

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Gloria Crudgington**  
Chair

**Genia Mills**  
Vice-Chair

**Tom Dittmar**  
Commissioner

**Phil Lopez**  
Commissioner

**Nancy Matthews**  
Commissioner

**Brian Ulm**  
Commissioner

**Jenny Wong**  
Commissioner

## Welcome to the Monrovia Community Services Commission Meeting Tuesday, April 8, 2014, 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 P.M. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

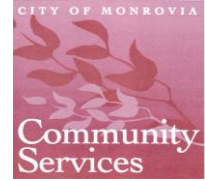
**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**CITY OF MONROVIA  
COMMUNITY SERVICES COMMISSION  
REGULAR MEETING AGENDA**



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**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, April 8, 2014  
7:00 PM**

**CONVENE**

Commission Chair Crudgington

**PLEDGE OF ALLEGIANCE**

Commissioner Matthews

**ROLL CALL**

Commissioners Dittmar, Lopez, Matthews, Ulm, Wong, Vice Chair Mills and Chair Crudgington

**PRESENTATIONS**

Mayor Pro Tem Becky Shevlin - Introduction of newly appointed Community Services Director Tina Cherry.

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

- CC-1** Unadopted Minutes of the March 11, 2014 Regular Meeting  
**Recommendation:** Approve the Minutes of the March 11, 2014 Regular Meeting.
- CC -2** Division Managers Report for March 2014 (M. Carney)  
**Recommendation:** Approve the Division Managers Report for March 2014.
- CC-3** Hillside Wilderness Preserve Patrol Update for March 1, 2014 through March 31, 2014  
**Recommendation:** Accept the Hillside Wilderness Preserve Patrol Update for March 1 through March 31, 2014.

**YOUTH COMMISSION** Diana Hernandez a freshman at Monrovia High School.

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

**AR-1 Fee Waiver Request from Carole Kaufman**

**Objective:** The purpose of this report is for the Community Services Commission to consider Carole Kaufman's request for free use of a quad area on the east side of Library Park.

**Presenter:** Rebecca Romero, Assistant Recreation Coordinator

**Options:**

1. Deny free use based on Department's policy and require Ms. Kaufman to pay the Priority I fee of \$540.00 for rental of the facility.
2. Approve Ms. Kaufman's request for free use of Library Park's quad and fountain area.
3. Direct Staff to explore other options.

**Recommendation(s):** Staff recommends the Community Services Commission move to approve option number one; deny free use based on Department's policy and require Ms. Kaufman to pay the Priority I fee of \$540.00 for rental of the facility

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: ***Approve option number one, as outlined in this report.***

**AR-2 2012-13 Canyon Park Vehicle Admission Revenue and Fee Analysis**

**Objective:** The purpose of this report is to present the Community Services Commission with a report on the status of the Canyon Park Vehicle Admission Fee and Revenue Analysis.

**Presenter:** Hector Inzunza, Senior Park Ranger

**Options:**

1. Maintain the existing vehicle admission fee schedule for Canyon Park.
2. Add a weekend and holiday pass fee of \$6.00. Increase Bus/Passenger vehicle pass fee from \$10.00 to \$15.00 and increase the annual vehicle pass fee from \$55.00 to \$60.00.
3. Direct Staff to explore other options.

**Recommendation(s):** Staff recommends the Community Services Commission move to approve option number two; add a weekend and holiday pass fee of \$6.00. Increase Bus/Passenger vehicle pass fee from \$10.00 to \$15.00 and increase the annual vehicle pass fee from \$55.00 to \$60.00

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: ***Approve and recommend to City Council option number two as outlined in this report.***

## AR-3 2012-13 Canyon Park Facility Revenue and Fee Analysis

**Objective:** The purpose of this report is to present the Community Services Commission with an analysis of the Canyon Park facility rental fees and revenue.

**Presenter:** Hector Inzunza, Senior Park Ranger

**Options:**

1. Maintain all existing facility rental fees for the Cabin/Conference Center and Fireman's Flat.
2. Increase one or more fees.
3. Direct Staff to explore other options.

**Recommendation(s):** Staff recommends the Community Services Commission move to approve option number one; maintain all existing facility rental fees for the Cabin/Conference Center and Fireman's Flat.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: ***Approve and recommend to City Council option number one; as outlined in this report.***

### **DIRECTOR'S REPORT**

1. Tina Cherry, Community Services Director – Verbal Update

### **DIVISION MANAGERS REPORTS**

1. Kerri Zessau, Acting Recreation Division Manager – Verbal Update

### **COMMISSION LIAISON REPORTS**

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| 1. | Commissioner Crudgington | Monrovia Historic Preservation Group, Providers Network, Santa Anita Family Services, Art in Public Places                             |
| 2. | Commissioner Dittmar     | Urban Parks  |
| 3. | Commissioner Lopez       | Canyon Park Volunteers   |
| 4. | Commissioner Matthews    | Monrovia Community Coordinating Council (MCCC)<br>California Association of Park and Recreation Board and Commission Members (CAPRBCM) |
| 5. | Commissioner Mills       | Monrovia Area Partnership (MAP) what about CERT?   |
| 6. | Commissioner Ulm         | Community Media of the Foothills, Historical Museum  |
| 7. | Commissioner Wong        | MOTAB  |

### **NEXT SCHEDULED MEETING**

The next Regular Meeting of the Monrovia Community Services Commission is scheduled for Tuesday, May 13, 2014 in the Monroe Room at the Community Center, 119 W. Palm Ave., Monrovia, CA.

### **ADJOURNMENT**

## **FUTURE DATES**

*For additional information please visit the Monrovia Community Coordinating Council blog at:*  
[www.TheNeighborhoodFix.blogspot.com](http://www.TheNeighborhoodFix.blogspot.com)