

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
TUESDAY, JUNE 9, 2020**

**Pursuant to the Governor's Executive Order N-29-20,  
Commissioners and Staff participated via teleconference.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely. Public comment was accepted by email to Community Services Director, Tina Cherry prior to 5:00 p.m. on the day of the meeting.

**CONVENE:** Chair Belden convened the Regular Meeting of the Community Services Commission on Tuesday, June 9, 2020 at 7:03 p.m., via teleconference, Monrovia, California. Staff in attendance were Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Management Analyst Heather Gibson; and Administrative Assistant Adriana Marin.

**PLEDGE OF ALLEGIANCE:** Commissioner Bank led the Flag Salute

**ROLL CALL:** In attendance were Commissioners Bank, Iler, Leos, Matthews, Mills, Villegas, and Chair Belden. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

**PUBLIC INPUT:** None

**OPEN CONVERSATION ON DIVERSITY, EQUITY AND INCLUSION**

Commissioners shared their experiences and hope for the community as it relates to Diversity, Equity, and Inclusion.

**YOUTH COMMISSION:** To resume in September.

**PRESENTATION(S):** None

**CONSENT CALENDAR:** It was moved by Commissioner Bank, seconded by Commissioner Leos to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1** Unadopted Minutes of the May 12, 2020 Regular Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for May 2020

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**ADMINISTRATIVE REPORTS:**

**AR-1** 2019-2020 Options for Learning Annual Report

**CC-1**

Recommendation: Staff recommends the Community Services Commission move to receive and file the 2019-2020 Options for Learning Annual Report.

Recreation Manager Rebecca Sandoval presented the 2019-2020 Options for Learning Annual report.

It was moved by Commissioner Matthews, seconded by Commissioner Leos to accept and file the 2019-2020 Options for Learning Annual Report. There were no objections and the motion was approved.

### **AR-2 2019 Volunteer Center of San Gabriel Valley (VCSGV) Annual Report**

Recreation Manager Rebecca Sandoval presented the annual report.

It was moved by Commissioner Matthews, seconded by Commissioner Bank to receive and file the 2019 Volunteer Center of San Gabriel Valley (VCSGV) Annual Report. There were no objections and the motion was approved.

### **AR-3 Monrovia Community Garden Pilot Program Update**

Community Services Director Tina Cherry presented an update on the Monrovia Community Garden Pilot program and asked for feedback from the Commission.

Ms. Cherry provided an overview of the presentation provided to the Commission including key partners, leadership team, program background, outcomes, and activities. Provided a slideshow of pictures of the activities and events as well as shared the data related to the number of participants and the lessons learned.

It was moved by Commissioner Leos, seconded by Commissioner Iler, to provide an update to City Council on the Community Garden Pilot Program. The motion carried unanimously.

**SUB-COMMITTEE REPORTS:** None

### **REPORTS FROM STAFF:**

Tina Cherry, Community Services Director

- a. Provided update on the Canyon Park Reservations System and Community Use – The reservation system has been successful; a total of 750 reservations have been received in the first two weeks. Staff is collecting data on park users.
- b. Provided an update on the Community Services Commission Recruitment – Received eight applications; interviews are scheduled for Thursday, June 11.
- c. Provided an update on the Lucinda Garcia Park Improvement – The project is funded by five grant sources and staff is working on verifying all procurement requirements. A grant workshop with the state will be held Wednesday, June 10. Ms. Cherry also provided project timeline.
- d. Provided an update on the Wilderness Preserve Foundation – Subcommittee meeting to be determined.

Rebecca Sandoval, Recreation Manager

- a. Provided an update on the Youth Commission – The Youth Commission is meeting via Zoom and has had twelve youth commissioners attending the April and May meetings. The next meeting will be held June 11. Ms. Sandoval also provided program activities.
- b. Agents of Discovery Program Update – Announced we are one of the thirty agencies who received a subscription of Agents of Discovery through CPRS.
- c. Provided an overview of the Summer Program – The Monrovia Today will be available online and limited copies at city facilities; postcards will be mailed to all residents; July is Parks and Recreation Month; Friday Night Street Fair will reopen on July 3; Community Movies Nights are scheduled at Recreation Park; the 4<sup>th</sup> of July event will be a virtual show; contract classes will begin in July and will be virtual and in-person classes.

**COMMISSION LIAISON REPORTS:**

Chair Belden – No report.

Commissioner Bank – No report.

Commissioner Iler

- 1) Monrovia Unified School District – The Monrovia High School graduation was a success

Commissioner Leos – No report.

Commissioner Matthews

- 1) Monrovia Community Coordinating Council – The next meeting will be held in August via Zoom.
- 2) California Parks and Recreation Society (CPRS) – The current issue of the CPRS magazine includes an article highlighting park and trail system in Westminster; dedicated to social equity.
- 3) Art in Public Places – The next meeting will be held next week. The 3<sup>rd</sup> Annual Contest will focus on sidewalk poetry. Have received eighteen submissions.

Commissioner Mills – No report.

Commissioner Villegas

- 1) Mental Health Consortium – The monthly roundtable meeting will be held on the June 25.

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, August 11, 2020 at 7:00 p.m., Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 10:00 p.m.

**CC-1**