

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Genia Mills**  
Chair

**Nancy Matthews**  
Vice-Chair

**Gloria  
Crudginton**  
Commissioner

**Tom Dittmar**  
Commissioner

**Brian Ulm**  
Commissioner

**Jenny Wong**  
Commissioner

**Joannie Yuille**  
Commissioner

## Welcome to the Joint Meeting of the Monrovia Community Services Commission and Wilderness Preserve Foundation Tuesday, February 10, 2015 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**JOINT MEETING OF THE MONROVIA COMMUNITY  
SERVICES COMMISSION AND WILDERNESS  
PRESERVE FOUNDATION  
MEETING AGENDA**



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**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, February 10, 2015  
7:00 P.M.**

**CONVENE**

Chair Mills

**PLEDGE OF ALLEGIANCE**

Commissioner Dittmar

**ROLL CALL**

Commissioners Crudgington, Dittmar, Ulm, Yuille, Vice-Chair Matthews,  
Chair Mills. Commissioner Wong Absent/Excused

**PRESENTATIONS**

Vernon Mirley (Crossing Guard) for 20 years of dedicated service to the  
City of Monrovia

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

- CC-1** Unadopted Minutes of the January 13, 2015 Regular Meeting  
**Recommendation:** Accept the Minutes of the January 13, 2015 Regular Meeting.
- CC-2** Division Manager's Report for January 2015  
**Recommendation:** Accept the Deputy Director of Public Works Report for January 2015
- CC-3** Hillside Wilderness Preserve Patrol Update for January 1 - 31, 2015  
**Recommendation:** Accept the Hillside Wilderness Preserve Patrol Update for January 1 – 31, 2015

**YOUTH COMMISSION** Jackie Villalvazo, a freshman from Monrovia High School.

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

**AR-1 2013-14 Program and Equipment Fee and Revenue Analysis**

**Objective:** To provide the Community Services Commission with the Program and Equipment Fee and Revenue Analysis for Recreation programs and activities.

**Presenter:** Memo Chavez, Assistant Recreation Coordinator

**Recommendation(s):** Staff recommends the Community Services Commission move to approve option one as outlined in the report.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to: *Approve option number one; recommend increasing the canopy fee from \$25 to \$35 and maintain all other program and equipment fees as outlined in the report*

**AR- 2013-14 Historical Museum Rental Fee and Revenue Analysis**

**Objective:** To provide the Community Services Commission with the Museum Revenue and Fee Analysis

**Presenter:** Rebecca Romero, Assistant Recreation Coordinator

**Recommendation(s):** Staff recommends the Community Services Commission move to approve option number one as outlined in this report.

**Commission Action Required:** If Community Services Commission concurs, the appropriate action would be a motion to: *Approve option number one; maintain all existing Museum rental fees.*

**CONVENE MONROVIA  
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)  
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

**WPF CONVENE**

Board President Mills

**WPF ROLL CALL**

Boardmembers, Cherry, Crudgington, Dittmar, Shevlin, Ulm, Yuille. Vice President Matthews and President Mills. Boardmember Wong  
Absent/Excused

**WPF CONSENT CALENDAR**

**WPF CC-1** Unadopted Minutes of the November 15, 2014 Special Meeting/Study Session of the Wilderness Preserve Foundation, Inc.

**Recommendation:** Accept the Minutes of the November 15, 2014 Special Meeting/Study Session of the Wilderness Preserve Foundation, Inc.

**WPF PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

## WPF ADMINISTRATIVE REPORTS

### **WPF AR-1 Verbal Update**

**Presenter:** Tina Cherry, Community Services Director

**Board Action Required:** No Board Action is Required.

## WPF ADJOURNMENT

### **RECONVENE MONROVIA COMMUNITY SERVICES COMMISSION MEETING**

#### DIRECTOR'S REPORT

Tina Cherry, Community Services Director – Verbal Update

- Mudflow and Debris Mitigation Meeting overview
- Julian Fisher Park Grant
- March and April Community Services Commission Meetings
- Damage to Samson Bear Statue
- Park Monument Signs

#### DIVISION MANAGERS REPORT

Kerri Zessau, Acting Recreation Division Manager – Verbal Update

- Hiring of Park Rangers
- Department post cards
- Black History month events
- Senior Health Fair
- California Science Center Adult Excursions
- Youth Commission Leadership Training
- Homeless Count
- CPRS Award update

#### COMMISSION LIAISON REPORTS

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|----|--------------------------|---|
| 1. | Commissioner Crudgington | Monrovia Historic Preservation Group, Hillside Wilderness Preserve, and Santa Anita Family Services                                     |
| 2. | Commissioner Dittmar     | Urban Parks and Art in Public Places  |
| 3. | Vice-Chair Matthews      | Monrovia Community Coordinating Council (MCCC) and California Association of Park and Recreation Board and Commission Members (CAPRBCM) |
| 4. | Chair Mills              | Monrovia Area Partnership (MAP) and Community Emergency Response Team (CERT)  |

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|----|---------------------|---|
| 5. | Commissioner Ulm    | Community Media of the Foothills,<br>Historical Museum, and Canyon Park |
| 6. | Commissioner Yuille | Monrovia Interfaith Council and Youth<br>Commission                     |
| 7. | Commissioner Wong   | MOTAB   |

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, March 10, 2015 at 7:00 p.m. in the Monroe Room at the Community Center, 119 W. Palm Ave., Monrovia CA.

**ADJOURNMENT**

**FUTURE DATES**

*For additional information please visit the Monrovia Community Coordinating Council blog at:*  
[www.TheNeighborhoodFix.blogspot.com](http://www.TheNeighborhoodFix.blogspot.com)