

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Genia Mills**  
Chair

**Nancy Matthews**  
Vice-Chair

**Gloria  
Crudgington**  
Commissioner

**Tom Dittmar**  
Commissioner

**Brian Ulm**  
Commissioner

**Jenny Wong**  
Commissioner

**Joannie Yuille**  
Commissioner

## Welcome to the Joint Meeting of the Monrovia Community Services Commission and Wilderness Preserve Foundation Tuesday, January 13, 2015 7:00 p.m.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

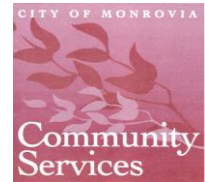
**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**JOINT MEETING OF THE MONROVIA COMMUNITY  
SERVICES COMMISSION AND WILDERNESS  
PRESERVE FOUNDATION  
MEETING AGENDA**



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**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, January 13, 2015  
7:00 p.m.**

**CONVENE**

Chair Mills

**PLEDGE OF ALLEGIANCE**

Commissioner Crudgington

**ROLL CALL**

Commissioners Crudgington, Dittmar, Ulm, Wong, Yuille, Vice-Chair  
Matthews, Chair Mills

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

**CC-1** Unadopted Minutes of the December 9, 2014 Regular Meeting

**Recommendation:** Accept the Minutes of the December 9, 2014 Regular Meeting.

**CC-2** Division Manager's Report for December 2014

**Recommendation:** Accept the Deputy Director of Public Works Report for December 2014

**CC-3** Hillside Wilderness Preserve Patrol Update for December 1- 31, 2014

**Recommendation:** Accept the Hillside Wilderness Preserve Patrol Update for December 1 – 31, 2014

**YOUTH COMMISSION** Jackie Villalvazo, a freshman at Monrovia High School

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

**AR-1 2014 Holiday Events Evaluation**

**Objective:** To provide the Community Services Commission with an evaluation of the 2014 Holiday Events Evaluation.

**Presenter:** Lisa Hansberger, Recreation Supervisor

**Recommendation(s):** Staff recommends the Community Services Commission move to receive and file AR-1 2014 Holiday Events Evaluation.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: ***Receive and file AR-1 2014 Holiday Events Evaluation.***

**AR-2 2013-14 Community Center Revenue and Fee Analysis**

**Objective:** To provide the Community Services Commission with the Community Center Revenue and Fee Analysis

**Presenter:** Rebecca Romero, Assistant Recreation Coordinator

**Recommendation(s):** Staff recommends the Community Services Commission move to accept, and recommend to the City Council option number one; increase of the hourly rate for the Multi-Purpose room from \$25 per hour to \$30 per hour, and for Priority II rentals from \$15 per hour to \$23 per hour.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: ***Recommend to the City Council option number one; increase of the hourly rate for the Multi-Purpose room from \$25 per hour to \$30 per hour, and for Priority II rentals from \$15 per hour to \$23 per hour as outlined in this report.***

**CONVENE MONROVIA  
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)  
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

**WPF CONVENE**

Board President Mills

**WPF ROLL CALL**

Boardmembers, Cherry, Crudgington, Dittmar, Shevlin, Ulm, Wong, Yuille. Vice President Matthews and President Mills

**WPF CONSENT CALENDAR**

**WPF CC-1**

Unadopted Minutes of the November 15, 2014 Special Meeting/Study Session of the Wilderness Preserve Foundation, Inc.

**Recommendation:** Accept the Minutes of the November 15, 2014 Special Meeting/Study Session of the Wilderness Preserve Foundation, Inc.

## **WPF ADMINISTRATIVE REPORT**

Boardmember Cherry – Verbal Update

- Follow up to November 15, 2014 Study Session

## **WPF PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

## **WPF ADJOURNMENT**

### **RECONVENE MONROVIA COMMUNITY SERVICES COMMISSION MEETING**

## **DIRECTOR'S REPORT**

Tina Cherry, Community Services Director/Acting Public Works Director – Verbal Update

- State of the City
- Homeless Point in Time Count

## **DIVISION MANAGERS REPORT**

Kerri Zessau, Acting Recreation Division Manager – Verbal Update

- Sunshine Company Holiday event
- Bob Bartlett event
- Youth Sports Awards ceremony
- Home Decorating contest
- Senior Holiday luncheon
- Canyon Park staff and volunteer efforts during the rain
- Canyon Park Holiday event and Volunteers of the Year announcement
- MAP Conference – April 2015
- New Park Picnic Tables
- Update on Community Services Post Card Program

## **COMMISSION LIAISON REPORTS**

1. Commissioner Crudgington                      Monrovia Historic Preservation Group, Hillside Wilderness Preserve, and Santa Anita Family Services
2. Commissioner Dittmar                              Urban Parks and Art in Public Places
3. Vice-Chair Matthews                              Monrovia Community Coordinating Council (MCCC) and California Association of Park and Recreation Board and Commission Members (CAPRBCM)

- |    |                     |  |
|----|---------------------|--|
| 4. | Chair Mills         | Monrovia Area Partnership (MAP) and Community Emergency Response Team (CERT) |
| 5. | Commissioner Ulm    | Community Media of the Foothills, Historical Museum, and Canyon Park         |
| 6. | Commissioner Yuille | Monrovia Interfaith Council and Youth Commission                             |
| 7. | Commissioner Wong   | MOTAB  |

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, February 10, 2015 at 7:00 p.m. in the Monroe Room at the Community Center, 119 W. Palm Ave., Monrovia CA.

**ADJOURNMENT**

**FUTURE DATES**

*For additional information please visit the Monrovia Community Coordinating Council blog at:*  
[www.TheNeighborhoodFix.blogspot.com](http://www.TheNeighborhoodFix.blogspot.com)