

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
AND WILDERNESS PRESERVE FOUNDATION
HELD TUESDAY, OCTOBER 13, 2015**

CONVENE: Chair Matthews convened the Regular Meeting of the Community Services Commission on Tuesday, October 13, 2015 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library & Recreation Manager Kerri Zessau, Senior Recreation Supervisor Lisa Hansberger, Recreation Supervisor Rebecca Romero, Senior Administrative Assistant Tina Wells, Hillside Wilderness Preserve Supervisor Eugene Suk, and Recreation Coordinator Memo Chavez.

PLEDGE OF ALLEGIANCE: Commissioner Wong led the Flag Salute.

PRESENTATIONS: None

ROLL CALL: In attendance: Commissioners Dittmar, Hirsch, Ulm, Wong, Vice-Chair Yuille, and Chair Matthews. Commissioner Mills absent/excused.

CONSENT CALENDAR: It was moved by Commissioner Ulm and seconded by Commissioner Wong to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was approved.

CC-1 Unadopted Minutes of the September 8, 2015 Regular Meeting

CC-2 Hillside Wilderness Preserve Patrol Updates for September 1-30, 2015.

YOUTH COMMISSION REPORT: Diana Hernandez provided an update on current and upcoming activities.

PUBLIC INPUT: Clifford DeCosta, Monrovia ~ Enjoys the Community Center's senior programming, and offered suggestions for additional excursions and programs.

ADMINISTRATIVE REPORTS:

AR-1 2014-15 Canyon Park Volunteer and Hillside Wilderness Preserve Park Ranger Reserve Program Evaluation: Eugene Suk, Hillside and Wilderness Preserve Supervisor reported there are 46 active volunteers in the Canyon Park Volunteer and Park Ranger Reserve Program. Training for Volunteers and Reservists includes; interpretive docent training, trail construction and maintenance, and review of department policies and procedures, along with an extensive orientation before being assigned to service. Canyon Park Volunteers and Ranger Reservists provided a staff cost savings of \$256,146 in 2014-15, as compared to \$235,497 in 2013-14. The increase in staff cost savings from 2014-15 is attributed to the increase in the National Volunteer Hourly Rate (\$26.50 per hour), and increased service hours of the Ranger Reserves.

After discussion, it was moved by Commissioner Ulm and seconded by Commissioner Dittmar to receive and file the 2014-15 Canyon Park Volunteer and Hillside Wilderness Preserve Park Ranger Reserve Program Evaluation. There were no objections, and the motion was unanimously approved.

AR-2 2015 Summer Extravaganza Program Evaluation: Memo Chavez, Recreation Coordinator reported: The 2015 Summer Extravaganza Program transitioned from a Community Development Block Grant (CDBG funded program, to a city general fund program. The program quickly reached the maximum enrollment of 200. Forty-two youth were placed on a wait list, and eventually were registered for the program. Average daily attendance was 170. Youth Commissioners volunteered a total 2,350 hours during the course of the program. Tasks included set-up/clean-up, organization of supplies, and supervision of participants. The volunteer hours provided a staff cost savings of \$62,275, and are calculated by using the National Volunteer Hourly Rate of \$26.50 per hour. Although the program transitioned from CDBG funds to a city general fund program, Summer Extravaganza was offered free of charge.

CC-1

After discussion, it was moved by Commissioner Dittmar and seconded by Commissioner Yuille to receive and file AR-2 2015 Summer Extravaganza Program Evaluation. There were no objections, and the motion was unanimously approved.

AR-3 2015 Summer Concert Series Evaluation: Memo Chavez, Recreation Coordinator reported the 2015 Summer Concert series was held on Sundays in Library Park at the Rotary Club Bandshell. The concerts attracted approximately 6,750 participants. The July 19 concert was cancelled due to inclement weather, and rescheduled to September 6. The Monrovia High School Boosters sold refreshments during the eight week series, and generated \$1,870 in revenue which will benefit the music program at the high school.

After discussion, it was moved by Commissioner Wong and seconded by Commissioner Yuille to receive and file AR-3 2015 Summer Concert Series Evaluation. There were no objections, and the motion was unanimously approved.

DIRECTOR'S REPORT: Tina Cherry, Public Services Directors provided updates; on a proposed Smoking Ban in Public Places. Staff recommends implementing a sub committee. Commissioners Hirsch, Yuille, Dittmar, and Matthews have volunteered for the sub committee. A meeting is planned for Wednesday, October 28 at 6:00 p.m. at the Community Center. • Friday Night Street Fair; Greenleaf Productions is overseeing a majority of the program. L.A. Party Works is coordinating the Children's area only; Greenleaf is responsible for the rest of the program. • Station Square is moving forward, the dedication is planned for December. • LA County Park Coalition /Needs Assessment ~ two community meetings have been scheduled. The first meeting will be held on Saturday, January 30 from 9:00 a.m. to 1:00 p.m. at the Library Community Room and the second meeting is planned for Saturday, February 6 from 9:00 a.m. to 1:00 p.m. at Fire Station 102.

