

PLANNING COMMISSION STAFF REPORT

APPLICATION:	CUP2020-0004 ME2020-0002	AGENDA ITEM:	PH-1
PREPARED BY:	Vincent Gillespie, Planning Technician	MEETING DATE:	May 27, 2020
SUBJECT:	Conditional Use Permit CUP2 Minor Exception ME2020-000 235 West Cherry Avenue	020-0004 2	
REQUEST:	Construct a new two-story dw behind the main unit in the maintain a non-conforming dr	elling unit with an at RM3500 zone. Allov veway width of 11'-1	tached two-car garage w the development to 0" in lieu of 12'-00".
APPLICANT:	Si Huynh 1926 Highland Oaks Drive Arcadia, CA 91006		
ENVIRONMENTA	L DETERMINATION: Categ	orical Exemption	(Class 3 – New

BACKGROUND: The applicant is proposing a new two-story second unit behind a singlestory primary unit on an 8,950 square foot lot in the RM3500 (Residential Medium 3500) zone. Monrovia Municipal Code (MMC) Section 17.12.030(B)(1)(a) requires the approval of a Conditional Use Permit for multifamily development proposals that result in a two-story, second unit behind a main dwelling. The applicant is also requesting a Minor Exception from the Monrovia Municipal Code (MMC) Section 17.24.110(C) that requires a 12' wide driveway for multifamily residential properties. The existing driveway measures 11'-10" wide at its narrowest point, and is located along the west side of the existing single-family dwelling unit. The use change from single family to multifamily makes the existing driveway nonconforming.

Construction)

SUBJECT PROPERTY: The property is located on the north side of West Cherry Avenue between South Primrose Avenue and South Magnolia Avenue. The lot measures 50 feet wide and 179 feet deep, resulting in a lot area of 8,950 square feet. The subject site abuts a five foot wide vacant unimproved alleyway, a single-story single family home to the east, and a single-story multifamily units to the west.



Figure 1. The subject site abuts a five foot wide vacant unimproved alleyway to the north.

Site and Surrounding Land Uses

The project site is designated Residential Medium Density (maximum 5.8-17.4 du/acre) in the General Plan and is zoned RM3500 (Residential Medium 3500). The site is surrounded by the following land uses:

North: General Plan: Zoning: Land Use:	Residential Medium Density (5.8-17.4 du/acre) RM 3500 (Residential Medium 3500) Multifamily Residential (Two Units)
South: General Plan: Zoning: Land Use:	Residential Medium Density (5.8-17.4 du/acre) RM 3500 (Residential Medium 3500) Single Family Residential
East: General Plan: Zoning: Land Use:	Residential Medium Density (5.8-17.4 du/acre) RM 3500 (Residential Medium 3500) Single Family Residential
West: General Plan: Zoning: Land Use:	Residential Medium Density (5.8-17.4 du/acre) RM 3500 (Residential Medium 3500) Multifamily Residential (Two Units)

DISCUSSION/ANALYSIS: The applicant is proposing the development of a new two-story detached second dwelling unit behind the existing single-story main dwelling. The existing 1,337 square foot single-story main dwelling will remain on the front half of the property.

Site Plan

The property is currently developed with a single-story main dwelling and an attached two-car garage that was built in 1950 and later remodeled in September 2019. This dwelling has a total floor area of 1,337 square feet. It also has an attached two-car garage attached in the rear.

The new detached second unit will be placed at the rear of the lot and will be oriented towards the street. It will total 1,850 square feet in size. This new unit will also have an attached two-car garage. A private yard space will be provided for the existing and proposed dwelling at the rear of each unit.

The subject property is located in the RM3500 (Residential Medium 3500) zone that allows one dwelling unit per 3,500 square feet of lot area. As shown in Table 1.0, the new development meets or exceeds all zoning code requirements, in relation to density, building setbacks, building height, recreation space, and parking.

TABLE 1.0 DEVELOPMENT STANDARD COMPLIANCE REVIEW

Development Standard	Required/Allowed	Proposed
Density (1 du/3,500SF)	Maximum 2 units	2 units
Floor Area Ratio (FAR) (40% Dwelling Unit / 20% Accessory Structure)	Maximum 40% / 20%	36.9% / 8.7%
Front Setback (25 FT or Average Setback, whichever is greater)	29'-0"	29'-0"
Side Setback – First Story 10% of lot width (5ft min. – 15ft max.)	5'-0"	5'-0" (Main Dwelling) 5'-6" (Second Dwelling)
Side Setback – Second Story	8'-0"	8'-0" (Second Dwelling)
Rear Setback	20'-0"	20'-0"
Building Height	27'-0"	14'-11" (Main Dwelling) 21'-11" (Second Dwelling)
Private Recreation Space 40% of gross dwelling unit floor area	534 SF (Main Dwelling) 740 SF (Second Dwelling)	560 SF (Main Dwelling) 1,039 SF (Second Dwelling)
Parking	2-car garage/dwelling	2-car garage/dwelling

Floor Plans/Building Elevations

The new second dwelling unit proposes one bedroom, one bathroom, a dining room, a living room, a kitchen, a laundry room, and an attached two-car garage on the first floor. The second floor will have three additional bedrooms, two bathrooms, and a laundry room.

The architectural style of the second unit compliments the Minimal Traditional style of the main dwelling. It incorporates matching roof design elements, such as roof pitch and 18" eave overhangs on the second floor. It also integrates architectural elements found within the neighborhood including the use of stucco and Hardie Board siding, shutters, and a wide covered front porch along the front elevation.

