

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Genia Mills**  
Chair

**Nancy Matthews**  
Vice-Chair

**Gloria Crudginton**  
Commissioner

**Tom Dittmar**  
Commissioner

**Brian Ulm**  
Commissioner

**Jenny Wong**  
Commissioner

**Joannie Yuille**  
Commissioner

## Welcome to the Monrovia Community Services Commission and Wilderness Preserve Foundation Joint Meeting Tuesday, July 8, 2014, 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 P.M. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

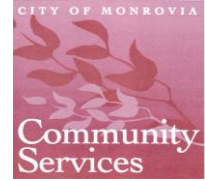
**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**CITY OF MONROVIA  
JOINT MEETING OF THE COMMUNITY SERVICES  
COMMISSION AND WILDERNESS PRESERVE  
FOUNDATION  
REGULAR MEETING AGENDA**



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**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, July 8, 2014  
7:00 PM**

**CONVENE**

Commissioner Crudgington

**SWEARING IN OF NEWLY APPOINTED COMMISSIONER** Joannie Yuille

**PLEDGE OF ALLEGIANCE**

Commissioner Dittmar

**ROLL CALL**

Commissioners Crudgington, Dittmar, Ulm, Wong, Yuille, Vice-Chair Matthews – Absent/Excused, and Chair Mills – Absent/Excused

**PRESENTATION(S)**

None

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

- CC-1** Unadopted Minutes of the June 10, 2014 Regular Meeting  
**Recommendation:** Accept the Minutes of the June 10, 2014 Regular Meeting.
- CC -2** Division Managers Report for June 2014 (M. Carney)  
**Recommendation:** Accept the Infrastructure Maintenance Division Managers Report for June 2014
- CC-3** Hillside Wilderness Preserve Patrol Update for June 1, 2014 – June 30, 2014  
**Recommendation:** Accept the Hillside Wilderness Preserve Patrol Update for June 1 – June 30, 2014.

**YOUTH COMMISSION** *Dark*

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

**AR-1 2013-14 Monrovia Reads and Plays Program Evaluation**

**Objective:** To provide the Community Services Commission with an evaluation of the 2013-14 Monrovia Reads and Plays program.

**Presenter:** Memo Chavez, Assistant Recreation Coordinator

**Recommendation(s):** Staff recommends the Community Services Commission move to accept the recommendations as outlined in this report; 2013-14 Monrovia Reads and Plays Program Evaluation.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: Accept the recommendations as outlined in this report, 2013-14 Monrovia Reads and Plays Program Evaluation.

**AR-2 2013-14 Youth Sports Program Evaluation**

**Objective:** To provide the Community Services Commission with an evaluation of the 2013-14 Youth Sports Program.

**Presenter:** Memo Chavez, Assistant Recreation Coordinator

**Recommendation(s):** Staff recommends the Community Services Commission move to accept the recommendations as outlined in this report; 2013-14 Youth Sports Program Evaluation.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: Accept the recommendations as outlined in this report, 2013-14 Youth Sports Program Evaluation.

**AR-3 Canyon Park Volunteer Feedback Regarding the 2014 Haunted Hike**

**Objective:** The purpose of this report is to provide Community Services Commission with feedback from Canyon Park volunteers to determine the feasibility of continuing the Haunted Hike event for 2014.

**Presenter:** Hector Inzunza, Senior Park Ranger

**Recommendation(s):** Staff recommends the Community Services Commission discuss the Canyon Park Volunteer feedback regarding the 2014 Haunted Hike and provide direction for future programming.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: Discuss the Canyon Park Volunteer feedback regarding the 2014 Haunted Hike and provide direction for future programming.

**CONVENE MONROVIA  
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)  
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

**WPF CONVENE**

Board President Crudgington

**WPF ROLL CALL**

Boardmembers, Cherry, Crudgington, Dittmar, Shevlin, Ulm, Wong, Yuille. Vice President Matthews Absent/Excused and President Mills Absent/Excused

**WPF CONSENT CALENDAR**

None

**WPF PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

**WPF ADMINISTRATIVE REPORTS**

**WPF AR-1 Wilderness Preserve Foundation Reorganization**

**Presenter:** Tina Cherry, Community Services Director

**Recommendation(s):** Staff recommends that Community Services Commission Chair Mills be elected President of the Wilderness Preserve Foundation and Vice-Chair Matthews be elected as Vice President.

**Board Action Required:** If the Foundation Board concurs, the appropriate action would be a motion to elect Community Services Commission Chair Mills as President of the Wilderness Preserve Foundation and Community Services Commission Vice-Chair Matthews as Vice President for the 2014-15 program year.

**WPF AR-2 Wilderness Preserve Foundation Financial Report**

**Presenter:** Tina Cherry, Director of Community Services

**Recommendation:** Staff recommends the Foundation Board receive and file the Balance Sheet for the Wilderness Preserve Foundation as of May 31, 2014.

**Board Action Required:** If the Foundation Board of Directors concurs, the appropriate action would be a motion to receive and file the Balance Sheet for the Wilderness Preserve Foundation as of May 31, 2014.

**WPF ADJOURNMENT**

**RECONVENE MONROVIA  
COMMUNITY SERVICES COMMISSION MEETING**

## **DIRECTOR'S REPORT**

1. Tina Cherry, Community Services Director – Verbal Update
  - a) Liaison Assignments
  - b) Summer Concert Assignments
  - c) Update of Contacts (form e-mailed)
  - d) Discuss whether the Commission should go dark in August
  - e) Friday Night Live
  - f) Homeless and Park Conduct Committee Update
  - g) Julian Fisher Park Playground Update

## **DIVISION MANAGERS REPORTS**

1. Kerri Zessau, Acting Recreation Division Manager – Absent/Excused

## **COMMISSION LIAISON REPORTS**

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|----|--------------------------|--|
| 1. | Commissioner Crudgington | Monrovia Historic Preservation Group, Providers Network, Santa Anita Family Services   |
| 2. | Commissioner Dittmar     | Urban Parks, Art in Public Places  |
| 3. | Vice Chair Matthews      | Monrovia Community Coordinating Council (MCCC)<br>California Association of Park and Recreation Board and Commission Members (CAPRBCM) |
| 4. | Chair Mills              | Monrovia Area Partnership (MAP)<br>Community Emergency Response Team (CERT)  |
| 5. | Commissioner Ulm         | Community Media of the Foothills, Historical Museum  |
| 6. | Commissioner Wong        | MOTAB  |
| 7. | Commissioner Yuille      |  |

## **NEXT SCHEDULED MEETING**

The next Regular Meeting of the Monrovia Community Services Commission is scheduled for Tuesday, September 9, 2014 in the Monroe Room at the Community Center, 119 W. Palm Ave., Monrovia, CA.

## **ADJOURNMENT**

## **FUTURE DATES**

*For additional information please visit the Monrovia Community Coordinating Council blog at:*  
[www.TheNeighborhoodFix.blogspot.com](http://www.TheNeighborhoodFix.blogspot.com)