

# CITY of MONROVIA CALIFORNIA



## PROGRAM BUDGET FISCAL YEAR 2018-2019

PREPARED BY  
ADMINISTRATIVE SERVICES DEPARTMENT  
JUNE 2018



# City of Monrovia



## Program Budget Fiscal Year 2018-2019

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# *City of Monrovia*

*Program Budget  
Fiscal Year 2018-2019*

## CITY COUNCIL

Tom Adams, Mayor  
Becky A. Shevlin, Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Gloria Crudginton  
Councilmember

Larry J. Spicer  
Councilmember

## ELECTED OFFICIALS

Alice D. Atkins, CMC, City Clerk  
Stephen R. Baker, City Treasurer

## MANAGEMENT TEAM

Oliver Chi, City Manager

Buffy Bullis, Administrative Services Director  
Tina Cherry, Public Services Director  
Brad Dover, Fire Chief  
Alan Sanvictores, Chief of Police  
Craig Jimenez, Community Development Director  
Lauren Vasquez, Deputy City Manager

*Submitted By:*

*Administrative Services Department and  
City Manager's Office  
June 2018*

# CITY OF MONROVIA 2018-2019 BUDGET

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## ***Budget Message to the Residents of Monrovia:***

### **INTRODUCTION**

I am pleased to submit the City of Monrovia's Fiscal Year 2018/19 Budget for your consideration and review. The spending plan that has been developed is structurally balanced, while advancing key priorities as identified by the City Council, in an effort to live our mission of existing to serve the people of Monrovia to create a community that offers a premier quality of life.

The overall budget that has been developed contemplates total expenditures of \$134.79 million in Fiscal Year 2018/19 across the City's 46 separate funds. In particular, the City's General Fund is structurally balanced with expenditures and anticipated revenues projected to be \$39.99 million.

Furthermore, the General Fund Reserve level stands at a healthy \$5.53 million, up from \$4.2 million in Fiscal Year 2016/17, with continued growth expected over the next five years. A key component of this growth will be the newly-established policy to deposit 75% of all property sale proceeds into our General Fund reserves in Fiscal Year 2018/19 and beyond.

The City's expanded emphasis on developing increased reserve levels across all of our funds dovetails with the principles set out in this year's proposed Financial Resiliency Plan, which seeks to capitalize on current strong economic conditions, but balances our approach by taking a realistic view of the current state of the broader economy. These efforts have been developed to allow the City to responsibly address pending priorities while also ensuring long-term fiscal sustainability.

### **CURRENT CITY PRIORITIES**

The City's budget acts as a policy document that allocates resources to ensure that key priorities are accomplished in a responsible and thoughtful manner. Our current priorities were developed through a collaborative process after much reflection and analysis on what issues needed the most attention in Monrovia, and how we would define achieving success in the coming years.

The Fiscal Year 2018/19 Budget attempts to responsibly fund as many of the identified priorities as fiscally possible, while still maintaining a high level of service to the community.



In 2015, the concept of *Renewal* – renewing our infrastructure, our operations, and our people – became the thematic goal that tied together all the City’s key priorities for our organization and the community. This theme is seen most visibly in the *Monrovia Renewal* project, a multi-year initiative that is investing \$51.7 million back into our water and sewer systems, streets, and sidewalks to breathe new life into the essential infrastructure that keeps our community running smoothly and safely.

Additionally, the City developed and adopted four Strategic Objectives in support of our thematic goal of *Renewal*, with the following Fiscal Year 2018/19 work plan items:

- **Strategic Goal 1: Enhance Organizational Capacity**
  - This goal will be accomplished by pursuing work plan items that strengthen our mission-driven and values-based organizational culture, invest in training and development of our people, remove personal and organizational barriers to success, expand our use of software to improve efficiency and communication, and establish performance management systems that gauge operational effectiveness.
  
- **Strategic Goal 2: Enhance Community Infrastructure**
  - This goal will be accomplished by pursuing work plan items that implement Citywide capital infrastructure improvements, incorporate ongoing maintenance, ensure neighborhood compatibility and historic preservation, and provide enhanced mobility options for all users.
  
- **Strategic Goal 3: Enhance Fiscal Sustainability**
  - This goal will be accomplished by pursuing work plan items that support the development of structurally-balanced operating budgets and build financial resiliency to prepare for economic downturns, including increasing reserve levels, facilitating new development projects, establishing community facilities districts, and taking proactive steps to ensure funds are self-sustaining.
  
- **Strategic Goal 4: Enhance Relationships with the Community**
  - This goal will be accomplished by pursuing work plan items that serve to enhance community trust in all City operations, expand Community Activist Policing programs, inspire excellence in customer service, streamline the user experience across City departments, and provide enhanced opportunities for civic engagement and fiscal transparency.

The Fiscal Year 2018/19 Budget has been developed in a manner to fund the achievement of our four strategic goals to further the thematic goal of *renewing* Monrovia, in accordance with the priorities set by the City Council. These goals involve many processes and projects that are aligned with our mission to serve the people of Monrovia to create a community that offers a premier quality of life.

## **GENERAL FUND OVERVIEW**

For the Fiscal Year 2018/19 Budget, the City's General Fund is structurally balanced with revenues projected to be \$39.99 million against \$39.99 million in expenditures, projecting an \$8,000 surplus.

On the revenue side, property and sales taxes combine to make up nearly 60% of all General Fund revenues. As we have analyzed recent financial trends utilizing realistic future projections, all current indicators illustrate that the economic health of Monrovia continues to improve, though at a slower pace than in recent years.

Property tax revenues are expected to be \$12.80 million for Fiscal Year 2018/19. This is an approximate 8.2% increase over the prior year, which equates to an increase of approximately \$970,000. While the base property tax growth rate is projected to be 4%, this higher growth rate includes a conservative analysis of actual and projected new development over the coming year.

Monrovia is fortunate to be experiencing a development renaissance with approximately 2,200 proposed units in the pipeline. These new developments will create new property tax revenues that will bolster the General Fund for years to come. However, it is important to note that these projects are not a financial panacea. The City only receives 17.44% of each general property tax dollar. For example, the Areum Apartments at 5<sup>th</sup> / Huntington (154-unit luxury apartment complex) has an estimated total annual property tax bill of approximately \$428,000, but only \$60,000 of that amount will be transmitted to the City as Monrovia's portion of the general property tax bill.

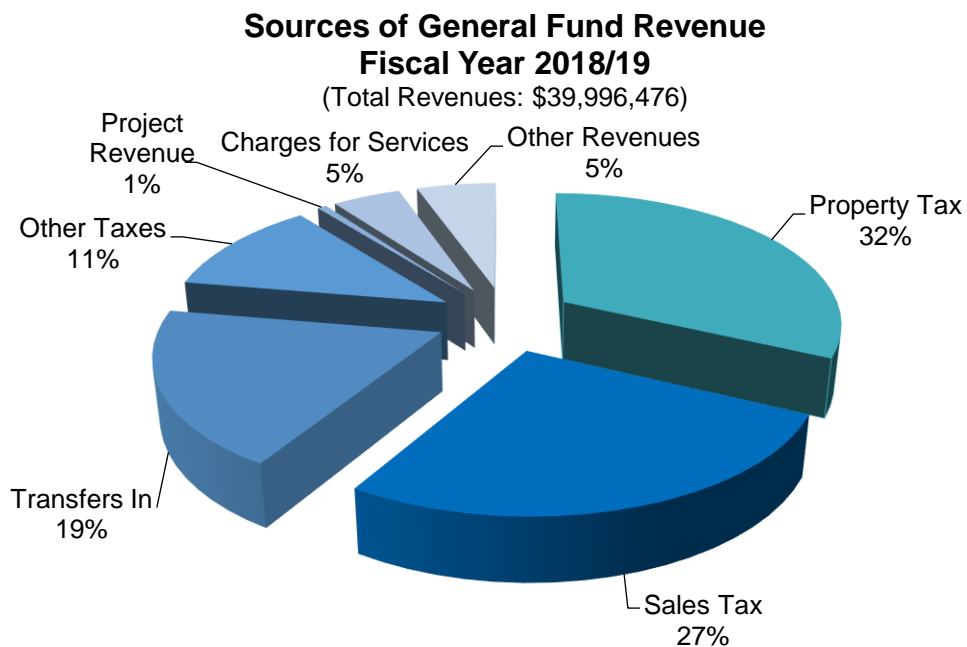
In addition to the Areum Apartments, which opened in March 2018, there are four more significant developments that have been incorporated into the Fiscal Year 2018/19 budget, including:

1. **MODA at Monrovia Station** (261-unit luxury apartment complex), which is set to be completed in late 2018, the first major development in the Station Square Transit Village to open its doors.
2. **Marriott TownePlace Suites Hotel** (109 rooms) at the southwest corner of Huntington Drive and Myrtle Avenue, which is being developed by Tharaldson Hospitality Development.
3. **Richman Residential Project** (296-unit luxury apartment complex) at 225 West Duarte Road, located just south of Monrovia's Gold Line Station.
4. **AvalonBay Residential Project** (154-unit luxury apartment complex) at the northwest corner of Myrtle Avenue and Chestnut Avenue adjacent to Old Town Monrovia, which includes 3,500 square feet of ground-floor retail and 13 affordable housing units.

Additionally, sales tax revenue is projected to increase by 2.0% for Fiscal Year 2018/19 to \$10.70 million. This represents a significantly slower growth rate than the historical average of 3.5% annually, as consumer goods continue to transition from being purchased at traditional brick-and-mortar establishments to online e-commerce platforms.

Finally, the voter approval of a 2% increase in our Transient Occupancy Tax (TOT) from 10% to 12% is projected to result in a 26% increase in Fiscal Year 2018/19, from \$2.01 million to \$2.53 million. This year's strong growth also includes the anticipated revenue related to the Marriott TownePlace Suites. Looking forward, the TOT rate increase is expected to result in an additional \$400,000 on an annual basis.

The following chart provides a breakdown of the City's \$39.99 million in General Fund Revenues in Fiscal Year 2018/19.



On the General Fund expenditure side, our overall funding outlays are distributed as follows:

<b>Fiscal Year 2018/19</b>	
<b>General Fund Expenditures</b>	
Personnel Costs:	\$27.02M
Maintenance & Operations:	\$9.76M
Transfers & Other:	\$3.21M
<b>TOTAL:</b>	<b>\$39.99M</b>



From a personnel perspective, the 2018/19 Fiscal Year Budget does not include any new staff, and in fact, reflects the elimination of two vacant full-time staff positions, thanks to thoughtful restructuring efforts in the Public Services Department. The net personnel changes include:

- 1 Associate Planner position added and 1 Planning Technician / Assistant Planner position removed in Community Development
- 1 Recreation Superintendent, 1 Recreation Supervisor, 1 Field Services Superintendent, and 1 (Senior) Maintenance Worker positions added, and 2 Management Assistant / (Senior) Analyst, 1 Senior Recreation Supervisor, 1 Field Services Manager, and 1 Maintenance Supervisor positions removed in Public Services.

With these changes, the City's total authorized full-time positions remains stable at 250.75 in the Fiscal Year 2018/19 Budget. The overall General Fund personnel costs are \$27.02 million in Fiscal Year 2018/19, representing 68% of our total expenditures. It is important to note that personnel costs are projected to be 8% lower as compared with the prior fiscal year, due to the cost reductions resulting from the CalPERS Response Plan and Employee Giveback Program, as outlined below.

Finally, the overall General Fund Maintenance & Operations (M & O) expenditures are \$9.76 million in Fiscal Year 2018/19, representing a 3.59% increase compared with the previous fiscal year, primarily due to cost inflation in essential resources, such as electricity and fuel.

### **CAPITAL IMPROVEMENT PROGRAM**

In accordance with our adopted Strategic Goal of Enhancing Community Infrastructure, the City has continued to develop and implement a very aggressive capital improvement program (CIP) plan.

The City's largest CIP project currently underway is a multi-year initiative called *Monrovia Renewal*. This initiative is investing an estimated \$51.7 million in improvements of deferred street, sidewalk, water system, and sewer line maintenance initiatives. The overall plan is repairing or replacing every street in the City that has a pavement condition index rating of less than 70, implementing necessary water transmission pipe replacements, improving or replacing water production facilities, and upgrading all sewer lines in need of repair or upsizing.

The Southwest and Southeast sections of Monrovia Renewal, which encompasses the area between Colorado Boulevard and the I-210 freeway within City limits, were completed in Fiscal Year 2016/17. Throughout Fiscal Year 2017/18 and Fiscal Year 2018/19, \$21.14 million has been allocated to complete the Northwest section (covering the area between Colorado and Hillcrest Boulevards west of Myrtle Avenue) and the South Section (the area south of the I-210 freeway stretching to the City's east and west limits), with work in both

areas scheduled to be completed by the end of calendar year 2018. The overall *Monrovia Renewal* project remains on track to be completed in 2020.

In addition to *Monrovia Renewal*, staff has incorporated a CIP budget of \$6.39 million in Fiscal Year 2018/19 that proposes to complete approximately 19 capital improvement projects, including grant-funded projects and capital outlay expenditures. Of the proposed capital initiatives, the most significant initiatives include:

- Library Park Improvements
- Old Town Improvements
- Completion of three CalTrans grant-funded transportation projects

Since establishing a base CIP Program Budget in Fiscal Year 2015/16, along with adopting a policy of providing quarterly updates to the City Council, the City has skillfully managed a robust CIP program, completing approximately 44 projects in the span of three years.

### **CONTINUED IMPLEMENTATION OF CALPERS RESPONSE PLAN TO TAME RISING PENSION COSTS**

Last fiscal year, the City was facing an existential crisis related to dramatic pension cost increases that would soon be instituted, posing significant threats to nearly every government agency in California.

Over the past six years, the California Public Employees' Retirement System (CalPERS) has systematically implemented a series of significant rate adjustments to address rising Unfunded Accrued Liability (UAL) levels associated with California's public sector pension system. The increased UAL levels have resulted from pension benefit enhancements that occurred in 2000, and recessionary economic impacts that have created staggering losses in the CalPERS investment portfolio. These factors have left the overall CalPERS pension system underfunded and on unstable financial footing, with only around 71 cents on hand to pay for every 1 dollar in promised benefits.

The most recent of those rate increases instituted by CalPERS was approved on December 21, 2016, which instituted dramatic annual increases in the City's required UAL payments that were set to begin July 1, 2018. Had the City done nothing, during a five-year period, our overall UAL costs and pension liability payments would have increased by around 80%, growing from a cost of \$4.9 million in Fiscal Year 2017/18, to \$8.9 million in Fiscal Year 2022/23. From that point, our pension costs would have continued to grow, albeit at a slightly slower rate, through Fiscal Year 2030/31, when our overall UAL costs would reach around \$11 million annually. These increases to our UAL payment schedule would have strained our General Fund to the point of rendering the City insolvent as early as Fiscal Year 2021/22.

Thankfully, the City Council chose to take proactive steps to address these looming cost increases head on by adopting a CalPERS Response (CPR) Plan that included five key components. Over the past year, we have worked to implement each component, and our progress is outlined below:

1. Instituted an Employee Give-Back Program to increase employee contributions toward pension-related costs. Implementation was phased in through the various management levels beginning on October 1, 2017, and as of July 1, 2018, all employees will be participating.
2. Issued a \$111.6 million Pension Obligation Bond (POB) in December 2017 to refinance the City's existing UAL and pension liability debt at a 4% interest rate, which stabilized our pension liability payments at a uniform and level annual amount. In Fiscal Year 2018/19, these efforts resulted in a savings of \$680,000, and are expected to save a staggering \$50.3 million over the life of the 30-year refinancing.
3. Established a UAL Funding Policy to address any new pension liabilities that arise in the future. The City will receive CalPERS Actuarial Reports for the City's primary pension funds (one for Safety and another for Miscellaneous Employees) on an annual basis, which will dictate if future action is needed. Currently, the City does not anticipate having any required UAL payments for Fiscal Year 2018/19.
4. Increasing the City's Transient Occupancy Tax Rate from 10% to 12%. The proposed increase was put on the June 2018 ballot for voter consideration. Preliminary results show that the measure passed with over 65% of the vote, and the results will be officially certified in July 2018.
5. Creating Community Facilities ("Mello-Roos") Districts on significant new residential development projects. The City Council adopted a Goals and Policies Statement outlining the use of these districts in December 2017. Currently, the City is advancing several large developments through the entitlement process. Once each project is approved, staff will proceed with the proceedings to overlay community facility districts on each property.

Taken together, these proactive measures have resulted in significant cost savings, increased revenue streams, and has helped stabilize the City's overall pension costs to keep the City on a strong financial footing going forward.

### **BUILDING FINANCIAL RESILIENCY TO HELP WEATHER FUTURE ECONOMIC DOWNTURNS**

Over the past few years, the City Council has implemented multiple policies and strategies intended to shore up reserves, find new efficiencies, and constrain expenditure growth. These methods include negotiating five-year Memorandums of Understanding to constrain growing personnel costs; adopting a Reserve Fund Policy in Fiscal Year 2016/17; and instituting actions to address rising pension costs. In particular, the CalPERS Response Plan has helped put the City in the position to take additional steps towards achieving long-term financial stability, rather than the need to institute immediate and drastic cost-saving measures to stay afloat, as is the case with many California cities.



Against that backdrop, the City has been closely monitoring overall economic trends in the broader economy. At the national, state, and local level, while we are experiencing continued economic growth, in calendar year 2018, we will officially enter the longest period of economic expansion in the post-World War II era. Given that nothing continues growing forever, the City has instituted a program in Fiscal Year 2018/19 to plan for an eventual economic downturn and recession. That program is a five-pronged Financial Resiliency Plan, details of which are outlined below:

1. Protect General Fund dollars and minimize subsidies to any funds that should be self-sustaining. This includes ensuring that user fees cover the cost of providing services. Key work plan items for this principle include addressing longtime subsidies to the Lighting & Landscape District (LLD) Assessment, Park Maintenance District (PMD) Assessment, and the Development Services Fund.
2. Complete the remaining elements of the City's CalPERS Response (CPR) Plan. Key work plan items for this principle include establishing Mello-Roos Districts over any significant new development and successfully implement the Hotel Tax rate increase.
3. Facilitate appropriate new development projects to bolster the City's revenue base. This principle includes closely monitoring the entitlement process for every major development project.
4. Build up General Fund reserve levels in preparation for a possible future recession. In Fiscal Year 2016/17, the City Council adopted a Reserve Fund Policy, which established target reserve levels for various City funds, in accordance with recommendations set by the Government Finance Officers Association. The City has met several of its target reserve levels and is building up other reserves to help reach their targets. For our General Fund, the target reserve level is 20% (10% working capital fund + 10% emergency contingency). The Fiscal Year 2017/18 year-end reserve level is at a healthy \$5.53 million, representing a 16% reserve level.

Additionally, one of our key work plan items instituted this fiscal year includes depositing at least 75% of the revenues earned from any real estate transaction into the General Fund. Currently, the City owns five pieces of property in various stages of disposition that will adhere to this principle once finalized.

5. Consider contracting out for services if a significant cost savings has been identified and it is appropriate to do so. Previous efforts in this area have resulted in contracting out elements of our engineering and landscape maintenance services to achieve both cost savings and operational enhancements. Key work plan items for this principle include conducting an assessment to determine the continued need for a position whenever a staffing vacancy arises, along with a commitment not to add any new staffing costs funded by the General Fund.

These guiding principles, work plan items, and fee adjustments have been incorporated into the development of the Fiscal Year 2018/19 Budget to help the City plan for upcoming financial challenges, significant swings in cash flows due to economic cycles, and unanticipated emergencies.

## **CONCLUSION**

There are many individuals who worked hard to develop the Fiscal Year 2018/19 Budget. In particular, Monrovia is blessed to have strong and visionary political leadership from the Mayor and City Council. The leadership provided by the City Council is complimented by a tremendously talented City staff that is committed to delivering the highest level of service to the community. Many thanks to all involved in the development of the budget, with special commendation to the Administrative Services Department for leading our efforts.

The adoption of the Fiscal Year 2018/19 Budget is not the end of our financial management practices for the year, but instead, serves as the beginning of a fluid and interactive process that will be engaged throughout the year. As part of our commitment to fiscal responsibility, we will be continuing to dialogue with the City Council and the community regarding implementation and execution of financial plans, with scheduled meetings where we will review the accuracy of our financial projections for the budget period, conduct mid-year budget reviews, hold regular study sessions, and meet with the Audit Committee, all while providing consistent updates regarding progress on advancing our strategic goals. These ongoing practices will ensure that the City remains in good fiscal health, while simultaneously ensuring progress towards accomplishing our strategic goals.

As we move forward, the Fiscal Year 2018/19 Budget truly does serve as a plan for the achievement of *Renewal* for our community, and all of us fortunate enough to be part of the City organization are committed to doing the hard work necessary to ensure that Monrovia remains the brightest gem in the crown that is the San Gabriel Valley.

Best regards,

Oliver Chi,  
City Manager

## ***BUDGETING PHILOSOPHIES***

In order for the user of Monrovia's Program Budget to gain some understanding of its contents, it is important that the broad based assumptions used in this document be identified. Both the budget objectives and process are presented, which are essential components to developing this document. Staff has also chosen to highlight the way the City directs and administers its financial policies and practices in this section. Partial references to these philosophies are addressed again throughout the budget document as they relate to various projects, funds, or department activities.

1. The City has developed and adopted the following four Strategic Goals that tie into the concept of *Renewal*:
  - Strategic Goal 1: Enhance Organizational Capacity
  - Strategic Goal 2: Enhance Community Infrastructure
  - Strategic Goal 3: Enhance Fiscal Sustainability
  - Strategic Goal 4: Enhance Relationships with the Community
2. Beginning with fiscal year 1994-95, the City Council has codified its long-standing principles of financial management. The Fourteen Principles of Financial Management shown further in this section reflect ongoing financial practices needed to assure the community that "fiscal responsibility" is being achieved through prudent fiscal policy making and conservative financial management.
3. Financial Principle I is to adopt and maintain balanced budgets. The fund projections included in this budget reflect conservative revenue estimates, anticipate reasonable expenditure increases (including unfunded mandates), and identify capital project requirements.
4. The City completed a comprehensive business cost study update of individual or group based services in May of 2009. The full cost of providing each service was identified, and the Council established a percentage of that cost to be recovered through fees and charges. The cost of providing services is updated annually and any needed adjustments to rates are determined by Staff and presented to Council for review and approval through the budget adoption process. Rates, as adopted, were used to forecast revenues for this budget period.

Below are the objectives which are used by staff as the critical focus areas necessary to developing this budget document. Also, the processes used to complete the budget, up through adoption by the City Council, are provided in order to inform the reader about the administrative steps taken to bring this document to final conclusion.

## ***Basis of Accounting and Budgeting***

The City of Monrovia's accounting system is organized on a fund basis. Each fund is a separate accounting entity with a self-balancing set of accounts recording assets, liabilities, fund equity, revenues and expenditures. The funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Governmental funds are classified into three broad categories: governmental (general, special revenue, debt service and capital improvement projects), proprietary and fiduciary funds. Governmental funds include activities usually associated with a typical state or local government's operations. Proprietary funds are financed and operated in a manner similar to private business enterprises, where the intent is to recover the cost of providing goods and services from user charges. Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or an agent.

All governmental funds are budgeted and accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. The primary revenue sources susceptible to accrual are property, sales and business license taxes, investment income, federal grants, motor vehicle fees and gas tax subventions. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Proprietary fund revenues and expenses are budgeted and recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recognized in the period incurred, if measurable.

## ***Budgetary Control***

Budgetary control is exercised by (1) the annual budget adoption by the City Council (the second year of a two-year budget cycle is re-adopted by the City Council), (2) formal budgetary integration within the accounting system, (3) the encumbrance of estimated purchase/contract amounts prior to the release of purchase orders to vendors, (4) computer and paperwork support systems that adequately identify City Council authorized (or when allowed by policy, Staff approved) appropriation and revenue estimate adjustments and (5) monthly review of computer-generated line-item and project departmental expenditure reports with each department manager utilizing a budget to actual format.

Below are the objectives which are used by staff as the critical focus areas necessary to developing this budget document. Also, the processes used to complete the budget, up through adoption by the City Council, are provided in order to inform the reader about the administrative steps taken to bring this document to final completion.

## **OBJECTIVES OF THE BUDGET**

1. To establish service level efforts and funding in accordance with the service priorities set by the Council for the coming budget period.
2. To adhere to the Principles of Financial Management, including budgets that are balanced and adopted on time, matching ongoing expenditures with ongoing resources, providing adequate infrastructure maintenance, and keeping prudent cash reserves.
3. To involve operating departments in the planning of service delivery for the coming year.
4. To assist the Council and community in understanding Monrovia's proposed plan of operation, and to allow revision to the plan.
5. To provide the Council a basis to enact appropriations.
6. To establish a basis for annual audits.

## **OVERVIEW OF THE BUDGET PROCESS**

### *Operating Budget*

Financial planning and budget preparation occurs in twenty-four month cycles. Since the levels and distribution of services has remained relatively constant over the past several years, two-year budgeting simplifies efforts from all parties involved. An annual update is done in the second year of a two-year budget cycle.

### *Budget Calendar*

The Budget Calendar is prepared in February by the Administrative Services Department. The calendar establishes critical paths and deadlines necessary to adopting the budget in June prior to commencement of the new budget period.

### *Budget Milestones*

The Budget Calendar identifies critical dates of the budget process. This includes the due date for the department data, printouts, and computer files. Of equal importance is the period of budget review with the City Manager.

### *Budget Development*

There are several steps that the Administrative Services Department performs in order to develop a base budget. The first of these steps is to calculate salary and benefit costs for all anticipated budgeted positions throughout the City. The Administrative Services Department utilizes a series of Excel worksheets to calculate total salary and benefit costs for each departmental cost center. Personnel categories, allocations, and total compensation are reviewed and examined for accuracy and a financial analysis of total salary and benefit costs is performed.



After determining the base cost for salary and benefits, the Administrative Services Department exports non-personnel data (e.g., maintenance and operation costs, capital outlay costs, and revenues) into Excel budget worksheets to be used by operating departments in preparing their upcoming budget requests. Worksheets are created for each department cost center, as well as for each project account. Worksheets include three years of prior year actual history, the current year budget, the current year actual to-date figures, and a blank column for the upcoming budget. Once complete by the Administrative Services Department, worksheets are then made available for departments to begin completing their budget requests.

After departments have had time to review and complete their budget worksheets, meetings are scheduled to review and discuss budget requests. These meetings occur over a period of several weeks and are used as a means of discussing each department's operations and any upcoming changes affecting the department which may result in an increase or decrease in requested budgets (over the prior year). After the conclusion of all meetings, the Administrative Services Department then compiles the budget requests from each department to determine if gaps exist between ongoing revenues and expenditures. Projected year-end fund balances are also calculated and included as part of the financial analysis. A City-wide financial analysis is performed to determine if additional adjustments will be needed to departments' original requests in order to obtain a balanced budget. If additional adjustments are needed, meetings are scheduled with departments to allow for further discussion of their budget needs.

Adjusted data from the second round of budget meetings is compiled and a "Preliminary Budget" is established. This Preliminary Budget is the basis for the budget that will be presented to the City Council for consideration.

### Budget Meetings

Budget study sessions are normally scheduled by the Council and City Manager as needed. Study sessions are usually held prior to regularly scheduled Council meetings. Focus areas of the budget are identified prior to the study session. The study sessions usually include a review of the current year estimated year-end financial position, major revenue trends, prior year comparisons, financial forecasts for the future, and a discussion of capital needs. Should a gap exist in any fund, multiple solutions are presented to Council, initially as ideas. Council has an opportunity to implement the suggested solutions or any other suggestions received from the community. Normally, final actions to close any gaps are left until the final budget meetings. Actions taken by the Council are tracked to determine the overall effect on the budget.

### Budget Hearing and Adoption

Final adoption of the City budget is usually scheduled for the last Council meeting in June. Any unresolved issues are presented for final consideration. Responses to prior Council meeting or budget study session questions or issues are addressed. A series of resolutions are approved to adopt and implement the budget for the next one or two fiscal years, including establishing the next year's Gann Limit Calculation.

### Adopted Budget

After the budget has been formally adopted by the City Council, the Administrative Services Department generates a line item detail report for use by all City departments. The reports are

made available in electronic format on the City's Intranet page, as well as on the City's website for use by the community.