Neighborhood Context

The surrounding neighborhood is developed primarily with single-story Minimal Traditional homes built in the 1940's and 1950's. The majority of the properties are improved with single family residences, however there are a couple multifamily dwellings on the block. A two-story multifamily development is located just north (fronting Cypress Avenue) of the unimproved alleyway which happens to be also owned by this project's applicant.

The site has been sensitively designed to minimize impacts on the neighboring properties. All windows on the second story were placed carefully to address privacy and view shed impacts

on the neighboring properties. On the side elevations (east and west), the windows have raised sill heights to reduce the privacy impact to the adjacent neighbors. Larger egress windows were placed on the front and rear (north and south) elevations. The large window on the north elevation aligns with the development to the north, however, there will be a 45 foot building separation between the two structures, and Condition #14(e) (Data Sheet 1) will require that the landscape be designed to minimize privacy impacts to the neighbors.

Several design techniques were incorporated into the new home design to ensure the massing fits within the character of the neighborhood including an "L" shaped second-story floor plan. The second floor also features different exterior wall material from the first floor to break-up the overall massing. The front façade is well-balanced with the incorporation of a gable end over the garage and a hip roof line over the dwelling.

The project includes a condition (Condition #14 on Data Sheet No. 1) to provide a landscape plan that incorporates quality landscape materials proportionate to the size of the development. The plan will incorporate appropriate trees in addition to a variety of plants, shrubs, and groundcover that will be planted throughout the site.

Minor Exception

MMC Section 17.24.110(C) requires multifamily developments to be served by at least a 12' foot wide driveway. The subject property is currently developed with an existing 11'-10" wide driveway within the area adjacent to the existing house. The applicant is requesting a Minor Exception to maintain this existing nonconforming driveway segment only. All portions of the driveway serving the new home will be 12' wide, therefore meeting the Code requirement. The approval of the Minor Exception would allow the property to be developed with an additional home while preserving the architectural integrity of the existing residence.

Development Review Committee Advisory Review

As part of the advisory review by the Development Review Committee (DRC), Staff sent out a courtesy notice to property owners within 300 feet of the subject property. The courtesy notice was provided to further encourage and allow for public input regarding the project prior to the public hearing. Staff did not receive any inquiries regarding the proposed development prior to the meeting held on February 26, 2020. No one from the public spoke in favor or had concerns with the project.

The DRC determined that the proposed project is designed to minimize the privacy impacts to the surrounding properties. Furthermore, the DRC determined that the development was compatible in density and size with the surrounding area and met all applicable development standards for the zone, with exception to the existing nonconforming driveway width, and unanimously recommended approval to the Planning Commission.

Conclusion

The proposed development will result in a property that meets current zoning code requirements, with exception to the existing driveway width. This area is zoned for multifamily development and there are several multifamily structures within this block of West Cherry Avenue, two of which are two-story. The Minor Exception is to allow the existing driveway with to be retained will preserve the main dwelling unit's architectural integrity, ensuring the development is consistent with the neighborhood. In addition, the construction of the second unit in the Minimal Traditional style is compatible with the architectural style and character of the neighborhood.

RECOMMENDATION: Staff and the Development Review Committee recommend approval of the Conditional Use Permit CUP2020-0004 and Minor Exception ME2020-0002. If the Planning Commission concurs with this recommendation then, following the public hearing, the appropriate action would be:

- 1. Pursuant to the California Environmental Quality Act ("CEQA") and the City's local CEQA Guidelines, the Planning Commission in the exercise of its independent judgment finds that CUP2020-0004 and ME2020-0002 are categorically exempt from CEQA under Class 3.
- 2. The Planning Commission finds that the custodian of records for all other materials that constitute the record of proceeding upon which this decision is based is the Planning Division Manager. Those documents are available for public review in the Planning Division located at 415 South Ivy Avenue, Monrovia, California, 91016.
- 3. The Planning Commission in the exercise of its independent judgment hereby makes the findings listed on attached Data Sheet No. 3 for CUP2020-0004 and ME2020-0002, which are incorporated herein by this reference.
- 4. The Planning Commission approves CUP2020-0004 and ME2020-0002, subject to the attached Planning Conditions on Data Sheet No. 1, Public Works Conditions on Data Sheet No. 2, and recommendations in the Staff Report, all of which are incorporated herein by this reference.

MOTION:

Close the public hearing and approve CUP2020-0004 and ME2020-0002 pursuant to the recommendations in the Staff Report.



DATA SHEET 1

Conditional Use Permit CUP2020-0004 Minor Exception ME2020-0002 235 West Cherry Avenue

STANDARD CONDITIONS FOR MULTIPLE RESIDENTIAL DEVELOPMENT

Development of the subject property and operations on the site must remain in substantial conformance at all times with the request and application forms and plans submitted by the applicant, as approved by the Planning Commission and placed on file in the office of the Planning Division, except as modified by the conditions imposed by the Planning Commission and by subsequent modifications determined by the Planning Division Manager to be in substantial compliance with the conditions of approval. The term "Applicant" as used herein shall include the applicant, the property developer and all successors in interest to this conditional use permit.

