



In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at www.foothillsmedia.org.

Members of the public were encouraged to participate in the meeting by emailing public comments to planning@ci.monrovia.ca.us before or during the meeting. Comments received prior to 6 p.m. were posted on the City's website and distributed to the Commission. Comments received after 6 p.m. were read by the planning staff during the public hearing. Any lengthy public comments were summarized in the interest of time. All parties that provided public comment on any items were notified of the decision and the appeal process.

CONVENE: Chair Gary Schaeffler convened the Special Meeting of the Monrovia Planning Commission on Wednesday, June 17, 2020, at 7:30 p.m. electronically via video conference. In attendance were Community Development Director Craig Jimenez, Planning Division Manager Sheri Bermejo, and Senior Planner John Mayer. Assistant City Attorney Carol Lynch participated via video conference.

ROLL CALL: In attendance were Commissioners Scott Austin, Darrell Brooke, Robert McClellan, Cheryl Rose, Bill Shieff, Vice-Chair Keshia Carter-Bowen, and Chair Gary Schaeffler. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

APPROVAL OF MINUTES: Commissioner McClellan moved to approve the minutes of May 27, 2020 special meeting, seconded by Commissioner Brooke with the correction of the spelling of Commissioner Shieff's name. The motion carried unanimously.

PUBLIC INPUT: None.

ADMINISTRATIVE REPORTS:

AR-1 Adopt "Vehicle Miles Traveled" Baseline and Thresholds of Significance for the purposes of analyzing transportation impacts under the California Environmental Quality Act; Citywide – Applicant, City of Monrovia

Senior Planner John Mayer introduced Steve Brown, a traffic engineering consultant with Fehr & Peers Transportation. The two presented the staff report and answered questions of the Planning Commission pertaining to the differences between the previous study of transportation impacts using Level of Service and the new Vehicle Miles Travelled (VMT) methodology. Commissioners also raised questions about the development of the VMT methodology and the decisions that were made for the new baseline and thresholds for Monrovia.

Following discussion, it was moved by Commissioner Brooke, seconded by Commissioner Austin, to recommend adoption of Resolution 2020-52 to the City Council. The motion carried with a 7-0 vote.

COMMUNITY DEVELOPMENT DIRECTOR REPORT: Community Development Director Jimenez provided an overview on the Planning Commission reorganization process, and thanked Chair Schaeffler for his service as Chair.

Following discussion, it was moved by Commissioner McClellan, seconded by Commissioner Shieff, to elect Commissioner Scott Austin as Vice-Chair and Commissioner Keshia Carter-Bowen as Chair. The motion carried with a 7-0 vote.

REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS: None.

ADJOURNMENT: Chair Schaeffler adjourned the meeting at 8:34 p.m.

APPROVED:

ATTEST:

Keshia Carter-Bowen, Chair
Monrovia Planning Commission

Craig Jimenez, AICP, Secretary
Monrovia Planning Commission