

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Nancy Matthews**  
Chair

**Joannie Yuille**  
Vice-Chair

**Tom Dittmar**  
Commissioner

**Susan Hirsch**  
Commissioner

**Genia Mills**  
Commissioner

**Brian Ulm**  
Commissioner

**Jenny Wong**  
Commissioner

## Welcome to the Joint Meeting of the Monrovia Community Services Commission and Wilderness Preserve Foundation Tuesday, January 12, 2016 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**JOINT MEETING OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
AND WILDERNESS PRESERVE FOUNDATION  
AGENDA**

---

**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, January 12, 2016  
7:00 P.M.**

**CONVENE**

Chair Matthews

**PLEDGE OF ALLEGIANCE**

Commissioner Dittmar

**ROLL CALL**

Commissioners Dittmar, Hirsch, Mills, Wong, Ulm, Vice-Chair Yuille,  
Chair Matthews

**PRESENTATIONS**

None

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

- CC-1** Unadopted Minutes of the December 8, 2015 Regular Meeting  
**Recommendation:** Accept the Minutes of the December 8, 2015 Regular Meeting
- CC-2** Hillside Wilderness Preserve Patrol Update for December 2015  
**Recommendation:** Accept the Hillside Wilderness Preserve Patrol Update for December 2015
- CC-3** 2015 Holiday Events Evaluation  
**Recommendation:** Accept the 2015 Holiday Events Evaluation
- CC-4** 2014-15 Monrovia Community Center Revenue and Fee Analysis  
**Recommendation:** Maintain all existing Community Center Rental Fees

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**YOUTH COMMISSION** Diana Hernandez, Vice President of the Youth Commission Board

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

## ADMINISTRATIVE REPORTS

### **AR-1 2014-15 Contract Class Enrollment and Revenue Report**

**Objective:** To provide the Community Services Commission with an evaluation of the 2014-15 Contract Class program.

**Presenter:** Lisa Hansberger, Senior Recreation Supervisor

**Recommendation:** Staff recommends that the Community Services Commission move to receive and file this report.

**Commission Action Required:** If Community Services Commission concurs, the appropriate action would be a motion to: Receive and file AR-1 2014-15 Contract Class Enrollment and Revenue Report.

## SUB-COMMITTEE REPORTS

- SCR-1** Potential Smoking Ban at Public Parks - VERBAL  
**Presenter:** Nancy Matthews, Community Services Commission Chair
- SCR-2** Julian Fisher Park Phase II Renovations - VERBAL  
**Presenter:** Tina Cherry, Public Services Director
- SCR-3** Homeless and Park Conduct Committee -VERBAL  
**Presenter:** Nancy Matthews, Community Services Commission Chair

## **CONVENE MONROVIA WILDERNESS PRESERVE FOUNDATION, INC. (WPF) WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

**WPF CONVENE** Board President Matthews

**WPF ROLL CALL** Boardmembers, Cherry, Spicer, Dittmar, Hirsch, Mills, Ulm, Wong  
President Matthews, Vice President Yuille.

### **WPF PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

## **WPF ADMINISTRATIVE REPORTS**

### **WPF AR-1 Update on Wilderness Preserve Foundation - Verbal Update**

**Presenter:** Tina Cherry, Public Services Director

**Board Action Required:** Staff is seeking direction on next steps for the Wilderness Preserve Foundation

## **WPF ADJOURNMENT**

## **RECONVENE MONROVIA COMMUNITY SERVICES COMMISSION MEETING**

## **REPORTS FROM STAFF**

Oliver Chi, City Manager

1. Update on Monrovia Community Center / 4<sup>th</sup> Dimension Proposed Project

Tina Cherry, Public Services Director

1. Renaming of Grand Ave. Park - Update
2. Liaison Alternates
  - a. Distribute and Update Alternative Assignments
3. Celebration of Black History Month
4. Station Square Dedication
  - a. Saturday, January 23 11:00 a.m.
  - b. Rain Date; February 6 11:00 a.m.
5. Park Needs Assessment
  - a. Saturday, January 30 9:00 a.m. at the Library Community Room
  - b. Saturday, February 6 9:00 a.m. at Fire Station 102
6. State of the City
  - a. Monday, February 8 at the Kirkorian Theater
    - i. 6:00 p.m. Reception
    - ii. 7:00 p.m. Address