DEVELOPMENT STANDARDS

- 1. A final materials board shall be submitted to the Planning Division Manager for review and approval prior to building permit issuance. The final materials board shall include a breakdown by unit of materials to be used and samples/examples of siding, stucco, stone veneers, windows, exterior doors, garage doors, roofing, color schemes and exterior light fixtures.
- 2. A <u>decorative</u> block wall shall be provided by the Applicant adjacent to the side property lines but outside of the front setback area. The property line wall must be a minimum of five feet above the subject property's finished grade and a minimum of five feet and a maximum of six feet above the adjacent property's grade, measured in accordance with the Monrovia Municipal Code. The walls shall be installed before building construction begins.
- 3. All private recreation areas must be enclosed by 5' to 6' high wood fence <u>or</u> decorative block wall or approved alternative. All proposed fences shall be shown and indicated on the submitted site plan.
- 4. "The Applicant shall make a good faith effort to work with adjacent property owners (that have existing walls/fences) to avoid a double wall condition, to provide a single wall along the project's perimeter. The applicant shall notify by certified mail all contiguous property owners at least 30 days prior to the removal of any existing walls/fences along the project's perimeter and shall provide proof of mailing to the contiguous property owners to the City prior to the issuance of any demolition or building permits."
- 5. If a driveway gate is proposed at a later date the Development Review Committee shall consider the request after providing written notification to property owners within a 300' radius of the site. The cost of such notification shall be paid in advance by the Applicant.

- 6. An area for storage of individual trashcans shall be provided on a paved surface and screened and shall be shown and indicated on the submitted site plan.
- 7. A level concrete patio shall be provided for each unit in the private recreation area and shall be indicated on the grading plan and approved by the Development Review Committee prior to the start of grading.
- 8. Placement and design of mailboxes shall be reviewed and approved by both the U.S. Postal Service and the Planning Division prior to installation.
- 9. No roof mounted mechanical equipment shall be permitted.
- 10. Ground level mechanical equipment shall be placed a minimum of 5' from the interior property lines and shall be completely screened with landscaping. Ground level mechanical equipment shall not be located within the front setback.
- 11. Electrical power lines, telephone lines, and any other transmission lines (including, without limitation, cable television lines, data transmission lines, communication lines, other utility lines, etc.) to and from the development, and within the development, shall be placed underground and provided to each unit.
- 12. All utilities and structures such as gas meters, electrical meters, telephone pedestal-mounted terminal boxes, surface mounted electrical transformers, or other potential obstructions shall be noted on the plans with provisions for appropriate screening.
- 13. Plans showing all exterior lighting shall be submitted to the Planning Division for review prior to building permit issuance and no exterior lighting shall be installed without the approval of the Planning Division Manager. All exterior lighting shall be designed, arranged, and installed so as to confine direct rays onto the premises and to direct light away from adjacent structures.

LANDSCAPING

- 14. A Landscape and Irrigation Plan prepared by a Landscape Architect shall be submitted to the Planning Division for plan check showing the size, type, and location of all planting areas and shall incorporate the Tree Retention Plan and the following conditions of approval:
 - a. Landscaping shall be a combination of 24" and 36" box trees, shrubs, groundcover, and turf. Retention of existing mature trees in encouraged.
 - b. All landscaping shall be maintained by a permanent automatic irrigation sprinkler system.
 - c. Any unimproved City right-of-way contiguous with the property shall be landscaped by the Applicant and incorporated into the required landscape plan.
 - d. Hardscape improvements shall be provided in common areas.
 - e. Landscape shall be designed to minimize privacy impacts to the neighbors.
- 15. A landscape documentation package pursuant to the requirements of the State Model Water Efficient Landscape Ordinance shall be submitted to the Planning Division for approval prior to landscape construction. A Landscape Certificate of

Completion shall be submitted to the Planning Division at the completion of the installation, prior to request for a final inspection and Certificate of Occupancy.

PARKING

- 16. All paved parking and driveway areas shall be surfaced with Portland cement concrete (3-1/2" minimum thickness) or approved alternative.
- 17. All driveway surface areas shall incorporate accent treatment throughout the design. Accent treatment shall include stamped concrete or other approved treatment.

CONSTRUCTION SITE REQUIREMENTS

- 18. Provide temporary perimeter fencing with view obscuring material during construction. If graffiti is painted or marked in any way upon the premises or on an adjacent area under the control of the Applicant (including without limitation, any temporary perimeter construction fencing or the permanent wall), the graffiti shall be removed or painted over by Applicant within twenty-four hours, unless any law in effect imposes a shorter time period. Fencing may be removed prior to landscape installation with Planning Division approval.
- 19. One waterproof sign (36" x 48") in both English and Spanish noting construction hours and a phone number for contact shall be posted at the front of the site prior to grading or construction.

GENERAL REQUIREMENTS

- 20. In addition to Planning (Data Sheet No. 1) and Public Works (Data Sheet No. 2) conditions of approval, the Applicant shall also comply with all requirements of the Monrovia Municipal Code, Building Division and Fire Department that are directly applicable to the project.
- 21. Any violation of these conditions of approval or the Monrovia Municipal Code may be subject to the Administrative Fine Ordinance, other available remedies and/or revocation or modification of this permit at the discretion of the City Attorney and City Prosecutor.
- 22. The Applicant shall, within 30 days after approval by the Planning Commission, submit to the Community Development Department his/her written consent to all of the conditions of approval contained in Data Sheet Numbers 1 and 2. The Conditional Use Permit 2020-0004 and Minor Exception ME2020-0002 shall be void and of no force or effect unless such written consent is submitted to the City within the 30 day period.
- 23. All of the above conditions shall be complied with prior to issuance of the Certificate of Occupancy, unless an earlier compliance period is specified as part of a condition. These conditions shall be printed on all grading and construction documents for Building Plan Check.
- 24. Indemnification. As a condition of approval, Applicant agrees to defend, indemnify, protect and hold harmless City, its officers, officials, employees, agents and

