mayor Adams adjourned the meeting in memory of Jennifer Ranger, longtime resident and Old Town business owner; and Lori Johnson, wife of former Monrovia Police Chief Roger Johnson.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk