

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, MARCH 17, 2020, 7:30 P.M.**

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org). Public comment was accepted by email to City Clerk Alice Atkins before or during the meeting, prior to the close of public comment on an item, and was read by the City Clerk during public comment. Lengthy public comment was summarized in the interest of time.

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, March 17, 2020, at 7:39 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Mayor Pro Tem Larry J. Spicer led the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Spicer led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudginton, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams. Councilmembers Crudginton, Shevlin, Mayor Pro Tem Spicer, and Mayor Adams participated via teleconference pursuant to the Governor's Executive Order N-25-20.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:** None

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Antonio Delgado was excused.

**CONSENT CALENDAR:** It was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Spicer, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the March 3, 2020, Regular Meeting of the Monrovia City Council:** The City Council adopted the Minutes of the March 3, 2020, Regular Meeting of the Monrovia City Council.

**CC-2 Payroll No. 5 in the Net Amount of \$687,473.18 and Warrant Registers dated February 27, and March 5, 2020, in the Total Amounts of \$279,878.13, and \$369,045.14, Respectively:** The City Council approved Payroll No. 5 in the net amount of \$279,878.13 and Warrant Registers dated February 27, and March 5, 2020, in the total amounts of \$279,878.13, and \$369,045.14, respectively.

**CC-3 Zone Change ZA2019-0005 Amending the Official Zoning Map for the City of Monrovia Set Forth in Section 17.04.040, Changing the Zoning Designation PD (Planned Development) to the SP (Specific Plan) and Amending the Zoning Ordinance to Add the Arroyo at Monrovia Station Specific Plan to Section 17.04.035 of Title 17 (Zoning) of the Monrovia Municipal Code for Property Located at 202-238 (Not Including 230) West Evergreen Avenue, 1551 South Primrose Avenue, and 1610 South Magnolia Avenue; Adoption of Ordinance No. 2019-11:** The City Council adopted Ordinance No. 2019-11.

**CC-4 Cancellation of Regular City Council Meetings which Coincide with a General Municipal Election Day:** The City Council approved the cancellation of Regular City Council meetings which coincide with a General Municipal Election Day.

**CC-5 Fiscal Year 2020-2021 List of Projects Funded by Senate Bill 1, The Road Repair and Accountability Act of 2017; Resolution No. 2020-23:** The City Council adopted Resolution No. 2020-23.

**CC-6 Agreement with Pyro Spectaculars in the Amount of \$24,000.00 for Production of the 2020 Fourth of July Fireworks Show:** The City Council approved an agreement with Pyro Spectaculars for production of the 2020 Fourth of July firework show in the amount of \$24,000.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 2018-2019 California Public Library Survey; Receive and File:** The City Council received and filed the California Public Library Survey.

**CC-8 Agreement with LDM Associates, Inc. for Community Development Block Grant Residential Rehabilitation Program Consultant Services for the Period Ending June 30, 2023, with Two (2) One-Year Options to Extend:** The City Council approved an agreement with LDM Associates, Inc. for project consultant services for the City of Monrovia CDBG Residential Rehabilitation Program through June 30, 2023, with two (2) one year options to extend and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**PUBLIC INPUT:**

1. Daniel Coriana-Rogers, Monrovia
2. Shane Jones, Monrovia (via email)
3. Tim Peters, Monrovia (via email)
4. Sari Canales, Executive Director, Monrovia Chamber of Commerce (via email)
5. Gayle Montgomery, Monrovia (via email)
6. Brian Tindall, Monrovia (via email)

**PUBLIC HEARINGS / MEETINGS:** None

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik provided an update on items detailed on the log of City Council Directives, as well an update on the Oakglade reservoir project, pending results from the recent election conducted by the Los Angeles County Registrar-Recorder/County Clerk, and postponement of the previously scheduled joint study session with the City Council and Planning Commission.

