

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, July 21, 2020, 7:30 P.M.



75th CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudginton
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 6:00 p.m. on July 21, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, July 21, 2020
7:30 P.M.

**Pursuant to the Governor's Executive Order N-29-20,
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams

INVOCATION

PLEDGE OF ALLEGIANCE Councilmember Gloria Crudgington

ROLL CALL Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Proclaiming August 2020 as “National Water Quality Month”

PR-2 Proclaiming June 2021 as “Pride Month”

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the June 16 and July 7, 2020, Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the June 16 and July 7, 2020, Regular Meetings

CC-2 [Payroll No. 14 in the Net Amount of \\$624,518.60, and Warrant Registers dated July 9, and July 16, 2020, in the Total Amounts of \\$1,146,358.35 and \\$808,769.65, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 14 in the net amount of \$624,518.60, and Warrant Registers dated July 9, and July 16, 2020, in the total amounts of \$1,146,358.35 and \$808,769.65, respectively

CC-3 [Fee Waiver Related to the Facility Use Lease Agreement with the Boys and Girls Club of the Foothills for use of the Mary Wilcox Youth Center for the period March 15, 2020, to June 30, 2020](#)

Staff Reference: Tina Cherry, Community Services Director

Recommendation: Approve the fee waiver related to the Facility Use Lease Agreement with the Boys and Girls Club of the Foothills for use of the Mary Wilcox Youth Center for the period of March 15, 2020, to June 30, 2020

- CC-4 [Memorandum of Agreement between the City of Monrovia and the San Gabriel Valley Council of Governments for participation in City Homeless Program Funding](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve a Memorandum of Agreement for participation in the San Gabriel Valley Council of Governments City Homeless Program Funding and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Agreement with Arakelian Enterprises, Inc., dba Athens Services, for Graffiti Removal, Bus Shelter Maintenance and Pressure Washing Services for the Period Ending June 30, 2023](#)
Staff Reference: Sean Sullivan, Public Works Director
Recommendation: Approve an agreement with Arakelian Enterprises, Inc., dba Athens Services for graffiti removal, bus shelter maintenance and pressure washing services for the period ending June 30, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Updating Parking Regulations for Certain Designated City Streets, Resolution No. 2020-64](#)
Staff Reference: Sean Sullivan, Public Works Director
Recommendation: Adopt Resolution No. 2020-64
- CC-7 [Reviewing the Proclamation of Local Emergency and Confirming the Fifth Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency Services; Resolution No. 2020-65](#)
Staff Reference: Dylan Feik, City Manager
Recommendation: Adopt Resolution No. 2020-65

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Conditional Use Permit CUP2019-0020 and Tentative Tract Map TTM2020-0002 to Develop a Six-Unit, Two-and-Three-Story, Attached Townhouse Development and to Subdivide a 16,005 Square Foot Parcel into Six Residential Condominiums Located at 910 South Ivy Avenue in the RM/RH \(Residential Medium/High Density\) Zone, by Jimmy Lee, Applicant; Resolution 2020-59](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Adopt Resolution No. 2020-59
- PH-2 [Historic Landmark HL-154 and Mills Act Contract MA-145 for Property Located at 234 West Greystone Avenue by Property Owners Edward and Eleni Mejia; Resolution No. 2020-60](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation:
- PH-3 [Historic Landmark HL-155 and Mills Act Contract MA-146 for Property Located at 408 East Colorado Boulevard by Property Owners Cristina and Jeffrey Wallick; Resolution No. 2020-61](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Adopt Resolution No. 2020-61

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
Staff Reference: Dylan Feik, City Manager
- RCM-2 Water Production Overview
Staff Reference: Sean Sullivan, Public Works Director

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- (a) [Appointment of Members to the Ad Hoc Committee to Review the Policies, Procedures and Practices of the City for Possible Barriers to Equity in City Government](#)
 - (b) Designation of Voting Delegate and Alternate(s) for California Joint Powers Insurance Authority Annual Board of Directors Meeting
- RCC-2 Mayor Pro Tem Alexander C. Blackburn
- RCC-3 Councilmember Gloria Crudgington
- (c) Community Services Program Update
- RCC-4 Councilmember Becky A. Shevlin
- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 [Authorizing the City Manager to Enter Into Written Fee Deferral Agreements for Large Construction Projects Exceeding \\$500,000.00 in City Fees, Resolution No. 2020-66](#)
Staff Reference: Dylan Feik, City Manager
Recommendation: Adopt Resolution No. 2020-66

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, August 4, 2020, 7:30 P.M.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 16th day of July, 2020.

Alice D. Atkins, MMC, City Clerk