

MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center
119 West Palm Avenue, Monrovia, California 91016



Genia Mills
Chair

Nancy Matthews
Vice-Chair

Tom Dittmar
Commissioner

Susan Hirsch
Commissioner

Brian Ulm
Commissioner

Jenny Wong
Commissioner

Joannie Yuille
Commissioner

**Welcome to the
Monrovia Community Services Commission and
Wilderness Preserve Foundation Meeting
Tuesday, July 14, 2015
7:00 P.M.**

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

AGENDA PACKETS: A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at www.cityofmonrovia.org.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE COMMUNITY SERVICES COMMISSION please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

AGENDA ITEMS: The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**MEETING OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
AND WILDERNESS PRESERVE FOUNDATION
MEETING AGENDA**

**Monrovia Community Center
119 W. Palm Avenue
Tuesday, July 14, 2015
7:00 P.M.**

CONVENE

Chair Mills

SWEARING IN OF NEWLY APPOINTED COMMISSIONER Susan Hirsch

PLEDGE OF ALLEGIANCE

Vice-Chair Matthews

ROLL CALL

Commissioners Dittmar, Hirsch, Ulm, Wong, Yuille, Vice-Chair Matthews,
Chair Mills.

PRESENTATIONS

Youth Commissioners of the Year, Jackie Villalvazo and Lilia Alvarez

CONSENT CALENDAR

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

CC-1 Unadopted Minutes of the June 9, 2015 Regular Meeting
Recommendation: Accept the Minutes of the June 9, 2015 Regular Meeting

CC-2 Hillside Wilderness Preserve Patrol Update for June 1 - 30, 2015
Recommendation: Accept the Hillside Wilderness Preserve Patrol Update for June 1 - 30, 2015

YOUTH COMMISSION Dark in July

PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

AR-1 Community Services Commission Reorganization

Presenter: Kerri Zessau, Library & Recreation Manager on behalf of Tina Cherry, Public Services Director

Recommendation(s): Staff recommends that Vice-Chair Matthews be elected Chair of the Community Services Commission and Commissioner Yuille be elected as the Vice-Chair.

Commission Action Required: If the Community Services Commission concurs with this recommendation then, the following motion is appropriate: Elect Vice-Chair Matthews as the Chair of the Community Services Commission and Commissioner Yuille as Vice-Chair.

AR-2 2014-15 Monrovia Reads and Plays Program Evaluation

Objective: To provide the Community Services Commission with the 2014-15 Monrovia Reads and Plays Program Evaluation.

Presenter: Memo Chavez, Assistant Recreation Coordinator

RECOMMENDATION: Staff recommends that the Community Services Commission move to receive and file the 2014-15 Monrovia Reads and Plays Program Evaluation.

COMMISSION ACTION REQUIRED: If Community Services concurs, the appropriate action would be a motion to: Receive and file AR-2, the 2014-15 Monrovia Reads and Plays Program Evaluation

AR-3 2014-15 Youth Sports Program Evaluation

Objective: To provide the Community Services Commission with the 2014-15 Youth Sports Program Evaluation.

Presenter: Memo Chavez, Assistant Recreation Coordinator

RECOMMENDATION: Staff recommends that the Community Services Commission move to receive and file the 2014-15 Youth Sports Program Evaluation.

COMMISSION ACTION REQUIRED: If Community Services concurs, the appropriate action would be a motion to: Receive and file AR-3, the 2014-15 Youth Sports Program Evaluation.

**CONVENE MONROVIA
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

WPF CONVENE

Board President Mills

WPF ROLL CALL

Boardmembers, Cherry (absent/excused), Dittmar, Hirsch, Spicer, Ulm, Wong, Yuille, Vice President Matthews and President Mills

WPF CONSENT CALENDAR

None

WPF PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

WPF ADMINISTRATIVE REPORTS

WPF AR-1 Wilderness Preserve Foundation Reorganization

Presenter: Kerri Zessau, Library & Recreation Manager on behalf of Tina Cherry, Public Services Director

Recommendation(s): Staff recommends that Wilderness Preserve Foundation Chair Matthews be elected President of the Wilderness Preserve Foundation and Vice-Chair Yuille be elected as Vice President.

Board Action Required: If the Foundation Board concurs, the appropriate action would be a motion to elect Wilderness Preserve Foundation Chair Matthews as President of the Wilderness Preserve Foundation and Community Services Commission Vice-Chair Yuille as Vice President for the 2015-16 fiscal year.