The final budget document is prepared by the Administrative Services Department, distributed to Council and management staff, and posted to the City's website. Financial performance reviews are scheduled for each quarter of each fiscal year. Budget adjustments, if needed, are presented to Council for approval during these reviews.

# Principles of Financial Management

## **PRINCIPLE I**      **CITY BUDGETS MUST BALANCE**

The City Council will continue to adopt balanced budgets on an annual basis. Annual audited financial reports confirm the adoption of a balanced budget, and note any discrepancies. These financial reports are used by the financing community to gauge the City's credit worthiness, among other issues.

## **PRINCIPLE II**      **THE CITY SHALL MAINTAIN PRUDENT RESERVES**

Adequate reserves of funds shall be established to meet future capital needs, to offset economic hard times, to stabilize fluctuations in cash flow requirements, and to provide for emergency situations, consistent with the City's Reserve Policy.

## **PRINCIPLE III**      **THE CITY SHALL ENDEAVOR TO MAINTAIN COMPETITIVE COMPENSATION**

The City wishes to continue positive labor relations, be competitive in the market place, and desires to attract and retain top talent. Competitive salary and benefits will be provided to all employees within the City's means, with the expectation that services being provided by staff will continue to be exemplary.

## **PRINCIPLE IV**      **THE CITY SHALL MAINTAIN ITS INFRASTRUCTURE**

Ongoing, preventative maintenance is an essential component of the City's operations. Adequate funding shall be allocated in current years to minimize expenditures in future years. Infrastructure maintenance includes, but is not limited to, streets, sewers, storm drains, water systems, sidewalks, lights, and parks.

## **PRINCIPLE V**      **THE CITY SHALL AMORTIZE CAPITAL COSTS**

To the extent possible, the cost of replacing or expanding existing facilities and equipment will be fully amortized as a continuing cost of doing business. With respect to equipment, rates shall be established to recover the replacement cost of each item at the end of its useful life. Facilities will be amortized to cover ongoing maintenance and cyclical repairs, and for the replacement or expansion of major structures.

**PRINCIPLE VI**      **THE CITY SHALL ONLY BORROW WHAT IT CAN AFFORD TO REPAY**

Loans and other external obligations will be established wisely to level out costs. Refinancing of existing debt will take place when market conditions lend themselves to economic gains. The City shall not overextend indebtedness, which may cause undue financial burdens in subsequent years. The City shall evaluate potential risks and benefits, and analyze the impact that the debt will have on City's creditworthiness, debt affordability, and capacity, consistent with the City's Debt Management Policy.

**PRINCIPLE VII**      **THE CITY SHALL FUND ONGOING COSTS WITH ONGOING REVENUES**

Cost must be matched with revenues. Ongoing costs shall only be funded with ongoing revenues. One-time costs can be funded with one-time revenues. However, ongoing costs cannot be funded by one-time revenues.

**PRINCIPLE VIII**      **THE CITY SHALL BASE ITS BUDGET ON REALISTIC ESTIMATES**

The City shall make its budgetary and financial decisions on conservative estimates of revenues and expenditures.

**PRINCIPLE IX**      **THE CITY SHALL COMPETITIVELY PROCURE GOODS AND SERVICES**

Significant savings of tax dollars can be obtained through the competitive bidding of purchases of goods and services. The City shall seek market prices or proposals for all significant purchases of goods and services, including periodic market testing of internally-provided services, consistent with the City's Purchasing Policy. Preference will be given to Monrovia businesses.

**PRINCIPLE X**      **THE CITY MUST KNOW ITS TRUE COSTS**

The City shall maintain current full business costs of providing each and every City-provided service. In addition, the City shall make conscious decisions about cost recovery and/or general tax subsidy of those services which benefit only portions of the tax-paying public.

**PRINCIPLE XI**      **THE CITY SHALL PLAN AHEAD**

The City shall examine its financial condition periodically by forecasting several years into the future. In this way, adverse trends can be anticipated and better managed.

**PRINCIPLE XII**      **THE CITY SHALL MAKE AND REPORT ITS FINANCIAL DECISIONS PUBLICLY**

Public involvement is encouraged in budgeting and financial planning. The City Council shall make all non-routine or non-administrative financial decisions in public at regularly scheduled meetings, and the results of such decision-making shall be reported in a timely manner through Comprehensive Annual Financial Reports and public information documents.

**PRINCIPLE XIII**      **THE CITY SHALL OPPOSE MANDATED PROGRAMS WHICH ARE UNFUNDED**

Federal and State Government regularly adopt laws which mandate local compliance or implementation. The City is forced to incur additional operating costs, and no funding is provided to pay for these mandates. The City shall have a general policy against unfunded mandates that have an adverse impact to Monrovia's services and budget.

**PRINCIPLE XIV**      **THE CITY SHALL CONSERVATIVELY INVEST ITS IDLE CASH**

The City will invest its idle cash in a conservative manner so as to safeguard public funds. Investment instruments will be chosen using safety, liquidity, and yield as the selection criteria, in compliance with the City's Investment Policy

# **Citywide Thematic Goal**

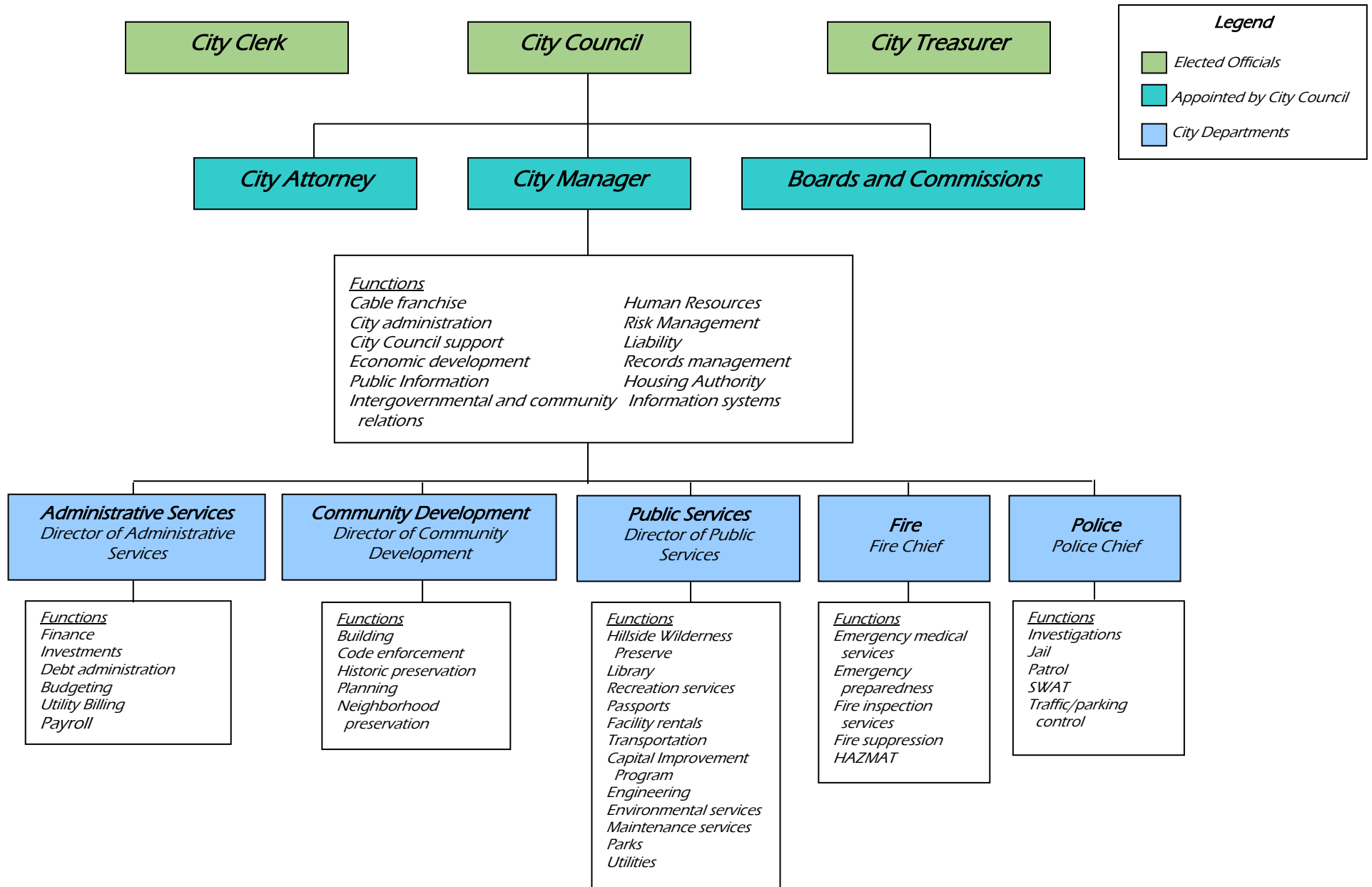
## *Renewal*

## **Citywide Strategic Goals**

The City has established four strategic goals in support of our current thematic goal of *Renewal*. Those four strategic goals include the following:

- **Strategic Goal 1: Enhance Organizational Capacity**
  - This goal will be accomplished by pursuing work plan items that strengthen our mission-driven and values-based organizational culture, invest in training and development of our people, remove personal and organizational barriers to success, expand our use of software to improve efficiency and communication, and establish performance management systems that gauge operational effectiveness.
  
- **Strategic Goal 2: Enhance Community Infrastructure**
  - This goal will be accomplished by pursuing work plan items that implement Citywide capital infrastructure improvements, incorporate ongoing maintenance, ensure neighborhood compatibility and historic preservation, and provide enhanced mobility options for all users.
  
- **Strategic Goal 3: Enhance Fiscal Sustainability**
  - This goal will be accomplished by pursuing work plan items that support the development of structurally-balanced operating budgets and build financial resiliency to prepare for economic downturns, including increasing reserve levels, facilitating new development projects, establishing community facilities districts, and taking proactive steps to ensure funds are self-sustaining.
  
- **Strategic Goal 4: Enhance Relationships with the Community**
  - This goal will be accomplished by pursuing work plan items that serve to enhance community trust in all City operations, expand Community Activist Policing programs, inspire excellence in customer service, streamline the user experience across City departments, and provide enhanced opportunities for civic engagement and fiscal transparency.

# *City of Monrovia Organizational Chart*



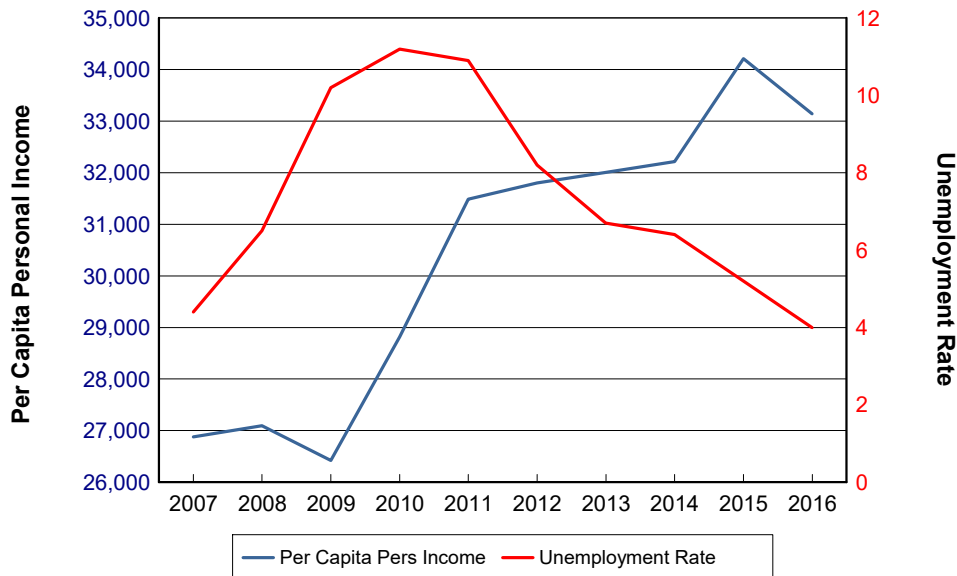


# THE CITY OF MONROVIA

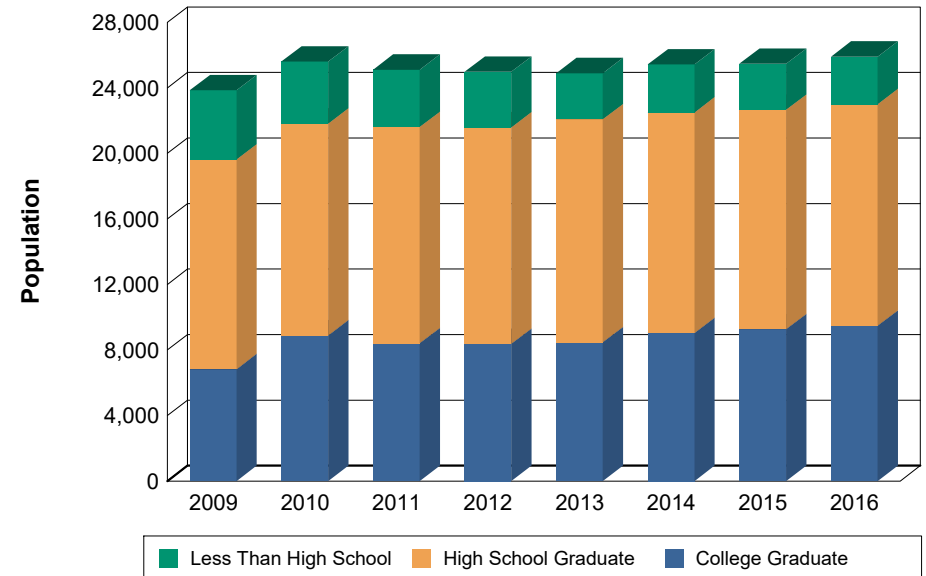
## DEMOGRAPHIC AND ECONOMIC STATISTICS

Calendar Year	Population	Personal Income (In Thousands)	Per Capita Personal Income	Unemployment Rate	Median Age	% of Pop 25+ with High School Degree	% of Pop 25+ with Bachelor's Degree
2007	38,932	\$1,046,441	\$26,879	4.4%			
2008	39,040	\$1,057,682	\$27,092	6.5%			
2009	39,384	\$1,040,654	\$26,423	10.2%	34.2	82.3%	28.6%
2010	39,984	\$1,152,219	\$28,817	11.2%	37.0	85.2%	34.7%
2011	36,727	\$1,156,386	\$31,486	10.9%	37.5	86.1%	33.5%
2012	36,943	\$1,174,972	\$31,805	8.2%	37.1	86.4%	33.5%
2013	37,162	\$1,189,370	\$32,005	6.7%	37.5	88.7%	34.0%
2014	37,179	\$1,197,721	\$32,215	6.4%	37.7	88.5%	35.5%
2015	37,531	\$1,283,929	\$34,209	5.2%	37.1	89.0%	36.4%
2016	38,514	\$1,276,561	\$33,145	4.0%	37.8	88.8%	36.6%

### Personal Income and Unemployment



### Education Level Attained for Population 25 and Over



**Notes and Data Sources:**

Population: California State Department of Finance. Unemployment Data: California Employment Development Department  
 2000-2009 Income, Age, and Education Data: ESRI - *Demographic Estimates are based on the last available Census.* Projections are developed by incorporating all of the prior census data released to date. Demographic Data is totaled from Census Block Groups that overlap the City's boundaries  
 2010 and later - Income, Age and Education Data - US Census Bureau, most recent American Community Survey



# Financial Overview



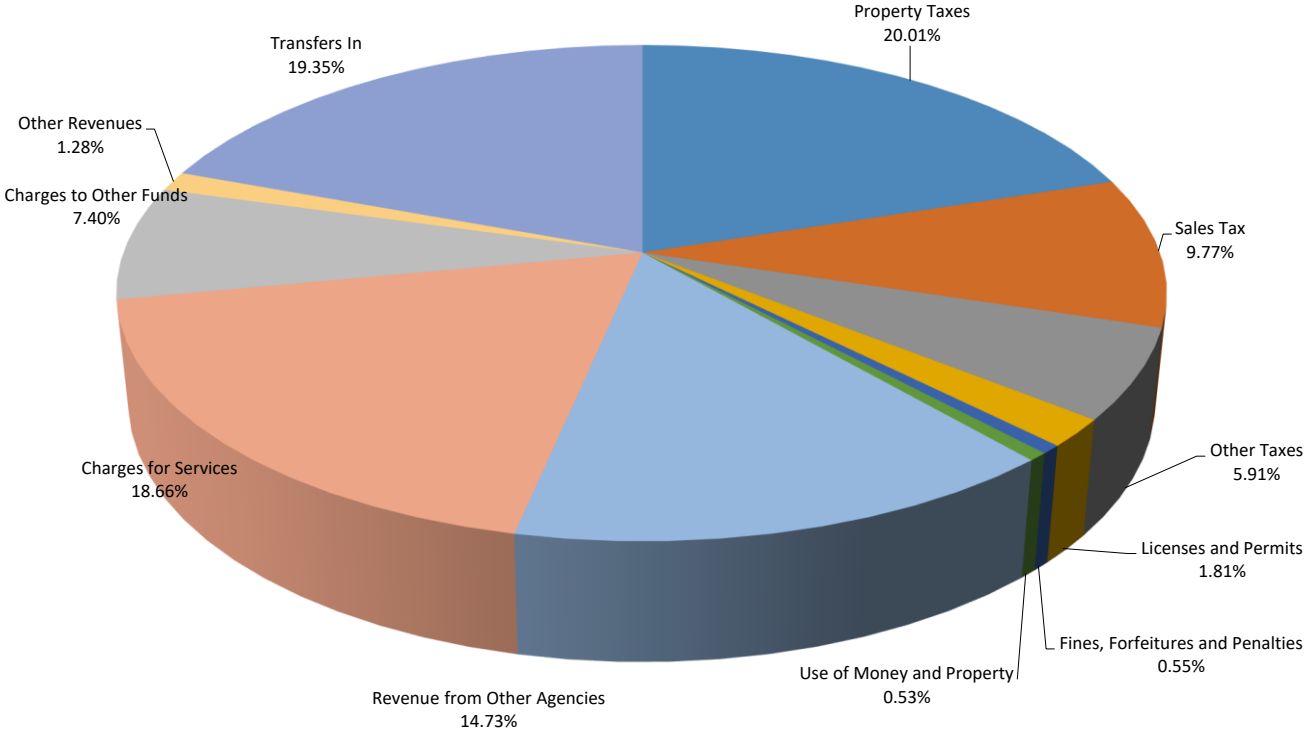
## FINANCIAL OVERVIEW

This section, in conjunction with the Fund Financial Summaries section, presents information which shows the overall financial condition of the City of Monrovia. The first exhibits, Sources of Revenue and Areas of Expenditures, consist of pie charts showing both budgeted revenues and expenditures for the year. The Combined Funds Statement shows beginning balances, revenues and expenditures, and the projected fund balances at the close of the fiscal year. Next, because there are often transfers between funds, the Schedules of Transfers In and Transfers Out are also included in this section.

**City of Monrovia**  
**Sources of Revenue by Major Category**  
**Fiscal Year 2018-19**

	<b>Fiscal Year 2018 - 19</b>	
	<b>\$ Amount</b>	<b>% of Total</b>
<b><u>PROPERTY TAXES</u></b>		
Revenues received from the levy of taxes upon the real value of personal property. This revenue source includes levies against secured and unsecured property rolls, as well as all penalties and interest on delinquent taxes.	\$21,909,025	20.01%
<b><u>SALES TAX</u></b>		
Taxes imposed upon the sale or consumption of goods and services in the City. Revenues equal 1% of taxable sales. In addition, the City receives an additional 1/2% for police and fire operations.	\$10,696,348	9.77%
<b><u>OTHER TAXES</u></b>		
Revenue derived from property transfer, business license, transient occupancy, franchise fees, and other various taxes.	\$6,470,507	5.91%
<b><u>LICENSES AND PERMITS</u></b>		
Revenue received from the issuance of licenses and permits within the City of Monrovia (e.g., animal licenses, building permits, etc.)	\$1,983,282	1.81%
<b><u>FINES, FORFEITURES, AND PENALTIES</u></b>		
Monies derived from the City's share of fines and penalties imposed by the courts for vehicle code and other statutory violations.	\$605,500	0.55%
<b><u>USE OF MONEY AND PROPERTY</u></b>		
Revenue received from the rental of land, buildings, and equipment. In addition, interest earnings from the investment of City funds is also included in this revenue source.	\$583,598	0.53%
<b><u>REVENUE FROM FEDERAL, STATE &amp; OTHER AGENCIES</u></b>		
Revenues commonly called subventions and grants. This revenue source includes monies received by the City, the distribution of which is controlled by some other agency.	\$16,127,154	14.73%
<b><u>CHARGES FOR SERVICES</u></b>		
Revenue from all charges for specific services provided by the City (e.g., engineering and plan check, park and recreation fees, water service charges, etc)	\$20,422,594	18.66%
<b><u>CHARGES TO OTHER FUNDS</u></b>		
Revenue from all charges to other departments within the City. Some examples include charges to cover insurance costs, technology support, facility maintenance, and vehicle replacements.	\$8,100,630	7.40%
<b><u>OTHER REVENUES</u></b>		
Miscellaneous and one-time revenues that do not fall into any other classification.	\$1,386,807	1.28%
<b><u>TRANSFERS IN</u></b>		
Transfers in from other funds.	\$21,181,302	19.35%
<b>TOTAL</b>	<b>\$109,466,747</b>	<b>100.00%</b>

### Sources of Revenue by Major Category Fiscal Year 2018-19

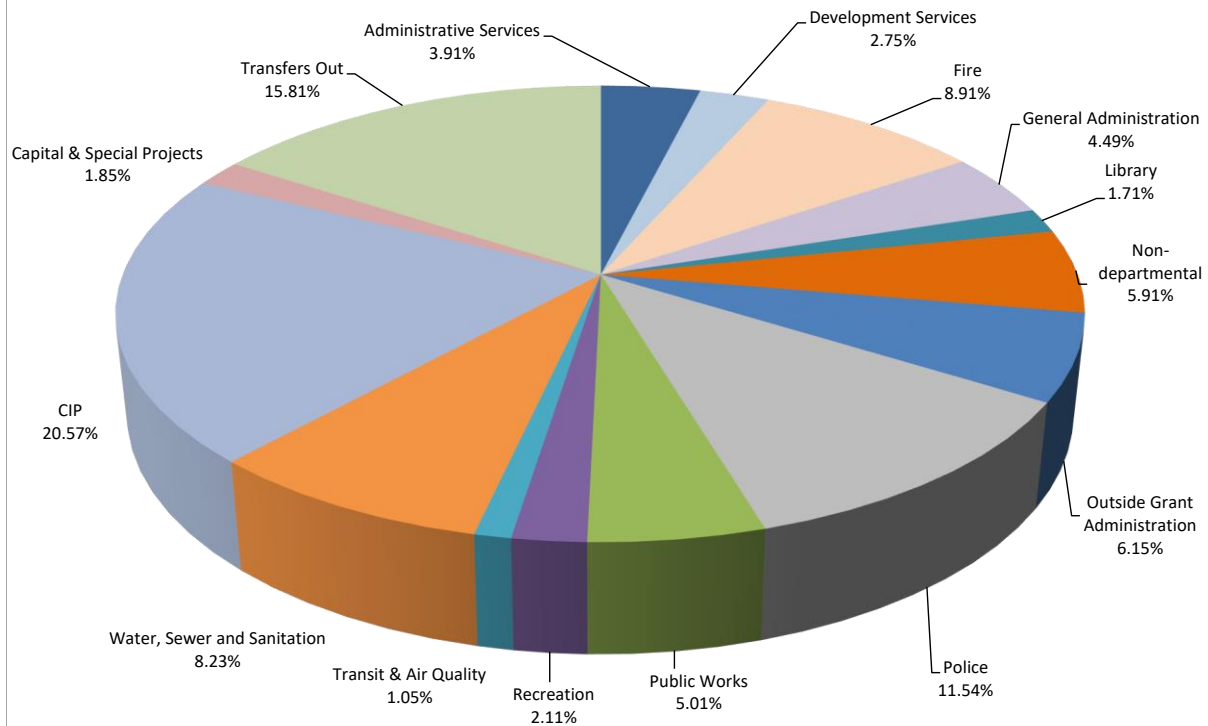


**City of Monrovia  
Areas of Expenditure  
Operating Budget  
Fiscal Year 2018-19**

	<b>Fiscal Year 2018-19</b>	
	<b>Amount</b>	<b>% of Total</b>
<b><u>GENERAL ADMINISTRATION</u></b>		
Expenditures for general administrative support of the various operating departments. Includes City Council, City Clerk, City Treasurer, City Attorney, and Human Resources. These departments, along with the City Manager, are responsible for news media communication, community relations, website management and record keeping. Also includes expenditures for job recruitments, placements, workers' compensation, claims management, insurance and liability claims, unemployment claims, and employee personnel issues.	6,020,008	4.49%
<b><u>ADMINISTRATIVE SERVICES</u></b>		
Expenditures for all accounting services, which includes collecting revenues, paying bills, preparing payroll, data processing and utility billing. Provides financial and analytical support to all departments. In addition, includes expenditures related to the management and maintenance of the City's information systems, including the telephone system and finance computer system.	5,232,338	3.91%
<b><u>POLICE</u></b>		
Expenditures for police protection, crime investigation and prevention, traffic safety and animal control services.	15,455,886	11.54%
<b><u>FIRE</u></b>		
Expenditures for fire suppression, prevention, and investigation. Emergency medical (paramedic) service is also provided by the Fire Department.	11,928,991	8.91%
<b><u>RECREATION SERVICES</u></b>		
Expenditures for recreation programs at the Community Center for youngsters, adults and senior citizens. Also includes all parks programs.	2,827,617	2.11%
<b><u>LIBRARY</u></b>		
Expenditures for maintenance of the Library and its collection. Also included are reference services, children's programs and outreach to shut-ins.	2,294,559	1.71%
<b><u>DEVELOPMENT SERVICES</u></b>		
Expenditures for building inspection, plan checking, zone administration, and long-range planning. Also included is business licensing.	3,675,056	2.75%
<b><u>TRANSIT AND AIR QUALITY</u></b>		
Expenditures for Monrovia Transit, the community's contracted Dial-A-Ride transportation system. Also included are programs funded for other public transit and ridesharing.	1,403,392	1.05%
<b><u>PUBLIC WORKS</u></b>		
Expenditures for the design and maintenance of City buildings and public improvements, such as streets, sidewalks, and the street lighting system. Also included are Environmental Services and the maintenance of City parks.	6,715,125	5.01%
<b><u>WATER, SEWER AND SANITATION</u></b>		
Expenditures for design, construction and maintenance of the City's water, sewer and storm drain systems.	11,028,750	8.23%
<b><u>OUTSIDE GRANT ADMINISTRATION</u></b>		
Expenditures for outside public safety agencies for which the City performs financial management fiduciary duties.	8,239,324	6.15%
<b><u>NON-DEPARTMENTAL</u></b>		
Expenditures for the payment of principal and interest on bonds and items not logically costed in other departments.	7,913,288	5.91%
<b><u>CIP</u></b>		
Expenditures for capital improvement projects, including Monrovia Renewal, as well as various streets, transit, and other park improvements.	27,542,145	20.57%
<b><u>CAPITAL/SPECIAL PROJECTS</u></b>		
Expenditures for special programs tracked separately from other operational costs. Includes programs funded by various grants.	2,474,106	1.85%
<b><u>TRANSFERS OUT</u></b>		
Expenditures that reflect transfers out to other funds, which includes debt service payments, general overhead, and support costs.	21,181,302	15.81%
<b>TOTAL OPERATING BUDGET</b>	<b>133,931,887</b>	<b>100.00%</b>

## Areas of Expenditure Operating Budget

Fiscal Year 2018-19





# COMBINED FUNDS STATEMENT

The following table summarizes the estimated financial position of each City fund for fiscal year 2018-19. The “Beginning Balance” shows the total amount available at the close of 2017-18, which is available for appropriation in the new year. “Total Resources” is the sum of “Revenues,” “Project Revenues,” “Transfers-In” from other funds and “Transfers from Reserves”. The “Total Available” figure is an estimate of the total amount available for appropriation during each fiscal year.

