

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting

Tuesday, May 19, 2020, 7:30 P.M.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 6:00 p.m. on May 19, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



75th CITY COUNCIL

Tom Adams

Mayor

Alexander C. Blackburn

Mayor Pro Tem

Gloria Crudginton

Councilmember

Becky A. Shevlin

Councilmember

Larry J. Spicer

Councilmember

Stephen R. Baker

City Treasurer

Alice D. Atkins

City Clerk

Dylan Feik

City Manager

Craig A. Steele

City Attorney



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, May 19, 2020
7:30 P.M.

**Pursuant to the Governor's Executive Order N-29-20,
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
IN HONOR OF	Luke Nicholas Abdelsayed, Born May 6, 2020, to Emy-Rose Hannah and Nick Abdelsayed
INVOCATION	Pastor Chris Bourne
ROLL CALL	Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS -

PR-1 Proclaiming the Week of May 17-23, 2020, as "Public Works Week"

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the May 5, 2020, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the May 5, 2020, Regular Meeting of the Monrovia City Council
- CC-2 [Payroll No. 10 in the Net Amount of \\$589,297.79, and Warrant Registers dated May 7 and May 14, 2020, in the Total Amounts of \\$457,334.09 and \\$630,889.53, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 10 in the net amount of \$589,297.79, and Warrant Registers dated May 7 and May 14, 2020, in the total amounts of \$457,334.09 and \$630,889.53, respectively
- CC-3 [Facility Lease Agreement with the Monrovia Historical Museum Foundation for Use of the Monrovia Historical Museum for the Period Ending June 30, 2025, with One \(1\) Three-Year Option to Extend](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve a Facility Lease Agreement with the Foundation for use of the Monrovia Historical Museum for the Period Ending June 30, 2025, with one (1) three-year option to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-4 [Purchase of Customized Vehicle from A&A Cycle Sports and Valero Service Inc., in an Amount not to Exceed \\$67,300.00 for the Monrovia Reads Mobile Literacy Program with Grant Funds from the California State Library](#)
 Staff Reference: Tina Cherry, Community Services Director
 Recommendation: Approve the purchase of a customized vehicle from A&A Cycle Sports and Valero Service Inc., in an amount not to exceed \$67,300.00 for the Monrovia Reads Mobile Literacy Program with Grant Funds from the California State Library, and authorize the City Manager to execute all required purchasing documents in a form approved by the City Attorney
- CC-5 [Agreement with Pacific Building Care, Inc., dba CCS Facility Services for Janitorial Maintenance Services at City Facilities for the Period Ending June 30, 2023, with Two \(2\) One-Year Options to Extend](#)
 Staff Reference: Sean Sullivan, Public Works Director
 Recommendation: Approve an agreement with Pacific Building Care, Inc., dba CCS Facility Services for Janitorial Maintenance Services at City Facilities for the period July 1, 2020, through June 30, 2023, with a three-year cost not to exceed \$1,151,009.76, two (2) one-year options to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Legislative Review and Adoption of Formal City Position on SB 1212 \(Rubio\) San Gabriel Valley Regional Housing Trust: Board Membership](#)
 Staff Reference: Dylan Feik, City Manager
 Recommendation: Approve the recommended positions on key legislation being considered in the California State Legislature
- CC-7 [Destruction of Certain Departmental Records; Resolution No. 2020-39](#)
 Staff Reference: Alice Atkins, City Clerk
 Recommendation: Adopt Resolution No. 2020-39

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Dylan Feik, City Manager
- RCM-2 Water Production Update
 Staff Reference: Sean Sullivan, Public Works Director

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
 (a) Appointment of Councilmember Becky A. Shevlin as the City's Delegate Representative for the Southern California Association of Governments (SCAG) Virtual General Assembly on June 4, 2020
- RCC-2 Mayor Pro Tem Alexander C. Blackburn
- RCC-3 Councilmember Gloria Crudgington

- RCC-4 Councilmember Becky A. Shevlin
(a) Monrovia Community Garden - Southern California Association of Governments Green Region Award of Merit
- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 [Appointment of a Retiree to Temporarily Fill the Senior Community Services Officer Position in the Police Department; Resolution No 2020-37](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: Adopt Resolution No. 2020-37
- AR-2 [Supplemental Community Development Block Grant \(CDBG\) Coronavirus Aid, Relief, and Economic Security Act \(CARES Act\) Fund Allocation to Respond to COVID-19 Pandemic Related Activities for Fiscal Years 2019-2020 and 2020-2021](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Direct staff to implement the CDBG coronavirus response (CDBG-CV) funded programs
- AR-3 [Fiscal Year 2019-20 Operating Budget Update, Resolution No. 2020-38](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2020-38

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 2, 2020, 7:30 P.M.

ADJOURNMENT**IN MEMORY OF**

Thomas W. Gerfen, Lifetime Resident and Former Community Services Commissioner

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 15th day of May, 2020.

Alice D. Atkins, MMC, City Clerk