Niles Boyer, Field Services Manager

## **COMMISSION LIAISON REPORTS**

Commissioner Dittmar

1. Art in Public Places
2. Monrovia Historical Preservation Group
3. Urban Parks

Commissioner Hirsch

1. Boys & Girls Club of the Foothills
2. Monrovia Unified School District
3. Santa Anita Family YMCA

Chair Matthews

1. CAPRCBM
  - California and Pacific Southwest Recreation and Park Conference will take place at the Long Beach Convention Center, Tuesday, March 8-Friday, March 11, 2016.
    - HIGHLIGHTS
      - Parks Make Life Better!® Park & Facility Tour, March 8, all day
      - CAPRCBM CAPRCBM Conference Orientation, March 10, 8-9:30am
      - CAPRCBM Annual Meeting, March 10, 12:30-2pm
      - CAPRCBM Incoming Board Meeting, March 11, 10:30-11:30am
    - Award Application submitted in the category of "Special Project" for the Monrovia Station Square Project. Awards will be presented at the CAPRCBM Awards and Installation Banquet as part of the California and Pacific Southwest Recreation and Park Conference, on Thursday, March 10, 2016 at the Hotel Maya in Long Beach.
  - 2. Monrovia Community Coordinating Council
    - January Meeting took place Monday, January 4, 2016. Program focus was on LAB LAUNCH – Monrovia, a biotechnology incubator project whose mission is to enable LA area scientists and entrepreneurs to develop their ideas in affordable, high-quality lab facilities

- The February meeting will take place on Monday, February 1 and the program topic will be on \_\_\_\_\_.
3. Senior Clubs
- Attended the Tuesday club (New Horizons) on December 15, 2015. Event included the weekly lunch with program focused on singing holiday songs which included live piano accompaniment. Seniors appreciated a guest from the Commission; one recommendation received was to increase the senior excursions.
  - The Wednesday group (Gad-A-Bouts) has an opening for a guest from the Commission on Wednesday, January 20 from 10am – Noon. Nancy is unavailable and welcomes an alternate.

Commissioner Mills

1. Community Emergency Response Team (CERT)
2. Monrovia Area Partnership (MAP)

Vice-Chair Yuille

1. Monrovia Interfaith Council
2. Teen Providers Group
3. Youth Commission

Commissioner Ulm

1. Canyon Park – The annual Volunteer potluck and awards event was held December 16 at the cabin in Canyon Park. Awards were given to volunteers with more than 100 hours of service, as well as volunteers with more than 200 hours of service. Spirit Awards were given to Katie Cameron and Todd Berry. The prestigious volunteer award went to Bob Dollins.
2. Community Media of the Foothills – No Report
3. Historical Museum – No Report

Commissioner Wong

1. Monrovia Old Town Advisory Board (MOTAB)

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, February 9, 2016 at 7:00 p.m. in the Monroe Room at the Community Center, 119 W. Palm Avenue Monrovia CA.

**ADJOURNMENT**

**FUTURE DATES** - For additional information please visit the Monrovia Community Coordinating Council blog at [The NeighborhoodFix.blogspot.com](http://TheNeighborhoodFix.blogspot.com)

<b><u>Program/Activity</u></b>	<b><u>Date/Time</u></b>	<b><u>Location</u></b>
Martin Luther King Day Holiday Closure	Monday, January 18	
Station Square Park Grand Opening	Saturday, January 23, at 10:00 a.m.	Station Square Park
Sub-Committee Community Meeting – Proposed Smoking Ban in Monrovia Parks	Wednesday, January 27 at 7:00 p.m.	Monrovia Community Center
Monrovia Chamber of Commerce Membership and Awards Dinner	Friday, January 29 6:00 p.m. – 10:00 p.m.	Courtyard by Marriott
Parks Needs Assessment Community Meeting	Saturday, January 30 9:00 a.m. – 1:00 p.m.	Library Community Room
MAP ed	Saturday, February 6 Time TBA	TBA
State of the City Address	Monday, February 8	Kirkorian Theater
Parks Needs Assessment Community Meeting	Saturday, February 6 9:00 a.m. – 1:00 p.m.	Fire Station 102
Valentines' Day	Sunday, February 14	
President's Day Holiday Closure	Monday, February 15	
Monrovia Read's - "So All May Read" Fundraising Event	Wednesday, March 2	Doubletree by Hilton Details TBA
Read Across Monrovia	Thursday, March 3 8:00 a.m.	Monrovia Schools
Gold Line Begins Operation Pasadena to Azusa		
Daylight Savings Begins	Sunday, March 13	
St. Patrick's Day	Thursday, March 17	
Palm Sunday	Sunday, March 20	
Spring Egg Hunt	Saturday, March 26	Details TBA
Easter	Sunday, March 27	Recreation Park