volunteers from and against any and all claims, actions, or proceeding against the City, its officers, officials, employees, agents and/or volunteers to attack, set aside, void or annul, an approval of the City, Planning Commission or City Council concerning this permit and the project. Such indemnification shall include damages, judgments, settlements, penalties, fines, defensive costs or expenses, including, but not limited to, interest, attorneys' fees and expert witness fees, or liability of any kind related to or arising from such claim, action, or proceeding. The City shall promptly notify the Applicant of any claim, action, or proceeding. Nothing contained herein shall prohibit City from participating in a defense of any claim, action or proceeding. The City shall have the option of coordinating the defense, including, but not limited to, choosing counsel for the defense at Applicant's expense.



Conditional Use Permit CUP2020-0004 Minor Exception ME2020-0002 235 West Cherry Avenue

Development shall be subject to the conditions of approval listed below. The term "Applicant" shall include, without limitation, the applicant, the property developer, the property owner, and all subsequent owners of each parcel.

Engineering Conditions

- a) Site Plan showing: survey monuments, boundaries, easements and right-of-ways
 - i) Submit existing site plan, topographic map of the project site, grading, drainage and utility plan to Public Works Department for review and approval. The plans shall indicate existing and proposed structures, miscellaneous facilities if applicable and all utilities applicable within the project site. The plans shall be prepared on a 24" x 36" sheets with City standard title block stamped and signed by a Registered Professional Civil Engineer in the State of California.
 - ii) All site plans, grading plans, drainage plans and street improvement plans shall be coordinated for consistency prior to the issuance of any permits.
- b) <u>Water Improvements</u>
 - i) The Applicant shall install additional water service to Monrovia's water system to serve the new unit for domestic and fire usage within the City of Monrovia to the specifications of the City Engineer or provide calculations for the added capacity of the existing water service.
 - ii) All water lines within the project site shall be a private systems maintained by the project and not the City of Monrovia's responsibility. The project shall provide adequate backflow at the transition from right of way to the private/public utility easement. The City of Monrovia shall not be responsible for the any utility after the backflow and meters.
 - iii) All backflow devices will be reduced pressure double check valves from the state approved list. Developer/owner will provide testing of all state approved devices prior to operation and on an annual basis. If testing is not provided, city has the right to test at the owner's expense for said testing. If test fails owner shall replace approved device at their cost with approval from city water personnel.
 - iv) The applicant will be responsible for all costs to connect to the City water system and installation of all new fire hydrants off the City system, if required by the Fire Department. The developer shall prepare engineered plans, approved by the City Engineer, and pay for all construction, equipment, testing and inspection for the connections, hydrants and services. These plans to be on separate improvement plans and submitted to Public Works for approval and construction/encroachment permits
 - v) The project water usage and standby charges will be per the newly adopted rate schedule: Monrovia ordinance 2018-01.

c) Waste Water Improvements

i) If the applicant installs an additional sanitary sewers to serve the development it shall be at the applicant's expense and to the specifications of the City Engineer. If the applicant is to use the existing lateral to the sewer system, the applicant shall CCTV the existing lateral (from the property line to the sewer main connection) for the condition of the lateral and the connection to the main system. If the CCTV indicates that the lateral or the connection need improvements, the applicant shall make the needed improvements at the applicant's cost to the specification of the city engineers.

ii) The applicant shall provide evidence of payment and approval for connection of sewer units to LA County Waste Water System.

d) Geotechnical Investigation and Report

i) Prior to issuance of a grading permit or encroachment permit, Applicant shall provide geotechnical report that addresses earthwork and foundation recommendations, including but not limited to, earthwork, retaining walls and foundation construction adjacent to the existing structures located on the property, pavement structural sections and recommendations. The geotechnical report shall include data regarding the nature, distribution and strengths of existing soils, conclusions and recommendations for grading procedures, design criteria for and identified corrective measures, and opinions and recommendations regarding existing conditions and proposed grading. The report shall also include subsurface geology of the site, degree of seismic hazard if any, conclusions and recommendations regarding the effect of geologic conditions on the proposed development, opinions and recommended design criteria to mitigate any identified geologic hazards including locations of surface and subsurface fault lines in the area as applicable.

e) Hydrology Report and Hydraulic Calculations

None required, based on lot size.

- f) Grading Plan
 - i) Grading plan shall conform to MMC Chapter 15.28 and be prepared on a 24" x 36" sheets with City title block. Required improvements may be shown on the grading plan along with site drainage.
 - ii) Applicant shall provide an analysis and construct required infiltration and/or treatment of storm water from impervious surfaces prior to reaching direct connections leading to the main storm drainage system or street.
 - iii) All required mitigation measures identified in the soils engineer's and geologist's reports shall be incorporated into the grading/drainage plans and a made a part thereof.
 - iv) Grading plan to provide a scaled detail section at each property line where the project is in cut or fill greater than 0.5 feet. Provide in relation to the adjacent property existing conditions: set back dimensions, retaining wall dimensions and encroachments, ground and finish surface elevations, cut and fill slopes including code setbacks, and direction of flow indicators.
 - v) Site drainage shall be mitigated with gravity drainage systems. The use of sump pumps and pressure systems is highly discouraged. If a sump pump/pressure system is proposed, a backup underground storage and percolation system is required to hold the one hour point rainfall of a 100 year storm event times the entire surface area draining to the sump location.

