

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Gloria Crudgington**  
Chair

**Genia Mills**  
Vice-Chair

**Tom Dittmar**  
Commissioner

**Phil Lopez**  
Commissioner

**Nancy Matthews**  
Commissioner

**Brian Ulm**  
Commissioner

**Jenny Wong**  
Commissioner

## Welcome to the Monrovia Community Services Commission Meeting Tuesday, January 14, 2014, 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 P.M. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

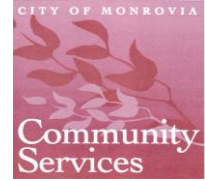
**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**CITY OF MONROVIA  
COMMUNITY SERVICES COMMISSION  
REGULAR MEETING AGENDA**



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**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, January 14, 2014  
7:00 PM**

**CONVENE**

Commission Chair Crudginton

**PLEDGE OF ALLEGIANCE**

Commissioner Ulm

**ROLL CALL**

Commissioners Dittmar, Lopez, Matthews, Ulm, Wong, Vice Chair Mills and Chair Crudginton

**PRESENTATIONS**

Sunshine Company Video Presentation – Kerri Zessau,  
Acting Recreation Division Manager

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

**CC-1** Unadopted Minutes of the December 10, 2013 Regular Meeting  
**Recommendation:** Approve the Minutes of the December 10, 2013 Regular Meeting.

**CC-2** Hillside Wilderness Preserve Patrol Update for December 1, 2013 to December 31, 2013  
**Recommendation:** Accept the Hillside Wilderness Preserve Patrol Update for December 1 through December 31, 2013.

**YOUTH COMMISSION** Diana Hernandez, freshman at Monrovia High School.

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

## **AR-1 Mary Wilcox Youth Center Request for Proposal (RFP) Recommendation**

**Objective:** The purpose of this report is to provide the Community Services Commission with information on the Request for Proposal recommendation for the Mary Wilcox Youth Center.

**Presenter:** Kerri Zessau, Acting Recreation Division Manager

### **Options:**

1. Enter into lease agreements with the Santa Anita Family YMCA and the Boys and Girls Club of the Foothills.
2. Direct Staff to explore opportunities with other agencies.
3. Deny Staff's recommendation to enter into facility lease agreements with the YMCA and the Boys and girls Club, and only offer City programs at the MWYC. Note: This option will cost the city \$39,460 annually.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: Recommend to City Council option number one; Enter into lease agreements with the Santa Anita Family YMCA and the Boys and Girls Club of the Foothills.

## **AR-2 2013 Holiday Events Evaluation**

**Objective:** The purpose of this report is to provide the Community Services Commission with an evaluation of the 2013 Tree Lighting Ceremony, Holiday Parade and Holiday Home Decorating Contest.

**Presenter:** Lisa Hansberger, Recreation Supervisor

### **Options:**

1. Approve the recommendations as outlined in this report.
2. Approve one or more of the recommendations as outlined in this report.
3. Direct Staff to investigate other program options.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: Approve option number one as outlined in this report.

### **AR-3 2012-13 Community Center Revenue and Fee Analysis**

**Objective:** The purpose of this report is to provide the Community Services Commission with the annual Community Center revenue and fee analysis

**Presenter:** Rebecca Romero, Assistant Recreation Coordinator

**Options:**

1. Maintain all existing Community Center rental fees.
2. Direct Staff to increase one or more fees.
3. Direct Staff to investigate other options.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: Approve option number one as outlined in this report.

### **DIVISION MANAGERS REPORTS**

1. Mark Carney, Infrastructure Maintenance Division Manager – Verbal Update
2. Kerri Zessau, Acting Recreation Division Manager – Verbal Update

### **COMMISSION LIAISON REPORTS**

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|----|--------------------------|--|
| 1. | Commissioner Crudgington | Monrovia Historic Preservation Group, Providers Network, Santa Anita Family Services |
| 2. | Commissioner Dittmar     | Urban Parks  |
| 3. | Commissioner Lopez       | Canyon Park Volunteers   |
| 4. | Commissioner Matthews    | Monrovia Community Coordinating Council  |
| 5. | Commissioner Mills       | Monrovia Area Partnership (MAP)  |
| 6. | Commissioner Ulm         | Community Media of the Foothills, Historical Museum                                  |
| 7. | Commissioner Wong        | MOTAB  |

### **NEXT SCHEDULED MEETING**

The next Regular Meeting of the Monrovia Community Services Commission is scheduled for Tuesday, February 11, 2014 in the Monroe Room at the Community Center, 119 W. Palm Ave., Monrovia, CA.

### **ADJOURNMENT**

### **FUTURE DATES**

*For additional information please visit the Monrovia Community Coordinating Council blog at: [www.TheNeighborhoodFix.blogspot.com](http://www.TheNeighborhoodFix.blogspot.com)*