“Total Operations” is the sum of appropriations for personnel, supplies, materials and services, capital outlay, and depreciation in the various programs in each fund. Special projects and capital projects in each fund are added to “Total Budget”. Special projects are major studies or programs for which the work is usually contracted out for special programs. Special projects do not add to the City’s physical assets. Capital projects either improve or add to the City’s assets. “Transfers-Out” of each fund and “Transfers to Reserves,” in addition to the “Total Budget,” make up the “Total Appropriations” figure. The “Ending Balance” shown is the difference between “Total Available” and “Total Appropriations”.

The City’s funds are shown grouped into categories to reflect the general nature of each fund. The first category, “General Operating Funds”, includes those funds which provide the traditional municipal services such as police, fire, parks and recreation, traffic safety, and street maintenance. Some of the revenues to these funds are restricted in their use for specifically identified purposes.

The next category is “Enterprise and Utility Funds”. These funds provide services to the public which are paid in whole by charges to the users of the services.

The third category, “Special Purpose Funds”, includes those funds for which revenues are restricted for specifically identified purposes.

The fourth category, “Intergovernmental Funds,” includes those funds which provide services solely to other City departments or programs. Their primary revenue comes from charges to other funds.

At the bottom of the table, a deduction from the total budget figures is made for transfer and intergovernmental service fund charges. Since these transactions are between funds, they have been excluded so as to not distort the true level of revenues and expenditures.

**CITY OF MONROVIA  
COMBINED FUNDS STATEMENT  
Fiscal Year 2018-19**

FUND		BEGINNING	PROJECT	TRANSFERS	TRANSFER	TOTAL	TOTAL	TOTAL	CAPITAL/ SPECIAL		
		BALANCE								REVENUES	REVENUES
#	DESCRIPTION	7-1-18	REVENUES	REVENUES	IN	FROM RESERVES & REPAYMENTS	RESOURCES	AVAILABLE	OPERATING BUDGET	CIP	PROJECTS
<b>GENERAL OPERATING FUNDS</b>											
111	General	913,264	32,187,064	251,916	7,557,496	0	39,996,476	40,909,740	36,789,401	0	253,003
211	Emergency	12,395	0	0	0	0	0	12,395	0	0	0
281	Development Services	(918,132)	3,021,458	302,250	776,652	500,439	4,600,799	3,682,667	3,316,588	71,489	428,950
<b>SUBTOTAL</b>		<b>7,526</b>	<b>35,208,522</b>	<b>554,166</b>	<b>8,334,148</b>	<b>500,439</b>	<b>44,597,275</b>	<b>44,604,801</b>	<b>40,105,989</b>	<b>71,489</b>	<b>681,953</b>
<b>ENTERPRISE &amp; UTILITY FUNDS</b>											
411	Water - Operations	0	12,450,412	0	0	265,000	12,715,412	12,715,412	10,643,001	9,860	0
411	Water - Monrovia Renewal	17,454,719	0	0	0	0	0	17,454,719	0	13,281,413	0
421	Sewer and Sanitation - Operations	(0)	1,595,561	0	0	145,000	1,740,561	1,740,561	1,448,005	0	0
421	Sewer and Sanitation - Monrovia Renewal	6,599,769	0	0	0	0	0	6,599,769	0	3,651,521	0
423	Storm Drain Maintenance	0	302,000	0	50,000	68,600	420,600	420,600	277,990	78,989	0
424	Street Sweeping	0	212,500	0	0	58,650	271,150	271,150	183,800	0	0
431	Waste Management	541,358	2,292,542	30,361	0	0	2,322,903	2,864,261	137,359	341,900	30,361
<b>SUBTOTAL</b>		<b>24,595,847</b>	<b>16,853,015</b>	<b>30,361</b>	<b>50,000</b>	<b>537,250</b>	<b>17,470,626</b>	<b>42,066,473</b>	<b>12,690,155</b>	<b>17,363,683</b>	<b>30,361</b>
<b>SPECIAL PURPOSE FUNDS</b>											
212	Retirement	459,854	6,877,506	0	2,500,000	0	9,377,506	9,837,360	160,000	0	0
213	Streets Maintenance	126,323	647,576	0	1,279,913	0	1,927,489	2,053,812	888,786	645,575	0
214	Pension Obligation Bond	11,953	1,000	0	6,464,056	0	6,465,056	6,477,009	6,464,056	0	0
221	Transportation Dev - Prop A	193,869	1,154,658	0	0	0	1,154,658	1,348,527	476,483	0	678,174
222	Transportation Dev - Prop C	1,027,625	645,278	0	0	0	645,278	1,672,903	116,978	276,039	0
223	Air Quality	310,074	55,000	0	0	0	55,000	365,074	15,950	165,000	15,000
224	Transportation Dev - Meas R	1,414,897	488,968	0	0	0	488,968	1,903,865	0	770,889	71,752
225	Prop C & Meas R Proj - Monrovia Renewal	5,737,309	50,000	0	0	0	50,000	5,787,309	0	4,211,029	0
226	Prop C & Measure R Debt Service	1,294	2,000	0	793,980	0	795,980	797,274	793,981	0	0
227	Measure M	200,000	531,486	0	0	0	531,486	731,486	0	0	131,486
231	Traffic Safety	83,323	481,500	0	9,934	0	491,434	574,757	465,433	0	0
232	Gas Tax	0	837,750	0	0	0	837,750	837,750	0	0	0
233	Bikeway Development	0	0	0	0	0	0	0	0	0	0
234	Library Grant	95,275	1,000	59,020	15,894	0	75,914	171,189	0	0	69,020
235	Hazardous Materials	87,838	196,500	0	9,946	0	206,446	294,284	178,341	0	0
236	SB1 RMRA	0	644,417	0	6,023	0	650,440	650,440	364,462	276,040	0
243	Comm. Dev. Block Grant	0	227,471	0	6,569	0	234,040	234,040	234,040	0	0
244	Fire Grant	(10,802)	38,219	0	0	0	38,219	27,417	0	0	38,219
245	Drug Enforcement	(20,951)	63,000	0	177,956	0	240,956	220,005	238,221	0	0
246	Police Grants	(26,989)	169,000	0	0	0	169,000	142,011	0	0	169,000
247	HIDTA Grant	0	8,489,324	0	0	0	8,489,324	8,489,324	8,489,324	0	0
248	OES Grant	618	0	0	0	0	0	618	0	0	0
249	Other Fiduciary Police Grants	23,421	1,500	0	0	0	1,500	24,921	0	0	0
261	Lighting/Landscape Mtce Dist.	0	1,063,307	0	392,052	51,510	1,506,869	1,506,869	1,324,571	0	0
266	Park Mtce. District	19,042	241,323	0	12,126	0	253,449	272,491	270,553	0	0
271	Bus. Improve. District	73,013	92,500	0	0	0	92,500	165,513	82,541	0	0
311	Capital Improvement	66,990	88,000	2,355,460	0	0	2,443,460	2,510,451	0	2,315,306	0
713	Hillside Acquisition Debt Svcs	1,020	736,500	0	0	0	736,500	737,520	505,269	0	0
714	Hillside Acquisition Cap Proj	(206,591)	0	0	146,000	0	146,000	(60,591)	0	137,145	0
715	Library Bond Debt Service Fund	264,022	1,037,000	0	0	0	1,037,000	1,301,022	943,963	0	0
716	Library Construction Project	862,809	3,500	0	100,000	0	103,500	966,309	0	659,428	0
832	Miller Memorial Trust	31,531	1,000	0	0	0	1,000	32,531	0	0	0
833	Bartle Memorial Trust	69,525	1,500	0	0	0	1,500	71,025	0	0	0
921	Monrovia Housing Authority	1,022,377	20,000	4,000	141,889	0	165,889	1,188,266	73,422	0	139,541
<b>SUBTOTAL</b>		<b>11,918,670</b>	<b>24,887,783</b>	<b>2,418,480</b>	<b>12,056,338</b>	<b>51,510</b>	<b>39,414,111</b>	<b>51,332,781</b>	<b>22,086,374</b>	<b>9,456,451</b>	<b>1,312,192</b>
<b>INTERGOVERNMENTAL FUNDS</b>											
511	Facilities Maintenance	207,924	1,831,598	0	14,963	80,000	1,926,561	2,134,485	1,404,860	380,757	0
512	Equipment Pool	1,079,475	1,885,152	0	9,253	1,305,862	3,200,267	4,279,742	1,936,371	159,632	435,600
521	Central Services	(182,465)	1,510,066	0	16,600	19,442	1,546,108	1,363,643	1,329,585	110,133	14,000
531	S.I.R. Liability	837,213	1,600,000	0	0	0	1,600,000	2,437,213	1,569,563	0	0
532	S.I.R. Worker's Compensation	(534,989)	1,452,210	0	700,000	0	2,152,210	1,617,221	1,591,437	0	0
533	S.I.R. Unemployment	241,904	54,092	0	0	0	54,092	295,996	20,000	0	0
<b>SUBTOTAL</b>		<b>1,649,062</b>	<b>8,333,118</b>	<b>0</b>	<b>740,816</b>	<b>1,405,304</b>	<b>10,479,238</b>	<b>12,128,300</b>	<b>7,851,816</b>	<b>650,522</b>	<b>449,600</b>
<b>TOTAL</b>		<b>38,171,105</b>	<b>85,282,438</b>	<b>3,003,007</b>	<b>21,181,302</b>	<b>2,494,503</b>	<b>111,961,250</b>	<b>150,132,355</b>	<b>82,734,334</b>	<b>27,542,145</b>	<b>2,474,106</b>
Transfers		0	0	0	(21,181,302)	0	(21,181,302)	(21,181,302)	0	0	0
Intergovernmental Services		0	(8,100,630)	0	0	0	(8,100,630)	(8,100,630)	(8,100,625)	0	0
Fund Charges		0	(8,100,630)	0	0	0	(8,100,630)	(8,100,630)	(8,100,625)	0	0
<b>NET TOTAL</b>		<b>38,171,105</b>	<b>77,181,808</b>	<b>3,003,007</b>	<b>0</b>	<b>2,494,503</b>	<b>82,679,318</b>	<b>120,850,423</b>	<b>74,633,709</b>	<b>27,542,145</b>	<b>2,474,106</b>

**CITY OF MONROVIA  
COMBINED FUNDS STATEMENT  
Fiscal Year 2018-19**

FUND		TOTAL	TRANSFERS	TRANSFERS	TOTAL	ENDING	OTHER FUND	TOTAL FUND	ACCRUAL	TOTAL ADJUSTED
#	DESCRIPTION	BUDGETS	OUT	TO RESERVES	APPRO- PRIATIONS	BALANCE 6-30-19	RESERVES	BALANCE 6-30-19	RESERVE ADJUSTMENT	FUND BALANCE 6-30-19
<b>GENERAL OPERATING FUNDS</b>										
111	General	37,042,404	2,945,924	0	39,988,328	921,412	5,122,241	6,043,653	0	6,043,653
211	Emergency	0	0	0	0	12,395	0	12,395	0	12,395
281	Development Services	3,817,027	430,416	302,250	4,549,693	(867,026)	471,205	(395,822)	0	(395,822)
<b>SUBTOTAL</b>		<b>40,859,431</b>	<b>3,376,340</b>	<b>302,250</b>	<b>44,538,021</b>	<b>66,780</b>	<b>5,593,446</b>	<b>5,660,226</b>	<b>0</b>	<b>5,660,226</b>
<b>ENTERPRISE &amp; UTILITY FUNDS</b>										
411	Water - Operations	10,652,861	1,832,556	229,995	12,715,412	0	11,666,229	11,666,229	(2,878,316)	8,787,913
411	Water - Monrovia Renewal	13,281,413	0	0	13,281,413	4,173,306	0	4,173,306	0	4,173,306
421	Sewer and Sanitation - Operations	1,448,005	282,039	10,517	1,740,561	(0)	3,744,469	3,744,469	(72,327)	3,672,142
421	Sewer and Sanitation - Monrovia Renewal	3,651,521	0	0	3,651,521	2,948,248	0	2,948,248	0	2,948,248
423	Storm Drain Maintenance	356,979	63,621	0	420,600	0	606,877	606,877	0	606,877
424	Street Sweeping	183,800	87,350	0	271,150	0	257,753	257,754	0	257,754
431	Waste Management	509,620	1,994,682	0	2,504,302	359,959	23,683	383,642	(650,165)	(266,523)
<b>SUBTOTAL</b>		<b>30,084,199</b>	<b>4,260,248</b>	<b>240,512</b>	<b>34,584,959</b>	<b>7,481,514</b>	<b>16,299,011</b>	<b>23,780,525</b>	<b>(3,600,808)</b>	<b>20,179,716</b>
<b>SPECIAL PURPOSE FUNDS</b>										
212	Retirement	160,000	9,201,946	0	9,361,946	475,414	0	475,414	0	475,414
213	Streets Maintenance	1,534,361	252,362	0	1,786,723	267,089	0	267,089	0	267,089
214	Pension Obligation Bond	6,464,056	0	0	6,464,056	12,953	0	12,953	0	12,953
221	Transportation Dev - Prop A	1,154,657	0	0	1,154,657	193,870	0	193,870	0	193,870
222	Transportation Dev - Prop C	393,017	396,990	0	790,007	882,896	0	882,896	0	882,896
223	Air Quality	195,950	0	0	195,950	169,124	0	169,124	0	169,124
224	Transportation Dev - Meas R	842,641	496,990	0	1,339,631	564,234	0	564,234	0	564,234
225	Prop C & Meas R Proj - Monrovia Renewal	4,211,029	0	0	4,211,029	1,576,280	0	1,576,280	0	1,576,280
226	Prop C & Measure R Debt Service	793,981	0	0	793,981	3,293	802,177	805,470	0	805,470
227	Measure M	131,486	400,000	0	531,486	200,000	0	200,000	0	200,000
231	Traffic Safety	465,433	91,122	0	556,555	18,202	0	18,202	0	18,202
232	Gas Tax	0	837,750	0	837,750	0	0	0	0	0
233	Bikeway Development	0	0	0	0	0	0	0	0	0
234	Library Grant	69,020	0	0	69,020	102,169	0	102,169	0	102,169
235	Hazardous Materials	178,341	31,703	0	210,044	84,240	0	84,240	0	84,240
236	SB1 RMRA	640,502	0	0	640,502	9,938	0	9,938	0	9,938
243	Comm. Dev. Block Grant	234,040	0	0	234,040	0	0	0	0	0
244	Fire Grant	38,219	0	0	38,219	(10,802)	0	(10,802)	0	(10,802)
245	Drug Enforcement	238,221	0	0	238,221	(18,216)	0	(18,216)	0	(18,216)
246	Police Grants	169,000	0	0	169,000	(26,989)	0	(26,989)	0	(26,989)
247	HIDTA Grant	8,489,324	0	0	8,489,324	0	0	0	0	0
248	OES Grant	0	0	0	0	618	0	618	0	618
249	Other Fiduciary Police Grants	0	0	0	0	24,921	0	24,921	0	24,921
261	Lighting/Landscape Mtce Dist.	1,324,571	182,298	0	1,506,869	0	40,803	40,803	0	40,803
266	Park Mtce. District	270,553	22,753	0	293,306	(20,815)	0	(20,815)	0	(20,815)
271	Bus. Improve. District	82,541	9,490	0	92,031	73,482	0	73,482	0	73,482
311	Capital Improvement	2,315,306	25,292	0	2,340,598	169,853	2,438,433	2,608,286	0	2,608,286
713	Hillside Acquisition Debt Svcs	505,269	230,000	0	735,269	2,251	0	2,251	0	2,251
714	Hillside Acquisition Cap Proj	137,145	0	0	137,145	(197,736)	0	(197,736)	0	(197,736)
715	Library Bond Debt Service Fund	943,963	100,000	0	1,043,963	257,059	0	257,059	0	257,059
716	Library Construction Project	659,428	0	0	659,428	306,881	0	306,881	0	306,881
832	Miller Memorial Trust	0	0	0	0	32,531	70,000	102,531	0	102,531
833	Bartle Memorial Trust	0	0	0	0	71,025	0	71,025	0	71,025
921	Monrovia Housing Authority	212,963	181,929	0	394,892	793,374	3,348,421	4,141,795	0	4,141,795
<b>SUBTOTAL</b>		<b>32,855,017</b>	<b>12,460,625</b>	<b>0</b>	<b>45,315,642</b>	<b>6,017,139</b>	<b>6,699,834</b>	<b>12,716,973</b>	<b>0</b>	<b>12,716,973</b>
<b>INTERGOVERNMENTAL FUNDS</b>										
511	Facilities Maintenance	1,785,617	208,608	0	1,994,225	140,260	2,050,517	2,190,777	(855,169)	1,335,608
512	Equipment Pool	2,531,603	104,286	193,760	2,829,649	1,450,093	2,011,424	3,461,517	(39,120)	3,422,397
521	Central Services	1,453,718	71,195	122,656	1,647,569	(283,926)	575,954	292,028	(705,591)	(413,563)
531	S.I.R. Liability	1,569,563	600,000	0	2,169,563	267,650	0	267,650	(164,303)	103,347
532	S.I.R. Worker's Compensation	1,591,437	0	0	1,591,437	25,784	0	25,784	(1,233,101)	(1,207,317)
533	S.I.R. Unemployment	20,000	100,000	0	120,000	175,996	0	175,996	0	175,996
<b>SUBTOTAL</b>		<b>8,951,938</b>	<b>1,084,089</b>	<b>316,416</b>	<b>10,352,443</b>	<b>1,775,858</b>	<b>4,637,895</b>	<b>6,413,753</b>	<b>(2,997,284)</b>	<b>3,416,469</b>
<b>TOTAL</b>		<b>112,750,585</b>	<b>21,181,302</b>	<b>859,178</b>	<b>134,791,065</b>	<b>15,341,291</b>	<b>33,230,186</b>	<b>48,571,476</b>	<b>(6,598,092)</b>	<b>41,973,384</b>
Transfers		0	(21,181,302)	0	(21,181,302)	0	0	0	0	0
Intergovernmental Services										
Fund Charges		(8,100,625)	0	0	(8,100,625)	0	0	0	0	0
<b>NET TOTAL</b>		<b>104,649,960</b>	<b>0</b>	<b>859,178</b>	<b>105,509,138</b>	<b>15,341,291</b>	<b>33,230,186</b>	<b>48,571,476</b>	<b>(6,598,092)</b>	<b>41,973,384</b>

**CITY OF MONROVIA**  
**Transfers In**  
**Fiscal Year 2018-19 Budget**

<b>TO FUND</b>	<b>#</b>	<b>AMOUNT FROM FUND</b>	<b>#</b>	<b>AMOUNT</b>	<b>PURPOSE</b>
<b>General</b>	<b>111</b>	<b>\$7,557,496</b>	Retirement	212	\$2,835,634 Retirement costs
			Street Maintenance	213	\$181,286 General overhead
			Traffic Safety	231	\$91,122 General and PD Admin overhead
			Hazardous Materials	235	\$31,703 General & Fire Admin overhead
			Asset Forfeiture	245	\$0
			Lighting and Tree District	261	\$182,297 General overhead
			Park Maint. District	266	\$22,753 General overhead
			Business Imp District	271	\$9,490 General overhead
			Development Services	281	\$430,416 General overhead
			Development Services	281	\$0 Additional support from Dev Services
			Capital Improvement	311	\$25,292 General overhead
			Water	411	\$1,174,869 General & PW Admin overhead
			Sanitation	421	\$211,611 General & PW Admin overhead
			Storm Drain Maintenance	423	\$50,227 General & PW Admin overhead
			Street Sweeping	424	\$29,487 General & PW Admin overhead
			Waste Management	431	\$1,638,012 Waste Hauler permit revenue
			Facilities Maintenance	511	\$208,608 General overhead
			Equip./Vehicle Replacemen	512	\$104,286 General, Fire & Pol. Admin overhead
			Central Services	521	\$71,195 General overhead
			Hillside Bond Fund	713	\$84,000 hillside maint. tax
			MRA Administration	911	\$0 General overhead
			Housing Set Aside	921	\$25,208 General overhead
			Housing	921	\$150,000 Support for homeless outreach
					<u>\$150,000</u>
					\$7,557,496
<b>Retirement</b>	<b>212</b>	<b>\$2,500,000</b>	General	111	\$2,500,000 To supplement retirement fund
<b>Street Maintenance</b>	<b>213</b>	<b>\$1,279,913</b>	Retirement	212	\$42,163 Retirement costs
			Prop C	222	\$0 Non-Renewal Project sidewalk repairs project
			Prop C	222	\$0 Prop C support of street resurfacing
			Gas Tax	232	\$387,750 Gas Tax support of Street Fund
			Gas Tax	232	\$0
			Gas Tax	232	\$0 Gas Tax In Lieu (used to be Prop 42 funds)
			Measure R	224	\$100,000 General street resurfacing projects
			Measure M	227	\$400,000
			Sanitation	421	\$50,000 Street repair support
			Waste Mgmt	431	\$300,000 Hauler fees to support street operations
					<u>\$300,000</u>
					\$1,279,913
<b>POB Debt Service</b>	<b>214</b>	<b>\$6,464,056</b>	Retirement	212	\$6,039,984 Transfer to cover annual D/S + trustee fees of \$1.5C
					\$404,423 Water fund's share of POB debt service
					<u>\$19,649</u> Sanitation fund's share of POB debt service
					\$6,464,056
<b>Proposition A</b>	<b>221</b>	<b>\$0</b>	Retirement	212	\$0 Retirement costs
<b>Proposition C</b>	<b>222</b>	<b>\$0</b>	Retirement	212	\$0 Retirement costs
<b>Air Quality Improvement</b>	<b>223</b>	<b>\$0</b>	Retirement	212	\$0 Retirement costs
			Street Maintenance	213	\$0
			Water	411	\$0
					<u>\$0</u>
					\$0
<b>Monrovia Renewal LRB's</b>	<b>226</b>	<b>\$793,980</b>	Prop C	222	\$396,990 Mon Ren Project Financing - 50% debt service pym

**CITY OF MONROVIA**  
**Transfers In**  
**Fiscal Year 2018-19 Budget**

TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE
		Measure R	224	<u>\$396,990</u>	Mon Ren Project Financing - 50% debt service pym
				\$793,980	
<b>Traffic Safety</b>	<b>231</b>	\$9,934 Retirement	212	\$9,934	Retirement costs
<b>Public Library</b>	<b>234</b>	\$15,894 General	111	\$15,894	Support for Public Libr Fund from Library Admin
<b>Hazardous Materials</b>	<b>235</b>	\$9,946 Retirement	212	\$9,946	Retirement costs
		General	111	<u>\$0</u>	Gen Fund support for Hazmat Program
				\$9,946	
<b>SB1 RMRA</b>	<b>236</b>	\$6,023 Retirement	212	\$6,023	Retirement costs
<b>Housing Development</b>	<b>243</b>	\$6,569 General Fund	111	\$6,569	Support of Code Enforcement
		Retirement	212	<u>\$0</u>	Retirement Costs
				\$6,569	
<b>Asset Forfeiture</b>	<b>245</b>	\$177,956 General	111	\$177,956	PERS & Gen Fnd support for Asst Forfeiture
<b>Lighting/Tree Mtce Dist.</b>	<b>261</b>	\$392,052 Gas Tax	232	\$375,000	Gas Tax Support
		Retirement	212	\$17,052	Retirement costs
		Measure R	224	<u>\$0</u>	Measure R support for median work and tree trimmi
				\$392,052	
<b>Park Maint. Assmt. District</b>	<b>266</b>	\$12,126 General	111	\$0	Park Maint. support from General Fund
		Retirement	212	<u>\$12,126</u>	Retirement costs
				\$12,126	
<b>Business Impr District</b>	<b>271</b>	\$0 Retirement	212	\$0	Retirement costs
<b>Development Services Fund</b>	<b>281</b>	\$776,652 Retirement	212	\$141,884	Eng support;
		Various	281	\$484,768	Gas Tax support
		General	281	\$0	
		Various	281	<u>\$150,000</u>	General Fund Support
				\$776,652	
<b>Capital Improvement Fund</b>	<b>311</b>	\$0 Water	411	\$0	
		Street Maint	213	\$0	
		Street Maint	213	\$0	
		MRA	971	\$0	
		Water	411	<u>\$0</u>	
				\$0	
<b>Water</b>	<b>411</b>	\$0 General	111	\$0	3% of billing cost - Paramedics
		Sanitation	421	\$0	13% of billing cost
		Storm Drain Maintenance	423	\$0	3% of billing cost
		Street Sweeping	424	\$0	3% of billing cost
		Waste	431	\$0	3% of billing cost
		Retirement	212	\$0	Retirement costs
		Retirement	212	<u>\$0</u>	Retirement costs
				\$0	
<b>Sewer</b>	<b>421</b>	\$0 Retirement	212	\$0	Retirement costs
<b>Storm Drain</b>	<b>423</b>	\$50,000 Waste Management	431	\$50,000	Hauler fees to cover storm drain compliance costs

**CITY OF MONROVIA**  
**Transfers In**  
**Fiscal Year 2018-19 Budget**

TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE	
		Retirement	411	\$0	Retirement Costs	
				\$50,000		
<b>Street Sweeping</b>	<b>424</b>	\$0 Gas Tax	212	\$0	Support for street sweeping	
		Sanitation	421	\$0	Support for street sweeping	
				\$0		
<b>Water Sewer Bond Fund</b>	<b>425</b>	\$0 Water Fund	411	\$0		0
		Sewer Fund	421	\$0		0
				\$0		
<b>Waste Management</b>	<b>431</b>	\$0 Retirement	212	\$0	Retirement costs	
<b>Facilities Maintenance</b>	<b>511</b>	\$14,963 Retirement	212	\$14,963	Retirement costs	
		Prop C	222	\$0		0
		General Fund	111	\$0		0
				\$14,963		
<b>Equipment Maintenance</b>	<b>512</b>	\$9,253 Retirement	212	\$9,253	Retirement costs	
<b>Central Services</b>	<b>521</b>	\$16,600 Retirement	212	\$16,600	Retirement costs	
<b>Liability SIR</b>	<b>531</b>	\$0 Retirement	212	\$0	Retirement costs	
				\$0		
				\$0		
<b>Worker's Comp. SIR</b>	<b>532</b>	\$700,000 Liability	531	\$600,000	One-time transfer for additional support	
		Unemployment	533	\$100,000	One-time transfer for additional support	
				\$700,000		
<b>SIR Unemployment Ins.</b>	<b>533</b>	\$0 Retirement	212	\$0	Retirement costs	
<b>Hillside Acquisition Cap Pro</b>	<b>714</b>	\$146,000 Hillside Debt Service	713	\$146,000	Transfer excess reserves and annual property tax	
<b>Library Bond DS Fund</b>	<b>716</b>	\$0 Library Construction Fund	715	\$0		
<b>Library Cap Proj</b>	<b>716</b>	\$100,000 Library Debt Service	716-xxx	\$100,000	Transfer excess reserves	
<b>SUBTOTAL CITY TRANSFERS</b>		<b>\$21,039,413</b>		<b>\$21,039,413</b>		
<b>Successor Agency</b>						
<b>SA Administration</b>	<b>911</b>	\$0 Retirement	212	\$0	Retirement costs	
		General	111	\$0	Support for MRA	
		MRA Debt Service	971	\$0	Administration and project support	
				\$0		
<b>Affordable Housing</b>	<b>921</b>	\$141,889 Low Mod Housing Asset	920	\$0	MAP grants	
		Retirement	212	\$5,197	Retirement costs	
		Retirement	212	\$7,337	Retirement costs	
		General Fund	111	\$129,355	Support of MAP - salary + M & O	
				\$141,889		
<b>Affordable Housing DS Func</b>	<b>970</b>	\$0 Affordable Housing	921	\$0	Debt Service for 2011 Housing Bond Issue	
<b>SUBTOTAL SA TRANSFERS</b>		<b>\$141,889</b>		<b>\$141,889</b>		

**CITY OF MONROVIA**  
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**Fiscal Year 2018-19 Budget**

TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE
<b>TOTAL</b>		<u><b>\$21,181,302</b></u>		<u><b>\$21,181,302</b></u>	

