

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, NOVEMBER 10, 2015**

CONVENE: Chair Matthews convened the Regular Meeting of the Community Services Commission on Tuesday, November 10, 2015 at 7:12 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library & Recreation Manager Kerri Zessau, Field Services Manager Niles Boyer, Recreation Supervisor Rebecca Romero, Senior Administrative Assistant Tina Wells, Recreation Coordinator Memo Chavez, Hillside Wilderness Preserve Supervisor Eugene Suk, and Recreation Specialist Andy Alonzo.

PLEDGE OF ALLEGIANCE: Commissioner Ulm led the Flag Salute.

ROLL CALL: In attendance: Commissioners Dittmar, Hirsch, Mills, Wong, Ulm, Vice-Chair Yuille and Chair Matthews.

PRESENTATION(S): None

CONSENT CALENDAR: It was moved by Commissioner Ulm and seconded by Commissioner Wong to accept items CC-1 and CC-2. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the October 13, 2015 Regular Meeting

CC-2 Hillside Wilderness Preserve Patrol Updates for October 1-31, 2015

YOUTH COMMISSION: Alejandra Rodriquez, a Monrovia High School sophomore provided an update on current and future Youth Commission events.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 2015 Halloween Event Evaluation: Andy Alonzo, Recreation Specialist, on behalf of Lisa Hansberger, Senior Recreation Supervisor provided an overview of the 2015 Halloween Event, held in Library Park on Saturday, October 31 from 3:00 – 6:00 p.m. The event offered activities that promote a sense of community in a safe and fun environment. Partners for this year's event were the Santa Anita Family YMCA (YMCA) and the Boys and Girls Club of the Foothills. Staff received a surprise from the "Helpful Honda" people, who assisted with set-up. The event was attended by approximately 1,100 participants, an increase of approximately 300 participants over the 2014 event. This event was offered in cooperation with the Old Town Merchants Association Annual Trick-or-Treat activity. Expenditures increased due to the purchase of new event decorations, re-useable event signage, equipment and event supplies.

After discussion, it was moved by Commissioner Yuille and seconded by Commissioner Dittmar to receive and file AR-1 2015 Halloween Event Evaluation. There were no objections, and the motion was unanimously approved.

DIRECTOR'S REPORT:

Tina Cherry, Public Services Director introduced Oliver Chi, City Manager who presented a PowerPoint overview of an Exclusive Negotiating Agreement (ENA) with Hale Corporation.

CC-1

Oliver Chi, City Manager:

Staff is investigating a partnership with Hale Corporation on the Community Center/4th Dimension Project. The ENA was taken to City Council on November 3, and was approved. Staff is investigating the feasibility of renovating the 4th Dimension building into the new Community Center, and developing the Community Center property into a multi-tenant complex. The new Community Center could offer a restaurant and retail space with access off Myrtle, and parking off Palm. Potential project benefits include having a new Community Center with more space than the current building with no costs to the City. The Commissions input will be critical to the success of the project. Meetings will also be held with other stakeholders including the senior groups.

Tina Cherry:

Station Square Park reached substantial completion on the off-site work, and working through the punch list items. The traffic signal at Peck and Duarte has gone live. It is currently flashing red to allow drivers to get used to the new light. This is scheduled to continue until the week that the youth go on break, and then transition into a full signal. Other projects adjacent to Station Square will need to be completed, and should be done by the end of the month. Due to the holidays, the opening will take place after the first of the year, and is scheduled for Saturday, January 23 from 11:00 a.m. to 2:00 p.m. A formal program for the ribbon cutting and dedication is in development. • At the recent City Council meeting, Mayor Adams directed staff to work with the Monrovia Kiwanis Club (Kiwanis) to rename Grand Avenue Park after the organization. Kiwanis is a service club in Monrovia that has adopted Grand Avenue Park. Kiwanians have done a lot of work at the park over the years. They also came out and fed the participants at the summer Movies in the Park, at Grand Avenue Park. Staff reached out to Kiwanis to see what they had in mind in regards to the new name. Kiwanis would like the park renamed, Kiwanis Park at Grand Avenue. Staff is bringing this to the Commission for a recommendation to rename Grand Avenue Park to Kiwanis Park at Grand Avenue, and to be sure there are no concerns or questions. The discussion will be carried over.