g) <u>Composite Utility Plan</u>

- Applicant shall submit a Composite Utility Plan showing all proposed utility cuts for services for Water and Sewer. The Composite Utility Plan shall be submitted for approval using the City's template and approved notes prior to issuance of encroachment permits.
- ii) Utility plans including sewer, water, gas, including all abandoned, or to be removed facilities, etc. for the proposed development shall be submitted for review and approval by the City Engineer. Pay all applicable fees for Engineering Division services for issuance of Public Works permits.
- iii) Applicant shall connect all buildings to the public sewer. All new sewer connections are to be constructed through new or existing lateral(s) (sized per the current plumbing code and engineered calculations, minimum 6 inches) with clean-out(s) at property line per City standard drawing S-215 and S-225. Cap off all abandoned laterals at the connection point from the main line to the satisfaction of the City Engineer. Indicate on the Site/Utility Plan the work to be done by the Applicant.
- iv) A CCTV video of the existing/proposed sewer lateral connecting to the City mainline is required for the project; a copy of the video shall be submitted to Public Works. Prior to CCTV please notify the Department of Public Works requesting to have the Public Works Inspector on-site to witness the inspection.
- v) Applicant shall underground all electrical and communication service lines to the new buildings.
- h) Off-site Street Improvement Plans
 - i) Remove and replace any curb, gutter, sidewalk, driveway approach or street pavement found by the City Engineer to be broken, uplifted, damaged or not meeting current ADA standards. Construct improvements as required, per City standard drawings to match existing improvements on adjacent properties. All ADA requirements shall be satisfied by the Applicant. These conditions apply on public right-of-way along property frontage.
 - ii) All work such as but not limited to demolition, construction and improvements within the public rightof-way shall be subject to review and approval of the Public Works Department, and will require construction and encroachment permit from the City's Public Works Department, prior to start of any construction. All work within the public right-of-way shall be in accordance with applicable standards of the City of Monrovia, Standard Specifications for Public Works Construction ("Green Book", latest edition) and the Manual on Uniform Traffic Control Devices (MUTCD, latest edition), and further that construction equipment ingress and egress be controlled by a plan approved by the City Engineer.
 - iii) The City requires the restoration of the existing pavement after utility installation. Restoration is required from the outer limits of the area covering and encompassing all the utility cuts as shown on the plans, but actual limits shall be determined out in the field by City Engineer. Restoration of asphalt pavement may be up to 2-inch pavement grind and 2-inch asphalt overlay.

i) Traffic Engineering Conditions

i) None required, based on size of project and trip generation.

j) Environmental Conditions

i) Project is under 10,000 impervious Square feet and should meet the minimum standards as outlined on the attached City of Monrovia LOW IMPACT DEVELOPMENT STANDARDS.

k) Demolition of Existing Structures

- i) The project demolition activities shall comply with the City's Construction and Demolition Recycling Program (C&D Recycling Program) by filing an application and submitting a deposit to Public Works Environmental Services prior to issuance of permits. Building, demolition, and grading permits will not be issued until the applicant provides the City with the required forms and the waste management plan has been reviewed and approved by the Environmental Services. If the Applicant chooses not to participate in the C&D Recycling Program, then the hauler must be identified on the demolition, building and grading plans.
- ii) Building demolition permit will not be issued until the applicant provides copy of Air Quality Management District (AQMD) permit.

I) As-built Plans

i) Applicant shall provide to the City of Monrovia revised plans of the original size, on mylar, showing all as-built conditions for the off-site and on-site improvements prior to the final Certificate of Occupancy

Questions or comments:

Brad S. Merrell, P E City Engineer Cell # 760-900-7526 bmerrell@ci.monrovia.ca.us



DATA SHEET 3

Conditional Use Permit CUP2020-0004 Minor Exception ME2020-0002 235 West Cherry Avenue

CONDITIONAL USE PERMIT

As required by Section 17.52.290 of the Monrovia Municipal Code, the decision for granting Conditional Use Permit No. CUP2020-0004 and Minor Exception ME2020-0002 to construct a new two-story unit behind the main dwelling unit located at 235 West Cherry Avenue is based on the following findings:

- A. The project site is adequate in size, shape and topography for the proposed development. The site has sufficient width, depth and lot area to accommodate this type of development. The site is rectangular in shape and relatively flat and of sufficient size to accommodate the second unit. The proposed development meets or exceeds all objective development standards including density, setbacks, height, parking, and recreation space for the RM3500 zone.
- B. The project site has sufficient access to streets and highways, adequate in width and pavement type to carry the quantity and quality of traffic generated by the proposed development. The project provides the required number of enclosed residential parking spaces of two garage spaces per dwelling unit. The proposed development has access to West Cherry Avenue through the existing driveway. The new driveway area has is 12'-00" in width.
- C. The proposed development will be compatible with the General Plan and will not adversely impact the objectives of the General Plan. This development works towards achieving Goal 4 of the Land Use Element by maintaining the established architectural style, development pattern, building materials, and scale of buildings within the vicinity of the proposed project. Specifically, the new second unit will have similar building mass and materials as other two-story developments in the vicinity. Its use of construction materials is appropriate in quality and design for the Minimal Traditional architectural style which matches the existing home and is prominent in the neighborhood.
- D. The proposed development will comply with the applicable provisions of the Zoning Ordinance. The property is zoned RM3500 (Residential Medium 3500) and the proposed second dwelling unit meets or exceeds all development standards, including density, setbacks, height, parking, and recreation space.
- E. The location of the proposed development and the conditions under which it will be operated or maintained will not be detrimental to the public health, safety or welfare, nor will it be materially injurious to properties or improvements in the vicinity, as the site will be upgraded to include new landscaping, perimeter walls, and architectural amenities. It is on a residential block developed with a mix of single family, and multifamily residences. The development is consistent with the existing development patterns in the neighborhood. Other two-story dwelling units

