

MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center
119 West Palm Avenue, Monrovia, California 91016



Gloria Crudgington
Chair

Genia Mills
Vice-Chair

Tom Dittmar
Commissioner

Phil Lopez
Commissioner

Nancy Matthews
Commissioner

Brian Ulm
Commissioner

Jenny Wong
Commissioner

Welcome to the Monrovia Community Services Commission Meeting Tuesday, February 11, 2014, 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 P.M. in the Monroe Room, Community Center.

AGENDA PACKETS: A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at www.cityofmonrovia.org.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE COMMUNITY SERVICES COMMISSION please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

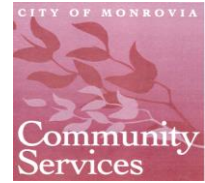
AGENDA ITEMS: The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**CITY OF MONROVIA
COMMUNITY SERVICES COMMISSION
REGULAR MEETING AGENDA**



**Monrovia Community Center
119 W. Palm Avenue
Tuesday, February 11, 2014
7:00 PM**

CONVENE

Commission Chair Crudginton

PLEDGE OF ALLEGIANCE

Commissioner Wong

ROLL CALL

Commissioners Dittmar, Lopez, Matthews, Ulm, Wong, Vice Chair Mills and Chair Crudginton

PRESENTATIONS

Penny Arroyo, Director, Volunteer Center of San Gabriel Valley and Nancy Matthews, Community Services Commissioner
2013 Make a Difference Day Appreciation – Community Center Project

CONSENT CALENDAR

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

CC-1 Unadopted Minutes of the January 14, 2014 Regular Meeting
Recommendation: Approve the Minutes of the January 14, 2014 Regular Meeting.

CC-2 Hillside Wilderness Preserve Patrol Update for January 1, 2014 to January 31, 2014
Recommendation: Accept the Hillside Wilderness Preserve Patrol Update for January 1 through January 31, 2014.

YOUTH COMMISSION Michelle Billings a student at Clifton Middle School.

PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

AR-1 2012-13 Historical Museum Rental Fee and Revenue Analysis

Objective: The purpose of this report is to provide the Community Services Commission with the annual Historical Museum Rental Fee and Revenue Analysis.

Presenter: Rebecca Romero, Assistant Recreation Coordinator

Options:

1. Maintain all existing Museum rental fees.
2. Direct Staff to increase one or more fees.
3. Direct Staff to investigate other options.

Recommendation(s): Staff recommends the Community Services Commission move to approve option number one, maintain all existing Museum rental fees, as outlined in this report.

Commission Action Required: If the Community Services Commission concurs, the appropriate action would be a motion to: Approve option number one, maintain all existing Museum rental fees, as outlined in this report.

AR-2 2012-13 Program and Equipment Fee and Revenue Analysis

Objective: The purpose of this report is to provide the Community Services Commission with the annual Program and Equipment Fee and Revenue Analysis for the Recreation Division's programs and activities.

Presenter: Rebecca Romero, Assistant Recreation Coordinator

Options:

1. Increase the canopy fee from \$25 to \$35 and maintain all other program and equipment fees.
2. Maintain all existing Community Services program and equipment fees.
3. Direct Staff to explore other options.

Recommendation(s): Staff recommends the Community Services Commission move to approve option number one, increase the canopy fee from \$25 to \$35 and maintain all other program and equipment fees.

Commission Action Required: If the Community Services Commission concurs, the appropriate action would be a motion to: Approve option number one, increase the canopy fee from \$25 to \$35 and maintain all other program and equipment fees, as outlined in this report.

DIVISION MANAGERS REPORTS

1. Carl Hassel, Director, Public Works – Verbal Update
2. Mark Carney, Infrastructure Maintenance Division Manager – Verbal Update
3. Kerri Zessau, Acting Recreation Division Manager – Verbal Update

COMMISSION LIAISON REPORTS

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| 1. | Commissioner Crudgington | Monrovia Historic Preservation Group, Providers Network, Santa Anita Family Services, Art in Public Places |
| 2. | Commissioner Dittmar | Urban Parks |
| 3. | Commissioner Lopez | Canyon Park Volunteers |
| 4. | Commissioner Matthews | Monrovia Community Coordinating Council (MCCC) California Association of Park and Recreation Board and Commission Members (CAPRBCM) |
| 5. | Commissioner Mills | Monrovia Area Partnership (MAP) |
| 6. | Commissioner Ulm | Community Media of the Foothills, Historical Museum |
| 7. | Commissioner Wong | MOTAB |

NEXT SCHEDULED MEETING

The next Regular Meeting of the Monrovia Community Services Commission is scheduled for Tuesday, March 11, 2014 in the Monroe Room at the Community Center, 119 W. Palm Ave., Monrovia, CA.

ADJOURNMENT

FUTURE DATES

For additional information please visit the Monrovia Community Coordinating Council blog at: www.TheNeighborhoodFix.blogspot.com