

**MINUTES OF THE JOINT MEETING OF THE
MONROVIA COMMUNITY SERVICES COMMISSION AND
WILDERNESS PRESERVE FOUNDATION
HELD TUESDAY, JULY 8, 2014**

CONVENE: Acting Chair Crudginton convened the Regular Meeting of the Community Services Commission on Tuesday, July 8, 2014 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance: Community Services Director Tina Cherry, Recreation Supervisor Lisa Hansberger, Administrative Secretary Tina Wells, Senior Park Ranger Hector Inzunza, and Assistant Recreation Coordinator Memo Chavez.

SWEARING IN OF NEWLY APPOINTED COMMISSIONER – Joannie Yuille

PLEDGE OF ALLEGIANCE: Commissioner Dittmar led the Flag Salute.

ROLL CALL: In attendance: Acting Chair Crudginton, Commissioners Dittmar, Ulm, Wong, and Yuille. Chair Mills Absent/Excused and Vice Chair Matthews Absent/Excused.

PRESENTATIONS: None.

CONSENT CALENDAR: It was moved by Commissioner Ulm and seconded by Commissioner Dittmar to accept the consent calendar consisting of CC-1, CC-2 and CC-3. There were no objections and the motion was unanimously approved.

CC-1 Unadopted Minutes of the June 10, 2014 Regular Meeting

CC-2 Division Manager's Report – M. Carney, Deputy Director Public Works

CC-2 Hillside Wilderness Preserve Patrol Update for June 1 through June 30, 2014

YOUTH COMMISSION REPORT: Dark

PUBLIC INPUT: Alexis Bakofsky Management Analyst I, provided an update of the Station Square Project. The open house will be held on Wednesday, July 30 from 6:00 to 8:00 p.m.

ADMINISTRATIVE REPORTS:

AR-1 2013-14 Monrovia Reads and Plays Program Evaluation: Memo Chavez, Assistant Recreation Coordinator; the Monrovia Reads and Plays (MRP) program operates September through June, Monday through Friday from 3:30 to 5:00 p.m. The first 45 minutes of the program are focused on homework, reading and literacy, and academics. The last 45 minutes are spent on crafts, games and recreational activities. Total registered participants in 2013-14 were 42 a decrease from 2012-13 of 50 participants. The decrease is due to older youth aging out of the program and participating in after school sports or activities.

After discussion, it was moved by Commissioner Dittmar and seconded by Commissioner Wong to accept the recommendations as outlined in this report, 2013-14 Monrovia Reads and Plays Program Evaluation. There were no objections and the motion was unanimously approved.

AR-2 2013-14 Youth Sports Program Evaluation: Memo Chavez, Assistant Recreation Coordinator; the Youth Sports program is offered during the school year at Bradoaks, Monroe, Mayflower and Wild Rose Elementary Schools, September through June, Monday through Friday beginning immediately after school until 5:00 p.m. The sports offered are Flag Football, Basketball, Soccer and Cheerleading. Participation in the program increased to 354 in 2013-14 up from 327 in 2012-13.

The program includes the Scholar Athlete Award, which is designed to highlight the importance of education, and acknowledge and encourage the participants for their academic and homework achievements. The program

CC-1

produced 236 Scholar Athletes of the 354 registered participants. To qualify for this award, the student must achieve the equivalent of a 3.0 grade point average or better during the semester.

After discussion, it was moved by Commissioner Yuille and seconded by Commissioner Ulm to receive and file this report. There were no objections and the motion was unanimously approved.

AR-3 Canyon Park Volunteer Feedback Regarding the 2014 Haunted Hike: Hector Inzunza, Senior Park Ranger provided an update on the feedback received from the Canyon Park Volunteers regarding the feasibility of continuing the Haunted Hike event for 2014. Staff met with the Volunteers on Wednesday, June 25. The Volunteers understand the benefits of the program, but do not recommend the Haunted Hike return for the 2014 based on their analysis and the decision was unanimous. The Volunteers will meet again in January 2015, and revisit the idea of offering the Haunted Hike in 2015.

After discussion, it was moved by Commissioner Dittmar and seconded by Commissioner Yuille to direct staff to work with the Volunteers to develop a firm determination on the future of the Haunted Hike by January 2015. There were no objections and the motion was unanimously approved.