in the vicinity are similar in massing, height, and scale as the proposed development. The new second unit will incorporate Minimal Traditional architectural elements that match the existing home and are prominent in the neighborhood.

F. The proposed project will not result in the demolition of a residential structure built prior to January 1, 1940, with architectural or known historic value. The property located at 235 West Cherry Avenue is currently developed with a main dwelling and attached two-car garage that was built in 1950, and will remain on site. No residential structures are proposed for demolition in conjunction with the proposed development. A Minor Exception is being requested by the applicant to maintain a nonconforming driveway width that will also maintain the architectural integrity of the existing residence.

MINOR EXCEPTION

As required by Section 17.52.110 of the Monrovia Municipal Code, the decision for granting Minor Exception ME2020-0002, allowing the development to maintain a non-conforming driveway width (11'-10" in lieu of 12'-00") is based on the following findings:

Practical difficulties, unnecessary hardships and results that may be inconsistent with the general intent of the code warrant the granting of ME2020-0002. Monrovia Municipal Code (MMC) Section 17.52.110 specifically includes a provision to allow deviations pertaining to parking requirements. The applicant's request for a Minor Exception pertaining to the existing non-conforming driveway width is made to protect the architectural integrity of the existing residence. MMC Section 17.12.005 sets forth the Neighborhood Compatibility Design Review standards and states the goal of providing reasonable review of proposals to maximize compatibility with the unique character of the neighborhood.

HOUSING ACCOUNTABILITY ACT

The proposed development is subject to the approval requirements of the state Housing Accountability Act because the development meets or exceeds all of the applicable objective development standards contained within the Monrovia General Plan and the Monrovia Zoning Ordinance, including the density requirements, lot coverage requirements, setback requirements, and the Floor Area Ratio (FAR) requirements.



ZONING COMPLIANCE				
	Existing	Proposed		
o T SIZE: idth epth	8,950.00 _{square} feet 	square feet feet feet		
VELLING SIZE:	<u>1,337.40</u> square feet	<u>1,850.93</u> square feet		
WELLING SETBACKS: ont ont Average Setback ear ght side (1*/2nd) :ft side (1*/2nd)	<u>30'-6" feet</u> feet <u>35'-10" feet</u> feet/feet 11-10" feet/feet	3 <u>5'-10" feet</u> 		
CCESSORY STRUCTURE TBACKS: ont ear ght side $(1^{st}/2^{nd})$ fft side $(1^{st}/2^{nd})$	feet feet feet/feet feet/feet	feet feet feet/feet feet/feet		
VELLING HEIGHT:	1 <u>4'-11"</u> feet	2 <u>1'-11"</u> Feet		
ccessory Structure eight (detached):	feet	Feet		

A.P.N.: 8508-001-053	Scope of Work: 1,773.44 sq/ft 2nd dwelling unit (two-story);	Owner: Lam Si	Address: 235 W. Cherry Av	e., Monrovia, CA	91016	Design: L. S/	ISS Rev. No.
Date: November. 14.2019	383.68 sq/ft two car garage; and 59.53 sq/ft front norch	Permit Number:	Lot Size:	Tract:		235 W. Cherry Ave., Monrovia, CA 91016	UE I Rev. Date
Sheet No.: Scale:			- π/bs cz.oc+,6	-		Drawn:	De 0 Pla Co
A-1.0 Shee	¹ Drawing Title: ≥t New Plot Plan & General Information.	Zone:	Percentage:	Block: L	ot: Ø	w. wejia 235 W. Cherry Ave., Monrovia, CA 91016	DCK Rev. scription an Check omment