\*\*\*\*\*WORKSHEET FOR THE ABOVE SCHEDULE\*\*\*\*\*

TO FUND	#	AMOUNT FROM FUND	PURPOSE	#	AMOUNT	PURPOSE
				Going to		
<b>General</b>	<b>111</b>	<b>\$7,557,496</b>	Retirement, Various	111-110	\$94,394	Retirement costs, General overhead
			Retirement, Various	111-120	\$533,159	Retirement costs, General overhead
			Retirement, Various	111-121	\$0	Retirement costs, General overhead
			Retirement, Various	111-125	\$0	Retirement costs, General overhead
			Retirement, Various	111-130	\$247,848	Retirement costs, General overhead
			Retirement, Various	111-131	\$0	
			Retirement, Various	111-132	\$0	Retirement costs, General overhead
			Retirement, Various	111-140	\$11,210	General overhead
			General overhead	111-150	\$219,012	General overhead
			Retirement, Various	111-210	\$66,562	Retirement costs, General overhead
			Retirement, Various	111-221	\$845,600	Retirement costs, General overhead
			Retirement, Various	111-231	\$743,307	Retirement costs, General overhead
			Env Serv	111-251	\$1,613,000	Waste Hauler permit revenue, from 431
			Development Services	111-251	\$0	Additional support from Dev Services
			Retirement, Various	111-310	\$73,408	Retirement costs, PD Admin overhead
			Retirement	111-320	\$134,567	Retirement costs
			Retirement	111-331	\$826,565	Retirement costs
			Retirement	111-340	\$208,529	Retirement costs
			Retirement	111-342	\$75,236	Retirement costs
			Retirement	111-350	\$88,066	Retirement costs
			Retirement	111-360	\$0	
			Retirement, Various	111-410	\$60,405	Retirement costs, FD Admin Overhead
			Retirement	111-420	\$980,080	Retirement costs
			Retirement	111-430	\$8,091	Retirement costs
			Retirement	111-441	\$0	Retirement costs
			Retirement	111-525	\$9,596	Retirement costs
			Retirement	111-529	\$18,183	Retirement costs
			Retirement	111-610	\$68,347	Retirement costs
			Retirement	111-610-61012	\$2,310	Retirement costs
			Retirement	111-611	\$0	Retirement costs
			Retirement	111-612	\$0	Retirement costs
			Retirement	111-614	\$0	Retirement costs
			Retirement	111-615	\$0	Retirement costs
			Retirement	111-617	\$0	Retirement costs
			Retirement	111-619	\$0	Retirement costs
			Retirement	111-620	\$0	Retirement costs
			Retirement	111-622	\$4,452	Retirement costs
			Retirement	111-623	\$0	Retirement costs
			Retirement	111-625	\$0	Retirement costs
			Retirement	111-626	\$0	Retirement costs
			Retirement	111-627	\$0	Retirement costs
			Retirement	111-628	\$91,391	hillside maint. tax
			Retirement	111-629	\$0	retirement costs
			Retirement	111-630	\$4,467	Retirement costs
			Retirement	111-640	\$90,473	Retirement costs
			Retirement	111-640-64028	\$962	Retirement costs
			Retirement	111-642	\$0	Retirement costs
			Retirement	111-643	\$0	Retirement costs



**CITY OF MONROVIA**  
**Transfers In**  
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TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE
			Retirement	111-644	\$0 Retirement costs
			Retirement	111-710	\$266,215 Retirement costs
			Retirement	111-771	\$22,061 Retirement costs
			Housing	111-251	\$150,000 Support for homeless outreach
					<u>\$7,557,496</u>
<b>Retirement</b>	<b>212</b>	\$2,500,000	General	212-252	\$2,500,000 To supplement retirement fund
<b>Street Maintenance</b>	<b>213</b>	\$1,279,913	Retirement	213-731	\$42,163 Retirement costs
			Prop C	213-731	\$0 Non-Renewal Project sidewalk repairs project
			Prop C	213-731-73031	\$0 Prop C support of street resurfacing
			Gas Tax	213-731	\$387,750 Gas Tax support of Street Fund
			Gas Tax	213-731	\$0
			Gas Tax	213-731	\$0 Gas Tax In Lieu (used to be Prop 42 funds)
			Measure R	213-731	\$100,000 General street resurfacing projects
			Measure M	213-731	\$400,000 General street improvement projects
			Street Sweeping	213-731	\$50,000 Street repair support
			Waste Mgmt	213-731	\$300,000 Hauler fees to support street operations
					<u>\$1,279,913</u>
<b>POB Debt Service</b>	<b>214</b>	\$6,464,056	Retirement	214-255	\$6,039,984 Transfer to cover annual D/S + trustee fees of \$1,5C
			Water	214-255	\$404,423 Water fund's share of POB debt service
			Sanitation	214-255	\$19,649 Sanitation fund's share of POB debt service
					<u>\$6,464,056</u>
<b>Proposition A</b>	<b>221</b>	\$0	Retirement	221-531	\$0 Retirement costs
				221-535	\$0 Retirement costs
				221-537	\$0 Retirement costs
					<u>\$0</u>
					\$0
<b>Proposition C</b>	<b>222</b>	\$0	Retirement	222-532	\$0 Retirement costs
<b>Air Quality Improvement</b>	<b>223</b>	\$0	Retirement	223-533	\$0 Retirement costs
			Street Maintenance	223-533-53300	\$0
			Water	223-533-53300	\$0
					<u>\$0</u>
					\$0
<b>Monrovia Renewal LRB's</b>	<b>226</b>	\$793,980	Prop C	226-543	\$396,990 Mon Ren Project Financing - 50% debt service pym
			Measure R	226-543	\$396,990 Mon Ren Project Financing - 50% debt service pym
					<u>\$793,980</u>
<b>Traffic Safety</b>	<b>231</b>	\$9,934	Retirement	231-333	\$9,934 Retirement costs
			Retirement	231-336	\$0 Retirement costs
					<u>\$9,934</u>
<b>Public Library</b>	<b>234</b>	\$15,894	General	234-641-64011	\$15,894 Support for Public Libr Fund from Library Admin
<b>Hazardous Materials</b>	<b>235</b>	\$9,946	Retirement	235-431	\$9,946 Retirement costs
			General Fund	235-431	\$0 Gen Fund support for Hazmat Program
					<u>\$9,946</u>
<b>SB1 RMRA</b>	<b>236</b>	\$6,023	Retirement	236-777	\$6,023 Retirement costs
<b>Housing Development</b>	<b>243</b>	\$6,569	General Fund	243-527	\$6,569 Support of Code Enforcement
			General Fund	243-528	\$0 Support of Code Enforcement

**CITY OF MONROVIA**  
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TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE
		General Fund	243-626	\$0	
		Retirement	243-528	\$0	Retirement costs
		Retirement	243-527	\$0	Retirement costs
		Retirement	243-626	\$0	Retirement costs
				\$6,569	
<b>Asset Forfeiture</b>	<b>245</b>	\$177,956 Retirement	245-341	\$27,956	Retirement costs
		General Fund	245-341	\$150,000	Support for Asset Forfeiture Program
				\$177,956	
<b>Lighting/Tree Mtce Dist.</b>	<b>261</b>	\$392,052 Gas Tax	261-773	\$100,000	Gas Tax support for District Maintenance
		Gas Tax	261-774	\$50,000	Gas Tax support for District Maintenance
		Gas Tax	261-775	\$0	Gas Tax support for District Maintenance
		Gas Tax	261-735	\$225,000	Gas Tax support for District Maintenance
		Retirement	261-773	\$9,751	Retirement costs
		Retirement	261-774	\$3,806	Retirement costs
		Retirement	261-735	\$3,495	Retirement costs
		Measure R	261-773	\$0	Measure R support for median work and tree trimmi
				\$392,052	
<b>Park Tree Maint. Assmt. Dist</b>	<b>266</b>	\$12,126 General Fund	266-772	\$0	Park Maint. support from General Fund
		Retirement	266-772	\$12,126	Retirement costs
				\$12,126	
<b>Business Impr District</b>	<b>271</b>	\$0 Retirement	271-122	\$0	Retirement costs
<b>Development Services Fund</b>	<b>281</b>	\$776,652 Retirement	281-520 52007	\$0	Retirement costs
		Retirement	281-520 52008	\$0	Retirement costs
		Retirement	281-510	\$20,578	Retirement costs
		Retirement	281-520	\$53,741	Retirement costs
		Retirement	281-530	\$56,259	Retirement costs
		Environmental Svcs	281-720	\$0	Eng support;
		Retirement	281-720	\$11,306	Retirement costs
		Various	281-720	\$484,768	Engineering overhead; support from Gas Tax
		General Fund	281-xxx	\$0	
		General Fund	281-510	\$150,000	General Fund support
				\$776,652	
<b>Capital Improvement</b>	<b>311</b>	\$0 Water	311-250-25051	\$0	
		Street Maintenance	311-250-25022	\$0	
		Street Maintenance	311-250-25049	\$0	
		MRA	971-555	\$0	
		Street Maintenance	311-250 25032	\$0	
				\$0	
<b>Water</b>	<b>411</b>	\$0 General	411-227 xxxxx	\$0	25% of \$80K GIS System project, from Fund 421
		Sanitation	411-227 xxxxx	\$0	25% of \$80K GIS System project, from Fund 423
		Storm Drain	411-227 xxxxx	\$0	25% of \$80K GIS System project, from Fund 431
		Street Sweeping	411-227	\$0	
		Waste	411-227	\$0	
		Retirement	411-227	\$0	Retirement costs
		Retirement	411-741	\$0	Retirement costs
				\$0	
<b>Sewer</b>	<b>421</b>	\$0 Retirement	421-746	\$0	Retirement costs

**CITY OF MONROVIA**  
**Transfers In**  
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TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE	
Storm Drain	423	\$50,000	Waste Management	423-737	\$50,000	Hauler fees to cover storm drain compliance costs
			Retirement	423-737	\$0	Retirement Costs
					\$50,000	
Street Sweeping	424	\$0	Gas Tax	424-732	\$0	Support for street sweeping
			Sanitation	424-732	\$0	Support for street sweeping
					\$0	
Water Sewer Bond Fund	425	\$0	Water Fund	425-xxx	\$0	
			Sewer Fund	425-xxx	\$0	
					\$0	
Waste Management	431	\$0	Retirement	431-712	\$0	Retirement costs
Facilities Maintenance	511	\$14,963	Retirement	511-755	\$14,963	Retirement costs
			Prop C	511-755	\$0	
			General Fund	511-755	\$0	
					\$14,963	
Equipment Maintenance	512	\$9,253	Retirement	512-751	\$9,253	Retirement costs
			Retirement	512-751 75002	\$0	Retirement costs
					\$9,253	
Central Services	521	\$16,600	Retirement	521-222	\$0	Retirement costs
			Retirement	521-223	\$10,638	Retirement costs
			Retirement	521-224	\$0	Retirement costs
			Retirement	521-225	\$5,962	Retirement costs
					\$16,600	
Liability SIR	531	\$0	Retirement	531-234	\$0	Retirement costs
			General	531-234	\$0	
					\$0	
Worker's Comp	532	\$700,000	Liability	532-233	\$600,000	One-time transfer for additional support
			Unemployment	532-233	\$100,000	One-time transfer for additional support
					\$700,000	
SIR Unemployment Ins	533	\$0	Retirement	533-236	\$0	Retirement costs
Hillside Acquisition Cap Pro	714	\$146,000	Hillside Debt Service	714-xxx	\$146,000	Transfer excess reserves and annual property tax
Library Bond DS Fund	715	\$0	Library Construction Fund	715-xxx	\$0	
Library Cap Proj	716	\$100,000	Library Debt Service	716-xxx	\$100,000	Transfer excess reserves
<b>SUBTOTAL CITY TRANSFERS</b>		<b>\$21,039,413</b>			<b>\$21,039,413</b>	
<b>MRA</b>						
MRA Administration	911	\$0	Retirement	911-551	\$0	Retirement costs
			General	911-551	\$0	Support for MRA
			MRA Debt Service	911-551	\$0	Administration and project support
					\$0	

**CITY OF MONROVIA**  
**Transfers In**  
**Fiscal Year 2018-19 Budget**

<b>TO FUND</b>	<b>#</b>	<b>AMOUNT FROM FUND</b>		<b>#</b>	<b>AMOUNT</b>	<b>PURPOSE</b>
Affordable Housing	921	\$141,889	Housing Bond Fund	921-556-55070	\$0	MAP grants
			Retirement	921-556	\$5,197	Retirement costs
			Retirement	921-556-55070	\$7,337	Retirement costs
			General Fund	921-556-55070	<u>\$129,355</u>	Support of MAP - salary + M & O
					\$141,889	
Affordable Housing DS Func	970	\$0	Affordable Housing	970-554	\$0	Debt Service for 2011 Housing Bond Issue
<b>SUBTOTAL MRA TRANSFERS</b>		<u><b>\$141,889</b></u>			<u><b>\$141,889</b></u>	
<b>TOTAL</b>		<u><b>\$21,181,302</b></u>			<u><b>\$21,181,302</b></u>	
				Proof totals	\$0	

**CITY OF MONROVIA**  
**Transfers Out**  
**Fiscal Year 2018-19 Budget**

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
<b>General</b>	111	\$2,945,924	Retirement	212	\$2,500,000	To supplement retirement fund
			Lighting/Landscape Dist.		\$0	
			Public Library	234	\$10,000	Support for Public Libr Fund from Library Admin
			Hazmat	235	\$0	Support for Hazmat Program
			Asset Forfeiture	245	\$150,000	Support for Asset Forfeiture Program
			Affordable Housing (MAP)	921	\$129,355	Support of MAP - salary + M & O
			CDBG Fund	243	\$6,569	Support of CDBG Code Enforcement
			Park Maintenance	266	\$0	Support for Park Maintenance Assessment
			Development Services	281	\$150,000	Support for Development Services
<b>Retirement</b>	212	\$9,201,946	General	111	\$2,835,634	Retirement costs
			Street Maintenance	213	\$42,163	Retirement costs
			POB Debt Service	214	\$6,039,984	Transfer to cover annual D/S + trustee fees of \$1,500
			Prop A	221	\$0	Retirement costs
			Prop C	222	\$0	Retirement costs
			Air Quality Improvement	223	\$0	Retirement costs
			Traffic Safety	231	\$9,934	Retirement costs
			Public Library	234	\$5,894	Retirement costs
			Hazardous Materials	235	\$9,946	Retirement costs
			SB1 RMRA	243	\$6,023	Retirement costs
			Asset Forfeiture	245	\$27,956	Retirement costs
			L & L Assessment District	261	\$17,052	Retirement costs
			Park Assessment	266	\$12,126	Retirement costs
			Business Imp. District	271	\$0	Retirement costs
			Development Services	281	\$141,884	Retirement costs
			Water	411	\$0	Retirement costs
			Sewer	421	\$0	Retirement costs
			Storm Drain	423	\$0	Retirement costs
			Street Sweeping	424	\$0	Retirement costs
			Waste Management	431	\$0	Retirement costs
			Facilities Maintenance	511	\$14,963	Retirement costs
			Equip Mtce/Fire Equip/Radio	512	\$9,253	Retirement costs
			Central Services	521	\$16,600	Retirement costs
			Liability SIR	531	\$0	Retirement costs
			Workers' Comp. SIR	532	\$0	Retirement costs
			SIR Unemployment Ins	533	\$0	Retirement costs
			MRA - Admin	911	\$0	Retirement costs
			Affordable Housing	921	\$12,534	Retirement costs
					\$9,201,946	
<b>Street Maintenance</b>	213	\$252,362	General	111	\$181,286	General overhead
			Street Sweeping	424	\$0	
			Capital Improvement	311	\$0	
			Capital Improvement	311	\$0	
			AQMD	311	\$0	
			Development Services	281	\$71,076	Engineering overhead
					\$252,362	
<b>Proposition A</b>	221	\$0	Street Maint.	213	\$0	
<b>Proposition C</b>	222	\$396,990	Capital Improvement	311	\$0	
			Facilities Fund	511	\$0	0
			Street Fund	213	\$0	50% cost of Non-Renewal Project sidewalk repairs
			Monrovia Renewal LRB's	213	\$396,990	Mon Ren Project Financing - 50% debt service pymt. & tr

**CITY OF MONROVIA**  
**Transfers Out**  
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FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
					\$396,990	
<b>Measure R</b>	<b>224</b>	\$496,990	Street Maintenance Fund	213	\$100,000	General street resurfacing projects
			Monrovia Renewal LRB's	225	<u>\$396,990</u>	Mon Ren Project Financing - 50% debt service pymt. & tr
					\$496,990	
<b>Measure M</b>	<b>227</b>	\$400,000	Street Maintenance Fund	213	\$400,000	General street improvement projects
<b>Traffic Safety</b>	<b>231</b>	\$91,122	General	111	<u>\$91,122</u>	General and Police overhead
					\$91,122	
<b>Gas Tax</b>	<b>232</b>	\$837,750	Street Maint.	213	\$387,750	Gas Tax support of Street Fund
			Street Sweeping	424	\$0	Gas Tax support of Street Sweeping
			Del Svcs (Engineering)	281	\$75,000	Gas Tax support of Engineering
			Street Maint.	213	\$0	Gas Tax In Lieu (used to be Prop 42 funds)
			Lighting & Landscaping Districts	261	<u>\$375,000</u>	Support of Lighting & Landscaping Districts
					\$837,750	
<b>Hazardous Materials</b>	<b>235</b>	\$31,703	General	111	\$31,703	General & Fire overhead
<b>Asset Forfeiture Fund</b>	<b>245</b>	\$0	General	111	\$0	PD overhead
<b>Lighting/Tree Assmt</b>	<b>261</b>	\$182,298	General	111	\$157,991	General & P/W Admin overhead
			Development Services	281	<u>\$24,307</u>	Engineering overhead
					\$182,298	
<b>Park Maint. Asst. Dist.</b>	<b>266</b>	\$22,753	General	111	\$22,753	General overhead
			Development Services	281	<u>\$0</u>	Engineering overhead
					\$22,753	
<b>Business Impr District</b>	<b>271</b>	\$9,490	General	111	\$9,490	General overhead
<b>Development Services</b>	<b>281</b>	\$430,416	General	111	\$430,416	General overhead, Additional support to the GF
			General	111	<u>\$0</u>	
					\$430,416	0
<b>Capital Improvement</b>	<b>311</b>	\$25,292	General	111	\$25,292	General and PW Admin overhead
			Development Services	281	<u>\$0</u>	Engineering overhead
					\$25,292	
<b>Water</b>	<b>411</b>	\$1,832,556	General	111	\$1,174,869	General overhead
			POB Debt Service	214	\$108,716	Water fund's share of POB debt service (UB)
			POB Debt Service	214	\$295,707	Water fund's share of POB debt service (water serv)
			Water Sewer Bond Fund	425	\$0	To cover Water portion of debt service payment
			Storm Drain	423	\$0	Trash screen project
			Development Services	281	<u>\$253,264</u>	PW Engineering Overhead
					\$1,832,556	
<b>Sanitation</b>	<b>421</b>	\$282,039	General	111	\$190,419	General & PW Admin overhead
			General	111	\$21,192	General
			POB Debt Service	214	\$19,649	Sanitation fund's share of POB debt service
			Street Maintenance	213	\$0	Street repair support (est. based on p/y activity)
			Development Services	281	\$50,779	Engineering Overhead
			Water Fund	411	\$0	For GIS System (25% of cost)
			Street Sweeping	424	\$0	Support for street sweeping
			Water Sewer Bond Fund	425	<u>\$0</u>	To cover Sewer portion of debt service payment

**CITY OF MONROVIA**  
**Transfers Out**  
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FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
					\$282,039	
<b>Storm Drain Maintenance</b>	<b>423</b>	<b>\$63,621</b>	General	111	\$50,227	General and PW Admin overhead
			Street Maintenance	213	\$0	Street repair support to Street Fund eliminated
			Development Services	281	\$13,394	PW Engineering Overhead
			Water Fund	261	\$0	For GIS System (25% of cost)
			Water Fund	411	\$0	3% of Billing Cost
					<u>\$63,621</u>	
<b>Street Sweeping</b>	<b>424</b>	<b>\$87,350</b>	General	111	\$29,487	General and PW Admin overhead
			Development Services	281	\$7,863	PW Engineering Overhead
			Street Maint	213	\$50,000	Support for Street Maint
					<u>\$87,350</u>	
<b>Waste Management</b>	<b>431</b>	<b>\$1,994,682</b>	General	111	\$1,608,012	General & PW overhead; Waste Hauler permit transfer
			General	111	\$30,000	Hauler fees to cover loss of Prop A Maint. rev to 771
			Development Services	281	\$6,670	Eng o/h; add'l hauler fees for pt hours/support
			Water Fund	411	\$0	For GIS System (25% of cost)
			Storm Drain Maintenance	423	\$50,000	Hauler fees to cover storm drain comp. program costs
			Street Maintenance	213	\$300,000	Comm. Hauler fee now accted for here; trf to 213
					<u>\$1,994,682</u>	
<b>Facilities Maintenance</b>	<b>511</b>	<b>\$208,608</b>	General	111	\$208,608	General overhead
			Development Services	281	\$0	
					<u>\$208,608</u>	
<b>Equipment Maintenance</b>	<b>512</b>	<b>\$104,286</b>	General	111	\$104,286	General, Police & Fire Admin overhead
<b>Central Services</b>	<b>521</b>	<b>\$71,195</b>	General	111	\$34,813	General overhead
			General	511	\$36,382	General overhead
					<u>\$71,195</u>	
<b>Liability</b>	<b>531</b>	<b>\$600,000</b>	Worker's Compensation	533	\$600,000	One-time transfer for additional support
<b>Worker's Comp</b>	<b>532</b>	<b>\$0</b>	Liability	111	\$0	
<b>Unemployment</b>	<b>533</b>	<b>\$100,000</b>	Worker's Compensation	532	\$100,000	One-time transfer for additional support
<b>Hillside Acquisition</b>	<b>713</b>	<b>\$230,000</b>	General	111	\$84,000	Annual property tax earmarked for HWP
			Hillside Acquisition	714	\$146,000	Excess reserves/property tax to be transferred to project
					<u>\$230,000</u>	
<b>Library Debt Service</b>	<b>715</b>	<b>\$100,000</b>	Library Cap Proj	715-xxx	\$100,000	Transfer excess reserves
	<b>716</b>	<b>\$0</b>	Library DS Fund	715	\$0	Transfer to Library DS to offset one yr p/t reduction
<b>SUBTOTAL CITY</b>		<b><u>\$20,999,373</u></b>			<b><u>\$20,999,373</u></b>	
<b>MRA</b>						
<b>MRA Administration</b>	<b>911</b>	<b>\$0</b>	General	111	\$0	General overhead
			Capital Improvement	311	\$0	Library Park sidewalk and street improvements
			Development Services	281	\$0	Community Development overhead
					<u>\$0</u>	
<b>Low Mod Housing</b>	<b>920</b>	<b>\$0</b>	Housing Set Aside	921	\$0	Administration and project support

**CITY OF MONROVIA**  
**Transfers Out**  
**Fiscal Year 2018-19 Budget**

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
Housing Set Aside	921	\$181,929	General	111	\$25,207	General overhead
			General	112	\$150,000	Support for homeless outreach
			CDBG	243	\$0	CDBG support
			Development Services	281	\$6,722	Community Development overhead
			Affordable Housing DS Fund	970	\$0	Debt service pymt for 2011 bond issue
					<u>\$181,929</u>	
Affordable Housing Bond	970	<u>\$0</u>	Affordable Housing Fund	911	\$0	
				311	<u>\$0</u>	
					\$0	
<b>SUBTOTAL MRA</b>		<u>\$181,929</u>			<u>\$181,929</u>	
<b>TOTAL</b>		<u><b>\$21,181,302</b></u>			<u><b>\$21,181,302</b></u>	

\*\*\*\*\*WORKSHEET FOR THE ABOVE SCHEDULE\*\*\*\*\*

General	111	\$2,945,924	Retirement	111-251	\$2,500,000	To supplement retirement fund
			Lighting/Landscape Dist.	111-251	\$0	
			Public Library	111-640	\$10,000	Support for Public Libr Fund from Library Admin
			Hazmat	111-251	\$0	Support for Hazmat Program
			Asset Forfeiture	111-331	\$150,000	Support for Asset Forfeiture Program
			Affordable Housing (MAP)	111-251	\$129,355	Support of MAP - salary + M & O
			CDBG Fund	111-251	\$6,569	Support of CDBG Code Enforcement
			Park Maintenance	111-251	\$0	Support for Park Maintenance Assessment
			Development Services	111-251	<u>\$150,000</u>	Support for Development Services
					\$2,945,924	
Retirement	212	\$9,201,946	General	212-252	\$2,835,634	Retirement costs
			Street Maint.	212-252	\$42,163	Retirement costs
			POB Debt Service	212-252	\$6,039,984	Transfer to cover annual D/S + trustee fees of \$1,500
			Prop A	212-252	\$0	Retirement costs
			Prop C	212-252	\$0	Retirement costs
			Air Quality Improvement	212-252	\$0	Retirement costs
			Traffic Safety	212-252	\$9,934	Retirement costs
			Public Library Grant Fund	212-252	\$5,894	Retirement costs
			Hazardous Materials	212-252	\$9,946	Retirement costs
			SB1 RMRA	212-252	\$6,023	Retirement costs
			Asset Forfeiture	212-252	\$27,956	Retirement costs
			Light/Land Assmt. District	212-252	\$17,052	Retirement costs
			Park Assessment	212-252	\$12,126	Retirement costs
			Business Imp. District	212-252	\$0	Retirement costs
			Development Services	212-252	\$141,884	Retirement costs
			Water	212-252	\$0	Retirement costs
			Sewer	212-252	\$0	Retirement costs
			Storm Drain	212-252	\$0	Retirement costs
			Street Sweeping	212-252	\$0	Retirement costs
			Waste Management	212-252	\$0	Retirement costs
			Facilities Maint.	212-252	\$14,963	Retirement costs
			Equip Mtce	212-252	\$9,253	Retirement costs
			Central Services	212-252	\$16,600	Retirement costs
			Liability SIR	212-252	\$0	Retirement costs
			Workers' Comp. SIR	212-252	\$0	Retirement costs



**CITY OF MONROVIA**  
**Transfers Out**  
**Fiscal Year 2018-19 Budget**

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
			SIR Unemployment Ins	212-252	\$0	Retirement costs
			MRA - Admin	212-252	\$0	Retirement costs
			Affordable Housing	212-252	\$12,534	Retirement costs
					\$9,201,946	
<b>Street Maint.</b>	<b>213</b>	<b>\$252,362</b>	General	213-731	\$181,286	General overhead
			Street Sweeping	213-731	\$0	
			Capital Improvement	213-731	\$0	
			Capital Improvement	213-731	\$0	
			AQMD Fund	213-731	\$0	
			Development Services	213-731	\$71,076	Engineering overhead
					\$252,362	
<b>Proposition A</b>	<b>221</b>	<b>\$0</b>	Street Maint.	221-531	\$0	
<b>Proposition C</b>	<b>222</b>	<b>\$396,990</b>	Capital Improvement	222-532	\$0	
			Facilities Fund	222-533	\$0	
			Street Fund	222-532	\$0	50% cost of Non-Renewal Project sidewalk repairs
			Monrovia Renewal LRB's	222-532	\$396,990	Mon Ren Project Financing - 50% debt service pymt. & tr
					\$396,990	
<b>Measure R</b>	<b>224</b>	<b>\$496,990</b>	Street Maintenance Fund	224-539	\$100,000	General street resurfacing projects
			Monrovia Renewal LRB's	224-539	\$396,990	Mon Ren Project Financing - 50% debt service pymt. & tr
					\$496,990	
<b>Measure M</b>	<b>227</b>	<b>\$400,000</b>	Street Maintenance Fund	227-540	\$400,000	General street improvement projects
<b>Traffic Safety</b>	<b>231</b>	<b>\$91,122</b>	General	231-333	\$73,115	General and Police overhead
			General	231-336	\$18,007	General and Police overhead
					\$91,122	
<b>Gas Tax</b>	<b>232</b>	<b>\$837,750</b>	Street Maint.	232-744	\$387,750	Gas Tax support of Street Fund
			Street Sweeping	232-744	\$0	Gas Tax support of Street Sweeping
			Dev Svcs (Engineering)	232-744	\$75,000	Gas Tax support of Engineering
			Street Maint.	232-744	\$0	Gas Tax In Lieu (used to be Prop 42 funds)
			Lighting & Landscaping Districts	232-744	\$375,000	Support of Lighting & Landscaping Districts
					\$837,750	
<b>Hazardous Materials</b>	<b>235</b>	<b>\$31,703</b>	General	235-431	\$31,703	General & Fire overhead
<b>Asset Forfeiture</b>	<b>245</b>	<b>\$0</b>	General	245-341	\$0	PD overhead
<b>Lighting/Tree Assmt Dist</b>	<b>261</b>	<b>\$182,298</b>	General	261-735	\$88,807	General overhead
			General	261-773	\$60,103	General overhead
			General	261-774	\$8,535	General overhead
			General	261-775	\$546	General overhead
			General	261-735	\$13,663	PW Admin overhead
			General	261-773	\$9,247	PW Admin overhead
			General	261-774	\$1,313	PW Admin overhead
			General	261-775	\$84	PW Admin overhead
					\$182,298	
<b>Park Maint. Asst. District</b>	<b>266</b>	<b>\$22,753</b>	General	266-772	\$22,753	General & PW Admin overhead
			Development Services	266-772	\$0	Engineering overhead
					\$22,753	