WPF AR-2 Wilderness Preserve Foundation Financial Report

Presenter: Kerri Zessau, Library & Recreation Manager on behalf of Tina Cherry, Public Services Director

Recommendation: Staff recommends the Foundation Board receive and file the Balance Sheet for the Wilderness Preserve Foundation as of May 31, 2015.

Board Action Required: If the Foundation Board of Directors concurs, the appropriate action would be a motion to: Receive and file the Balance Sheet for the Wilderness Preserve Foundation as of May 31, 2015.

WPF ADJOURNMENT

**RECONVENE MONROVIA
COMMUNITY SERVICES COMMISSION MEETING**

DIVISION MANAGERS REPORT

Niles Boyer, Field Services Manager – Verbal Update
• Public Works updates

Kerri Zessau, Library & Recreation Division Manager – Verbal Update
• 4th of July overview
• Summer program updates
• August Commission meeting – possible cancellation
• Liaison assignments – review and update

COMMISSION LIAISON REPORTS

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|----|----------------------|---|
| 1. | Commissioner Dittmar | Urban Parks and Art in Public Places |
| 2. | Commissioner Hirsch | |
| 3. | Chair Matthews | Monrovia Community Coordinating Council (MCCC) and California Association of Park and Recreation Board and Commission Members (CAPRBCM) |
| 4. | Commissioner Mills | Monrovia Area Partnership (MAP) and Community Emergency Response Team (CERT) |
| 5. | Vice-Chair Ulm | Community Media of the Foothills, Historical Museum, and Canyon Park |
| 6. | Commissioner Yuille | Monrovia Interfaith Council and Youth Commission |
| 7. | Commissioner Wong | MOTAB |

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

NEXT SCHEDULED MEETING - The next regularly scheduled meeting is Tuesday, August 11, 2015 (unless dark) at 7:00 p.m. in the Monroe Room at the Community Center, 119 W. Palm Ave., Monrovia CA.

ADJOURNMENT

FUTURE DATES - For additional information please visit the Monrovia Community Coordinating Council blog at: www.TheNeighborhoodFix.blogspot.com

<u>Program/Activity</u>	<u>Date/Time</u>	<u>Location</u>
Summer Concerts in the Park	Sunday, July 19 @ 7p.m. (Stone Soul)	Library Park
Summer Concerts in the Park	Sunday, July 26 @ 7p.m. (The Bulldogs)	Library Park
Summer Concerts in the Park	Sunday, August 2 @ 7p.m. (Cold Duck)	Library Park
MAP Summer Movies – Big Hero 6	Saturday, August 8 @ 8p.m.	Grand Avenue Park
Summer Concerts in the Park	Sunday, August 9 @ 7pm. (Time Bomb)	Library Park
Foothill Unity Center – Back to School event	Tuesday, August 11 (add'l details TBA)	Santa Anita Race Track
Summer Concerts in the Park	Sunday, August 16 @ 7p.m.(Mariachi Diva's)	Library Park
Summer Concerts in the Park	Sunday, August 23 @ 7p.m. (Pickleback Shine)	Library Park
MAP Ed	Saturday, August 29 (add'l details TBA)	
Summer Concerts in the Park	Sunday, August 30 @ 7p.m.(Yari More – Latin Band)	Library Park
MAP Adult Leadership Academy	Thursday, September 10 @ 7p.m.	Monrovia Community Center
Dedication Ceremony for Monrovia's Gold Line Stop	SAVE THE DATE: Saturday, September 12 @ 10a.m.	Monrovia's Gold Line Stop Myrtle and Duarte Road
Monrovia Community Coordinating Council	Monday, September 14 for the 2015-16 program year	
MAP Adult Leadership Academy	Thursday, September 17 @ 7p.m.	Monrovia Community Center
Monrovia Rotary Club Casino Night	Saturday, September 19 @ 6p.m.	Monrovia Community Center
Monrovia Historical Museum Presents – Faces of the West	Sunday, September 20 – details TBA	Monrovia Historical Museum
MAP Adult Leadership Academy	Thursday, September 24 @ 7p.m.	Monrovia Community Center
Monrovia Association of Fine Arts – Celebrate the Arts and Chalk Art Event	Saturday and Sunday, September 25 and 26 – details TBS	Library Park