



CITY OF MONROVIA
OFFICE OF THE CITY CLERK
M E M O R A N D U M

TO: MAYOR AND CITY COUNCIL
FROM: ALICE D. ATKINS, MMC, CITY CLERK
DATE: JUNE 16, 2020
SUBJECT: JUNE 16, 2020 – REGULAR MEETING

Below are changes and updates related to tonight's meeting agenda.

CONSENT CALENDAR

CC-1 Unadopted Minutes of the June 2, 2020, Regular Meeting of the Monrovia City Council

Attached are the minutes, which were not available at the time the agenda was posted.

IN MEMORY OF

Salvador "Sal" Salgado, Longtime Resident and Los Angeles County Deputy Public Defender

Frank Moreno, Brother of Library Clerk Maria Ramirez

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JUNE 2, 2020, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at www.foothillsmedia.org. Public comment was accepted by email to City Clerk Alice Atkins prior to 6:00 p.m. on the day of the meeting.

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, June 2, 2020, at 7:37 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via video conference.

INVOCATION: Councilmember Larry J. Spicer led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

1. **Recognizing June 1, 2020, as a "National Day of Mourning and Lament":** The Mayor and City Council recognized June 1, 2020, as a Day of Mourning and Lament.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: To resume in September.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Councilmember Crudginton, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the May 19, 2020, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the May 19, 2020, Special and Regular Meetings.

CC-2 Payroll No. 11 in the Net Amount of \$579,471.98, and Warrant Registers dated May 21 and May 28, 2020, in the Total Amounts of \$464,798.91 and \$613,250.22, Respectively: The City Council approved Payroll No. 11 in the net amount of \$579,471.98, and Warrant Registers dated May 21 and May 28, 2020, in the total amounts of \$464,798.91 and \$613,250.22, respectively.

CC-3 Acceptance of Certain Governmental Use Properties from the Successor Agency to the Monrovia Redevelopment Agency and Recording of a Restrictive Agreement, Resolution No. 2020-44: The City Council adopted Resolution No. 2020-44.

CC-4 Consultant Services Agreement with Hub International Insurance Services, Inc., for Medical Insurance Brokerage Services in the Amount of \$31,500.00 for the Period Ending June 30, 2021: The City Council approved a Consultant Services Agreement with Hub International Insurance Services, Inc., for Medical Insurance Brokerage Services in the amount not to exceed \$31,500.00 for the period ending June 30, 2021, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Fiscal Year 2020-2021 Citywide Lighting and Landscaping Maintenance District; Approval of Engineer's Report and Notice of Intention of Public Hearing on June 16, 2020, Resolution Nos. 2020-40 and 2020-41: The City Council adopted Resolution Nos. 2020-40 and 2020-41.

CC-6 Fiscal Year 2020-2021 Park Maintenance District; Preparation and Approval of Engineer's Report and Notice of Intention of Public Hearing on June 16, 2020, Resolution Nos. 2020-42 and 2020-43: The City Council adopted Resolution Nos. 2020-42 and 2020-43.

CC-7 Memorandum of Agreement between the City of Monrovia and the San Gabriel Valley Council of Governments for participation in the City Hygiene Program: The City Council approved a Memorandum of Agreement for participation in the San Gabriel Valley Council of Governments City Hygiene Program and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT:

The City Clerk provided a summary of the public input received prior to the 6:00 p.m. deadline. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Reiko Sakata, Monrovia
2. Sari Canales, Executive Director, Monrovia Chamber of Commerce
3. Tim and Analisa Siregar, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik provided an update on recent directives and initiatives, including a letter of support for a variance from the State executive order to allow the reopening of fitness centers, potential funding from the CARES Act and San Gabriel Valley Regional Housing Trust, and emergency alert/messaging systems. Chief Sanvictores provided an update on recent peaceful protests in Monrovia.