**CITY OF MONROVIA**  
**Transfers Out**  
**Fiscal Year 2018-19 Budget**

<b>FROM FUND</b>	<b>#</b>	<b>AMOUNT</b>	<b>TO FUND</b>	<b>#</b>	<b>AMOUNT</b>	<b>PURPOSE</b>
<b>Business Impr District</b>	<b>271</b>	<b>\$9,490</b>	General	271-122	\$9,490	General overhead
<b>Development Services</b>	<b>281</b>	<b>\$430,416</b>	General	281-510	\$45,947	General overhead
			General	281-520	\$199,286	General overhead
			General	281-524	\$8,508	General overhead
			General	281-530	\$122,676	General overhead
			General	281-520	\$0	
			General	281-720	\$53,999	General overhead, Additional support to the GF
					<u>\$430,416</u>	
<b>Capital Improvement</b>	<b>311</b>	<b>\$25,292</b>	General	311-250	\$25,292	General overhead
			General	311-254	\$0	General overhead
			Development Services	311-250	\$0	Engineering overhead
					<u>\$25,292</u>	
<b>Water</b>	<b>411</b>	<b>\$1,832,556</b>	General	411-741	\$949,741	General & PW Admin overhead
			General	411-227	\$137,800	General overhead
			General	411-741 (project)	\$87,328	Monrovia Renewal Overhead
			POB Debt Service	411-227	\$108,716	Water fund's share of POB debt service (UB)
			POB Debt Service	411-741	\$295,707	Water fund's share of POB debt service (water serv)
			Water/Sewer Bond Fund	411-741	\$0	To cover Water portion of debt service payment
			Storm Drain	411-741	\$0	Trash screen project
			Development Services	411-741	\$253,264	
					<u>\$1,832,556</u>	
<b>Sanitation</b>	<b>421</b>	<b>\$282,039</b>	General	421-746	\$190,419	General & PW Admin overhead
			General	421-746 (project)	\$21,192	General
			POB Debt Service	421-746	\$19,649	Sanitation fund's share of POB debt service
			Street Maint.	421-746	\$0	Street repair support (est. based on ply activity)
			Development Services	421-746	\$50,779	Engineering Overhead
			Water Fund	421-746	\$0	For GIS System (25% of cost)
			Street Sweeping	421-746	\$0	Support for street sweeping
			Water/Sewer Bond Fund	421-746	\$0	To cover Sewer portion of debt service payment
					<u>\$282,039</u>	
<b>Storm Drain Maintenance</b>	<b>423</b>	<b>\$63,621</b>	General	423-737	\$50,227	General & PW Admin overhead
			Street Maintenance	423-737	\$0	Street repair support to Street Fund eliminated
			Development Services	423-737	\$13,394	Engineering overhead
			Water Fund	423-737	\$0	For GIS System (25% of cost)
			Water Fund	423-737	\$0	
					<u>\$63,621</u>	
<b>Street Sweeping</b>	<b>424</b>	<b>\$87,350</b>	General	424-732	\$29,487	General & PW Admin overhead
			Development Services	424-732	\$7,863	Engineering overhead
			Street Maint	424-732	\$50,000	Support for Street Maint
					<u>\$87,350</u>	
<b>Waste Management</b>	<b>431</b>	<b>\$1,994,682</b>	General	431-712	\$1,608,012	General & PW overhead; Waste Hauler permit transfer
			General	431-712	\$30,000	Hauler fees to cover loss of Prop A Maint. rev to 771
			Development Services	431-712	\$6,670	Eng o/h; add'l hauler fees for pt hours/support
			Water Fund	431-712	\$0	For GIS System (25% of cost)
			Storm Drain Maintenance	431-712	\$50,000	Hauler fees to cover storm drain comp. program costs
			Street Maintenance	431-712	\$300,000	Comm. Hauler fee now accted for here; trf to 213
					<u>\$1,994,682</u>	
<b>Facilities Maint</b>	<b>511</b>	<b>\$208,608</b>	General	511-755	\$208,608	General & PW Admin overhead

**CITY OF MONROVIA**  
**Transfers Out**  
**Fiscal Year 2018-19 Budget**

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
			Development Services	511-755	\$0	
					\$208,608	
<b>Equipment Maint.</b>	<b>512</b>	<b>\$104,286</b>	General	512-383	\$0	General & Police overhead
			General	512-460	\$0	General & Fire overhead
			General	512-751	\$37,536	General overhead
			General	512-751-75002	\$66,750	General overhead
			General	512-753	\$0	General overhead
			General	512-754	\$0	General overhead
					\$104,286	
<b>Central Services</b>	<b>521</b>	<b>\$71,195</b>	General	521-222	\$9,625	General overhead
			General	521-223	\$0	General overhead
			General	521-225	\$25,188	General overhead
			General	521-224	\$36,382	General overhead
					\$71,195	
<b>Liability</b>	<b>531</b>	<b>\$600,000</b>	Worker's Compensation	531-234	\$600,000	One-time transfer for additional support
<b>Worker's Compensation</b>	<b>532</b>	<b>\$0</b>	Liability	531-234	\$0	
<b>Unemployment</b>	<b>533</b>	<b>\$100,000</b>	Worker's Compensation	533-236	\$100,000	One-time transfer for additional support
<b>Hillside Debt Service</b>	<b>713</b>	<b>\$230,000</b>	General	713-256	\$84,000	Annual property tax earmarked for HWP
			Hillside Acquisition	713-256	\$146,000	Excess reserves/property tax to be transferred to project
					\$230,000	
<b>Library Debt Service</b>	<b>715</b>	<b>\$100,000</b>	Library Cap Proj	715-xxx	\$100,000	Transfer excess reserves
	<b>716</b>	<b>\$0</b>		715-257	\$0	Transfer to Library DS to offset one yr p/t reduction
<b>SUBTOTAL CITY</b>		<b><u>\$20,999,373</u></b>			<b><u>\$20,999,373</u></b>	
<b>MRA</b>						
<b>MRA Administration</b>	<b>911</b>	<b>\$0</b>	General	911-551	\$0	General overhead
			CIP Fund	911-551	\$0	Library Park sidewalk and street improvements
			Development Services	911-551	\$0	Community Development overhead
					\$0	
<b>Low Mod Housing</b>	<b>920</b>	<b>\$0</b>	Housing Set Aside	920-559	\$0	Administration and project support
<b>Housing Set Aside</b>	<b>921</b>	<b>\$181,929</b>	General	921-556	\$25,207	General overhead
			General	921-556	\$150,000	Support for homeless outreach
			CDBG	921-556	\$0	CDBG support
			Development Services	921-556	\$6,722	Community Development overhead
			Affordable Housing DS Fund	921-556	\$0	Debt service pymt for 2011 bond issue
					\$181,929	
<b>Affordable Housing Bond</b>	<b>970</b>	<b>\$0</b>	Affordable Housing Fund	970-554	\$0	
			CIP Fund	970-554	\$0	
			MRA Administration	970-554	\$0	
					\$0	
<b>SUBTOTAL MRA</b>		<b><u>\$181,929</u></b>			<b><u>\$181,929</u></b>	
<b>TOTAL</b>		<b><u>\$21,181,302</u></b>			<b><u>\$21,181,302</u></b>	

CITY OF MONROVIA  
Transfers Out  
Fiscal Year 2018-19 Budget

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
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Proof Totals \$0



# Revenue Schedules



## REVENUES

This section presents detailed information about the City of Monrovia's revenue structure. The Revenues by Source table shows the specific sources from which the City receives revenues. The figures presented are an estimate of the amount of revenue expected to be received from each source for all funds. The Revenues by Fund table shows, for each fund, the amounts of revenue estimated to be received during the year. The final pages of this section include a variety of property tax data.

**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2016-17 through 2018-19**

ACCT		2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET
<b>PROPERTY TAXES</b>				
3000	Current Secured Taxes	\$12,592,876	\$13,084,057	\$13,898,411
3003	Redemption Taxes	117,366	178,351	141,376
3006	Open Space	650,329	650,000	650,000
3007	Maintenance Tax	82,546	84,000	84,000
3010	Current Unsecured Taxes	320,847	302,957	338,691
3012	Property Tax In Lieu of VLF	3,877,579	4,006,006	4,298,622
3013	Other Property Taxes	1,031,453	1,030,000	1,030,000
3014	Penalties & Interest	33,914	47,756	41,982
3017	In-Lieu Property Taxes	344,577	493,244	605,379
3030	Property Transfer Tax	232,299	203,284	207,350
3128	Homeowners Property Tax Relief	88,248	99,960	91,742
3129	State Supplemental Property Tax	306,145	183,562	323,872
3426	AB 1290 Reimbursement	172,454	170,000	197,600
	<b>Subtotal</b>	<b>\$19,850,633</b>	<b>\$20,533,177</b>	<b>\$21,909,025</b>
<b>SALES TAXES</b>				
3023	Sales Tax - 1%	\$9,748,719	\$10,041,181	\$10,236,635
3025	PSAF - 1/2 Cent Sales Tax	430,234	443,881	459,713
	<b>Subtotal</b>	<b>\$10,178,953</b>	<b>\$10,485,062</b>	<b>\$10,696,348</b>
<b>OTHER TAXES</b>				
3027	Franchises	\$616,374	\$630,000	\$716,000
3031	Business License Tax	738,279	740,000	777,000
3032	Construction Tax	13,263	106,500	87,500
3033	Business License Penalties	15,915	14,500	16,730
3034	Transient Occupancy Taxes	1,945,275	2,006,266	2,526,242
3036	In-Lieu Franchise Fees	390,706	393,280	419,665
3057	Commercial Franchise Fees	445,154	408,094	515,376
3058	Residential Franchise Fees	522,352	623,340	555,754
3478	Old Town Franchise Fees	23,421	29,376	20,400
3483	Supplemental Franchise Fees	800,000	667,680	685,840
3514	Mello Roos	0	0	150,000
	<b>Subtotal</b>	<b>\$5,510,738</b>	<b>\$5,619,036</b>	<b>\$6,470,507</b>
<b>LICENSES &amp; PERMITS</b>				
3037	Animal Licenses	\$31,780	\$40,000	\$40,000
3046	Filming Permits	8,974	18,000	20,000
3048	Permanent Encroachment Permits	80,693	68,625	68,625
3049	Public Improvement Inspection- Residential	226	641	641
3051	Building Permit Fees	279,519	287,790	854,000
3052	Electrical Permit Fees	47,165	63,000	92,000
3053	Garage Sale Permits	2,646	3,050	3,050
3056	Air Condition/Refrigerator/Heating Permits	20,945	36,000	72,000
3061	Grading Inspection Fees- Residential	6,642	11,966	11,966

**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2016-17 through 2018-19**

ACCT		2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET
3064	Grading Inspection Fees- Commercial	4,282	10,300	10,300
3065	Plumbing/Sewer Permits	40,499	46,000	130,000
3066	Building Permit / No Plan Check Fees	105,130	136,000	186,000
3067	Building Demo Permit	530	0	0
3072	Reinspection Fees	3	200	200
3074	Fire Department Permits	129	0	0
3078	State Mandated Inspection	0	1,000	1,000
3079	Fire Service Impact Fee	60,549	125,000	350,000
3080	Fire Inspection Fee	495	0	0
3081	Fire System Permit Fee	141,072	50,000	100,000
3481	Solar Permit - Commercial	1,613	0	0
3482	Solar Permit - Residential	12,713	16,000	18,500
3502	Building Permit - Grading	0	5,000	25,000
	<b>Subtotal</b>	<b>\$845,616</b>	<b>\$918,572</b>	<b>\$1,983,282</b>
<b>FINES &amp; FORFEITURES</b>				
3083	Non Sweeping Parking Fines	\$95,184	\$90,000	\$90,000
3084	Street Sweeping Parking Fines	301,087	285,000	285,000
3085	Court Fines (Vehicle Code)	124,545	70,000	125,000
3089	Civil Subpoena Fees	776	200	200
3090	Parking Bail	120,149	90,000	90,000
3091	Library Book Fines	24,988	28,000	15,000
3092-3095	Miscellaneous Fines	1,842	1,550	300
	<b>Subtotal</b>	<b>\$668,570</b>	<b>\$564,750</b>	<b>\$605,500</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
3096	Interest & Investment Earnings	\$673,658	\$475,000	\$504,000
3097, 3495	Rents & Concessions	\$48,860	\$25,598	\$25,598
3508	Lease Revenue	\$6,750	\$27,000	\$54,000
	<b>Subtotal</b>	<b>\$729,268</b>	<b>\$527,598</b>	<b>\$583,598</b>
<b>REVENUE FROM OTHER AGENCIES</b>				
3102	MTA Bus Passes	\$4,392	\$1,000	\$4,500
3103	Foothill Transit Fares	330	8,000	500
3104	Proposition C	567,790	581,363	625,278
3105	Other County Grants	152,517	1,441,174	950,717
3106	Prop "A" Park Maintenance	265,417	0	152,950
3108	Incentive Grants	29,692	179,500	87,172
3111	Motor Vehicle In-Lieu	16,813	17,000	20,000
3114	St POST Reimbursements	2,452	5,000	5,000
3118	DMV Fee/Air Quality	47,927	46,000	46,000
3120	State Grant	31,478	31,000	32,000
3121	State Gas Tax - 2106	127,792	136,550	135,460
3122	State Gas Tax - 2107	267,366	281,805	279,755



**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2016-17 through 2018-19**

ACCT		2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET
3123	State Gas Tax - 2107.5	6,000	6,000	6,000
3124	Gas Tax - Bikeways	100,000	0	0
3125	State Gas Tax - 2105	210,884	218,139	225,357
3127	State Sales Tax	682,561	693,646	753,825
3133	OES Reimbursement	218,784	0	0
3136	Other State Grants	314,271	212,126	189,516
3137	Bullet Proof Vest Reimb	9,415	0	0
3138	Beverage Container Grant	0	19,806	9,845
3141	Federal Grant	9,634	1,061,046	2,160,106
3142	C.D.B.G. Reimbursements	205,672	283,641	227,471
3145	NARC-Justice Department	10,862	0	0
3146	NARC-Treasury Department	11,089	0	0
3405	Homeland Security Grant	0	45,720	38,219
3422	HIDTA Grant	6,242,250	7,641,508	8,489,324
3435	Measure "R"	424,727	432,112	468,968
3440	Bradbury Reimbursement	8,448	8,448	8,448
3443	Highway Users Tax	100,172	150,266	147,394
3463	BSCC Grant	469,047	0	0
3476	Administrative Cost Allowance Reimbursement	250,000	250,000	250,000
3480	Arcadia Reimbursement	0	10,000	10,000
3484	Urban Greening Grant	0	0	132,363
3485	ELAC Reimbursement	16,444	15,000	15,000
3490	MUSD Reimburesment	93,750	75,000	75,000
3513	Measure "M"	0	498,000	531,486
3517	Taking Back Our Community Initiative	0	0	49,500
	<b>Subtotal</b>	<b>\$10,897,976</b>	<b>\$14,348,850</b>	<b>\$16,127,154</b>

**CHARGES FOR SERVICES**

**Planning and Zoning**

3159	Landscape Plan Check	\$1,930	\$1,431	\$1,575
3160	Hillside Development Permit	0	2,000	2,000
3161	Environmental Assessment	0	15,000	33,000
3162	Window/Awning Sign Permit	36	41	45
3164	Historical Preservation- Mills Act	2,813	2,148	2,363
3165	Historical Preservation- Design Fee	1,000	1,500	1,500
3166	Historical Preservation- Certificate Application	1,956	2,067	2,274
3167	Minor Variance Review	7,400	8,246	9,070
3168	Variance Fees	1,650	3,000	3,000
3169	Certificate of Compliance	0	100	100
3170	Time Extension Review	270	270	270
3171	Temporary Banner Review	114	171	189
3172	Change of Address	636	273	300
3177	Minor Conditional Use Permit	550	943	1,037
3178	Conditional Use Permit	23,536	34,504	32,000
3183	Conditional Use Permit Amendment	742	1,155	1,155
3187	Zone Change Fee	0	9,765	25,000

**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2016-17 through 2018-19**

ACCT		2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET
3188	Zone Response Letter	655	823	905
3189	Property Owner List Preparation	2,743	3,617	3,979
3191	Tract Map Fees	0	1,610	1,610
3193	Parcel Map Fees	0	940	940
3197	Notice of Publication Fees	3,021	3,543	3,898
3499	Technical Review	830	2,250	6,000
3511	Demolition Review	0	2,300	2,530
3518	CEQA Third Party Review	0	0	16,200
3519	Traffic Study Review	0	0	30,000
3520	Soil/Geotech Report Review	0	0	10,000
3521	Biological Report Review	0	0	5,000
3522	Other Technical Review	0	0	10,000
<b>Subtotal</b>		<b>\$49,882</b>	<b>\$97,697</b>	<b>\$205,940</b>

**Plan Check Revenues**

3198	Plan Check Fees- Consultant	\$316,005	\$320,797	\$888,336
3200	Additional Plan Check Fees	25,169	15,000	15,000
3202	Plan Revision Checking	320	0	0
3203	Computerization Cost Recovery	27,484	30,500	30,500
3204	Construction Inspection	77,731	68,135	68,135
3207	General Plan Cost Recovery	18,593	80,000	131,000
3213	DRC- Other	5,390	4,757	5,233
3218	Grading Plan Check- Residential	18,934	16,103	16,103
3219	Grading Plan Check- Commercial	8,282	18,917	18,917
3425	Plan Check-Building Permit Plans	49,657	36,772	125,000
3447	DRC Apporval/Encroachment Permit	600	450	450
3448	Building Departmental Review Process	16,443	17,359	17,359
3449	Encroachment License	0	41	41
3456	Wireless Facility Revenue	11,096	22,794	17,487
3466	Subdivision Fees	2,945	47,565	141,000
3467	Appeal Fees	355	609	669
3470	Design Review (DRC)	7,840	7,629	8,391
3471	Sign Review (DRC)	3,431	3,533	3,886
3473	Historical Preservation-Surcharge	2,712	2,746	3,021
3486	Wireless Review	0	3,750	3,750
3500	Plan Check - In House	0	50,000	60,000
3501	Plan Check - Grading	0	5,000	25,000
<b>Subtotal</b>		<b>\$592,988</b>	<b>\$752,457</b>	<b>\$1,579,278</b>

**Public Safety Services**

3228	Filming Services	\$7,426	\$12,500	\$12,500
3230, 3236	Impounds	50,686	69,500	69,500
3232	Impound/Vehicle Release-Misc.	24,840	17,000	17,000
3233	Vehicle Equipment Correction Inspection	2,262	4,000	4,000
3234	DUI Accident/Investigation Report	9,548	16,000	16,000
3239	Photo Reproduction	150	0	0
3243	Fire Incident Report	420	500	100
3245	Emergency Medical Service Fees	215,550	150,000	150,000

**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2016-17 through 2018-19**

ACCT		2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET
3248	Police and Fire False Alarms	19,725	16,000	15,500
3249	Video Reproduction	250	0	0
3250	Police Crime Verification Letter	1,290	1,000	1,000
3254	Record Check	1,050	1,000	1,000
3258	Special Services/ Police and Fire	6,069	6,750	6,750
3261	Paramedic Fees	536,830	525,000	525,000
3262	Fire Inspection/Test Fees	436,061	320,000	440,000
3264	Haz Mat Inspection Fees	185,736	190,000	190,000
3266	Risk Management Protection Plan	6,847	6,000	6,000
3388	Repossession Fees	1,155	900	900
3391	Inmate Worker Program Revenue	8,370	10,000	10,000
3427	Proposition 69 DNA ID Card	1,920	2,000	2,000
3493	Parking Permit	7,515	7,500	15,000
3507	Ambulance Dispatch Fee	0	60,000	60,000
3515	First Responder Assessment Fee	0	0	50,000
	<b>Subtotal</b>	<b>\$1,523,699</b>	<b>\$1,415,650</b>	<b>\$1,592,250</b>
<b><u>Highway and Street Charges</u></b>				
3267	Route Oversized Vehicle Charges	<b>\$3,090</b>	<b>\$1,813</b>	<b>\$1,813</b>
	<b>Subtotal</b>	<b>3,090</b>	<b>1,813</b>	<b>1,813</b>
<b><u>Public Works Charges</u></b>				
3268	St. Vac Processing			
3269	Street Lighting Assessment	\$478,101	\$480,439	\$487,634
3270	Landscape Assessment	80,982	79,900	80,168
3271	Parkway Assessment	698,740	715,831	732,828
	<b>Subtotal</b>	<b>\$1,257,824</b>	<b>\$1,276,170</b>	<b>\$1,300,630</b>
<b><u>Recreation and Library Services</u></b>				
3274	Community Center Membership	\$0	\$0	\$0
3275	Racquetball Fees	\$0	\$0	\$0
3276	Non-Residence Fees	\$1,231	\$1,560	\$1,560
3277	CY Rental - Cable TV	0	0	0
3278	Youth Commission Revenue	2,925	2,600	2,600
3279	Canyon Park Cabin Rental	29,796	36,000	36,000
3281	Special Events Revenue	1,919	46,000	28,500
3282	Taxable Merchandise Revenue	2,127	1,000	1,000
3283	Room Rentals - Community Center	114,361	122,230	106,500
3284	Software Cost Recovery	3,346	4,100	4,100
3285	Program Income	17,627	23,500	21,000
3287	Youth Contract Classes	41,628	41,000	35,000
3288	Adult Contract Classes	33,744	38,000	30,000
3292	Park Outdoor Education Program	3,634	3,600	3,600
3293	Outdoor Education Program- MUSD	7,968	8,000	8,000
3294	Park Facility Reservation	8,445	4,900	4,900
3295	Youth Ball Field Rental	0	500	500
3296	Adult Ball Field Rental	1,960	0	0

**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2016-17 through 2018-19**

<b>ACCT</b>		<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b>NO.</b>	<b>DESCRIPTION</b>	<b>ACTUAL</b>	<b>REVISED BUDGET</b>	<b>ADOPTED BUDGET</b>
3297	Equipment Rental	3	350	350
3300	Canyon Park Admission Fee	126,280	135,500	135,500
3410	Spring Sponsorships	6,200	27,500	0
3420	Senior Excursions	150	4,000	0
3432	Youth Sports Revenue	13,593	13,300	3,000
3433	DVD Rentals	4,948	0	0
3453	Sponsorships	0	0	31,500
3460	Canyon Park Special Activities	3,686	3,000	3,000
3474	Parade Sponsorships	3,000	3,000	0
3475	Halloween Sponsorships	4,200	7,500	0
<b>Subtotal</b>		<b>\$432,770</b>	<b>\$527,140</b>	<b>\$456,610</b>
<b><u>Utility Services Revenue</u></b>				
3305	Water Sales	\$7,252,659	\$8,893,497	\$11,963,332
3306	Backflow Inspection Charges	162,992	165,180	165,180
3309	Utility Activation Fees	14,949	17,000	17,000
3310	Turn On/Shut Off Charges	18,315	15,000	15,000
3311	Meter Installation Charges	89,460	15,000	15,000
3314	Delinquent Penalty	85,935	85,000	85,000
3318	Sewer Service Charges	1,499,794	1,515,407	1,530,561
3320	Storm Drain Maintenance Fee	286,994	285,000	285,000
3321	Street Sweeping Charges	211,563	210,000	210,000
3324	Waste Impact Fees-Residential	428,758	451,679	462,520
3326	Waste Impact Fees- Commercial	30,840	34,816	35,652
<b>Subtotal</b>		<b>\$10,082,258</b>	<b>\$11,687,579</b>	<b>\$14,784,245</b>
<b><u>Miscellaneous Services</u></b>				
3229	Finger Prints	\$493	\$0	\$100
3329	Sale of Prints & Publications	2,496	1,734	545
3330	Passport Fee	51,801	55,000	56,000
3331	Document Certification	10	10	10
3334	Proctor Testing	1,050	0	0
3336	Farebox Revenues	30,055	45,000	86,563
3337	Sales of Fuel	158,829	144,200	151,410
3339	Charges to Other Funds	7,548,924	7,687,022	8,100,630
3342	Business License Application Fees	61,942	68,000	62,000
3344	Assessments	54,795	48,000	48,000
3345	Microfilming/Scanning Fees	33,567	40,000	45,000
3436	Passport Photos	29,175	28,000	32,000
3437	Passport Postage	21,400	20,000	20,000
3451	Document Notarization Fee	166	200	200
<b>Subtotal</b>		<b>\$7,994,702</b>	<b>\$8,137,166</b>	<b>\$8,602,458</b>

**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2016-17 through 2018-19**

ACCT		2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET
<b>OTHER REVENUE</b>				
3352	Sale of Real & Personal Property	\$676,371	\$0	\$0
3355	Tech Center Sales	6,065	7,000	500
3356	SB-90 Reimbursement	22,920	100,000	25,000
3357	Miscellaneous Reimbursements	602,556	266,900	334,400
3362	Contributions	91,257	87,800	60,740
3363	Contributions - Park Bench	4,542	0	5,750
3364	Filming Revenues	10,699	17,000	9,000
3381	Gain (Loss) on Investment	(399,993)	0	0
3384	Proceeds from Bond Issued	13,865,000	0	0
3397	Other Revenues	366,636	159,000	113,016
3419,3421	Staff Recovery	23,770	11,500	16,500
3431	Administrative Fine Citations	433	0	0
3462	SB-1186 Revenues	2,339	2,400	2,400
3477	AB 109 Revenue	152,481	0	0
3496	Special Duty Reimbursement	23,069	11,200	11,200
3497	Citation - Admin Fine Program	76,442	45,000	45,000
3498	Citation - Foreclosed Property	9,250	0	0
3503	Fourth of July Celebration	0	13,500	0
3505	Fountain to the Falls	0	10,100	10,100
3506, 3512	Monrovia Days	29,253	80,500	65,000
3509	Road Repair & Account	0	42,943	43,784
3524	SB1 RMRA	0	216,431	644,417
	<b>Subtotal</b>	<b>\$15,563,092</b>	<b>\$1,071,274</b>	<b>\$1,386,807</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$86,182,057</b>	<b>\$77,963,991</b>	<b>\$88,285,445</b>
	<b>PLUS TRANSFERS IN</b>	<b>18,605,246</b>	<b>23,344,950</b>	<b>21,181,302</b>
	<b>TOTAL ALL FUNDS PLUS TRANSFERS IN</b>	<b>\$104,787,303</b>	<b>\$101,308,941</b>	<b>\$109,466,747</b>

