



**CITY OF MONROVIA  
COMMUNITY SERVICES COMMISSION  
AGENDA REPORT**

**DEPARTMENT:** Community Services

**MEETING DATE:** June 9, 2020

**PREPARED BY:** Rebecca Sandoval,  
Recreation Manager

**AGENDA LOCATION:** AR-1

**TITLE:** 2019-2020 Options for Learning Annual Report

**OBJECTIVE:** The purpose of this report is to provide the Community Services Commission with the 2019 – 2020 Options for Learning Annual Report for the programs operating in Recreation Park and Rotary Park.

**BACKGROUND:** The City and Options for Learning have long standing lease agreements for use of land space at Recreation Park and Rotary Park to conduct full day preschool, Headstart, Surround Care, and Child Care / Family Child Care Home Education Network (FCCHE) programs. These programs are designed to provide children with opportunities to strengthen all areas of development.

**Recreation Park**

The City and Options for Learning have had a lease agreement for use of Recreation Park since 1989. The purpose of this lease is to provide space for a mobile classroom. This classroom houses the Options for Learning Headstart program. This program services children 3 – 5 years old and focuses on providing opportunities for children to learn in a classroom environment.

During the annual update last year, Staff learned Options for Learning was in need of a larger space to serve more children in our community. Since then Staff has been working with Options for Learning for a proposed expansion. The following conditions were requested before the expansion is approved:

- Formal site plan – the site must be surveyed to include the current and proposed units. Once submitted staff will need to verify the location of the expansion would not negatively impact Monrovia Youth Baseball of any field play.
- Arborist report – explore any impact to the three surrounding Oak Trees.
- Operations plan – this plan would detail to staff the operations plan of the participant drop off and pick up, and staff parking plans.
- Support letter from the YMCA.
- Trailer inspection report - an inspection of the trailer for the proposed expansion to ensure there are no issues with the building.

In May, staff received the arborist report and the site plan from Options for Learning. Those documents are currently being reviewed by City Staff.

**Rotary Park**

The City and Options for Learning have had a lease agreement for use of Rotary Park since 1987. The purpose of this lease is to provide land space for the Options for Learning Full Day Preschool Program.

**AR-1**

**ANALYSIS:** The lease agreement, which expires on June 30, 2021, stipulates that Options for Learning provide an annual report of their services each year. The report received from Options includes data on: populations served, parental education, volunteer data, nutrition information, classroom activities, and learning. The report also provides an overview of data, specifically, the number of children enrolled in the programs, number of families enrolled, number of Monrovia Residents enrolled, and the number of volunteer hours.

The following information summarizes the 2019-2020 annual report:

Options for Learning Programs	Full Day Preschool	Headstart	FCCHE
Number of Children Enrolled	32	56	52
Number of Families	33	51	25
Number of Children below Poverty Level	14	34	4
Number of Monrovia Residents	12	31	28
Number of Non-Residents	20	21	24
Number of Volunteer Hours	150	1,058	N/A

The full report, provided by Options for Learning, can be found in Attachment A.

In addition, the City has partnered with Options for Learning over the last year, to promote their services and programs in the Monrovia Today to the community.

**OPTIONS:** The Community Services Commission has the following options to consider:

1. Receive and file the 2019 – 2020 Options for Learning Annual Report.
2. Request additional information from staff.

**RECOMMENDATIONS:** Staff recommends the Community Services Commission move to receive and file, AR-1 2019 – 2020 Options for Learning Annual Report.

**COMMISSION ACTION REQUIRED:** If Community Services Commission concurs, the appropriate action would be a motion to: Receive and file 2019 – 2020 Options for Learning Annual Report as outlined in this report.