RCM-2 GoMonrovia Update: Assistant City Manager Lauren Vasquez provided an update on the transportation program. The City Council requested a study session in order to fully study program stabilization options.

RCM-3 E-Waste Recycling Program Update: Public Works Director Sean Sullivan provided an update on recent adjustments made to the program. The City Council reiterated their prior direction to work with the School District in the future to explore coordination of recycling fundraising efforts.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) Proud to be a Monrovia; thanked the City Council, staff, and the community for their efforts toward the betterment of Monrovia

RCC-2 Mayor Pro Tem Alexander C. Blackburn

- (a) Thanked staff for coordinating e-waste recycling program
- (b) Recent protests and respect for Monrovia Police Department

RCC-3 Councilmember Gloria Crudgington

- (a) Support of HR 1109 - Mental Health Services for Students Act of 2019 (Napolitano); The City Council unanimously agreed to send a letter thanking Congresswoman Grace Napolitano for her work supporting mental health.
- (b) Recent discussions regarding mandate affecting the Community Development Department related to SB205 Hertzberg and registration of businesses with regional water board
- (c) Opportunity for leaders to seek out, call out, and acknowledge systemic racism

RCC-4 Councilmember Becky A. Shevlin

- (a) Disaster recovery programs
- (b) Virtual library programs
- (c) Recent and upcoming regional meetings
- (d) Upcoming SCAG General Assembly
- (e) Commended staff for efforts to clean up park and assist with homelessness issues

RCC-5 Councilmember Larry J. Spicer

- (a) Thanked the anonymous community member for his recent "pay-it-forward" experience at Starbucks
- (b) Reported an increase in abandoned bulky items

ADMINISTRATIVE REPORTS:

AR-1 Amendment to Chapter 6.12 (Dog Licenses) of the Monrovia Municipal Code to Provide for Annual Renewal and Licensing Fees, Introduction and First Reading of Ordinance No. 2020-09

City Manager Dylan Feik reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Crudginton, to introduce, waive further reading, and read by title only Ordinance No. 2020-09.** The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2020-09 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 6.12 (DOG LICENSES) OF THE MONROVIA MUNICIPAL CODE TO PROVIDE FOR ANNUAL RENEWAL AND LICENSING FEES

It was moved by Mayor Pro Tem Blackburn, seconded by Councilmember Shevlin, to adopt Resolution No. 2020-37. The motion carried by unanimous roll call vote.

AR-2 Amendment to Title 12 of the Monrovia Municipal Code Chapter 12.44 Related to Street Trees; Introduction and First Reading of Ordinance No. 2020-08

Public Works Director Sean Sullivan reviewed the Agenda Report and answered questions of the City Council. Written comments received in support of the item were provided to City Council:

- 1. Jason Greenspan, Monrovia
- 2. Brian Tindall, Monrovia

The City Council requested a separate study session to further evaluate tree preservation regulations.

Following discussion, **it was moved by Councilmember Crudginton, seconded by Councilmember Shevlin, to introduce, waive further reading, and read by title only Ordinance No. 2020-08.** The motion carried by unanimous roll call vote.

City Attorney Steele read the title of Ordinance No. 2020-08 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 12.44 OF TITLE 12 (STREET TREES) OF THE MONROVIA MUNICIPAL CODE UPDATING THE APPROVED PERMITTED TREE SPECIES LIST, AND AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO APPROVE ALL STREET TREES AND SHRUBS PLANTED WITHIN THE PUBLIC RIGHT OF WAY

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 16, 2020, 7:30 p.m.

ADJOURNMENT: At 9:55 p.m., Mayor Adams adjourned the meeting in memory of John (Jack) Bonholtzer, longtime resident, Pasadena Rotary Club and Tournament of Roses Past President, owner of Sawyers Business School, and co-founder of Fashion Institute of Design & Merchandising; and Gene Lawless, husband of Monrovia Historic Preservation Group Boardmember Edie Ramirez.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk