

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting  
Tuesday, July 7, 2020, 7:30 P.M.



75<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Alexander C. Blackburn  
Mayor Pro Tem

Gloria Crudginton  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

## CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at [www.foothillsmmedia.org/monrovia](http://www.foothillsmmedia.org/monrovia)

Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 6:00 p.m. on July 7, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmmedia.org](http://www.foothillsmmedia.org). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 75<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, July 7, 2020  
7:30 P.M.

**Pursuant to the Governor's Executive Order N-29-20,  
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams

INVOCATION

PLEDGE OF ALLEGIANCE Councilmember Mayor Pro Tem Blackburn

ROLL CALL Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Proclaiming July 2020 as "Parks and Recreation Month"

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the June 16, 2020, Regular Meeting of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the June 16, 2020, Regular Meeting

CC-2 [Payroll No. 13 in the Net Amount of \\$655,771.84, and Warrant Registers dated June 18, June 25, and July 2, 2020, in the Total Amounts of \\$499,082.60, \\$465,149.62 and \\$1,867,526.80, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 13 in the net amount of \$655,771.84, and Warrant Registers dated June 18, June 25, and July 2, 2020, in the total amounts of \$499,082.60, \$465,149.62 and \$1,867,526.80, respectively

CC-3 [Cancellation of the August 18, 2020, Regular City Council Meeting](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Cancel the regular City Council meeting of August 18, 2020

- CC-4 [Amendment No. 1 to the Consultant Services Agreement dated June 18, 2019, with Pacific Productions for Professional Audio Services for Community Events for the Period Ending June 30, 2022](#)  
Staff Reference: Tina Cherry, Community Services Director  
Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement with Pacific Productions to provide professional audio services for City special events extending the term to June 30, 2022, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Agreements with All In Sanitation & Septic Tank Pumping, LLC., Calstate Pipeline, Inc., Houston & Harris PCS, Inc., National Plant Services, Inc., and United Pumping Services, Inc. to provide On-Call Sewer Maintenance and Operations Support for the Period Ending June 30, 2022](#)  
Staff Reference: Sean Sullivan, Public Works Director  
Recommendation: Approve the on-call service agreements with All In Sanitation & Septic Tank Pumping, LLC., Calstate Pipeline, Inc., Houston & Harris PCS, Inc., National Plant Services, Inc., and United Pumping Services, Inc. for on-call maintenance and operation of the City's sewer system and a Task Order in an amount not to exceed \$50,000 with All In Sanitation & Septic Tank Pumping, LLC., for weekly pumping services at Canyon Park and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Second Amendment to the Services Agreement with the Regents of the University of California, on Behalf of the UCLA Health System for Prehospital Care for EMT and Paramedic Continuing Education and Quality Improvement Services through July 1, 2025](#)  
Staff Reference: Brad Dover, Fire Chief  
Recommendation: Approve a second amendment to the services agreement with the Regents of the University of California, on behalf of the UCLA Health System for Paramedic and EMT CE and QI Services through July 1, 2025, and authorize the City Manager to execute the necessary documents in a manner approved by the City Attorney
- CC-7 [Consultant Services Agreement with Siemens Mobility, Inc., for Traffic Signal Maintenance Services in an Amount not to exceed \\$280,000.00 for the Period Ending June 30, 2022](#)  
Staff Reference: Sean Sullivan, Public Works Director  
Recommendation: Approve a Consultant Services Agreement with Siemens Mobility, Inc., for Traffic Signal Maintenance Services in an Amount not to exceed \$280,000 for the period ending June 30, 2022, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Fire Inspection Compliance Report Pursuant to California Health & Safety Code Section 13146.4 for Fiscal Year 2019-2020](#)  
Staff Reference: Brad Dover, Fire Chief  
Recommendation: Receive and file the fire inspection compliance report
- CC-9 [Allocation of City's Permanent Local Housing Allocation \(PLHA\) funds to the San Gabriel Valley Regional Housing Trust](#)  
Staff Reference: Dylan Feik, City Manager  
Recommendation: Direct staff to move forward with allocating Monrovia's PLHA to the San Gabriel Valley Regional Housing Trust and authorize the City manager or his designee to execute the necessary documents

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED

following public City business.

Please state your name for the record.

#### PUBLIC HEARINGS/MEETINGS

- PH-1 [Confirm the Levy and Collection of Assessments for the Fiscal Year 2020-2021 Citywide Lighting and Landscaping Maintenance District; Resolution No. 2020-56](#)  
Staff Reference: Alex Kung, Deputy Administrative Services Director  
Recommendation: Adopt Resolution No. 2020-56
- PH-2 [Confirm the Levy and Collection of Assessments for the Fiscal Year 2020-2021 Park Maintenance District, Resolution No. 2020-57](#)  
Staff Reference: Alex Kung, Deputy Administrative Services Director  
Recommendation: Adopt Resolution No. 2020-57

#### REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update  
Staff Reference: Dylan Feik, City Manager
- RCM-2 Census 2020 Update  
Staff Reference: Alice Atkins, City Clerk
- RCM-3 Monrovia Community Garden Pilot Program Update  
Staff Reference: Tina Cherry, Community Services Director

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Alexander C. Blackburn
- RCC-3 Councilmember Gloria Crudgington
- RCC-4 Councilmember Becky A. Shevlin
- RCC-5 Councilmember Larry J. Spicer

#### ADMINISTRATIVE REPORTS

- AR-1 [Ratifying the City Manager's Proclamation of Existence of a Local Emergency; Resolution No. 2020-63](#)  
Staff Reference: Dylan Feik  
Recommendation: Adopt Resolution No. 2020-63
- AR-2 [Declaring June 19 as Juneteenth National Freedom Day in Monrovia, Resolution No. 2020-58](#)  
Staff Reference: Dylan Feik  
Recommendation: Adopt Resolution No. 2020-58
- AR-3 [Establishing an Ad Hoc Committee of Monrovians to Review the Policies, Procedures, and Practices of the City for Possible Barriers to Equity in City Government and Provide a Report to the City Council, Resolution No. 2020-62](#)  
Staff Reference: Craig Steele, City Attorney  
Recommendation: Adopt Resolution No. 2020-62
- AR-4 [Adopting the Vehicle Miles Traveled \(VMT\) Baseline and Thresholds of Significance for Analyzing Transportation Impacts under the California Environmental Quality Act \(CEQA\), Resolution No. 2020-52](#)  
Staff Reference: Craig Jimenez, Community Development Director  
Recommendation: Adopt Resolution No. 2020-52

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, July 21, 2020, 7:30 P.M.

**ADJOURNMENT**

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 2nd day of July, 2020.

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Alice D. Atkins, MMC, City Clerk