

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, MAY 28, 2020**

CONVENE: President Wall convened the regular meeting of the Monrovia Library Board on Thursday, May 28, 2020 at 7:00 p.m. Due to the current Coronavirus Pandemic, the meeting was held virtually via Zoom. Staff in attendance: Community Services Director, Tina Cherry, Library Manager, Carey Vance, Adult Services Supervisor, Rebecca Elder, Youth Services Supervisor, Linda Vera, Management Analyst, Julie Gallardo, Senior Administrative Assistant Miga Wang.

PLEDGE OF ALLEGIANCE: Boardmember Thomas led the Flag Salute.

ROLL CALL: In attendance: Boardmember Walters, Boardmember Thomas, Boardmember Carlson, Vice President Harvis and President Wall.

PRESENTATIONS: None

CONSENT CALENDAR: It was moved by Vice President Harvis and seconded by Boardmember Walters. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the February 27, 2020 Regular Meeting

CC-2 Adult and Youth Services Program Report for May 2020

TEEN ADVISORY BOARD (TAB): Kaylena Pham, 9th grader at Monrovia High School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None.

ADMINISTRATIVE REPORTS

AR-1 Library Strategic Plan Q2 2020 Progress Report - Carey Vance, Library Manager provided the board with the following updates on the progress of the Library Strategic plan. A total of 53 goal activities have been completed as of April 2020. During the COVID-19 Pandemic closures, staff were able to virtually provide patrons with storytimes, crafts, Makerspace videos, and game nights. These virtual activities were viewed 7,649 times. Literacy staff held the conversation classes and meetups virtually for tutors and learners. There were a total 120 participants for these classes and meetups during March and April. Online services such as HelpNow (a virtual tutor platform for students K-12) had an increase of 598% compared to last year during the months of February to April 2019. The Rotary Club and The Library Foundation generously provided funding to reupholster the Big Cozy Book furniture in the Youth Services area.

The Monrovia Reads Van mobile literacy program was held from July 2019-March 2020. The program was shortened due to the current Covid-19 Pandemic. During this program time, there were 102 visits that served 4,508 students, issued 43 new library cards, and checked out 1,631 books. Our Veteran's Services staff partnered with the Foothill Workforce Development Board in early March and held a Veterans Career Expo that hosted 40 attendees.

CC-1

Staff is diligently working on plans to reopen the library in a way that ensures the safety of both staff and the community. The library will continue to provide virtual programming, such as online storytimes, crafts, activities, games and more.

After discussion, AR-1 Library Strategic Plan Q2 2020 Progress Report was moved by Boardmember Harvis and seconded by Boardmember Carlson to receive and file AR-1 Library Strategic Plan Q2 2020 Progress Report.

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Community Services Director

- Provided the Board with an update on the City's response related to COVID-19
- There are currently five applicants for two board seats available. Interviews will be held on Friday, June 12

RFS-2 Carey Vance, Library Manager

- This year's summer reading program is focused on a "Summer to Recover" path for both patrons and staff
- The State Library will provide the summer reading software *Beanstack*, free of charge to all public libraries for the next three years. The software will be used to help facilitate online reading programs for fall and winter.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Boardmember Carlson: Sponsor: The Library Foundation provided the Library with funding to reupholster the Big Cozy Book furniture in the Youth Services area.

LR-2 Vice President Harvis: The Monrovia Historical Museum is currently closed. The regular meeting was held via Zoom on May 29.

LR-3 Boardmember Thomas: No report.

LR-4 President Wall: The *So All May Read Fundraiser* was a huge success and raised \$48,000.

LR-5 Boardmember Walters: The Friends of Monrovia Public Library canceled the general membership meeting. There may not be a book sale in September. The next virtual meeting will be held on July 6. This meeting will cover the Library's reports for previous funding and new funding requests for library programs.

NEXT MEETING:

The next regular Library Board meeting will be held on Thursday, June 25, 2020 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:31 p.m.