

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, June 16, 2020, 7:30 P.M.



75th CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudginton
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmmedia.org/monrovia

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 6:00 p.m. on June 16, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, June 16, 2020
7:30 P.M.

**Pursuant to the Governor's Executive Order N-29-20,
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Larry J. Spicer
ROLL CALL	Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Proclaiming that Black Lives Matter and Denouncing Hate and Violence

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the June 2, 2020, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the June 2, 2020, Regular Meeting of the Monrovia City Council
- CC-2 [Payroll No. 12 in the Net Amount of \\$677,515.54, and Warrant Registers dated June 4 and June 11, 2020, in the Total Amounts of \\$133,181.36 and \\$456,906.93, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 12 in the net amount of \$677,515.54, and Warrant Registers dated June 4 and June 11, 2020, in the total amounts of \$133,181.36 and \$456,906.93, respectively
- CC-3 [Amendment to Chapter 6.12 \(Dog Licenses\) of the Monrovia Municipal Code to Provide for Annual Renewal and Licensing Fees; Adoption of Ordinance No. 2020-09](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Ordinance No. 2020-09
- CC-4 [Amendment to Title 12 of the Monrovia Municipal Code Chapter 12.44 Related to Street Trees; Adoption of Ordinance No. 2020-08](#)
Staff Reference: Sean Sullivan, Public Works Director
Recommendation: Adopt Ordinance No. 2020-08

- CC-5 [Agreement with Empire Transportation Services, Inc., for Provision of ADA Transportation Service in an Amount not to Exceed \\$420,000.00 for the Period Ending June 30, 2021](#)
Staff Reference: Sean Sullivan, Public Works Director
Recommendation: Approve an agreement with Empire Transportation Services, Inc., for provision of ADA transportation services in an amount not to exceed \$420,000.00 for the period ending June 30, 2021, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Reviewing the Proclamation of Local Emergency and Confirming the Fourth Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency Services; Resolution No. 2020-54](#)
Staff Reference: Dylan Feik, City Manager
Recommendation: Adopt Resolution No. 2020-54
- CC-7 [2020-2021 Gann Appropriations Limit, Resolution No. 2020-47](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2020-47
- CC-8 [Application for Local Early Action Planning \(LEAP\) Grant Program to Continue Implementation of the Planning Housing Opportunities for Monrovia Program; Resolution No. 2020-45](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Adopt Resolution No. 2020-45
- CC-9 [Reaffirming the Annual Levy Amount and Tax Rate for the Direct Assessment Parcel Taxes and the Tax Override Ad Valorem Tax for the 2020-2021 Fiscal Year; Resolution No. 2020-46](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2020-46
- CC-10 [Application for Grant Funds from Los Angeles County Regional Park and Open Space District for Fifth Supervisorial Excess Funding in the Amount of \\$300,000.00 for the Lucinda Garcia Park Improvement Project and Adoption of a Youth Employment Plan, Resolution No. 2020-53](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Adopt Resolution No. 2020-53
- CC-11 [Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2020-55](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2020-55
- CC-12 [Information Systems Agreements with Tyler Technologies, Motorola Solutions, Inc., Emerson Process Management, and Nobel Systems for Fiscal Year 2020-2021](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: Approve the annual agreements with Tyler Technologies, Motorola Solutions, Inc., Emerson Process Management, and Nobel Systems for Fiscal Year 2020-2021, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-13 [Amendment No. 2 to the Consultant Services Agreement with Melad and Associates, Inc. for Plan Check and Building Inspection Consultant Services for the Period Ending September 30, 2020](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Approve Amendment No. 2 to the Consultant Services Agreement with Melad and Associates related to plan check and building inspection consultant services for the period ending September 30, 2020, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-14 [Consultant Services Agreements with David Evans and Associates, Inc., Merrell-Johnson Engineering, Inc., RKA Consulting Group, and Bucknam Infrastructure Group, Inc., for On-call Engineering Services for the Period ending June 30, 2023](#)
Staff Reference: Sean Sullivan, Public Works Director
Recommendation: Approve agreements with David Evans and Associates, Merrell-Johnson Engineering, Inc., RKA Consulting Group, and Bucknam Infrastructure Group for on-call engineering services through the period ending June, 30, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-15 [Second Amendment to the Amended and Restated Street Sweeping Services Agreement dated, July 1, 2011](#)
Staff Reference: Sean Sullivan, Public Works Director
Recommendation: Approve the Second Amendment to the Amended and Restated Street Sweeping Services Agreement with Arakelian Enterprises, Inc. DBA Athens Services dated July 1, 2011, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-16 [Amendment No. 3 to the Agreement with West Coast Arborists dated July 19, 2016 for Tree Maintenance Services for the Period Ending June 30, 2021](#)
Staff Reference: Sean Sullivan, Public Works Director
Recommendation: Approve Amendment No. 3 to the agreement with West Coast Arborists dated July 19, 2016, for tree maintenance services for the period ending June 30, 2021, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-17 [Amendment No. 1 to the Consultant Services Agreement with Access Control Services for Security Services Related to City Special Events and Private City Facility Rentals for the period ending June 30, 2021](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement with Access Control Security to provide security for City special events and private City facility rentals for the period ending June 30, 2021, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-18 [Amendment No. 1 to the Facility Use Agreement and License dated June 4, 2019, and Consultant Services Agreement with MAX Aquatics for Use of the Monrovia High School Pool for the Period Ending June 30, 2021](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve Amendment No. 1 to the Facility Use Agreement and License dated June 4, 2019, approve the Facility Use Agreement and License for the Period Ending June 30, 2021, with MAX Aquatics for the use of the Monrovia High School Pool Facility, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-19 [Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2021](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Award a contract to Beacon Media, Inc., for the period ending June 30, 2021, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-20 [Fiscal Year 2020-2021 Park Maintenance District; Notice of Intention of Public Hearing on July 7, 2020, Resolution No. 2020-41](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2020-41
- CC-21 [Fiscal Year 2020-2021 Park Maintenance District; Notice of Intention of Public Hearing on July 7, 2020, Resolution No. 2020-43](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2020-43

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None**REPORTS OF CITY MANAGER AND STAFF**

- RCM-1 City Council Directives Update
Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
(a) [Appointments to Boards and Commissions for Terms Beginning July 1, 2020](#)
- RCC-2 Mayor Pro Tem Alexander C. Blackburn
- RCC-3 Councilmember Gloria Crudgington
- RCC-4 Councilmember Becky A. Shevlin
(b) Upcoming SGVCOG Governing Board Meeting: Update on San Gabriel Valley Regional Housing Trust Staffing Agreement and Award of Funding for Pilot Programs (Homeless Services and Activities); Direction on Recommended Action to Support HR 535 - PFAS Action Act of 2019 (Dingell)
- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 [Underground Utility Conversion Program \(Rule 20A\) and Possible Transfer of Funds](#)
Staff Reference: Sean Sullivan, Public Works Director
Recommendation: Authorize the City Manager to negotiate a transfer of Rule 20A funds to another municipality and return to the City Council with a formal agreement for consideration

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, July 7, 2020, 7:30 P.M.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 12th day of June, 2020.

Alice D. Atkins, MMC, City Clerk