

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, March 17, 2020, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Larry J. Spicer
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect both staff, our constituents, and elected officials, the City is asking members of the public to follow the [California Department of Health's Guidance on Mass Gatherings](#) when deciding whether to attend this meeting.

Although public access to the meeting in person will be allowed, if you are sick or identify yourself as being "higher risk" based on the CDC's guidelines, you may wish to watch or listen to the meeting from home, or provide input electronically.

How to participate in the meeting from home:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

All seating in Council Chambers will be spaced to allow for minimizing close contact, as recommended by the State guidelines.

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed in the following ways:

Public comment will be accepted by email to aatkins@ci.monrovia.ca.us before or during the meeting, prior to the close of public comment on an item, to be read by the City Clerk during public comment. Lengthy public comment may be summarized in the interest of time.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as “PUBLIC INPUT.” Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker’s Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, March 17, 2020
7:30 P.M.

**Pursuant to the Governor's Executive Order N-25-20
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Pastor Christopher Bourne
PLEDGE OF ALLEGIANCE	Mayor Pro Tem Larry J. Spicer
ROLL CALL	Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS - None

STUDENT GOVERNMENT REPRESENTATIVE REPORT - None

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the March 3, 2020, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the March 3, 2020, Regular Meeting of the Monrovia City Council
- CC-2 [Payroll No. 5 in the Net Amount of \\$687,473.18 and Warrant Registers dated February 27, and March 5, 2020, in the Total Amounts of \\$279,878.13, and \\$369,045.14, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 5 in the net amount of \$279,878.13 and Warrant Registers dated February 27, and March 5, 2020, in the total amounts of \$279,878.13, and \$369,045.14, respectively
- CC-3 [Zone Change ZA2019-0005 Amending the Official Zoning Map for the City of Monrovia Set Forth in Section 17.04.040, Changing the Zoning Designation PD \(Planned Development\) to the SP \(Specific Plan\) and Amending the Zoning Ordinance to Add the Arroyo at Monrovia Station Specific Plan to Section 17.04.035 of Title 17 \(Zoning\) of the Monrovia Municipal Code for Property Located at 202-238 \(Not Including 230\) West Evergreen Avenue, 1551 South Primrose Avenue, and 1610 South Magnolia Avenue; Adoption of Ordinance No. 2019-11](#)
Staff Reference: Alice D. Atkins, City Clerk
Recommendation: Adopt Ordinance No. 2019-11

- CC-4 [Cancellation of Regular City Council Meetings which Coincide with a General Municipal Election Day](#)
Staff Reference: Alice D. Atkins, City Clerk
Recommendation: Approve cancellation of Regular City Council meetings which coincide with a General Municipal Election Day
- CC-5 [Fiscal Year 2020-2021 List of Projects Funded by Senate Bill 1, The Road Repair and Accountability Act of 2017; Resolution No. 2020-23](#)
Staff Reference: Emy-Rose Hanna, Management Analyst
Recommendation: Adopt Resolution No. 2020-23
- CC-6 [Agreement with Pyro Spectaculars in the Amount of \\$24,000.00 for Production of the 2020 Fourth of July Fireworks Show](#)
Staff Reference: Rebecca Sandoval, Recreation Manager
Recommendation: Approve an agreement with Pyro Spectaculars for production of the 2020 Fourth of July firework show in the amount of \$24,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [2018-2019 California Public Library Survey; Receive and File](#)
Staff Reference: Carey Vance, Library Manager
Recommendation: Receive and file the California Public Library Survey
- CC-8 [Agreement with LDM Associates, Inc. for Community Development Block Grant Residential Rehabilitation Program Consultant Services for the Period Ending June 30, 2023, with Two \(2\) One-Year Options to Extend](#)
Staff Reference: Aleks Akopyan, Neighborhood Services Program Coordinator
Recommendation: Approve an agreement with LDM Associates, Inc. for project consultant services for the City of Monrovia CDBG Residential Rehabilitation Program through June 30, 2023, with two (2) one year options to extend and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

RCM-1 [City Council Directives Update](#)
Staff Reference: Dylan Feik, City Manager

RCM-2 2020 Census Update
Staff Reference: Ashton Gout, Assistant to the City Clerk

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams
(a) [Appointment for San Gabriel Valley Regional Housing Trust Board of Directors](#)

RCC-2 Mayor Pro Tem Larry J. Spicer

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Gloria Crudgington

RCC-5 Councilmember Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [Ratifying the City Manager's Proclamation of Existence of a Local Emergency; Resolution No. 2020-26](#)

Staff Reference: Alice Atkins, MMC, City Clerk

Recommendation: Adopt Resolution No. 2020-26fa

AR-2 [Fiscal Year 2018-19 Comprehensive Annual Financial Report](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Receive and File the Fiscal Year 2018-19 Comprehensive Annual Financial Report

AR-3 [Fiscal Year 2019-20 Operating and Capital Improvement Program \(CIP\) Mid-Year Budget Update, Resolution No. 2020-24; and Fiscal Year 2019-20 Schedule of Fees and Charges Mid-Year Budget Update, Resolution No. 2020-25](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Adopt Resolution Nos. 2020-24 and 2020-25.

AR-4 [Discussion and Consideration to Join the San Gabriel Valley Council of Government Regional Housing Trust Joint Powers Authority and Approve the Joint Exercise of Powers Agreement](#)

Staff Reference: Dylan Feik, City Manager

Recommendation: Approve joining the San Gabriel Valley Regional Housing Trust Joint Powers Authority, and authorizing the City Manager to execute the Joint Exercise of Powers Agreement on behalf of the City in a form that meets the approval of the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, April 7, 2020, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of March, 2020.

Alice D. Atkins, MMC, City Clerk