

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Nancy Matthews**  
Chair

**Joannie Yuille**  
Vice-Chair

**Tom Dittmar**  
Commissioner

**Susan Hirsch**  
Commissioner

**Genia Mills**  
Commissioner

**Jenny Wong**  
Commissioner

**Brian Ulm**  
Commissioner

**Welcome to the  
Monrovia Community Services Commission Meeting  
Tuesday, November 10, 2015  
7:00 P.M.**

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**MEETING OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
MEETING AGENDA**

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**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, November 10, 2015  
7:00 P.M.**

**CONVENE**

Chair Matthews

**PLEDGE OF ALLEGIANCE**

Commissioner Ulm

**ROLL CALL**

Commissioners Dittmar, Hirsch, Mills, Wong, Ulm, Vice-Chair Yuille, Chair Matthews

**PRESENTATIONS**

None

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

**CC-1** Unadopted Minutes of the October 13, 2015 Regular Meeting  
**Recommendation:** Accept the Minutes of the October 13, 2015 Regular Meeting

**CC-2** Hillside Wilderness Preserve Patrol Update for October 1 – 31.  
**Recommendation:** Accept the Hillside Wilderness Preserve Patrol Update for October 1-31, 2015.

**YOUTH COMMISSION** Alejandra Rodriguez, a Monrovia High School junior.

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

## **AR-1 2015 Halloween Event Evaluation**

**Objective:** To provide the Community Services Commission with an evaluation of the 2015 Halloween Event.

**Presenter:** Andy Alonzo, Recreation Specialist, on behalf of Lisa Hansberger, Senior Recreation Supervisor

**Recommendation:** Staff recommends the Community Services Commission move to receive and file AR-1, the 2015 Halloween Event Evaluation.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: Receive and file AR-1, the 2015 Halloween Event Evaluation.

### **DIRECTOR'S REPORT**

Tina Cherry, Public Services Director – Verbal Update

- Community Center Facility updates
- Station Square Park Grand Opening Date
- Renaming of Grand Avenue Park

### **DIVISION MANAGERS REPORT**

Niles Boyer, Field Services Manager – Verbal Update

Kerri Zessau, Library & Recreation Division Manager – Verbal Update

- Youth Summit highlights, provided by Memo Chavez, Recreation Coordinator
- Library updates
- Veteran's Day reminder
- Canyon Park Volunteer Native Plant Sale and Composting Event

## **COMMISSION LIAISON REPORTS**

1. Commissioner Dittmar  
Urban Parks, Art in Public Places,  
Monrovia Historic Preservation Group
2. Commissioner Hirsch  
Boys & Girls Club of the Foothills, Monrovia  
Unified School District, Santa Anita Family  
YMCA
3. Chair Matthews  
Monrovia Community Coordinating Council  
(MCCC), California Association of Park and  
Recreation Board and Commission Members  
(CAPRBCM), Homelessness and Park  
Conduct, Senior Clubs (New Horizons and  
Gad-A-Bout/Red Hat Society), Smoking Ban  
committee, possible cancellation of December  
Commission meeting
4. Commissioner Mills  
Monrovia Area Partnership (MAP), Community  
Emergency Response Team (CERT)
5. Vice-Chair Yuille  
Monrovia Interfaith Council, Youth  
Commission, Teen Providers Group
6. Commissioner Ulm  
Community Media of the Foothills, Historical  
Museum, Canyon Park
7. Commissioner Wong  
MOTAB

## **ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, December 8, 2015 at 7:00 p.m. in the Monroe Room at the Community Center, 119 W. Palm Ave., Monrovia CA.

## **ADJOURNMENT**

**FUTURE DATES** - For additional information please visit the Monrovia Community Coordinating Council blog at:  
[www.TheNeighborhoodFix.blogspot.com](http://www.TheNeighborhoodFix.blogspot.com)

<b><u>Program/Activity</u></b>	<b><u>Date/Time</u></b>	<b><u>Location</u></b>
Veteran's Day	Wednesday, November 11	City Offices Closed
Veteran's Day Event	Wednesday, November 11 @ 11:00 a.m.	Library Park
Youth Sports Awards Ceremony	Thursday, November 12 @ 6:30 p.m.	Community Center
Waterwise Gardening Fair and Native Plant Sale	Saturday, November 14 @ 9:00 a.m. – 4:00 p.m.	Library Park
Interfaith Thanksgiving Celebration	Thursday, November 19 Time TBD	Immaculate Conception Church
SAVE THE DATE – Mayors Prayer Breakfast	Friday, November 20 ~Details to be announced	DoubleTree by Hilton

Foothill Unity Center Thanksgiving Food Box Packing Day	Saturday, November 21	Los Angeles County Arboretum (Arcadia)
7 <sup>th</sup> Annual Santa Anita Family YMCA Red Envelope Gala and Awards Event	Saturday, November 21 ~ Cocktails 6:00 p.m.; Dinner and awards 7:00 p.m.	Santa Anita Race Track – enter at Gate 5
Foothill Unity Center Thanksgiving Distribution	Monday, November 23	Los Angeles County Arboretum (Arcadia)
Monrovia Holiday Tree Lighting	Thursday, December 3 @ 6:00 p.m.	Corner of Myrtle and Lime in Library Park
MAP-ed (Monrovia Area Partnership Education Meeting)	Saturday, December 5 ~ Details to be announced	
Boys and Girls Club Festival of Trees	Saturday, December 12 ~ Details to be announced	
Foothill Unity Center Holiday Food Box Packing Day	Saturday, December 19	Los Angeles County Arboretum (Arcadia)
Foothill Unity Center Holiday Distribution Day	Saturday, December 21	Los Angeles County Arboretum (Arcadia)
Old Town New Year's Eve Event	Thursday, December 31	Myrtle Avenue – Old Town