RESIDENTIAL MANDATORY MEASURES EFFECTIVE JANUARY 1, 2017 Construction Provided P	
Contract Manual Control of the second s	
Construction was a management plan meeting them is through 5 in construction and demolition was a disposed in landing structure and struc	
EFFECTIVE JANUARY 1, 2017 2016 CALCREEN CODE REQUIREMENTS Documentation is required per Section 4,400.5. Exceptions: 1. Excavated soil and land-clearing debris. 2. Atternative waster enduction methods developed by working with local enforcing agencies if diversion or recycle facilities capable of compliance with this item do not exit or are not located reasonaby close to the jobsite. 3. The enforcing agency may make exceptions to the requirements of this section when isolated jobsites are located traceas beyond the haul boundaries of the diversion facility. Construction waste management plan Demit a construction waste management plan meeting items 1 through 5 in ection 4408.2. Plans shall be updated as necessary and shall be available for amination during construction. Waste management company. Items are used to company, approved by the enforcing agency, which can ovide verifiable documentation that diverted construction and demolition waste aternals meet the requirements in Section 4,408.1. Waste stream reduction alternative (LR) Projects that generate a total combined weight of construction and demolition waste disposed in landillis, which do not exceed 3.4 pounds per square foot of the building area shall meet the minimum 65% construction and demolition waste disposed in landillis, which do not exceed 2 pounds per square foot of the building area shall meet the minimum 65% construction and demolition waste disposed in landillis, which do not exceed 2 pounds per square foot of the building area shall meet the minimum 65% construction waste reduction requirement in Section 4,408.1. FUERIAL CONSERVATION & RESOURCE EFFICIENCY TENANCE & OPERATION)	
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TERIAL CONSERVATION & RESOURCE EFFICIENCY TENANCE & OPERATION) Operation and maintenance manual	
TENANCE & OPERATION) Operation and maintenance manual	
the time of final inspection, a manual, compact disc, web-based reference or other edia acceptable to the enforcing agency which covers 10 specific subject areas shall placed in the building.	
Recycling by occupants here 5 or more multifamily dwelling units are constructed on a building site, provide adily accessible area(s) that serves all buildings on the site and is identified for the positing, storage and collection of non-hazardous materials for recycling, including tminimum) paper, corrugated cardboard, glass, plastics, organic waste, and metals meet a lawfully enacted local recycling ordinance, if more restrictive. Exception: Rural jurisdictions that meet and apply for the exemption in Public Resources Code Section 42649.82 (a)(2)(A) et. seq. are not required to comply with the organic waste portion of this section.	
Page 5 of 10	
RESIDENTIAL MANDATORY MEASURES EFFECTIVE JANUARY 1, 2017	
2016 CALGREEN CODE	
Special inspection	
ecial inspectors must be qualified and able to demonstrate competence to the forcing agency in the discipline in which they are inspecting. Documentation	
scumentation of compliance shall include, but is not limited to, construction ourients, plans, specifications, builder or installer certification, inspection reports, or her methods acceptable to the local enforcing agency. Other specific documentation special inspections necessary to verify compliance are specified in appropriate ctions of CALforen.	

HCD SHL 805 (Rev. 4/16)

Page 10 of 10

235 W. Cherry Ave., Monrovia, CA 91016 herry Ave., , CA 91016 Drawn: M. Mejia 235 W. Monrovi **88** Tract: Block sq/ff 25 Lot Size: 9,456.2 Percenta per: Permit Lam 1,773.44 sq/ft 2nd dwelling unit (two-story); 383.68 sq/ft two car garage; and 59.53 sq/ft front porch. Measures. Drawing Title: Residential Mandatory 2019 ^{Scale:} Each Sheet 8-001-053 14. \sim 'ember. **۲** \checkmark



EXISTING FLOOR PLAN SCALE: 0'-1/4" = 1'-0"



A.P.N.: 8508-001-053	Scope of Work: 1,773.44 sq/ft 2nd dwelling unit (two-story);	Owner: Lam Si	Address: 235 W. Cherry Ave.	, Monrovia, CA 91016	Design: L. Si	ISS Rev. No.
Date:	383 68 cu/ft two rar darada: and 50 53 cu/ft				235 W. Cherry Ave.,	U L 200.
November. 14.2019	front porch	Permit Number:	Lot Size: Tr	act:	Monrovia, CA 91016	E I Rev. Date 00.0
Sheet No.: Scale			μ,4.20.22 Sq/π		Drawn:	De De Ca
A-2.0 She	et Existing Floor Plan.	Zone: 	Percentage: Bk	ock: Lot: 88	w. wejia 235 W. Cherry Ave., Monrovia, CA 91016	DCK Rev. scription an Check omment











RELATED CODE SECTION: CMC SECT. 931

RELATED CODE SECTION: CALL SECTION TO CENTRAL WARM-AIR FURNACES INSTALLED IN AN ATTIC MUST BE ACCESSIBLE FOR ROUTINE INSPECTIONS AND MAINTBUANCE BY THE OWNER/OCCUPANT AND FOR SERVICE AND REPAIR AS NEEDED. CHANSING FILTERS, LIBRICATING MOTOR AND FAN BEARING, CHECKING BELT THESION, AND RELIGHTING THE FILLO FOLLOWING A SERVICE INTERRUPTION ARE NORMAL OWNER FUNCTIONS, ADEQUATE LIGHT, AND ELECTRICAL OUTLET, SAFE ACCESS WAY AND SUFFICIENT WORKING SPACE ON THE CONTROL SIDE ALL ENCORRAGE AND FACILITATE MAINTENANCE AND ALSO ENABLE RAPID EGRESS IN AN EMERGENCY.

NOTES:

- I. PROIVDE DOUBLE JOISTS BELOW UNIT
- 2. PROVIDE SEISMIC BRACES OR ANCHOR UNIT TO PLATFORM

3. CONDENSATE DRAIN SHALL TERMINATE AT AN APPROVED PLUMBINS FIXTURE

ELECTRICAL NOTES:

- All receptacles outlets shall be listed tamper-resistant receptacles per CEC Section 406.11.

- Bathroom receptacles shall be served by a dedicated 20 amp circuit- per CEC Sect. 210.11 (c)

GREEN BUILDING NOTE:

"Per 2016 CGBSC: existing noncompliant plumbing fixtures shall be replaced with water-conserving plumbing fixtures for a residential building undergoing addition or alteration". NOTES:

In bathroom, garage, laundry room and utility room: at least one luminaries shall be controlled by vacancy sensors per Section 150.0(k)2.J

In habitable rooms: all lighting shall be controlled by either dimmers or vacancy sensors -per Sections 150.0(k)2K.