DIVISION MANAGER'S REPORT:

Niles Boyer, Field Services Manager provided the following updates. In order to provide advertisement of our programs and events in the north end of Old Town, new banner poles will be installed, a week ahead of schedule, in time for the holidays. • New "No Skateboarding" signage for Old Town has been delivered, and will be installed. • Make a Difference Day, worked with the Parks Division, and California Conservation Corp to plant 80 new trees; this was funded by the Parkway Replanting Tree Grant. • Hydrants need to be flushed (dead-end lines) in order to work properly. Working with the California Conservation Corp, they will redirect the water from the dead-end lines to the trees, no water will be wasted. • Traffic Signal maintenance, so not to adversely affect traffic, there have been several scheduled power outages, staff installed a temporary generator at the affected signal – leaving the signal in full operation mode. • Utilities Division ~ water leak issues, Colorado and Mayflower – valve malfunctioned at the main, and a sheared off hydrant at the 300 block of Maple Avenue. Crews worked quickly to correct the situation. • Facilities Division completed the roof at the Dam Keepers House; the entry station roof was also repaired. • Boys and Girls Club, met with Chuck Keen (American Legion). The group rededicated the area at the Boys and Girls Club. The facility was originally the American Legion Hall in 1925. Staff assisted in placement of a new plaque, and crews built a monument housing to set the cornerstone that came from the original building. • Streets Division is continuing with red curb painting.

Kerri Zessau, Library & Recreation Manager provided the following updates. Memo Chavez, Recreation Coordinator provided highlights of the Youth Summit, which took place on Saturday, October 17 at Monrovia High School. The theme was "It Only Takes One, Be the One". The

Summit offered 11 educational class sessions. The sessions were all designed to engage the participants. Keynote speakers included Jennifer Jackson, Clifton Middle School Principal, and Paul Dahls a teacher at Monrovia High School. • Library updates; staff is gearing up for the holiday programs and events. Storytime crafts, and sing-a-longs combining with the First 5 theme of reading, singing and talking to children. Adult programs – History of Tamales and Tamale Making, and carolers and a sign-a-long • Holiday Home Decorating Contest judges needed, Commissioners Dittmar and Mills, and City Council Liaison, Mayor Pro Tem Spicer have volunteered to be judges. Commissioner Ulm may be able to judge as well. • Tree Lighting and Holiday Parade are scheduled for Thursday, December 3. Chuck Keen of the American Legion is this year's Grand Marshal. • Santa Tours are back, and will begin on Monday, December 14. • Veteran's Day reminder November 11, 2015, hosted by the Allied Veterans Council at 11:00 a.m. in Library Park. • Canyon Park Volunteer Native Plant Sale and Composting Event, Saturday, November 14 in Library Park.

COMMISSION LIAISON REPORTS:

CSC LR-1 Commissioner Dittmar – Art in Public Places, provided renderings of projects that the committee is considering. One of the projects is a wind sculpture, to be located at the southwest corner of City Hall, and a discussion of cultural landmark signage throughout the City of Monrovia using the original city seal – funding for this project has not yet been determined.

