

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, JUNE 25, 2020**

CONVENE: President Wall convened the regular meeting of the Monrovia Library Board on Thursday, June 25, 2020 at 7:00 p.m. Due to the current Coronavirus Pandemic, the meeting was held virtually via Zoom. Staff in attendance: Community Services Director, Tina Cherry, Library Manager, Carey Vance, Adult Services Supervisor, Rebecca Elder, Youth Services Supervisor, Linda Vera, Management Analyst, Julie Gallardo, Administrative Assistant Giana Marini.

PLEDGE OF ALLEGIANCE: Boardmember Walters led the Flag Salute.

ROLL CALL: In attendance: Boardmember Walters, Boardmember Thomas, Boardmember Carlson, Vice President Harvis and President Wall.

SWEARING IN REAPPOINTED BOARDMEMBERS

Reappoint Janet Wall for a three (3) year term through 2023

Reappoint John Carlson for a three (3) year term through 2023

Staff Reference: Tina Cherry, Community Services Director

PRESENTATIONS: None.

CONSENT CALENDAR: It was moved by Boardmember Carlson and seconded by Vice President Harvis. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the May 28, 2020 Regular Meeting

CC-2 Adult and Youth Services Program Report for June 2020

TEEN ADVISORY BOARD (TAB): Hibah Ali, 11th grader at Monrovia High School, provided updates on current and upcoming TAB events.

PUBLIC INPUT: None.

AR-1 Monrovia Reads Mobile Literacy Program Annual Report FY2019/2020 – Linda Rivas, Youth Services Supervisor provided the annual report for the Monrovia Reads Mobile Literacy Program. This year there was a total of 102 visits with the Monrovia Reads Van at local schools and community events across Monrovia. There was a total of 4,508 students and community members who attended the visits and 1,631 checkouts including materials in English, Spanish and Chinese. The Monrovia Reads Van decided to expand its presence across Monrovia by reaching every school in Monrovia including preschools, middle schools and high schools. New activities were incorporated such as learning through play, which helps children learn new skills like engineering and mathematics through creativity and play.

After discussion, it was moved by Vice President Harvis and seconded by Boardmember Thomas to: receive and file AR-1 Monrovia Reads Mobile Literacy Program Annual Report FY2019/2020.

AR-2 Library Board Reorganization – Carey Vance, Library Manager announced the Library Board reorganization for the 2020-2021 program year. Starting the new fiscal year, Vice President Harvis will be the new Library Board President, and Boardmember Thomas will be the Vice President.

After discussion, it was moved by Boardmember Walters and seconded by Boardmember Carlson to elect, Vice President Harvis as the Board President, and Boardmember Thomas as Vice President for the 2020-2021 program year.

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Community Services Director

- The City has worked with an architect to develop a 3D model site study for the Library Enhancement Project. The layout includes the expansion and enhancement of the library through space, lighting and other design studies. The project has been currently placed on hold due to the Coronavirus Pandemic.

RFS-2 Carey Vance, Library Manager

- During the Pandemic, Library staff have been working from home and have been providing virtual programming for the community through social media platforms. The book drops have been reopened and staff has come back to work on a staggered basis.
- Contactless Curbside Pickup will begin Monday, July 6, 2020. Patrons will request items via online, calling or texting. Staff continues to work on procedures for reopening the Library to the public.
- The Library will update collection materials and programs to provide racial justice resources that represent the diverse voices and indigenous people of color.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Boardmember Carlson: The Library Foundation approved a total of \$13,500 in funding the Library Literacy programming. The funds will be used in the virtual program platform and equipment, instructional materials, and online training programs.

LR-2 Vice President Harvis: The Historical Museum is currently working on enhancing displays and exhibits during its closure to the public. The next meeting will be held on June 26, 2020.

LR-3 Boardmember Thomas: The Monrovia Community Coordinating Council will hold virtual meetings August 3, August 12, and September 14.

LR-4 President Wall: Monrovia Reads participated in a book distributed at the Canyon Early Learning Center. There will not be an in person Literacy Fundraiser held this year. The Foundation is exploring online fundraising ideas.

LR-5 Boardmember Walters: The Friends meeting on July 6, 2020 has been cancelled and will be held via email instead. Due to the temporary closure of the bookstore, the Friends of the Monrovia Public Library will not be accepting any funding request from the Library during this time. The annual book sale in September will be cancelled. The bookstore is currently working on a plan to open with limited staff.

NEXT MEETING:

The next regular Library Board meeting will be held on Thursday, July 23, 2020 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:52p.m.