**CONVENE MONROVIA
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)
WITHOUT ADJOURNING THE COMMUNITY SERVICES COMMISSION MEETING**

WPF CONVENE Acting President Crudgington

WPF ROLL CALL In attendance: Boardmembers Cherry, Crudgington, Dittmar, Ulm, Wong, and Yuille. Boardmember Matthews Absent/Excused and Boardmember Mills Absent/Excused. Boardmember Shevlin Absent/Excused with Councilmember Blackburn in attendance

WPF CONSENT CALENDAR None

WPF ADMINISTRATIVE REPORTS

WPF AR-1 Wilderness Preserve Foundation Reorganization: Tina Cherry, Community Services Director provided an overview of the reorganization process.

Staff recommends that Community Services Commission Chair Mills be elected President and Vice-Chair Matthews be elected as Vice President of the Wilderness Preserve Foundation.

It was moved by Boardmember Ulm and seconded by Boardmember Wong to elect Chair Mills as President and Vice Chair Matthews as the Vice President of the Wilderness Preserve Foundation. There were no objections and the motion was unanimously approved.

WPF AR-2 Wilderness Preserve Foundation Financial Report: Tina Cherry, Community Services Director presented the Balance Sheet to the Foundation Board. The total cash assets for the Foundation for the period ending May 31, 2014 is \$4,354. There are no other Liabilities or Reserve Funds, and there were no revenues or expenditures during the last program year.

It was moved by Boardmember Dittmar and seconded by Boardmember Ulm to receive and file the Balance Sheet as of May 31, 2014. There were no objections and the motion was unanimously approved.

DIRECTOR'S REPORT: Tina Cherry, Community Services Director provided updates on the following; Liaison Assignment listing has been provided to the Commission. Please advise staff of any changes. • Joannie Yuille volunteered to liaison for the Youth Commission. • Commissioner Crudgington has stepped down from the Providers Network, and has taken on the Hillside Wilderness Preserve as a liaison. Staff will attend the Providers Group meeting and report to the Commission pending a new liaison. • The Summer Concert Schedule was

provided to the Commission. Informed the Commission that the Jumpin Joz band will not be playing this weekend, the lead singer was called out of town unexpectedly. The band playing in their place is Dave Tull Quintet – same quality and genre. • Commissioner Dittmar will be present for the August 17 concert and Commissioner Ulm will be present for the August 24 concert. • An updated contact list has been provided - please submit changes to staff. • Historically the Commission has gone dark in August, and no items are pending. A motion was made by Commissioner Dittmar and seconded by Commissioner Ulm to cancel the August Commission meeting. There were no objections and the motion was unanimously approved. • The Friday Night Live events are back with activities in Library Park. This is a collaborative program with the Life Church, City, and Santa Anita Family YMCA. The program will begin on Friday, July 11 and run through the end of August. • Julian Fisher Park, playground equipment is in – soft surfacing will go in the next couple of weeks. The dedication is scheduled for Saturday, August 2. • Homeless and Park Conduct findings will be brought to City Council on Tuesday, July 15 by Chief Hunt. • Thanked the Community Services staff, sponsors, Police Department, Public Works Department, and Fire Department for assisting in making the 4th of July celebration a success. • Deputy Fire Chief Haberle's last day with the City is Friday, July 11

DIVISION MANAGER'S REPORT: Kerri Zessau, Acting Recreation Division Manager - Absent/Excused

COMMISSION LIAISON REPORTS:

CSC LR-1 Acting Chair Crudginton – Monrovia Historic Preservation Group working with Community Home Energy Retrofit Project (CHERP) helping homeowners find reputable contractors. • Santa Anita Family Services has received funding for returning military and their families.

CSC LR-2 Commissioner Dittmar – Urban Parks staff is in the process of reducing water consumption by 30% in all the parks. • Art in Public Places – reviewed a proposal for a large sign by a developer building a condominium complex at the westerly entrance to Monrovia on Huntington Drive.

CSC LR-3 Vice-Chair Mills – Absent/Excused

CSC LR-4 Commissioner Matthews – Absent/Excused

CSC LR-5 Commissioner Ulm – No report.

CSC LR-6 Commissioner Wong – MOTAB approved up to \$5,200 to bring live music back on Wednesday nights. • Old Town beautification is going on in the parking lots; drought friendly plants are being planted. • Kudos to Lisa and her team for a great 4th of July event - Dave Gayman of Family Festival Productions estimated 15 to 20 thousand people were in town.

CSC LR -7 Commissioner Yuille – No report.

NEXT SCHEDULED MEETING: The next meeting of the Monrovia Community Service Commission is scheduled for Tuesday, September 9, 2014 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 8:49 p.m.

CC-1