CSC LR 2 Commissioner Hirsch – Monrovia Unified School District; students are working to complete assignments for the second progress report. This is the last progress report before the end of the semester. The Key Club and Environmental Club have partnered to raise money to donate to the Thirst Project – the project establishes wells in communities that need one. Clifton Middle School has been named one of the 20 semifinalists in the Northrup Grumman Foundation's Fab School Labs science makeover contest. The winning five schools receive \$100,000., which Clifton plans to use to expand their new STEM and Robotics Programs. Winners are chosen by public vote through November 17, 2015. Saturday, November 14 students from both middle schools and high schools will board buses to participate in the Adelante Young Men Conference at PCC, this year's theme is: "I Can Achieve Greatness". The Taylor Performing Arts Center at Monrovia High School, proudly presents, "Hairspray" on December 4, 5 and 6. Tickets are available at Brownpapertickets.com or by calling 800.838.3006. • Boys and Girls Club – now at the Teen Center, the "Diplomas to Degrees" program, focusing on college readiness and personal assistance in finding scholarships, applying for college admission, and college application essays. The program also includes workshops and guest speakers, plus tours of colleges in our area, and an overnight trip during spring break. The program meets every Tuesday, 4:30 – 5:30 p.m. Festival of trees on Saturday, December 12 at Annandale Country Club in Pasadena. • Santa Anita Family YMCA, "An Evening to Change Lives" fundraising event on Saturday, November 21 at 6:00 p.m. at the Santa Anita Race Track. This year's theme is the Roaring Twenties.

CSC LR-3 Chair Matthews – Monrovia Community Coordinating Council (MCCC) ~ next meeting is December 7. • California Association of Park and Recreation Board and Commission Members (CAPRBCM) working with the Santa Monica Commission Chair on Homelessness Workshop – February 2016 (on a Friday or Saturday. • California Parks and Recreation Society (CPRS) Conference will be held in Long Beach on Thursday, March 10 and Friday, March 11, 2016. Will present a session on Legislation on Wednesday, March 9. • Homelessness and Park Conduct, last meeting was August 19. Awaiting completion of brochure. • Senior Clubs ~ will attend the New Horizons and Gad-A-Bout clubs in the next month. • Update; the Sub-Committee on Proposed Smoking Ban in Monrovia Parks met on Wednesday, November 4. The discussion included defining objectives, identification of stakeholders, and scheduled the next meeting for

Wednesday, December 2 at 7:45 p.m. A special Community Services Commission meeting will be hosted to gather feedback from stakeholders in mid-January. The Sub-Committee will reconvene the following week to discuss, and determine next steps.

CSC LR-4 Commissioner Mills – Monrovia Area Partnership (MAP) ~ 14 new neighborhood leaders graduated before City Council last week. The MAPed meeting is open to the public, and is scheduled for December 5 from 11:00 a.m. to 1:00 p.m. Niles Boyer will be the presenter at this meeting, topic – Healthy Living, and will talk about juicing. 11 map leaders volunteered on Make a Difference Day. They worked on former Mayor Bartlett’s home. • CERT ~ a volleyball tournament between the Monrovia Police Department and Monrovia Fire Department was held at Monrovia High School. Proceeds from the tournament went to the Monrovia High School girls’ volleyball team ~ the Police Department won. CERT has also presented a program on preparing for El Nino and flooding. The group also manned a fire wise planting booth at the Canyon Park Volunteer Native Plant Sale. CERT classes will begin in March 2016.

CSC LR-5 Commissioner Ulm – KGEM election, the sitting members were all re-elected. Re-negotiated a deal with Giggle Fiber. Remodeling the KGEM studios. Working actively on a collaborative program with Mt. Sierra College.

CSC LR-6 Commissioner Wong – MOTAB ~ holiday decorations are going up in Old Town. Street closures were approved for the New Year’s Eve event in Old Town. Breakfast with Santa starts the weekend of Thanksgiving, and the Holiday sign-a-long is scheduled for Wednesday, December 16.

CSC LR-7 Vice-Chair Yuille – Interfaith Thanksgiving celebration is planned from 7:00 – 8:00 p.m. at Immaculate Conception Church, refreshments will be offered from 8:00 – 8:30 p.m. The Holiday Angels will also be available at the event. The Angels represent children in our community who are in need, and have holiday gift wishes noted on them. • Youth Commission held their election of officers, and discussed planning for upcoming events.

NEXT SCHEDULED MEETING: The next meeting of the Monrovia Community Service Commission is scheduled for Tuesday, December 8, 2015 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:46 p.m.