

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
TUESDAY, DECEMBER 10, 2019**

CONVENE: Chair Belden convened the Regular Meeting of the Community Services Commission on Tuesday, December 10, 2019 at 7:13 p.m. at the Monrovia Community Center, Monrovia, California. Staff in attendance; Community Services Director, Tina Cherry; Recreation Superintendent, Rebecca Sandoval; Management Analyst, Heather Gibson; Administrative Assistant, Adriana Marin.

PLEDGE OF ALLEGIANCE: Commissioner Bank led the Flag Salute

ROLL CALL: In attendance: Commissioners Bank, Iler, Matthews (A/E), Mills, Villegas (A/E), Vice-Chair Cortina, and Chair Belden.

PUBLIC INPUT: Chris Studebaker commented on current and upcoming events.

YOUTH COMMISSION: Sebastian Laprsa, 12th grade student from Monrovia High School, provided an update on current and upcoming events.

PRESENTATION(S):

PR-1 Swearing in of new Community Services Commissioner, Scott Iler
Alice Atkins, City Clerk, swore in the following:
Appoint Scott Iler for a three (3) year term through 2022

CONSENT CALENDAR: It was moved by Commissioner Bank, seconded by Commissioner Mills to accept CC-1 and CC-2. There were no objections and the motion was approved.

CC-1 Unadopted Minutes of the November 12, 2019 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Update for November 2019

ADMINISTRATIVE REPORTS: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

**CONVENE MONROVIA
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

WPF CONVENE President Belden

WPF ROLL CALL Boardmembers Bank, Blackburn (A/E), Cherry, Vice President Cortina, Iler, Mills, Matthews (A/E), Villegas (A/E), and President Belden

WPF CONSENT CALENDER None

WPF PUBLIC INPUT None

CC-1

WPF ADMINISTRATIVE REPORTS None

SUB-COMMITTEE REPORTS

SCR-1 Update on Subcommittee Meetings

President Belden provided an update on the discussion at the October meeting on the purpose and future of the Wilderness Preserve Foundation. Further discussion at the upcoming meetings on January 11 and 14, 2019.

WPF ADJOURNMENT

RECONVENE MONROVIA
COMMUNITY SERVICES COMMISSION MEETING

SUB-COMMITTEE REPORTS: None

REPORTS FROM STAFF:

Tina Cherry, Community Services Director

- 1) Noon Year's Eve Overview – Event flyer was distributed. The event is scheduled from 10 a.m. to 1:00 p.m. at Library Park and will include live music, story time, obstacle courses, and games.
- 2) New Year's Eve Overview - The event will be held on January 31, 2010 and will include live music, and New Year Countdown; staff is working with local restaurants to expand dining area.
- 3) Year in Review / Goal Setting Meeting – Ms. Cherry will forward an email on proposed date - January 11, 2020.

Rebecca Sandoval, Recreation Manager

- 1) Update on registration / participant data collection - Provided an update on registration and participant data; system does collect age, residency, and gender data. Staff is working on obtaining more information from software system to include in staff reports.
- 2) Thankful and Grateful Holiday Gathering Evaluation – Provided a recap of the event held on Tuesday, November 26 at Library Park; activities included tree lighting ceremony, community booths, live entertainment, truck petting zoo, horse-drawn carriages and photos with Santa.
- 3) Holiday Parade Evaluation – Provided a recap of the event held on Thursday, December 10, 6-9 p.m. The event included a dignitary reception, live music, and 110 parade entries. Also shared comments and recommendations received.
- 4) Holiday Decorating Contest Update – The event judging will be held on Monday, December 16 at 6:30 p.m. at the Monrovia Community Center.
- 5) Sunshine Company Holiday Program Invitation – The event will be held on Friday, December 13, 6:30 p.m. at the Monrovia Community Center.

CC-1

COMMISSION LIAISON REPORTS:

Chair Belden

1. Providers Group – The Annual Holiday event will be held on Saturday, December 7.

Commissioner Bank

1. Canyon Park Volunteers – The Annual Volunteer Holiday Party will be held on Wednesday, December 11, at 6 p.m.
2. Community Media of the Foothills KGEM – The meeting, held on Monday, December 9, included a community party. KGEM is working on promos and content.

Commissioner Iler – No report.

Commissioner Matthews - (A/E)

Commissioner Mills – No report.

Commissioner Villegas – (A/E)

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, January 14, 2020 at 7:00 p.m. at the Monrovia Community Center, Monroe Room, 119 West Palm Ave., Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 8:16 p.m.