

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Nancy Matthews**  
Chair

**Joannie Yuille**  
Vice-Chair

**Tom Dittmar**  
Commissioner

**Susan Hirsch**  
Commissioner

**Genia Mills**  
Commissioner

**Jenny Wong**  
Commissioner

**Brian Ulm**  
Commissioner

## Welcome to the Monrovia Community Services Commission Tuesday, October 13, 2015 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**MEETING OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
MEETING AGENDA**

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**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, October 13, 2015  
7:00 P.M.**

**CONVENE**

Chair Matthews

**PLEDGE OF ALLEGIANCE**

Commissioner Wong

**ROLL CALL**

Commissioners Dittmar, Hirsch, Mills, Wong, Ulm, Vice-Chair Yuille,  
Chair Matthews

**PRESENTATIONS**

None

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

**CC-1** Unadopted Minutes of the September 8, 2015 Regular Meeting  
**Recommendation:** Accept the Minutes of the September 8, 2015 Regular Meeting

**CC-2** Hillside Wilderness Preserve Patrol Update for September 1 - 30, 2015  
**Recommendation:** Accept the Hillside Wilderness Preserve Patrol Update for September 1 - 30, 2015

**YOUTH COMMISSION** Diana Hernandez, a junior at Monrovia High School

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

**AR-1 2014-15 Canyon Park Volunteer and Hillside Wilderness Preserve Park Ranger Reserve Program Evaluation**

**Presenter:** Eugene Suk, Hillside and Wilderness Preserve Supervisor

**Objective:** To provide the Community Services Commission with the evaluation of the Canyon Park Volunteer and Hillside Wilderness Preserve Park Ranger Reserve Program.

**Recommendation(s):** Staff recommends the Community Services Commission move to receive and file the Canyon Park Volunteer and Hillside Wilderness Preserve Park Ranger Reserve Program Evaluation.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: ***Receive and file the Canyon Park Volunteer and Hillside Wilderness Preserve Park Ranger Reserve Program Evaluation.***

**AR-2 2015 Summer Extravaganza Program Evaluation**

**Presenter:** Memo Chavez, Recreation Coordinator

**Objective:** To provide the Community Services Commission with the evaluation of the 2015 Summer Extravaganza Program.

**Recommendation(s):** Staff recommends the Community Services Commission move to receive and file the 2015 Summer Extravaganza Program Evaluation.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: ***Receive and file the 2015 Summer Extravaganza Program Evaluation.***

**AR-3 2015 Summer Concert Series Evaluation**

**Presenter:** Memo Chavez, Recreation Coordinator

**Objective:** To provide the Community Services Commission with the evaluation of the 2015 Summer Concert Series.

**Recommendation(s):** Staff recommends the Community Services Commission move to receive and file the 2015 Summer Concert Series Evaluation.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: ***Receive and file the 2015 Summer Concert Series Evaluation.***

## **DIRECTOR'S REPORT**

Tina Cherry, Public Services Director – Verbal Update

- Smoking Ban in Public Parks
- Street Fair Updates
- Station Square
- Park & Bike Master Plan
- Los Angeles County Park Coalition/Needs Assessment

## **DIVISION MANAGERS REPORT**

Niles Boyer, Field Services Manager – Verbal Update

- Public Works Updates

Kerri Zessau, Library & Recreation Division Manager – Verbal Update

- Make a Difference Day Updates
- Library Update
- Youth Commission Recruitment Update
- Youth Summit

## **COMMISSION LIAISON REPORTS**

1. Commissioner Dittmar                      Urban Parks and Art in Public Places
2. Commissioner Hirsch                      Boys & Girls Club of the Foothills,  
Monrovia Unified School District, Santa  
Anita Family YMCA
3. Chair Matthews                              Monrovia Community Coordinating Council  
(MCCC) and California Association of Park  
and Recreation Board and Commission  
Members (CAPRBCM)
4. Commissioner Mills                         Monrovia Area Partnership (MAP) and  
Community Emergency Response Team  
(CERT)
5. Vice-Chair Yuille                            Monrovia Interfaith Council and Youth  
Commission
6. Commissioner Ulm                           Community Media of the Foothills,  
Historical Museum, and Canyon Park
7. Commissioner Wong                        MOTAB

## **ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, November 10, 2015 at 7:00 p.m. in the Monroe Room at the Community Center, 119 W. Palm Ave., Monrovia CA.

## **ADJOURNMENT**

**FUTURE DATES** - *For additional information please visit the Monrovia Community Coordinating Council blog at: [www.TheNeighborhoodFix.blogspot.com](http://www.TheNeighborhoodFix.blogspot.com)*

<u>Program/Activity</u>	<u>Date/Time</u>	<u>Location</u>
Monrovia Providers Group – Care Café	Thursday, October 15 @ 9:30 -1pm \$5 Event for people with disabilities or memory loss and their care partners	Monrovia Community Center
Monrovia Area Partnership (MAP) – Leadership Academy (Class 6 of 7)	Thursday, October 15 @ 7-9pm Public Speaking & Facilitation Training	Monrovia Community Center
Youth Summit	Saturday, October 17@7:30a.m. – 3:00p.m.	Monrovia High School
A Taste of Old Town	Sunday, October 18 @5-8pm	South Myrtle Avenue
Monrovia Area Partnership (MAP) Leadership Academy (Class 7 of 7)	Thursday, October 22 @ @ 7-9pm Putting Theory into Practice	Monrovia Community Center
Volunteer Center of San Gabriel Valley – 25 <sup>th</sup> Annual “Make a Difference Day”	Saturday, October 24 8a.m. - noon	Community Center
Halloween Event	Saturday, October 31	Library Park
Greater Los Angeles Pulmonary Hypertension Support Group of Monrovia – O2 Breath Walk	Saturday, November 7 @8:30 – Noon	Library Park
Monrovia Public Library Annual Fundraiser – Team Up, Dream Up	Sunday, November 8 @1-3pm	Monrovia Public Library
Veteran’s Day Event Upper San Gabriel Valley Allied Veteran’s Council	Wednesday, November 11 @11a.m.	Library Park
Youth Sports Awards Ceremony	Thursday, November 12 @ 6:30p.m.	Community Center
Waterwise Gardening Fair and Native Plant Sale	Saturday, November 14 @ 9a.m.-4p.m.	Library Park
Interfaith Thanksgiving Celebration	Thursday, November 19	Immaculate Conception Church 740 S. Shamrock
Mayor’s Prayer Breakfast	Friday, November 20	DoubleTree by Hilton 924 W. Huntington Dr.,
Foothill Unity Center – Thanksgiving Food Box Packing Day	Saturday, November 21	Los Angeles Arboretum (Arcadia)
7 <sup>th</sup> Annual Santa Anita Family YMCA Red Envelope Gala	Saturday, November 21 Cocktails 6p.m., Dinner & Awards 7p.m.	Santa Anita Race Track – Gate 5
Foothill Unity Center Thanksgiving Distribution	Monday, November 23	Los Angeles Arboretum (Arcadia)
Tree Lighting and Holiday Parade	Thursday, December 3	<b>Tree Lighting</b> – southeast corner of Library Park <b>Holiday Parade</b> – Chestnut and Myrtle traveling north