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>111</b>	<b>GENERAL FUND</b>			
	<i>PROPERTY TAXES:</i>			
3000	Current Secured Taxes	\$7,414,813		\$7,414,813
3003	Redemption Taxes	\$92,000		\$92,000
3010	Current Unsecured Taxes	\$210,545		\$210,545
3012	Property Tax In Lieu of VLF	\$4,298,622		\$4,298,622
3014	Penalties & Interest	\$29,000		\$29,000
3017	In-Lieu Property Taxes	\$605,379		\$605,379
3514	MR / Other	\$150,000		\$150,000
	<b>Subtotal</b>	<b>\$12,800,359</b>	<b>\$0</b>	<b>\$12,800,359</b>
	<i>SALES TAXES:</i>			
3023	Sales Tax - 1%	\$10,236,635		\$10,236,635
3025	PSAF - 1/2 Cent Sales Tax	\$459,713		\$459,713
	<b>Subtotal</b>	<b>\$10,696,348</b>	<b>\$0</b>	<b>\$10,696,348</b>
	<i>OTHER TAXES:</i>			
3027	Franchises	\$716,000		\$716,000
3030	Property Transfer Tax	\$207,350		\$207,350
3031	Business License Tax	\$777,000		\$777,000
3033	Business License Penalties	\$16,730		\$16,730
3034	Occupancy Taxes	\$2,526,242		\$2,526,242
3036	In-Lieu Franchise Fees	\$419,665		\$419,665
	<b>Subtotal</b>	<b>\$4,662,987</b>	<b>\$0</b>	<b>\$4,662,987</b>
	<i>LICENSES &amp; PERMITS:</i>			
3037	Animal Licenses	\$40,000		\$40,000
3053	Garage Sale Permits	\$3,050		\$3,050
3078	State Mandated Inspection	\$1,000		\$1,000
3079	Fire Service Impact Fee	\$350,000		\$350,000
3081	Fire System Permit Fee	\$100,000		\$100,000
	<b>Subtotal</b>	<b>\$494,050</b>	<b>\$0</b>	<b>\$494,050</b>
	<i>FINES &amp; FORFEITURES:</i>			
3085	Court Fines (Vehicle Code)	\$125,000		\$125,000
3089	Civil Subpoena Fees	\$200		\$200
3091	Library Book Fines	\$15,000		\$15,000
3092-3095	Miscellaneous Fines	\$300		\$300
	<b>Subtotal</b>	<b>\$140,500</b>	<b>\$0</b>	<b>\$140,500</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$20,000		\$20,000
3508	Lease Revenue	\$54,000		\$54,000
	<b>Subtotal</b>	<b>\$74,000</b>	<b>\$0</b>	<b>\$74,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3105	Other County Grants	\$25,000		\$25,000
3106	Prop A Maintenance	\$152,950		\$152,950

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3111	Motor Vehicle In-Lieu	\$20,000		\$20,000
3114	St. POST Reimbursements	\$5,000		\$5,000
3128	Homeowners Property Tax Relief	\$44,000		\$44,000
3129	St. Supp. Property Tax	\$183,210		\$183,210
	<b>Subtotal</b>	<b>\$430,160</b>	<b>\$0</b>	<b>\$430,160</b>
	<i>CHARGES FOR SERVICES:</i>			
	<b><u>Plan Check Revenues</u></b>			
3198	Plan Check Fees - Residential	\$33,000		\$33,000
	<b>Subtotal</b>	<b>\$33,000</b>	<b>\$0</b>	<b>\$33,000</b>
	<b><u>Public Safety Services</u></b>			
3228	Filming Services	\$12,500		\$12,500
3230,36	Impounds	\$69,500		\$69,500
3233	Vehicle Equipment Corr. Inspection	\$4,000		\$4,000
3234	Vehicle Accident/Invest Reports	\$10,000		\$10,000
3239-43	Special Services	\$100		\$100
3245	EMS (ALS pass through)	\$150,000		\$150,000
3248	Police and Fire False Alarms	\$15,500		\$15,500
3249-54	Miscellaneous Services	\$2,000		\$2,000
3258	Special Services/ Police and Fire	\$6,750		\$6,750
3261	Paramedic Service	\$525,000		\$525,000
3262	Fire Inspct/Test Fees	\$440,000		\$440,000
3507	Ambulance Dispatch Fee	\$60,000		\$60,000
3515	First Responder Assessment Fee	\$50,000		\$50,000
	<b>Subtotal</b>	<b>\$1,345,350</b>	<b>\$0</b>	<b>\$1,345,350</b>
	<b><u>Recreation &amp; Library Services</u></b>			
3275-76	Racquetball Fees	\$1,560		\$1,560
3278	Youth Comm Rev	\$2,600		\$2,600
3279	Canyon Park Cabin Rental	\$36,000		\$36,000
3282	Taxable Merchandise Revenue	\$1,000		\$1,000
3283	Room Rentals - Comm. Center	\$106,500		\$106,500
3284	Software Cost Recovery	\$4,100		\$4,100
3285	Program Income-CS Program	\$21,000		\$21,000
3287	Youth Contract Classes	\$35,000		\$35,000
3288	Adult Contract Classes	\$30,000		\$30,000
3292	Park Outdoor Ed Program	\$3,600		\$3,600
3293	Outdoor Ed Program- MUSD	\$8,000		\$8,000
3294	Park Facility Reservation	\$4,900		\$4,900
3295	Youth Ball field Rental	\$500		\$500
3297	CS-Equipment Rental	\$350		\$350
3300	Canyon Park Admission Fee	\$135,500		\$135,500
	<b>Subtotal</b>	<b>\$390,610</b>		<b>\$390,610</b>
	<b><u>Miscellaneous Services</u></b>			
3229	Fingerprint	\$100		\$100
3329	Sale of Prints & Publications	\$100		\$100

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3330	Passport Fees	\$56,000		\$56,000
3331	Document Notification	\$10		\$10
3342	Business License Application Fees	\$62,000		\$62,000
	<b>Subtotal</b>	<b>\$118,210</b>		<b>\$118,210</b>
	<i>OTHER REVENUE:</i>			
3355	Tech Center Sales	\$500		\$500
3356	SB-90 Reimbursement	\$25,000		\$25,000
3357	Reimbursements	\$244,700		\$244,700
3362	Contributions	\$54,440		\$54,440
3363	Park Bench Contributions	\$5,750		\$5,750
3388	Repossession Fees	\$900		\$900
3391	Inmate Worker Program	\$10,000		\$10,000
3397	Other Revenues	\$73,116		\$73,116
3419	Event Staff Recovery Fee	\$15,000		\$15,000
3421	Staff Recovery Fee	\$1,500		\$1,500
3426	AB1290 Reimbursement	\$197,600		\$197,600
3427	Prop 69 DNA ID	\$2,000		\$2,000
3432	Youth sports	\$3,000		\$3,000
3436	Passport Photos	\$32,000		\$32,000
3437	Passport Postage	\$20,000		\$20,000
3451	Notarization Fee	\$200		\$200
3453	Sponsorships	\$31,500		\$31,500
3460	CYNPK Special Activities and Events	\$3,000		\$3,000
3462	SB-1186 Revenues	\$2,400		\$2,400
3476	Administrative Cost Allowance	\$250,000		\$250,000
3480	Arcadia Reimbursement	\$10,000		\$10,000
3485	ELAC Reimbursement	\$15,000		\$15,000
3490	MUSD Reimbursement	\$75,000		\$75,000
3496	Special Duty Reimbursement	\$11,200		\$11,200
3497	Citation - Admin Fine Program	\$45,000		\$45,000
3505	Fountain to the Falls Contributions	\$10,100		\$10,100
3506	Monrovia Days Contributions	\$65,000		\$65,000
3517	Take Back Our Community Member Dues	\$49,500		\$49,500
	<b>Subtotal</b>	<b>\$1,253,406</b>		<b>\$1,253,406</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$7,557,496	\$7,557,496
	<b>Subtotal</b>	<b>\$0</b>	<b>\$7,557,496</b>	<b>\$7,557,496</b>
	<b>TOTAL GENERAL FUND</b>	<b>\$32,438,980</b>	<b>\$7,557,496</b>	<b>\$39,996,476</b>
<b>211</b>	<b>EMERGENCY RESERVE FUND</b>			
	<i>OTHER REVENUE:</i>			
3357	Reimbursement	\$0		\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>



**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>TOTAL EMERGENCY RESERVE FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>212 RETIREMENT FUND</b>				
<i>PROPERTY TAXES:</i>				
3000	Current Secured	\$6,483,598		\$6,483,598
3003	Redemption Tax	\$49,376		\$49,376
3010	Current Unsecured Taxes	\$128,146		\$128,146
3014	Penalties & Interest	\$12,982		\$12,982
3128	Homeowners Property Tax Relief	\$47,742		\$47,742
3129	State Supplemental Property Tax	\$140,662		\$140,662
	<b>Subtotal</b>	<b>\$6,862,506</b>		<b>\$6,862,506</b>
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$15,000		\$15,000
	<b>Subtotal</b>	<b>\$15,000</b>		<b>\$15,000</b>
3404	Transfer In	\$0	\$2,500,000	\$2,500,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>
	<b>TOTAL RETIREMENT FUND</b>	<b>\$6,877,506</b>	<b>\$2,500,000</b>	<b>\$9,377,506</b>
<b>213 STREET MAINTENANCE FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$2,000		\$2,000
	<b>Subtotal</b>	<b>\$2,000</b>		<b>\$2,000</b>
<i>REVENUE FROM OTHER AGENCIES:</i>				
3141	Federal Grant	\$645,576		\$645,576
	<b>Subtotal</b>	<b>\$645,576</b>		<b>\$645,576</b>
<i>TRANSFER IN</i>				
3404	Transfer In	\$0	\$1,279,913	\$1,279,913
	<b>Subtotal</b>	<b>\$0</b>	<b>\$1,279,913</b>	<b>\$1,279,913</b>
	<b>TOTAL STREET MAINTENANCE FUND</b>	<b>\$647,576</b>	<b>\$1,279,913</b>	<b>\$1,927,489</b>
<b>214 PENSION OBLIGATION BOND DEBT SERVICE</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>
<i>TRANSFER IN</i>				
3404	Transfer In	\$0	\$6,464,056	\$6,464,056
	<b>Subtotal</b>	<b>\$0</b>	<b>\$6,464,056</b>	<b>\$6,464,056</b>
	<b>TOTAL PENSION OBLIGATION BOND D/S</b>	<b>\$1,000</b>	<b>\$6,464,056</b>	<b>\$6,465,056</b>

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>221 PROPOSITION A FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$1,500		\$1,500
	<b>Subtotal</b>	<b>\$1,500</b>		<b>\$1,500</b>
<i>REVENUE FROM OTHER AGENCIES:</i>				
3105	Other County Grants	\$217,150		\$217,150
3108	Incentive Grants	\$87,172		\$87,172
3127	State Sales Tax	\$753,825		\$753,825
3440	Bradbury Reimbursement	\$8,448		\$8,448
	<b>Subtotal</b>	<b>\$1,066,595</b>		<b>\$1,066,595</b>
<i>CHARGES FOR SERVICES:</i>				
3336	Farebox Revenues	\$86,563		\$86,563
	<b>Subtotal</b>	<b>\$86,563</b>		<b>\$86,563</b>
	<b>TOTAL PROPOSITION A FUND</b>	<b>\$1,154,658</b>	<b>\$0</b>	<b>\$1,154,658</b>
<b>222 PROPOSITION C FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$20,000		\$20,000
	<b>Subtotal</b>	<b>\$20,000</b>		<b>\$20,000</b>
<i>REVENUE FROM OTHER AGENCIES:</i>				
3104	Proposition C	\$625,278		\$625,278
	<b>Subtotal</b>	<b>\$625,278</b>		<b>\$625,278</b>
	<b>TOTAL PROPOSITION C FUND</b>	<b>\$645,278</b>	<b>\$0</b>	<b>\$645,278</b>
<b>223 AB2766 FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$4,000		\$4,000
	<b>Subtotal</b>	<b>\$4,000</b>		<b>\$4,000</b>
<i>REVENUE FROM OTHER AGENCIES:</i>				
3102	MTA Bus Passes	\$4,500		\$4,500
3103	Foothill Transit Fares	\$500		\$500
3118	DMV Fee/Air Quality	\$46,000		\$46,000
	<b>Subtotal</b>	<b>\$51,000</b>		<b>\$51,000</b>
	<b>TOTAL AB2766 FUND</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$55,000</b>
<b>224 MEASURE R FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$20,000		\$20,000
	<b>Subtotal</b>	<b>\$20,000</b>		<b>\$20,000</b>
<i>REVENUE FROM OTHER AGENCIES:</i>				

**City of Monrovia  
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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3435	Measure R	\$468,968		\$468,968
	<b>Subtotal</b>	<b>\$468,968</b>		<b>\$468,968</b>
	<b>TOTAL MEASURE R FUND</b>	<b>\$488,968</b>	<b>\$0</b>	<b>\$488,968</b>
<b>225</b>	<b>PROP C &amp; MEAS R PROJ - MONROVIA RENEWAL</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$50,000		\$50,000
	<b>Subtotal</b>	<b>\$50,000</b>		<b>\$50,000</b>
	<b>TOTAL PROP C &amp; MEASURE R PROJECTS</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>
<b>226</b>	<b>PROP C &amp; MEASURE R DEBT SERVICE</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$2,000		\$2,000
	<b>Subtotal</b>	<b>\$2,000</b>		<b>\$2,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$793,980	\$793,980
	<b>Subtotal</b>	<b>\$0</b>	<b>\$793,980</b>	<b>\$793,980</b>
	<b>TOTAL PROP C &amp; MEASURE R DEBT SERVICE</b>	<b>\$2,000</b>	<b>\$793,980</b>	<b>\$795,980</b>
<b>227</b>	<b>MEASURE M</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3513	Measure M	\$531,486		\$531,486
	<b>Subtotal</b>	<b>\$531,486</b>		<b>\$531,486</b>
	<b>TOTAL MEASURE M FUND</b>	<b>\$531,486</b>	<b>\$0</b>	<b>\$531,486</b>
<b>231</b>	<b>TRAFFIC SAFETY FUND</b>			
	<i>FINES &amp; FORFEITURES:</i>			
3083	Non-Sweeping Parking Fines	\$90,000		\$90,000
3084	Street Sweeping Parking Fines	\$285,000		\$285,000
3090	Parking Bail	\$90,000		\$90,000
	<b>Subtotal</b>	<b>\$465,000</b>		<b>\$465,000</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,500		\$1,500
	<b>Subtotal</b>	<b>\$1,500</b>		<b>\$1,500</b>
	<i>OTHER REVENUE:</i>			
3493	Parking Permits	\$15,000		\$15,000
	<b>Subtotal</b>	<b>\$15,000</b>		<b>\$15,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$9,934	\$9,934
	<b>Subtotal</b>	<b>\$0</b>	<b>\$9,934</b>	<b>\$9,934</b>

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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>TOTAL TRAFFIC SAFETY FUND</b>		<b>\$481,500</b>	<b>\$9,934</b>	<b>\$491,434</b>
<b>232 GAS TAX FUND</b>				
<i>REVENUE FROM OTHER AGENCIES:</i>				
3121	State Gas Tax - 2106	\$135,460		\$135,460
3122	State Gas Tax - 2107	\$279,755		\$279,755
3123	State Gas Tax - 2107.5	\$6,000		\$6,000
3125	State Gas Tax - 2105	\$225,357		\$225,357
3443	Highway Users Tax	\$147,394		\$147,394
	<b>Subtotal</b>	<b>\$793,966</b>		<b>\$793,966</b>
<i>OTHER REVENUE:</i>				
3509	Road Repair & Account	\$43,784		\$43,784
	<b>Subtotal</b>	<b>\$43,784</b>		<b>\$43,784</b>
<b>TOTAL GAS TAX FUND</b>		<b>\$837,750</b>	<b>\$0</b>	<b>\$837,750</b>
<b>233 BIKEWAY DEVELOPMENT FUND</b>				
<i>REVENUE FROM OTHER AGENCIES:</i>				
3124	Gas Tax-Bikeways	\$0		\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>
<b>TOTAL BIKE DEVELOPMENT FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>234 LIBRARY GRANT FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>
<i>REVENUE FROM OTHER AGENCIES:</i>				
3120	State Grant	\$32,000		\$32,000
3357	Reimbursement	\$27,020		\$27,020
	<b>Subtotal</b>	<b>\$59,020</b>		<b>\$59,020</b>
<i>TRANSFER IN</i>				
3404	Transfer In	\$0	\$15,894	\$15,894
	<b>Subtotal</b>	<b>\$0</b>	<b>\$15,894</b>	<b>\$15,894</b>
<b>TOTAL LIBRARY GRANT FUND</b>		<b>\$60,020</b>	<b>\$15,894</b>	<b>\$75,914</b>
<b>235 HAZARDOUS MATERIALS FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$500		\$500
	<b>Subtotal</b>	<b>\$500</b>		<b>\$500</b>
<i>CHARGES FOR SERVICES:</i>				
3264	Hazmat Inspection Fees	\$190,000		\$190,000
3266	Risk Management Protection Plan	\$6,000		\$6,000

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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<b>Subtotal</b>	<b>\$196,000</b>		<b>\$196,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$9,946	\$9,946
	<b>Subtotal</b>	<b>\$0</b>	<b>\$9,946</b>	<b>\$9,946</b>
	<b>TOTAL HAZARDOUS MATERIALS FUND</b>	<b>\$196,500</b>	<b>\$9,946</b>	<b>\$206,446</b>
<b>236 SB1 RMRA</b>				
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3524	SB1 RMRA Revenues	\$644,417		\$644,417
	<b>Subtotal</b>	<b>\$644,417</b>		<b>\$644,417</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$6,023	\$6,023
	<b>Subtotal</b>	<b>\$0</b>	<b>\$6,023</b>	<b>\$6,023</b>
	<b>TOTAL HOUSING DEVELOPMENT FUND</b>	<b>\$644,417</b>	<b>\$6,023</b>	<b>\$650,440</b>
<b>243 HOUSING DEVELOPMENT FUND</b>				
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3142	C.D.B.G. Reimbursements	\$227,471		\$227,471
	<b>Subtotal</b>	<b>\$227,471</b>		<b>\$227,471</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$6,569	\$6,569
	<b>Subtotal</b>	<b>\$0</b>	<b>\$6,569</b>	<b>\$6,569</b>
	<b>TOTAL HOUSING DEVELOPMENT FUND</b>	<b>\$227,471</b>	<b>\$6,569</b>	<b>\$234,040</b>
<b>244 FIRE GRANTS</b>				
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3405	Homeland Security Grant	\$38,219		\$38,219
	<b>Subtotal</b>	<b>\$38,219</b>		<b>\$38,219</b>
	<b>TOTAL FIRE GRANTS</b>	<b>\$38,219</b>	<b>\$0</b>	<b>\$38,219</b>
<b>245 ASSET FORFEITURE FUND</b>				
	<i>CHARGES FOR SERVICES:</i>			
3232	Impound/Vehicle Release-Misc	\$17,000		\$17,000
3234	DUI Accident /Investigation Report	\$6,000		\$6,000
	<b>Subtotal</b>	<b>\$23,000</b>		<b>\$23,000</b>
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$40,000		\$40,000
	<b>Subtotal</b>	<b>\$40,000</b>		<b>\$40,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$177,956	\$177,956

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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<b>Subtotal</b>	<b>\$0</b>	<b>\$177,956</b>	<b>\$177,956</b>
	<b>TOTAL ASSET FORFEITURE FUND</b>	<b>\$63,000</b>	<b>\$177,956</b>	<b>\$240,956</b>
<b>246</b>	<b>POLICE GRANTS FUND</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3136	Other State Grants	\$169,000		\$169,000
	<b>Subtotal</b>	<b>\$169,000</b>		<b>\$169,000</b>
	<b>TOTAL POLICE GRANTS FUND</b>	<b>\$169,000</b>		<b>\$169,000</b>
<b>247</b>	<b>HIDTA GRANT</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3422	HIDTA Grant	\$8,489,324		\$8,489,324
	<b>Subtotal</b>	<b>\$8,489,324</b>		<b>\$8,489,324</b>
	<b>TOTAL HIDTA GRANT</b>	<b>\$8,489,324</b>	<b>\$0</b>	<b>\$8,489,324</b>
<b>248</b>	<b>OFFICE OF EMERGENCY SERVICES</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3423	OES Grant	\$0		\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>
	<b>TOTAL OFFICE OF EMERGENCY SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>249</b>	<b>OTHER FIDUCIARY POLICE GRANTS</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,500		\$1,500
	<b>Subtotal</b>	<b>\$1,500</b>		<b>\$1,500</b>
	<b>TOTAL OTHER FIDUCIARY POLICE GRANTS</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$1,500</b>
<b>261</b>	<b>LIGHTING &amp; LAND ASSESSMENT DISTRICT</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$3,500		\$3,500
	<b>Subtotal</b>	<b>\$3,500</b>		<b>\$3,500</b>
	<i>CHARGES FOR SERVICES:</i>			
3269	Street Lighting Assessment (735)	\$487,634		\$487,634
3270	Landscape Assessment (774, 775)	\$80,168		\$80,168
3271	Parkway Assessment	\$492,005		\$492,005
	<b>Subtotal</b>	<b>\$1,059,807</b>	<b>\$0</b>	<b>\$1,059,807</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$392,052	\$392,052
	<b>Subtotal</b>	<b>\$0</b>	<b>\$392,052</b>	<b>\$392,052</b>
	<b>TOTAL LIGHTING &amp; LAND ASSESSMENT DIST</b>	<b>\$1,063,307</b>	<b>\$392,052</b>	<b>\$1,455,359</b>

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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>266 PARK MAINTENANCE ASSESSMENT FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$500		\$500
	<b>Subtotal</b>	<b>\$500</b>		<b>\$500</b>
<i>CHARGES FOR SERVICES:</i>				
3271	Parkway Assessment	\$240,823		\$240,823
	<b>Subtotal</b>	<b>\$240,823</b>		<b>\$240,823</b>
<i>TRANSFER IN</i>				
3404	Transfer In	\$0	\$12,126	\$12,126
	<b>Subtotal</b>	<b>\$0</b>	<b>\$12,126</b>	<b>\$12,126</b>
<b>TOTAL PARK MAINTENANCE ASSESSMENT FUND</b>		<b>\$241,323</b>	<b>\$12,126</b>	<b>\$253,449</b>
<b>271 BUSINESS IMPROVEMENT DISTRICT FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$500		\$500
	<b>Subtotal</b>	<b>\$500</b>		<b>\$500</b>
<i>CHARGES FOR SERVICES:</i>				
3281	Special Events Revenue	\$28,500		\$28,500
3344	Assessments	\$48,000		\$48,000
	<b>Subtotal</b>	<b>\$76,500</b>		<b>\$76,500</b>
<i>OTHER REVENUE:</i>				
3364	Filming Revenues	\$1,500		\$1,500
3364	Filming Revenues	\$9,000		\$9,000
3397	Other Revenues	\$5,000		\$5,000
	<b>Subtotal</b>	<b>\$15,500</b>		<b>\$15,500</b>
<b>TOTAL BUSINESS IMPROVEMENT DISTRICT FUND</b>		<b>\$92,500</b>	<b>\$0</b>	<b>\$92,500</b>
<b>281 DEVELOPMENT SERVICES FUND</b>				
<i>LICENSES &amp; PERMITS:</i>				
3046	Film Permit Review	\$20,000		\$20,000
3048	Permanent Encroachment Permits	\$68,625		\$68,625
3049	Public Improvement Inspection- Residential	\$641		\$641
3051	Building Permit Fees	\$854,000		\$854,000
3052	Electrical Permit Fees	\$92,000		\$92,000
3056	Air Condition/Refrigerator/Heating Permits	\$72,000		\$72,000
3061	Grading Inspection Fees- Residential	\$11,966		\$11,966
3064	Grading Inspection Fees- Commercial	\$10,300		\$10,300
3065	Plumbing/Sewer Permits	\$130,000		\$130,000
3066	Building Permit / No Plan Check Fees	\$186,000		\$186,000

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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3072	Reinspection Fees	\$200		\$200
3482	Solar Permit - Residential	\$18,500		\$18,500
3502	Building Permit - Grading	\$25,000		\$25,000
	<b>Subtotal</b>	<b>\$1,489,232</b>		<b>\$1,489,232</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$11,500		\$11,500
	<b>Subtotal</b>	<b>\$11,500</b>		<b>\$11,500</b>
	<i>CHARGES FOR SERVICES:</i>			
	<b><u>Planning &amp; Zoning</u></b>			
3159	Landscape Plan Check	\$1,575		\$1,575
3160	Hillside Development Permit	\$2,000		\$2,000
3161	Environmental Assessment	\$33,000		\$33,000
3162	Window/Awning Sign Permit	\$45		\$45
3164	Historical Preservation- Mills Act	\$2,363		\$2,363
3165	Historical Preservation- Design Fee	\$1,500		\$1,500
3166	Historical Preservation- Certificate Application	\$2,274		\$2,274
3167	Minor Variance Review	\$9,070		\$9,070
3168	Variance Fees	\$3,000		\$3,000
3169	Certificate of Compliance	\$100		\$100
3170	Time Extension Review	\$270		\$270
3171	Temporary Banner Review	\$189		\$189
3172	Change of Address	\$300		\$300
3177	Minor Conditional Use Permit	\$1,037		\$1,037
3178	Conditional Use Permit	\$32,000		\$32,000
3183	Conditional Use Permit Amendment	\$1,155		\$1,155
3187	Zone Change Fees	\$25,000		\$25,000
3188	Zone Response Letter	\$905		\$905
3189	Property Owner List Preparation	\$3,979		\$3,979
3191	Tract Map Fees	\$1,610		\$1,610
3193	Parcel Map Fees	\$940		\$940
3197	Notice of Publication Fees	\$3,898		\$3,898
3511	Demolition Review	\$2,530		\$2,530
	<b>Subtotal</b>	<b>\$128,740</b>		<b>\$128,740</b>
	<b><u>Plan Check Revenues</u></b>			
3198	Plan Check Fees- Residential	\$855,336		\$855,336
3200	Additional Plan Check Fees	\$15,000		\$15,000
3203	Computerization Cost Recovery	\$30,500		\$30,500
3204	Construction Inspection	\$68,135		\$68,135
3207	General Plan Cost Recovery	\$131,000		\$131,000
3213	DRC- Other	\$5,233		\$5,233
3218	Grading Plan Check- Residential	\$16,103		\$16,103
3219	Grading Plan Check- Commercial	\$18,917		\$18,917
3425	Plan Check-Building Permit Plans	\$125,000		\$125,000
3447	DRC Approval/Encroachment Permit	\$450		\$450
3448	Building Departmental Review Process	\$17,359		\$17,359



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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3449	Encroachment License	\$41		\$41
3456	Wireless Facility	\$17,487		\$17,487
3466	Subdivision Fees	\$141,000		\$141,000
3467	Appeal Fees	\$669		\$669
3470	Design Review (DRC)	\$8,391		\$8,391
3471	Sign Review (DRC)	\$3,886		\$3,886
3473	Historic Preservation-Surcharge	\$3,021		\$3,021
3500	Plan Check - In House	\$60,000		\$60,000
3501	Plan Check - Grading	\$25,000		\$25,000
3486	Wireless Review	\$3,750		\$3,750
	<b>Subtotal</b>	<b>\$1,546,278</b>		<b>\$1,546,278</b>
	<b>Highway and Street Charges</b>			
3267	Route Oversized Vehicle Charges	\$1,813		\$1,813
	<b>Subtotal</b>	<b>\$1,813</b>		<b>\$1,813</b>
	<b>Other</b>			
3329	Sale of Prints & Publications	\$445		\$445
3345	Microfilming/Scanning Fees	\$45,000		\$45,000
	<b>Subtotal</b>	<b>\$45,445</b>		<b>\$45,445</b>
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$2,700		\$2,700
3362	Contributions	\$800		\$800
3397	Other Revenue	\$20,000		\$20,000
3499	Technical Review	\$77,200		\$77,200
	<b>Subtotal</b>	<b>\$100,700</b>		<b>\$100,700</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$776,652	\$776,652
	<b>Subtotal</b>	<b>\$0</b>	<b>\$776,652</b>	<b>\$776,652</b>
	<b>TOTAL DEVELOPMENT SERVICES FUND</b>	<b>\$3,323,708</b>	<b>\$776,652</b>	<b>\$4,100,360</b>
<b>311</b>	<b>CAPITAL IMPROVEMENT FUND</b>			
	<i>OTHER TAXES:</i>			
3032	Construction Tax	\$87,500		\$87,500
	<b>Subtotal</b>	<b>\$87,500</b>		<b>\$87,500</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$500		\$500
	<b>Subtotal</b>	<b>\$500</b>		<b>\$500</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3105	Other County Grant	\$708,567		\$708,567
3141	Federal Grant	\$1,514,530		\$1,514,530
3484	Urban Greening Grant	\$132,363		\$132,363
	<b>Subtotal</b>	<b>\$2,355,460</b>		<b>\$2,355,460</b>