DIVISION MANAGER'S REPORT:

Tina Cherry, Public Services Director provided an update on behalf of Niles Boyer, Field Services Manager; the first Public Hearing on Proposition 218 has taken place, the City Council voted unanimously to approve the newly proposed water and sewer rates on first reading. In order for the new rates to be implemented, the item must be approved on the second reading – the next hearing will take place on October 20, 2015. • Capital Improvement Projects included the replacement of the Dam House and Ranger Station roofs • Working with the MOTAB Board to purchase new holiday decorations for Old Town • Working to establish a third banner pole at Myrtle just south of Foothill.

Kerri Zessau, Library & Recreation Division Manager provided the following updates; Make a Difference Day is scheduled for Saturday, October 24. A project that the Commission may wish to tackle is mulch distribution at Recreation Park. As additional projects come up the Commission will be advised. • The Library is doing well. • Commissioner Dittmar has offered to judge the Holiday Parade. • Youth Commission recruitment update; staff met with the groups at the high schools, and middle schools to highlight and encourage Youth Commission involvement. • Reminder, the Youth Summit is scheduled for Saturday, October 17. The event will be held at Monrovia High School from 9:00 a.m. to 3:00 p.m. 215 participants are registered for this event.

COMMISSION LIAISON REPORTS:

CSC LR-1 Commissioner Dittmar – Attended the Historic Preservation Group meeting which included an update on the Historic Depot, and Monrovia Legacy Project.

CSC LR-2 Commissioner Hirsch – Monrovia Unified School District (MUSD), the Board met on Wednesday, October 7. Provided an update on the various activities during October, and the joint Monrovia Youth Summit, which takes place on Saturday, October 17. Monrovia High School won another Golden Bell Award for the MASA program. This award comes on the heels of the high school receiving the Golden Ribbon Award at the last meeting. The football team won their first league game against Blair, which was also their Homecoming. The District is pleased to announce a new contract with D'Veal Youth & Family Services which provides a fully staffed mental health clinic on the Monrovia High School Campus, at no cost to the district. This program compliments

the on site therapist from Pacific Clinics. First quarter grades post this Friday. Auditions for “Hairspray” take place this evening. The MUSD family and community celebrated the life of Kris Mariconda on Sunday, October 11. • Boys & Girls Club; a community-wide mentoring program, formerly known as CAMP, has been adopted by the Boys & Girls Club, and is known as CLUB mentoring. The program serves Monrovia High School, Santa Fe, and Clifton in addition to the youth at the Mary Wilcox Youth Center. Blaze Pizza will be hosting a fundraiser in support of the Boys & Girls Club, tomorrow, Wednesday, October 14 from 5:00 – 8:00 p.m. • Santa Anita Family YMCA ~ *save the date*: “An Evening to Change Lives” a fundraiser to be held at the Santa Anita Race Track on Saturday, November 21, at 6:00 p.m.

CSC LR-3 Chair Matthews – The California Association of Park and Recreation Board and Commission Members was held in San Francisco this past weekend. Discussed with staff the awards available within this organization and suggested that the Station Square project be submitted. • New liaison relationship with senior clubs; New Horizons and Gad-A-Bout/Red Hat Society.

CSC LR-4 Commissioner Mills – Absent/excused.

CSC LR-5 Commissioner Ulm – A herpetologist spoke at the last Canyon Park Volunteer meeting and provided interesting information on reptiles. • Community Media of the Foothills is now known as Foothills Media Network which is their overarching brand.

CSC LR-6 Commissioner Wong – Lisa Hansberger, Senior Recreation Supervisor provided the MOTAB update on behalf of Commissioner Wong; the group discussed new holiday decorations for Old Town, as well as decorations for the Library. New Year’s Eve street closures were approved. Niles Boyer Field Services Manager provided updates on maintenance projects in Old Town. A discussion was had on new/updated signage for Old Town to reflect current businesses.

CSC LR-7 Vice–Chair Yuille – Monrovia Interfaith Council will hold their annual Thanksgiving celebration on Thursday, November 19 from 7:00 - 8:30 p.m. The event will be held at the Immaculate Conception Church. The church has joined the Interfaith Council; the theme is “Hand in Hand We Must Overcome”. The Foothill Unity Center will again sponsor the Angel program for disadvantaged children during the holidays.

NEXT SCHEDULED MEETING: The next meeting of the Monrovia Community Services Commission is scheduled for Tuesday, November 10, 2015 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 8:35 p.m.