Outdoor lighting attached to the building shall be high efficacy and shall be controlled by a manual ON and OFF switch and by a motion sensor with integral photo control per Section 150.0(k)3.

Certificate of installations (CF2R-ENV, CF2R-LTG and CF2R-MECH) shall be completed by the applicable contractors installing energy features. When compliance requires HERS field verification and/or testing, all CF2R forms shall be submitted electronically to an approved HERS provider data registry.

The CF2R forms shall be posted at the job site in a conspicuous location.

Certificate of verification (CF3R) shall be completed, registered, and signed/certified by HERS rater. The registered CF3R form shall be made available to the Building





OOR SO	CHEDULE		
	Size	Material	Remarks
	192"X84"	Vinyl	Exterior
	36"X84"	Wood	Exterior
or	96"X80"	Glass	Exterior
door	32"X80"	Wood	Interior
door	32"X80"	Wood	Interior
t Door	32"X80"	Wood	Interior
	36"X84"	Wood	Exterior
	30"X80"	Wood	Interior
door	32"X80"	Wood	Interior
door	32"X80"	Wood	Interior
door	32"X80"	Wood	Interior
door	32"X80"	Wood	Interior
door	32"X80"	Wood	Interior
door	32"X80"	Wood	Interior
s door	65"X80"	Wood	Interior
s door	100"X80"	Wood	Interior
s door	100"X80"	Wood	Interior

SSUE BLOCK Rev Rev Rev No. Date Descripti 0700.00.00 Plan Chec Comment Lesign: L. Si 235 W. Cherry Ave., Monrovia, CA 91016 herry Ave., CA 91016 Drawn: M. Mejiá 235 W. CA 91016 Plans (lower and upper level).



		ISSL	JE BL	оск
	2"X Ridge Board Asphait Shingle Roof, Class "A" ICC-ESR-1475. Underlayment shall be 2 layers of 15g fett laid with 19" overlap-Sect R905.2.2 2"X Fascia Board	Rev. No.	Rev. Date De .00.00 Pl Co	Rev. escription an Check omment
	— 4°0" X 4°0" — Sliding Window Dual Glazed.			
	4'0" X 4'6" Silding Window Dual Glazed. 36"X84" SOLID DOOR Feather River Doors Model # 873171-400 Internet # 203126109 66 in. x 81.625 in. Rochester Patina 1/2 Lite Unfinished Smooth Fiberglass Double Pre-hung Front Door 4"x Post per structural engineer with decorative covering.	Design: L. Si 235 W. Cherry Ave	Monrovia, CA 91016 Drawn:	M. Mejia 235 W. Cherry Ave., Monrovia, CA 91016
SCALE: 0'-1/4" = 1'-0"		e., Monrovia, CA 91016	ract:	1 10ck: Lot: 88
SCALE: 0'-1/4" = 1'-0"	2"X Ridge Board Asphait Shingle Roof, Class "A" ICC-ESR-1475. Underloyment shall be 2 loyers of 15# felt laid with 19" overlap-Sect R905.2.2 2"X Fascia Board	Address: 235 W. Cherry Ave	Lot Size: T 9,456.25 sq/ft	Percentage: B
Hardle-Plank Släing Finished match new stucco color. (second floor)	2"X Ridge Board Asphalt Shingle Roof, Class "A" (CC-ESR-1475, Underlayment shall be 2 loyers of 15 ⁴ 1 I I I I I I I I I I I I I I I I I I I	Owner: Lam Si	Permit Number:	Zone:
ep screed for siding at the ote line a min. of 4 inches above 2 inches above paved areas.	24"X52" Lourne Viny Exterior 4'0" X 4'6" 4'0" X 4'6" Silding Window Dual Glazed. Window trim 'to match front house. A/C Unit per Energy Calculations.	Scope of Work: 1,773.44 Sq/ft 2nd dwelling unit (two-story);	Joos og/it two car garage; and pg.ps gy/it front porch.	t Elevations
NOTES: Electrical System		A.P.N.: 8508-001-053	November.14.2019 Sheet No.: Scale:	A-4.0 Sheet

Second Dwelling Unit

Address: 235 W. Cherry Ave., Monrovia, CA 91016 Scope of Work: 1,966.73 sq/ft Residence (2-story); 76.04 sq/ft Front porch ; and 392.36 sq/ft 2-Car garage.

JELD-WEN 36 in. x 80 in. Premium Oak Park Craftsman Primed Steel Prehung Front Door with Brickmold

Builders Edg 12 in. x 52 in Louvered Viny Exterior Shutter Pair in #03(Paintabl

Clopay: Premium Series 16 ft. x 7 ft. 12.9 R-Value Intellicore Insulated White Garage Door with Plain Windows

James Hardie HardiePlank HZ10 5/16 in. x 8.25 in. x 144 in. Fiber Cement Select Cedarmill Lap Siding

LaHabra 25lbs. Stucco speed and finish.

6x8x16 Split Face 1 Side Gray Concrete Block

Hampton Bay 1-Light Black Dusk-to-Dawn Outdoor Wall Lantern TAFCO WINDOWS 23.5 in. x 35.5 in. Utility Left-Hand Single Sliding Vinyl Window - White

TAFCO WINDOWS 35.5 in. x 53.5 in. Utility Left-Hand Single Sliding Vinyl Window - White

Owens Corning Oakridge Onyx Black Laminate Shingles (32.8 sq. ft. per Bundle)