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>TOTAL CAPITAL IMPROVEMENT FUND</b>		<b>\$2,443,460</b>	<b>\$0</b>	<b>\$2,443,460</b>
<b>411</b>	<b>WATER UTILITY FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$175,000		\$175,000
	<b>Subtotal</b>	<b>\$175,000</b>		<b>\$175,000</b>
	<i>CHARGES FOR SERVICES:</i>			
3305	Water Sales	\$11,963,332		\$11,963,332
3306	Backflow Inspection Charges	\$165,180		\$165,180
3309	Utility Activation Fees	\$17,000		\$17,000
3310	Turn On/Shut Off Charges	\$15,000		\$15,000
3311	Meter Installation Charges	\$15,000		\$15,000
3314	Delinquent Penalty	\$85,000		\$85,000
	<b>Subtotal</b>	<b>\$12,260,512</b>		<b>\$12,260,512</b>
	<i>OTHER REVENUE:</i>			
3397	Other Revenues	\$14,900		\$14,900
	<b>Subtotal</b>	<b>\$14,900</b>		<b>\$14,900</b>
	<b>TOTAL WATER UTILITY FUND</b>	<b>\$12,450,412</b>	<b>\$0</b>	<b>\$12,450,412</b>
<b>421</b>	<b>SANITATION FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$65,000		\$65,000
	<b>Subtotal</b>	<b>\$65,000</b>		<b>\$65,000</b>
	<i>CHARGES FOR SERVICES:</i>			
3318	Sewer Service Charges	\$1,530,561		\$1,530,561
	<b>Subtotal</b>	<b>\$1,530,561</b>		<b>\$1,530,561</b>
	<b>TOTAL SANITATION FUND</b>	<b>\$1,595,561</b>	<b>\$0</b>	<b>\$1,595,561</b>
<b>423</b>	<b>STORM DRAINAGE FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$17,000		\$17,000
	<b>Subtotal</b>	<b>\$17,000</b>		<b>\$17,000</b>
	<i>CHARGES FOR SERVICES:</i>			
3320	Storm Drain Maintenance Fee	\$285,000		\$285,000
	<b>Subtotal</b>	<b>\$285,000</b>		<b>\$285,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$50,000	\$50,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>
	<b>TOTAL STORM DRAINAGE FUND</b>	<b>\$302,000</b>	<b>\$50,000</b>	<b>\$352,000</b>
<b>424</b>	<b>STREET SWEEPING FUND</b>			

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$2,500		\$2,500
	<b>Subtotal</b>	<b>\$2,500</b>		<b>\$2,500</b>
<i>CHARGES FOR SERVICES:</i>				
3321	Street Sweeping Charges	\$210,000		\$210,000
	<b>Subtotal</b>	<b>\$210,000</b>		<b>\$210,000</b>
<i>TRANSFER IN</i>				
3404	Transfer In	\$0		\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>
<b>TOTAL STREET SWEEPING FUND</b>		<b>\$212,500</b>	<b>\$0</b>	<b>\$212,500</b>
<b>431 ENVIRONMENTAL SERVICES FUND</b>				
<i>OTHER TAXES:</i>				
3057	Commercial Franchise Fees	\$515,376		\$515,376
3058	Residential Franchise Fees	\$555,754		\$555,754
3478	Old Town Franchise Fees	\$20,400		\$20,400
3483	Supplemental Franchise Fees	\$685,840		\$685,840
	<b>Subtotal</b>	<b>\$1,777,370</b>		<b>\$1,777,370</b>
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$17,000		\$17,000
	<b>Subtotal</b>	<b>\$17,000</b>		<b>\$17,000</b>
<i>REVENUES FROM OTHER AGENCIES:</i>				
3136	Other State Grants	\$20,516		\$20,516
3138	Beverage Container Grant	\$9,845		\$9,845
	<b>Subtotal</b>	<b>\$30,361</b>		<b>\$30,361</b>
<i>CHARGES FOR SERVICES:</i>				
3324	Waste Impact Fees-Residential	\$462,520		\$462,520
3326	Waste Impact Fees-Commercial	\$35,652		\$35,652
	<b>Subtotal</b>	<b>\$498,172</b>		<b>\$498,172</b>
<b>TOTAL ENVIRONMENTAL SERVICES FUND</b>		<b>\$2,322,903</b>	<b>\$0</b>	<b>\$2,322,903</b>
<b>511 FACILITIES MAINTENANCE FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$6,000		\$6,000
3097	Rents & Concessions	\$25,598		\$25,598
	<b>Subtotal</b>	<b>\$31,598</b>		<b>\$31,598</b>
<i>CHARGES FOR SERVICES:</i>				
3339	Charges to Other Funds	\$1,800,000		\$1,800,000
	<b>Subtotal</b>	<b>\$1,800,000</b>		<b>\$1,800,000</b>
<i>TRANSFER IN</i>				

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3404	Transfer In	\$0	\$14,963	\$14,963
	<b>Subtotal</b>	<b>\$0</b>	<b>\$14,963</b>	<b>\$14,963</b>
	<b>TOTAL FACILITIES MAINT. FUND</b>	<b>\$1,831,598</b>	<b>\$14,963</b>	<b>\$1,846,561</b>
<b>512</b>	<b>EQUIPMENT REPLACEMENT FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$23,000		\$23,000
	<b>Subtotal</b>	<b>\$23,000</b>		<b>\$23,000</b>
	<i>CHARGES FOR SERVICES:</i>			
3337	Sales of Fuel	\$151,410		\$151,410
3339	Charges to Other Funds	\$1,710,742		\$1,710,742
	<b>Subtotal</b>	<b>\$1,862,152</b>		<b>\$1,862,152</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$9,253	\$9,253
	<b>Subtotal</b>	<b>\$0</b>	<b>\$9,253</b>	<b>\$9,253</b>
	<b>TOTAL EQUIPMENT REPLACEMENT FUND</b>	<b>\$1,885,152</b>	<b>\$9,253</b>	<b>\$1,894,405</b>
<b>521</b>	<b>CENTRAL SERVICES FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$3,500		\$3,500
	<b>Subtotal</b>	<b>\$3,500</b>		<b>\$3,500</b>
	<i>CHARGES FOR SERVICES:</i>			
3339	Charges to Other Funds	\$1,486,586		\$1,486,586
	<b>Subtotal</b>	<b>\$1,486,586</b>		<b>\$1,486,586</b>
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$19,980		\$19,980
	<b>Subtotal</b>	<b>\$19,980</b>		<b>\$19,980</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$16,600	\$16,600
	<b>Subtotal</b>	<b>\$0</b>	<b>\$16,600</b>	<b>\$16,600</b>
	<b>TOTAL CENTRAL SERVICES FUND</b>	<b>\$1,510,066</b>	<b>\$16,600</b>	<b>\$1,526,666</b>
<b>531</b>	<b>LIABILITY FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings			\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>
	<i>CHARGES FOR SERVICES:</i>			
3339	Charges to Other Funds	\$1,600,000		\$1,600,000
	<b>Subtotal</b>	<b>\$1,600,000</b>		<b>\$1,600,000</b>
	<b>TOTAL LIABILITY FUND</b>	<b>\$1,600,000</b>	<b>\$0</b>	<b>\$1,600,000</b>

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>532 WORKERS' COMPENSATION FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>
<i>CHARGES FOR SERVICES:</i>				
3339	Charges to Other Funds	\$1,451,210		\$1,451,210
	<b>Subtotal</b>	<b>\$1,451,210</b>		<b>\$1,451,210</b>
<i>TRANSFER IN</i>				
3404	Transfer In	\$0	\$700,000	\$700,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$700,000</b>
	<b>TOTAL WORKERS' COMP. FUND</b>	<b>\$1,452,210</b>	<b>\$700,000</b>	<b>\$2,152,210</b>
<b>533 UNEMPLOYMENT FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$2,000		\$2,000
	<b>Subtotal</b>	<b>\$2,000</b>		<b>\$2,000</b>
<i>CHARGES FOR SERVICES:</i>				
3339	Charges to Other Funds	\$52,092		\$52,092
	<b>Subtotal</b>	<b>\$52,092</b>		<b>\$52,092</b>
	<b>TOTAL UNEMPLOYMENT FUND</b>	<b>\$54,092</b>	<b>\$0</b>	<b>\$54,092</b>
<b>713 HILLSIDE ACQUISITION D/S FUND</b>				
<i>PROPERTY TAX REVENUES:</i>				
3006	Open Space	\$650,000		\$650,000
3007	Maintenance Tax	\$84,000		\$84,000
	<b>Subtotal</b>	<b>\$734,000</b>		<b>\$734,000</b>
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$2,500		\$2,500
	<b>Subtotal</b>	<b>\$2,500</b>		<b>\$2,500</b>
	<b>TOTAL HILLSIDE ACQUISITION D/S FUND</b>	<b>\$736,500</b>	<b>\$0</b>	<b>\$736,500</b>
<b>714 HILLSIDE ACQUISITION CAPITAL PROJECT</b>				
<i>TRANSFER IN</i>				
3404	Transfer In	\$0	\$146,000	\$146,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$146,000</b>	<b>\$146,000</b>
	<b>TOTAL HILLSIDE ACQUISITION CAPITAL PROJ</b>	<b>\$0</b>	<b>\$146,000</b>	<b>\$146,000</b>
<b>715 LIBRARY BOND D/S FUND</b>				
<i>PROPERTY TAXES</i>				
3013	Other Property Taxes	\$1,030,000		\$1,030,000

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<b>Subtotal</b>	<b>\$1,030,000</b>		<b>\$1,030,000</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$7,000		\$7,000
	<b>Subtotal</b>	<b>\$7,000</b>		<b>\$7,000</b>
	<b>TOTAL LIBRARY BOND D/S FUND</b>	<b>\$1,037,000</b>	<b>\$0</b>	<b>\$1,037,000</b>
<b>716</b>	<b>LIBRARY BOND CONSTRUCTION FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$3,500		\$3,500
	<b>Subtotal</b>	<b>\$3,500</b>		<b>\$3,500</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$100,000	\$100,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>
	<b>TOTAL LIBRARY CONSTRUCTION FUND</b>	<b>\$3,500</b>	<b>\$100,000</b>	<b>\$103,500</b>
<b>832</b>	<b>MILLER MEMORIAL TRUST FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<b>TOTAL MILLER MEMORIAL TRUST FUND</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>
<b>833</b>	<b>BARTLE MEMORIAL TRUST FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,500		\$1,500
	<b>Subtotal</b>	<b>\$1,500</b>		<b>\$1,500</b>
	<b>TOTAL BARTLE MEMORIAL TRUST FUND</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$1,500</b>
<b>921</b>	<b>MONROVIA HOUSING AUTHORITY FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$20,000		\$20,000
	<b>Subtotal</b>	<b>\$20,000</b>		<b>\$20,000</b>
	<i>OTHER REVENUE:</i>			
3362	Contributions	\$4,000		\$4,000
	<b>Subtotal</b>	<b>\$4,000</b>		<b>\$4,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$141,889	\$141,889
	<b>Subtotal</b>	<b>\$0</b>	<b>\$141,889</b>	<b>\$141,889</b>
	<b>TOTAL MONROVIA HOUSING AUTHORITY FUND</b>	<b>\$24,000</b>	<b>\$141,889</b>	<b>\$165,889</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$88,285,445</b>	<b>\$21,181,302</b>	<b>\$109,466,747</b>

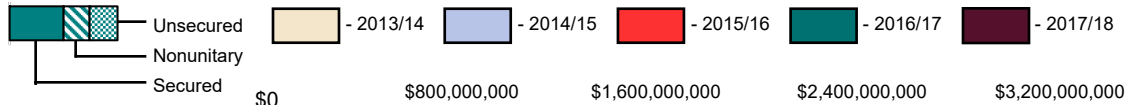
**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	LESS INTERFUND CHARGES			<b>\$8,100,630</b>
	GRAND TOTAL - ALL FUNDS	<b>\$88,285,445</b>	<b>\$21,181,302</b>	<b>\$101,366,117</b>



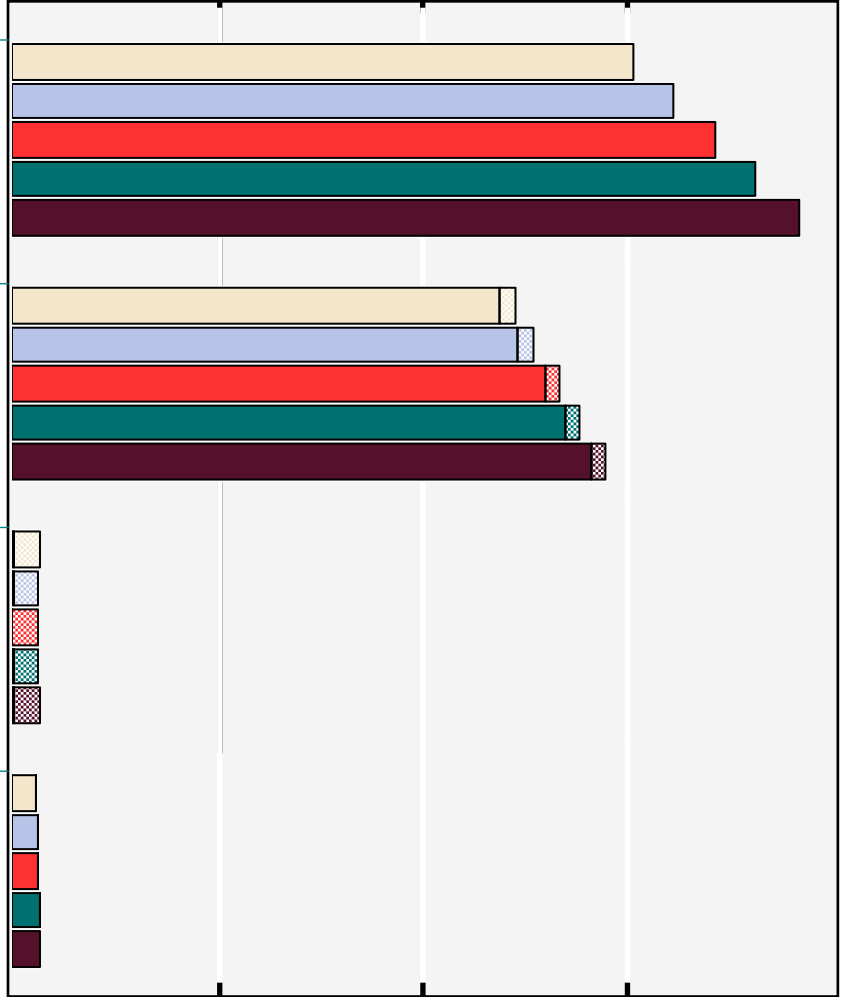
# THE CITY OF MONROVIA

## 2013/14 TO 2017/18 ASSESSED VALUES



### Land

\$2,426,089,738  
 \$2,580,113,407  
 \$2,751,031,063  
 \$2,907,287,701  
 \$3,077,686,731



### Percent Change

City	County
------	--------

6.3%	6.3%
6.6%	6.5%
5.7%	5.8%
5.9%	6.6%

### Improvements

\$1,964,320,491  
 \$2,035,960,011  
 \$2,138,756,457  
 \$2,217,618,189  
 \$2,317,661,159

3.6%	4.3%
5.0%	5.4%
3.7%	4.8%
4.5%	5.3%

### Personal Property

\$108,801,431  
 \$104,418,159  
 \$100,505,296  
 \$104,857,616  
 \$107,474,290

-4.0%	5.0%
-3.7%	4.6%
4.3%	5.2%
2.5%	1.0%

### Exemptions

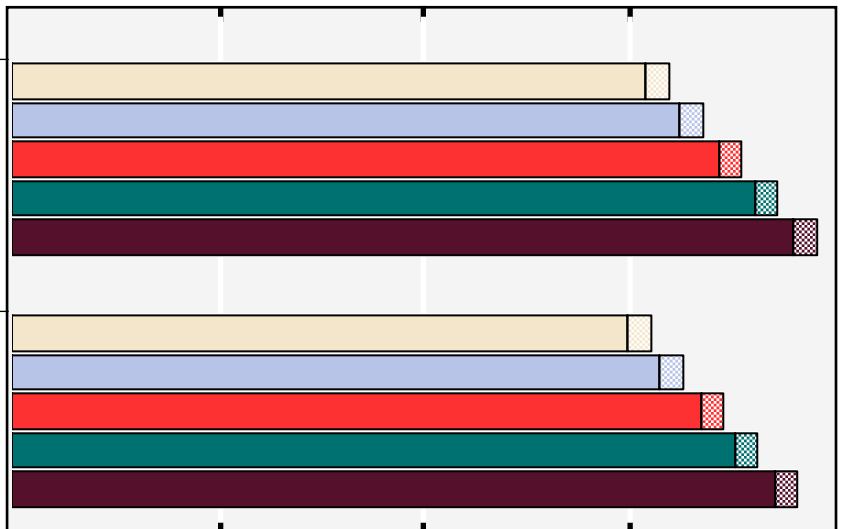
\$95,703,410  
 \$100,106,738  
 \$99,265,701  
 \$110,508,426  
 \$106,154,988

4.6%	4.5%
-0.8%	3.2%
11.3%	0.7%
-3.9%	3.1%

\$1,400,000,000    \$2,800,000,000    \$4,200,000,000    \$5,600,000,000

### Gross Assessed

\$4,499,211,660  
 \$4,720,491,577  
 \$4,990,292,816  
 \$5,229,763,506  
 \$5,502,822,180



### City    County

4.9%	5.3%
5.7%	5.9%
4.8%	5.3%
5.2%	5.8%

### Net Taxable Value

\$4,370,216,498  
 \$4,589,754,526  
 \$4,862,672,725  
 \$5,090,855,455  
 \$5,374,895,193

5.0%	5.4%
5.9%	6.1%
4.7%	5.5%
5.6%	6.0%



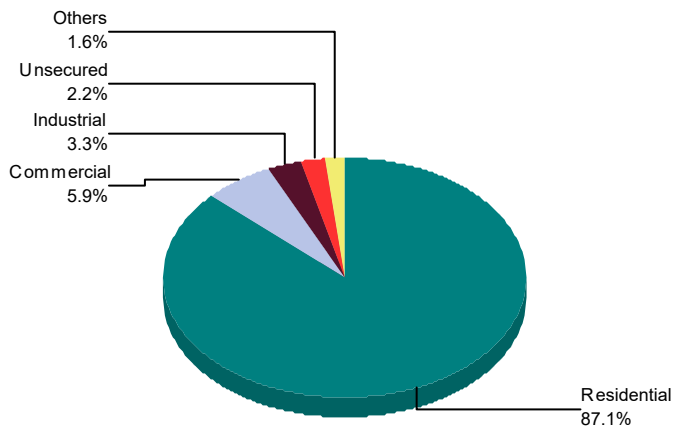
# THE CITY OF MONROVIA

## 2017/18 USE CATEGORY SUMMARY

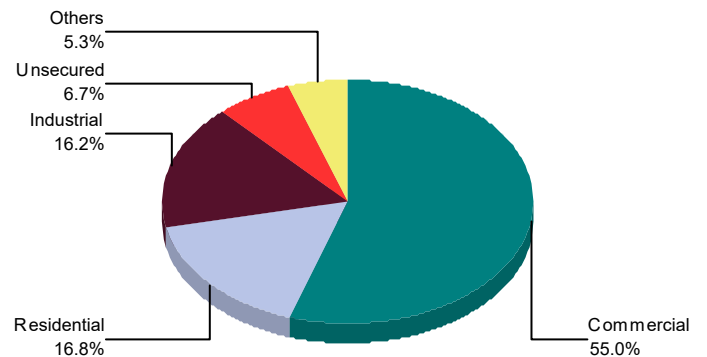
### BASIC PROPERTY TAX TABLE

Category	Parcels	Net Taxable Value	G. F. Revenue	Incr. Revenue
Residential	9,267	\$3,954,255,861 (73.6%)	\$11,222,355.08	\$1,975,592.62
Commercial	488	\$830,796,347 (15.5%)	\$757,569.93	\$6,483,154.61
Industrial	316	\$306,296,945 (5.7%)	\$420,320.91	\$1,912,889.30
Govt. Owned	4	\$1,302,432 (0.0%)	\$433.44	\$13,162.94
Institutional	61	\$28,011,342 (0.5%)	\$66,427.61	\$63,194.42
Miscellaneous	1	\$90,661 (0.0%)	\$269.62	\$0.00
Recreational	10	\$20,245,700 (0.4%)	\$1,239.98	\$214,552.05
Vacant	313	\$64,619,324 (1.2%)	\$118,782.96	\$279,174.52
Exempt	368	\$0 (0.0%)	\$0.00	\$0.00
SBE Nonunitary	[5]	\$0 (0.0%)	\$0.00	\$0.00
Cross Reference	[79]	\$13,098,915 (0.2%)	\$25,057.73	\$53,013.57
Unsecured	[976]	\$156,177,666 (2.9%)	\$277,911.62	\$789,358.58
Unknown	7	\$0 (0.0%)	\$0.00	\$0.00
<b>TOTALS</b>	<b>10,835</b>	<b>\$5,374,895,193</b>	<b>\$12,890,368.88</b>	<b>\$11,784,092.60</b>

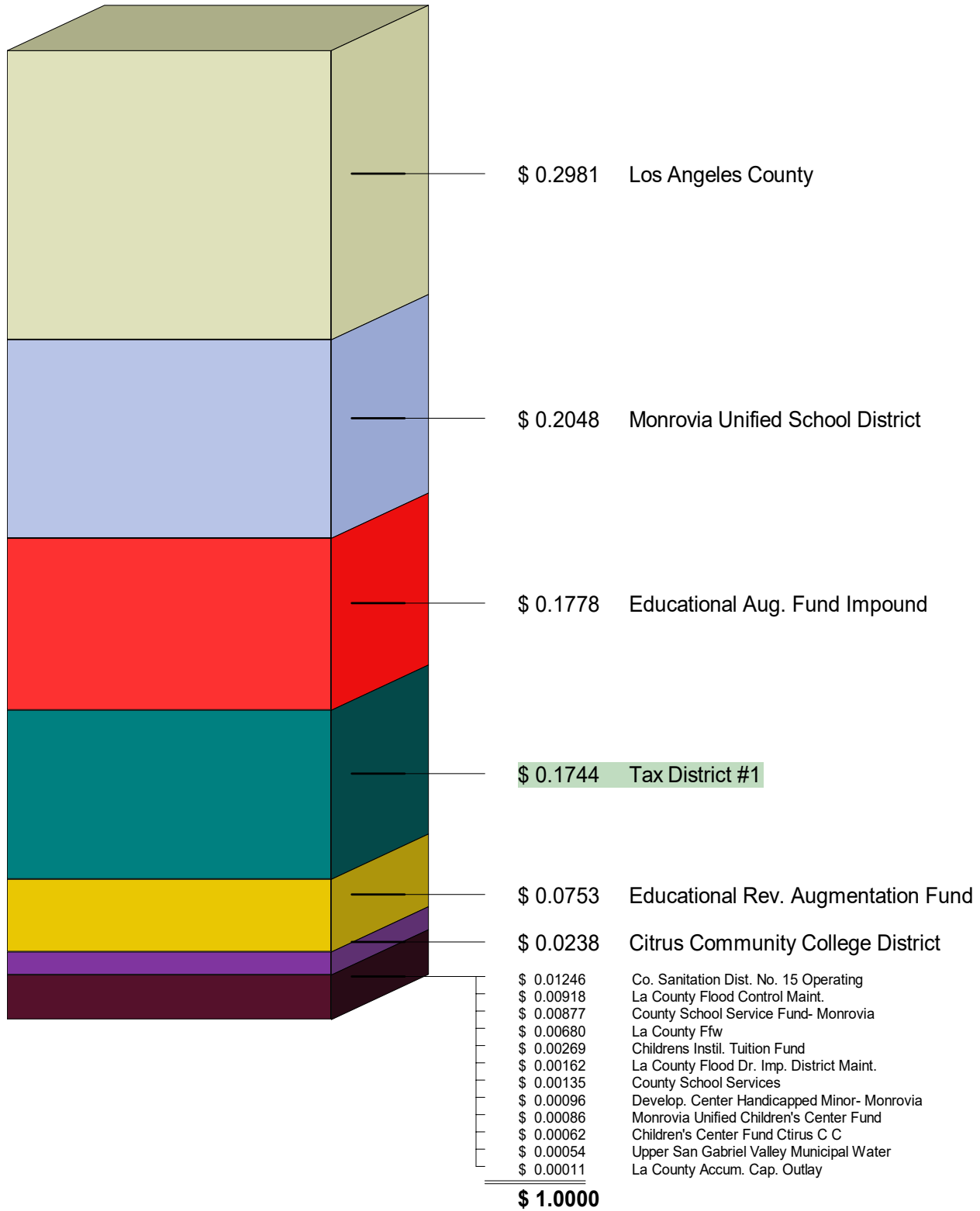
**CITY REVENUE PORTION**



**INCREMENTAL REVENUE PORTION**



# THE CITY OF MONROVIA PROPERTY TAX DOLLAR BREAKDOWN



**ATI (Annual Tax Increment) Ratios for Tax Rate Area 06209, Excluding Redevelopment Factors & Additional Debt Service**

Data Source: Los Angeles County Assessor 2017/18 Annual Tax Increment Tables

Prepared On 3/15/2018 By MV

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone



# THE CITY OF MONROVIA

## 2017/18 ROLL SUMMARY

### Taxable Property Values

	Secured	Nonunitary Utilities	Unsecured
Parcels	10,467	5	976
TRAs	51	2	36
<b>Values</b>			
Land	3,055,914,732	0	0
Improvements	2,260,667,705	0	0
Personal Property	4,612,725	0	102,861,565
Fixtures	3,627,353	0	53,366,101
Aircraft	0	0	0
<b>Total Value</b>	<b>\$5,324,822,515</b>	<b>\$0</b>	<b>\$156,227,666</b>
<b>Exemptions</b>			
Real Estate	106,001,288	0	0
Personal Property	103,700	0	50,000
Fixtures	0	0	0
Aircraft	0	0	0
Homeowners*	34,168,274	0	0
<b>Total Exemptions*</b>	<b>\$106,104,988</b>	<b>\$0</b>	<b>\$50,000</b>
<b>Total Net Value</b>	<b>\$5,218,717,527</b>	<b>\$0</b>	<b>\$156,177,666</b>

Combined Values	Total
Total Values	\$5,481,050,181
Total Exemptions	\$106,154,988
<b>Net Total Values</b>	<b>\$5,374,895,193</b>

\* Note: Homeowner Exemptions are not included in Total Exemptions



# Expenditure Schedules



## EXPENDITURES

This section presents detailed information about the City of Monrovia's appropriations by fund. The Appropriations by Fund table shows the budgeted appropriations for each program by the fund in which it is budgeted. Because it is organized by fund, you will notice that the appropriations in any given department are spread over the various funds in the accounting structure. The Overhead Recovery – Distribution of Costs table shows the distribution of the various overhead costs among the different funds of the City. The personnel authorization schedule, which shows each position within the City that has been budgeted, is located at the end of this section.