**RCM-2 2020 Census Update:** City Clerk Atkins provided a brief update and reminded residents to be sure to complete the 2020 Census.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

**RCC-1 Mayor Tom Adams**

- (a) Appointment for San Gabriel Valley Regional Housing Trust Board of Directors: pending approval of the Joint Exercise of Powers Agreement under Agenda Report item AR-4, below, **it was moved by Mayor Adams, seconded by Councilmember Blackburn, to designate Councilmember Shevlin to serve as the City's representative.** The motion carried unanimously by roll call vote.
- (b) Plan for continuity of City operations under COVID-19 restrictions and stay at home orders.
- (c) Requested daily community updates

**RCC-2 Mayor Pro Tem Larry J. Spicer**

- (a) Concurred with Mayor Adams related to COVID-19 activities

**RCC-3 Councilmember Alexander C. Blackburn**

- (a) Update on suspension or court operations
- (b) Seniors-only shopping hour, hotline for essential goods, and other available services for seniors
- (c) Consideration at future meeting of commercial and residential rent deferral ordinance, moratorium on implementation of new sales tax, Conditional Use Permit modifications
- (d) Requested emergency meeting for updates prior to next Regular Meeting

**RCC-4 Councilmember Gloria Crudgington**

- (a) Measure W
- (b) Cancellation of Annual Old Homes Tour

**RCC-5 Councilmember Becky A. Shevlin**

- (a) San Gabriel Valley Council of Governments Executive Committee and Homelessness Committee Meetings
- (b) Southern California Association of Governments Community, Economic and Human Development and Regional Housing Committee meetings
- (c) Foothill Transit Executive Board Meeting

**ADMINISTRATIVE REPORTS:****AR-1 Ratifying the City Manager's Proclamation of Existence of a Local Emergency; Resolution No. 2020-26**

City Manager Feik, reviewed the agenda report and answered questions of the City Council. Police Chief Alan Sanvictores provided an update on Police Department operations during the emergency to safeguard the health and safety of the department and the community.

Discussion ensued regarding scheduling a special meeting for an update, which was set for March 31, 2020. Following discussion, **it was moved by Mayor Adams, seconded by Councilmember Crudgington, to adopt Resolution No. 2020-26.** The motion carried unanimously by roll call vote.

**AR-2 Fiscal Year 2018-19 Comprehensive Annual Financial Report**

Administrative Services Director Buffy Bullis reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Adams, seconded by Councilmember Shevlin, to receive and file the Fiscal Year 2018-19 Comprehensive Annual Financial Report.** The motion carried by unanimous roll call vote.

**AR-3 Fiscal Year 2019-20 Operating and Capital Improvement Program (CIP) Mid-Year Budget Update, Resolution No. 2020-24; and Fiscal Year 2019-20 Schedule of Fees and Charges Mid-Year Budget Update, Resolution No. 2020-25**

Administrative Services Director Buffy Bullis reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Crudgington, to adopt Resolution Nos. 2020-24 and 2020-25.** The motion carried unanimously by roll call vote.

**AR-4 Discussion and Consideration to Join the San Gabriel Valley Council of Government Regional Housing Trust Joint Powers Authority and Approve the Joint Exercise of Powers Agreement**

City Manager Feik reviewed the agenda report and answered questions of the City Council.

**Public Input:**

1. Scott Chamber, San Gabriel Valley Consortium on Homelessness, support (via email, summarized by City Clerk Atkins)

Following discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve joining the San Gabriel Valley Regional Housing Trust Joint Powers Authority, and authorizing the City Manager to execute the Joint Exercise of Powers Agreement on behalf of the City in a form that meets the approval of the City Attorney.** The motion carried 4-0-1 by roll call vote, with Mayor Adams absent due to technical difficulties at the time of the vote.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, April 7, 2020, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California, with a Special Meeting scheduled for Tuesday, March 31, 2020, at 7:30 p.m.

**ADJOURNMENT:** At 10:36 p.m., Councilmember Blackburn adjourned the meeting in memory of Mark Still, former longtime resident, 2012 Older American of the Year, and Monrovia Historical Museum curator/volunteer; Patricia "Trish" Gresham, longtime community volunteer of Monrovia Historical Museum Foundation and

Monrovia Unified School District, and Parish Administrator of St. Luke's Episcopal Church; and Cecelia Farnum, longtime resident.

APPROVED:

ATTEST:

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Tom Adams, Mayor

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Alice D. Atkins, MMC, City Clerk