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
<b>111 GENERAL</b>													
	110	CITY COUNCIL	\$88,603	\$57,700	\$0	\$57,700			\$146,303		\$25,000		\$171,303
	120	CITY MANAGER	\$548,879	\$228,075	\$68,327	\$296,402			\$845,281				\$845,281
	130	CITY CLERK	\$322,636	\$30,720	\$47,677	\$78,397			\$401,033				\$401,033
	140	CITY TREASURER	\$17,196	\$500		\$500			\$17,696				\$17,696
	150	CITY ATTORNEY		\$341,400		\$341,400			\$341,400				\$341,400
	210	FINANCE ADMINISTRATION	\$63,364	\$5,930	\$26,297	\$32,227			\$95,591				\$95,591
	221	FINANCE OPERATIONS	\$801,937	\$32,582	\$231,524	\$264,106			\$1,066,043				\$1,066,043
	231	HUMAN RESOURCES	\$600,358	\$405,265	\$81,672	\$486,937			\$1,087,295				\$1,087,295
	251	NON-DEPARTMENTAL	\$150,000	\$1,368,863		\$1,368,863			\$1,518,863		\$40,000	\$2,785,924	\$4,344,787
	310	POLICE ADMINISTRATION	\$369,676	\$14,981	\$39,779	\$54,760			\$424,436				\$424,436
	320	POLICE SERVICES	\$1,539,917	\$212,521	\$138,309	\$350,830			\$1,890,747				\$1,890,747
	331	POLICE PATROL	\$6,794,884	\$444,775	\$422,347	\$867,122			\$7,662,006		\$9,484	\$150,000	\$7,821,490
	340	DETECTIVES	\$1,475,616	\$90,402	\$129,127	\$219,529			\$1,695,145				\$1,695,145
	342	COMMUNICATION CRIME ANALYSIS	\$1,087,396	\$177,900	\$74,703	\$252,603			\$1,339,999				\$1,339,999
	350	COMMUNITY POLICING	\$554,103	\$34,188	\$41,544	\$75,732			\$629,835				\$629,835
	360	ANIMAL LICENSE		\$206,000		\$206,000			\$206,000				\$206,000
	410	FIRE ADMINISTRATION	\$404,374	\$106,800	\$54,186	\$160,986			\$565,360				\$565,360
	420	FIRE SUPPRESSION	\$8,295,836	\$676,173	\$658,661	\$1,334,834			\$9,630,670		\$25,000		\$9,655,670
	430	PREVENTION	\$118,169	\$124,038	\$37,155	\$161,193			\$279,362				\$279,362
	441	EMERGENCY MEDICAL SERVICES		\$467,870		\$467,870	\$15,600		\$483,470				\$483,470
	442	EMERGENCY PREPAREDNESS		\$42,788		\$42,788			\$42,788				\$42,788
	525	BUSINESS LICENSE	\$135,268	\$8,200	\$23,479	\$31,679			\$166,947		\$500		\$167,447
	529	CODE ENFORCEMENT	\$264,638	\$19,397	\$35,000	\$54,397			\$319,035				\$319,035
	610	COMMUNITY SERVICES ADMIN	\$1,102,699	\$51,600	\$508,950	\$560,550			\$1,663,249		\$73,123		\$1,736,372
	611	PUBLIC RELATIONS		\$94,475		\$94,475			\$94,475				\$94,475
	612	SENIOR PROGRAM		\$38,500	\$1,000	\$39,500			\$39,500				\$39,500
	613	YOUTH CENTER		\$1,000		\$1,000			\$1,000				\$1,000
	614	HISTORICAL MUSEUM		\$17,620		\$17,620			\$17,620				\$17,620
	615	COMM CENTER OPERATIONS		\$13,150	\$56,013	\$69,163			\$69,163				\$69,163
	617	CONCERTS IN THE PARKS		\$54,800		\$54,800			\$54,800				\$54,800
	619	CONTRACT CLASSES		\$42,350		\$42,350			\$42,350				\$42,350
	620	SPECIAL ACTIVITIES		\$205,340		\$205,340			\$205,340		\$6,780		\$212,120
	622	CANYON PARK	\$128,779	\$46,000	\$49,646	\$95,646			\$224,425		\$2,800		\$227,225
	623	URBAN PARK RENTAL PROGRAMS		\$3,700		\$3,700			\$3,700				\$3,700
	625	CS-MONROVIA READS & PLAYS				\$0			\$0				\$0
	626	NEIGHBORHOOD REC PROGM		\$5,000		\$5,000			\$5,000				\$5,000
	627	YOUTH PROGRAMS		\$3,100		\$3,100			\$3,100				\$3,100
	628	WILDERNESS MGMNT PROGRAM	\$213,820	\$26,300		\$26,300			\$240,120				\$240,120
	630	PASSPORT SERVICES	\$64,219	\$9,500	\$7,515	\$17,015			\$81,234				\$81,234
	640	LIBRARY ADMINISTRATION	\$1,405,861	\$59,580	\$431,887	\$491,467			\$1,897,328		\$65,316	\$10,000	\$1,972,644
	642	LIBRARY - ADULT SERVICES		\$84,900	\$143,417	\$228,317			\$228,317				\$228,317
	643	LIBRARY - YOUTH SERVICES		\$31,970	\$102,222	\$134,192			\$134,192				\$134,192
	644	LIBRARY CIRCULATION			\$34,722	\$34,722			\$34,722				\$34,722
	710	PUBLIC WORKS ADMINISTRATION	\$130,537	\$7,770	\$34,551	\$42,321			\$172,858				\$172,858
	771	PARKS MAINTENANCE	\$339,669	\$278,480	\$103,454	\$381,934			\$721,603		\$5,000		\$726,603
	111 Total		\$27,018,434	\$6,172,203	\$3,583,164	\$9,755,367	\$15,600	\$0	\$36,789,401	\$0	\$253,003	\$2,945,924	\$39,988,328
<b>212 RETIREMENT</b>													
	252	EMPLOYEE RETIREMENT		\$160,000		\$160,000			\$160,000			\$9,201,946	\$9,361,946
	212 Total		\$0	\$160,000	\$0	\$160,000	\$0	\$0	\$160,000	\$0	\$0	\$9,201,946	\$9,361,946

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
<b>213</b>	<b>STREET MAINTENANCE</b>												
	731	STREET MAINTENANCE	\$624,051	\$102,850	\$161,885	\$264,735			\$888,786	\$645,575		\$252,362	\$1,786,723
	213	Total	\$624,051	\$102,850	\$161,885	\$264,735	\$0	\$0	\$888,786	\$645,575	\$0	\$252,362	\$1,786,723
<b>214</b>	<b>PENSION OBLIGATION BONDS D/S</b>												
	255	RETIREMENT DEBT SERVICE		\$6,464,056		\$6,464,056			\$6,464,056				\$6,464,056
	214	Total	\$0	\$6,464,056	\$0	\$6,464,056	\$0	\$0	\$6,464,056	\$0	\$0	\$0	\$6,464,056
<b>221</b>	<b>PROPOSITION "A"</b>												
	531	PROPOSITION "A" PROGRAM		\$6,500		\$6,500			\$6,500		\$678,174		\$684,674
	535	DIAL-A-RIDE		\$374,000	\$55,983	\$429,983			\$429,983				\$429,983
	536	RECREATION TRANSPORTATION		\$15,000		\$15,000			\$15,000				\$15,000
	537	BUS STOP IMPROVEMENT		\$25,000		\$25,000			\$25,000				\$25,000
	221	Total	\$0	\$420,500	\$55,983	\$476,483	\$0	\$0	\$476,483	\$0	\$678,174	\$0	\$1,154,657
<b>222</b>	<b>PROPOSITION "C"</b>												
	532	PROPOSITION "C" PROGRAM	\$108,343	\$6,000	\$2,635	\$8,635			\$116,978	\$276,039		\$396,990	\$790,007
	222	Total	\$108,343	\$6,000	\$2,635	\$8,635	\$0	\$0	\$116,978	\$276,039	\$0	\$396,990	\$790,007
<b>223</b>	<b>AB 2766</b>												
	533	REGIONAL AIR QUALITY IMPR		\$4,750		\$4,750			\$4,750	\$165,000	\$15,000		\$184,750
	538	DISCOUNT BUS PROGRAM		\$11,200		\$11,200			\$11,200				\$11,200
	223	Total	\$0	\$15,950	\$0	\$15,950	\$0	\$0	\$15,950	\$165,000	\$15,000	\$0	\$195,950
<b>224</b>	<b>MEASURE "R"</b>												
	539	MEASURE "R"				\$0			\$0	\$770,889	\$71,752	\$496,990	\$1,339,631
	224	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$770,889	\$71,752	\$496,990	\$1,339,631
<b>225</b>	<b>PROP C &amp; MEAS R PROJ - MONROVIA RENEWAL</b>												
	542	PROP C PROJECTS		\$0	\$0	\$0			\$0	\$4,211,029			\$4,211,029
	225	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,211,029	\$0	\$0	\$4,211,029
<b>226</b>	<b>PROP C &amp; MEASURE R DEBTSERVICE</b>												
	543	PROP C & MEASURE R DEBTSERVICE		\$793,981		\$793,981			\$793,981				\$793,981
	226	Total	\$0	\$793,981	\$0	\$793,981	\$0	\$0	\$793,981	\$0	\$0	\$0	\$793,981
<b>227</b>	<b>MEASURE "M" FUND</b>												
	540	MEASURE "M"				\$0			\$0		\$131,486	\$400,000	\$531,486
	227	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$131,486	\$400,000	\$531,486
<b>231</b>	<b>TRAFFIC SAFETY</b>												
	333	TRAFFIC SAFETY	\$172,807	\$162,795	\$12,903	\$175,698			\$348,505			\$73,115	\$421,620
	336	CROSSING GUARDS		\$116,928		\$116,928			\$116,928			\$18,007	\$134,935
	231	Total	\$172,807	\$279,723	\$12,903	\$292,626	\$0	\$0	\$465,433	\$0	\$0	\$91,122	\$556,555
<b>232</b>	<b>GAS TAX</b>												
	744	GAS TAX				\$0			\$0			\$837,750	\$837,750
	232	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$837,750	\$837,750
<b>234</b>	<b>PUBLIC LIBRARY</b>												
	641	LIBRARY GRANTS				\$0			\$0		\$69,020		\$69,020
	234	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69,020	\$0	\$69,020
<b>235</b>	<b>HAZARDOUS MATERIALS</b>												
	431	HAZARDOUS MATERIALS	\$143,204	\$24,725	\$10,412	\$35,137			\$178,341			\$31,703	\$210,044
	235	Total	\$143,204	\$24,725	\$10,412	\$35,137	\$0	\$0	\$178,341	\$0	\$0	\$31,703	\$210,044
<b>235</b>	<b>SB1 RMRA</b>												
	777	SB1 RMRA	\$86,462	\$278,000		\$278,000			\$364,462	\$276,040			\$640,502
	235	Total	\$86,462	\$278,000	\$0	\$278,000	\$0	\$0	\$364,462	\$276,040	\$0	\$0	\$640,502
<b>243</b>	<b>HOUSING DEVELOPMENT</b>												
	527	CDBG-REHABILITATION PRESV GRANT	\$12,373	\$55,868		\$55,868			\$68,241				\$68,241
	528	CDBG-CODE ENFORCEMENT PRGM	\$153,346	\$12,453		\$12,453			\$165,799				\$165,799

**City of Monrovia  
Appropriations By Fund  
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FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
	243	Total	\$165,719	\$68,321	\$0	\$68,321	\$0	\$0	\$234,040	\$0	\$0	\$0	\$234,040
<b>244</b>	<b>FIRE GRANT FUND</b>												
	450	FIRE GRANTS				\$0			\$0		\$38,219		\$38,219
	244	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$38,219	\$0	\$38,219
<b>245</b>	<b>ASSET FORFEITURE</b>												
	341	ASSET FORFEITURE	\$218,038	\$11,937	\$8,246	\$20,183			\$238,221				\$238,221
	245	Total	\$218,038	\$11,937	\$8,246	\$20,183	\$0	\$0	\$238,221	\$0	\$0	\$0	\$238,221
<b>246</b>	<b>POLICE GRANTS</b>												
	371	POLICE GRANTS				\$0			\$0		\$169,000		\$169,000
	246	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$169,000	\$0	\$169,000
<b>247</b>	<b>HIDTA GRANT</b>												
	375	LA CLEARING HOUSE		\$4,931,901		\$4,931,901			\$4,931,901				\$4,931,901
	376	LA HIDTA (DIRECTOR)		\$1,248,267		\$1,248,267			\$1,248,267				\$1,248,267
	377	REGIONAL METH TASK FORCE		\$717,763		\$717,763			\$717,763				\$717,763
	378	JOINT DRUG INTELLIGENCE GRP		\$977,605		\$977,605			\$977,605				\$977,605
	379	SOUTHERN CAL DRUG TASK FORCE		\$363,788		\$363,788			\$363,788				\$363,788
	388	STRENGTHEN INFRSTRCTRE-LACLEAR		\$0		\$0			\$0				\$0
	392	ET-DHE		\$250,000		\$250,000			\$250,000				\$250,000
	247	Total	\$0	\$8,489,324	\$0	\$8,489,324	\$0	\$0	\$8,489,324	\$0	\$0	\$0	\$8,489,324
<b>261</b>	<b>LIGHT &amp; LAND ASSESSMENT DIST</b>												
	735	STREET LIGHTING/TRAFF SIGNALS	\$48,783	\$582,550	\$28,174	\$610,724			\$659,507			\$102,470	\$761,977
	773	STREET TREE & PARK MAINT DIST	\$145,412	\$382,560	\$13,773	\$396,333			\$541,745			\$69,350	\$611,095
	774	MEDIAN & PARKWAY MAINT DIST	\$54,060	\$63,250	\$1,763	\$65,013			\$119,073			\$9,848	\$128,921
	775	GOLDHILLS LANDSCAPE DISTRICT		\$4,246		\$4,246			\$4,246			\$630	\$4,876
	261	Total	\$248,255	\$1,032,606	\$43,710	\$1,076,316	\$0	\$0	\$1,324,571	\$0	\$0	\$182,298	\$1,506,869
<b>266</b>	<b>PARK MAINTENANCE ASSMT DIST</b>												
	772	PARK ASSESSMENT MAINTENANCE	\$179,067	\$46,035	\$45,451	\$91,486			\$270,553			\$22,753	\$293,306
	266	Total	\$179,067	\$46,035	\$45,451	\$91,486	\$0	\$0	\$270,553	\$0	\$0	\$22,753	\$293,306
<b>271</b>	<b>BUSINESS IMPROVEMENT DIST</b>												
	122	BUSINESS IMP ASSMT DIST	\$2,541	\$80,000		\$80,000			\$82,541			\$9,490	\$92,031
	271	Total	\$2,541	\$80,000	\$0	\$80,000	\$0	\$0	\$82,541	\$0	\$0	\$9,490	\$92,031
<b>281</b>	<b>DEVELOPMENT SERVICES</b>												
	510	COMM DEVELOPMENT ADMINISTRATION	\$279,578	\$9,325	\$30,131	\$39,456			\$319,034			\$45,947	\$364,981
	520	BUILDING DEPARTMENT	\$739,806	\$735,700	\$123,166	\$858,866			\$1,598,672		\$49,000	\$199,286	\$1,846,958
	524	HISTORIC PRESERVATION		\$11,450		\$11,450			\$11,450			\$8,508	\$19,958
	530	PLANNING DEPARTMENT	\$781,439	\$71,725	\$99,292	\$171,017			\$952,456		\$379,950	\$122,676	\$1,455,082
	720	ENGINEERING	\$159,533	\$236,500	\$38,943	\$275,443			\$434,976	\$71,489		\$53,999	\$560,464
	281	Total	\$1,960,356	\$1,064,700	\$291,532	\$1,356,232	\$0	\$0	\$3,316,588	\$71,489	\$428,950	\$430,416	\$4,247,443
<b>311</b>	<b>CAPITAL IMPROVEMENT</b>												
	250	CAPITAL IMPROVEMENT PROJECTS				\$0			\$0	\$2,315,306		\$25,292	\$2,340,598
	311	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,315,306	\$0	\$25,292	\$2,340,598
<b>411</b>	<b>WATER UTILITY - OPERATIONS</b>												
	227	UTILITY BILLING & COLLECTION	\$660,661	\$214,963	\$186,632	\$401,595			\$1,062,256			\$246,516	\$1,308,772
	741	WATER SERVICES	\$1,896,760	\$6,659,485	\$384,500	\$7,043,985	\$375,000	\$265,000	\$9,580,745	\$9,860		\$1,498,712	\$11,089,317
	411	Total	\$2,557,421	\$6,874,448	\$571,132	\$7,445,580	\$375,000	\$265,000	\$10,643,001	\$9,860	\$0	\$1,745,228	\$12,398,089
<b>411</b>	<b>WATER UTILITY - MONROVIA RENEWAL</b>												
	741	MONROVIA RENEWAL				\$0			\$0	\$13,281,413	\$0	\$87,328	\$13,368,741
	411	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,281,413	\$0	\$87,328	\$13,368,741
<b>421</b>	<b>SANITATION - OPERATIONS</b>												
	746	SEWER AND SANITATION	\$126,414	\$1,121,963	\$54,628	\$1,176,591		\$145,000	\$1,448,005			\$260,847	\$1,708,852



**City of Monrovia  
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FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
	421	Total	\$126,414	\$1,121,963	\$54,628	\$1,176,591	\$0	\$145,000	\$1,448,005	\$0	\$0	\$260,847	\$1,708,852
<b>421</b>	<b>SANITATION - MONROVIA RENEWAL</b>												
	746	MONROVIA RENEWAL				\$0			\$0	\$3,651,521		\$21,192	\$3,672,713
	421	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,651,521	\$0	\$21,192	\$3,672,713
<b>423</b>	<b>STORM DRAINAGE</b>												
	737	STORM DRAIN MAINTENANCE		\$257,990		\$257,990		\$20,000	\$277,990	\$78,989		\$63,621	\$420,600
	423	Total	\$0	\$257,990	\$0	\$257,990	\$0	\$20,000	\$277,990	\$78,989	\$0	\$63,621	\$420,600
<b>424</b>	<b>STREET SWEEPING</b>												
	732	STREET SWEEPING		\$181,800		\$181,800		\$2,000	\$183,800			\$87,350	\$271,150
	424	Total	\$0	\$181,800	\$0	\$181,800	\$0	\$2,000	\$183,800	\$0	\$0	\$87,350	\$271,150
<b>431</b>	<b>ENVIRONMENTAL SERVICES</b>												
	712	ENVIRONMENTAL SVCS-WST MGMNT		\$90,315	\$46,044	\$136,359		\$1,000	\$137,359	\$341,900	\$30,361	\$1,994,682	\$2,504,302
	431	Total	\$0	\$90,315	\$46,044	\$136,359	\$0	\$1,000	\$137,359	\$341,900	\$30,361	\$1,994,682	\$2,504,302
<b>511</b>	<b>FACILITIES MAINTENANCE</b>												
	755	FACILITIES MAINTENANCE	\$214,372	\$1,018,500	\$91,988	\$1,110,488		\$80,000	\$1,404,860	\$380,757		\$208,608	\$1,994,225
	511	Total	\$214,372	\$1,018,500	\$91,988	\$1,110,488	\$0	\$80,000	\$1,404,860	\$380,757	\$0	\$208,608	\$1,994,225
<b>512</b>	<b>EQUIPMENT REPLACEMENT</b>												
	383	POLICE RADIOS		\$27,314		\$27,314		\$48,000	\$75,314				\$75,314
	384	PD NON-PATROL VEH & MAINT.		\$24,092	\$40,200	\$64,292		\$82,000	\$146,292				\$146,292
	390	PATROL VEHICLES REPLACEMENT		\$90,858	\$87,600	\$178,458	\$172,000	\$82,000	\$432,458				\$432,458
	460	FIRE EQUIPMENT/RADIOS MAINT		\$228,000	\$51,000	\$279,000	\$50,000	\$55,000	\$384,000				\$384,000
	461	FIRE VEHICLE REPLACEMENT					\$250,000	\$115,000	\$365,000				\$365,000
	751	EQUIPMENT FLEET MAINTENANCE	\$123,051	\$111,500	\$33,756	\$145,256		\$120,000	\$388,307	\$49,500	\$435,600	\$104,286	\$977,693
	753	PW EQUIP & VEHICLE REPLACEMENT					\$50,000	\$95,000	\$145,000	\$110,133			\$255,133
	512	Total	\$123,051	\$481,764	\$212,556	\$694,320	\$522,000	\$597,000	\$1,936,371	\$159,633	\$435,600	\$104,286	\$2,635,890
<b>521</b>	<b>CENTRAL SERVICES</b>												
	222	CENTRAL STORES		\$65,789		\$65,789			\$65,789			\$9,625	\$75,414
	223	INFORMATION SYSTEMS	\$151,176	\$546,126	\$77,620	\$623,746		\$18,000	\$792,922	\$110,133			\$903,055
	224	TELEPHONE MAINTENANCE		\$289,345	\$695	\$290,040			\$290,040			\$36,382	\$326,422
	225	FINANCE COMPUTER SYSTEM		\$77,773	\$91,839	\$11,222	\$103,061		\$180,834		\$14,000	\$25,188	\$220,022
	521	Total	\$228,949	\$993,099	\$89,537	\$1,082,636	\$0	\$18,000	\$1,329,585	\$110,133	\$14,000	\$71,195	\$1,524,913
<b>531</b>	<b>LIABILITY</b>												
	234	LIABILITY INSURANCE		\$1,569,563		\$1,569,563			\$1,569,563			\$600,000	\$2,169,563
	531	Total	\$0	\$1,569,563	\$0	\$1,569,563	\$0	\$0	\$1,569,563	\$0	\$0	\$600,000	\$2,169,563
<b>532</b>	<b>WORKER'S COMPENSATION</b>												
	233	WORKERS COMP INSURANCE		\$1,591,437		\$1,591,437			\$1,591,437				\$1,591,437
	532	Total	\$0	\$1,591,437	\$0	\$1,591,437	\$0	\$0	\$1,591,437	\$0	\$0	\$0	\$1,591,437
<b>533</b>	<b>UNEMPLOYMENT INSURANCE</b>												
	236	UNEMPLOYMENT INSURANCE		\$20,000		\$20,000			\$20,000			\$100,000	\$120,000
	533	Total	\$0	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$100,000	\$120,000
<b>713</b>	<b>HILLSIDE ACQUISITION DEBT SVC</b>												
	256	HILLSIDE ACQUISITION DEBT SVC		\$505,269		\$505,269			\$505,269			\$230,000	\$735,269
	713	Total	\$0	\$505,269	\$0	\$505,269	\$0	\$0	\$505,269	\$0	\$0	\$230,000	\$735,269
<b>714</b>	<b>HILLSIDE ACQUISITION CAP PROJ</b>												
	257	HILLSIDE ACQUISITION CAP PROJ				\$0			\$0	\$137,145		\$0	\$137,145
	714	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$137,145	\$0	\$0	\$137,145
<b>715</b>	<b>LIBRARY BOND DEBT SERVICE</b>												
	258	LIBRARY BOND DEBT SERVICE		\$943,963		\$943,963			\$943,963			\$100,000	\$1,043,963
	715	Total	\$0	\$943,963	\$0	\$943,963	\$0	\$0	\$943,963	\$0	\$0	\$100,000	\$1,043,963
<b>716</b>	<b>LIBRARY BOND CONSTRUCTION PROJ</b>												

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
	259	LIBRARY BOND CONSTRUCTION PROJ				\$0				\$0	\$659,428		\$659,428
	716	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$659,428	\$0	\$0	\$659,428
<b>833</b>		<b>BARTLE MEMORIAL TRUST</b>											
	698	BARTLE TRUST				\$0				\$0			\$0
	833	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>921</b>		<b>MONROVIA HOUSING AUTHORITY</b>											
	556	MHA ADMINISTRATION	\$70,422	\$3,000		\$3,000			\$73,422		\$139,541	\$181,929	\$394,892
	921	Total	\$70,422	\$3,000	\$0	\$3,000	\$0	\$0	\$73,422	\$0	\$139,541	\$181,929	\$394,892
<b>GRAND TOTAL</b>			<b>\$34,247,906</b>	<b>\$41,164,022</b>	<b>\$5,281,806</b>	<b>\$46,445,828</b>	<b>\$912,600</b>	<b>\$1,128,000</b>	<b>\$82,734,334</b>	<b>\$27,542,145</b>	<b>\$2,474,106</b>	<b>\$21,181,302</b>	<b>\$133,931,887</b>
		<b>TRANSFERS TO RESERVES - ALL FUNDS</b>											<b>\$859,178</b>
		<b>TOTAL APPROPRIATIONS</b>											<b><u>\$134,791,065</u></b>



## **DISTRIBUTION OF OVERHEAD COSTS**

The following table shows the distribution of the various overhead costs among the different funds of the City.

"General Administration Overhead" includes the cost of such activities as City Manager, City Attorney, City Council, City Clerk, Finance, and Human Resources.

"Public Works Overhead" is the cost associated with the Public Works administration activity. Again, by policy, only a portion of the total cost is recovered through a charge to the various funds.

The cost of the engineering activity, "Engineering Overhead," is prorated among the various funds which use engineering services.

"Fire Administration Overhead" is recovered for the management of the Hazardous Materials and Fire Equipment Pool programs.

Police administration time needed to manage traffic safety services is shown as "Police Administration Overhead".

All of the rates shown reflect the percentage of recovery identified in our cost worksheet data files. At the bottom of the table is shown the total amount of distributed overhead costs in each category.

**City of Monrovia  
Overhead Recovery  
Distribution of Costs  
Fiscal Year 2018-19 Budget**

Transfer In To Fund:		111-various	111-710	281-720	111-410	281-510	111-310	
		(1), (2)	(1), (2)	(1), (2)	(1)	(1), (2)	(1)	
		General	P.W.	Engineering	Fire	Comm.	Police	
		Admin.	Admin.		Admin.	Devel.	Admin	
Fund	Description	Overhead	Overhead	Overhead	Overhead	Overhead	Overhead	Total
		13.00%	2.00%	4.00%	4.00%	4.00%	4.00%	Overhead
								Distribution
111	General	\$0	\$0	\$0	\$0	\$0	\$0	\$0
213	Street Maintenance	157,926	23,360	71,076	0	0	0	252,361
231	Traffic Safety	69,682	0	0	0	0	21,441	91,122
235	Haz Mat	24,243	0	0	7,460	0	0	31,703
245	Asset Forfeiture	0	0	0	0	0	0	0
261	Lighting & Tree Maint.	157,990	24,306	0	0	0	0	182,297
266	Parks Maint. Assmt.	19,719	3,034	0	0	0	0	22,753
271	Business Impr. District	9,490	0	0	0	0	0	9,490
281	Development Services	430,416	0	0	0	0	0	430,416
311	Capital Improvement	25,292	0	0	0	0	0	25,292
411	Water	1,048,236	126,632	253,264	0	0	0	1,428,133
421	Sanitation	186,222	25,389	50,779	0	0	0	262,390
423	Storm Drainage	43,530	6,697	13,394	0	0	0	63,620
424	Street Sweeping	25,555	3,932	7,863	0	0	0	37,350
431	Waste Mgmt AB939	21,677	3,335	6,670	0	0	0	31,682
511	Facilities	180,794	27,814	0	0	0	0	208,608
512	Equip. and Radio Maint.	95,386	8,900	0	0	0	0	104,286
521	Central Services	71,195	0	0	0	0	0	71,195
911	Redevelopment	0	0	0	0	0	0	0
921	Set Aside - Housing	21,846	3,361	0	0	6,722	0	31,928
<b>TOTAL DISTRIBUTION</b>		<b>\$2,589,201</b>	<b>\$256,760</b>	<b>\$403,046</b>	<b>\$7,460</b>	<b>\$6,722</b>	<b>\$21,441</b>	<b>\$3,284,628</b>

(1) = Rates for overhead recovery were initially determined in MSI study performed in May, 1997. Reviewed/updated annually.

(2) = May include capital project overhead recovery.

**CITY OF MONROVIA  
FISCAL YEAR 2018/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Approval 3/6/18)</small>	<b><u>Proposed Positions</u></b> <b>FY 2018/19</b> <small>(City Council Consideration 6/19/18)</small>
<b><u>ELECTED OFFICIALS</u></b>		
<b><i>Administration</i></b>		
Mayor	1.00	1.00
City Council Member	4.00	4.00
City Treasurer	1.00	1.00
City Clerk	1.00	1.00
<b>ELECTED OFFICIALS SUBTOTAL</b>	<b>7.00</b>	<b>7.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2018/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b>Proposed Positions FY 2017/19 <small>(City Council Approval 3/6/18)</small></b>	<b>Proposed Positions FY 2018/19 <small>(City Council Consideration 6/19/18)</small></b>
<b><u>CITY MANAGER'S OFFICE</u></b>		
<b><i>Administration</i></b>		
City Manager	1.00	1.00
Deputy City Manager	1.00	1.00
Assistant to the City Manager	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	3.00	3.00
<b><i>Administration Subtotal</i></b>	<b>6.00</b>	<b>6.00</b>
<b><i>City Clerk's Office</i></b>		
Chief Deputy City Clerk	1.00	1.00
Assistant to the City Clerk	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
<b><i>City Clerk's Office Subtotal</i></b>	<b>3.00</b>	<b>3.00</b>
<b><i>Human Resources Division</i></b>		
Human Resources Manager	1.00	1.00
Human Resources Supervisor	0.00	0.00
Human Resources Technician / Senior Human Resources Technician	2.00	2.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
Benefits Coordinator	1.00	1.00
Office Aide	0.75	0.75
<b><i>Human Resources Division Subtotal</i></b>	<b>5.75</b>	<b>5.75</b>
<b>CITY MANAGER'S OFFICE SUBTOTAL</b>	<b>14.75</b>	<b>14.75</b>

**CITY OF MONROVIA  
FISCAL YEAR 2018/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Approval 3/6/18)</small>	<b><u>Proposed Positions</u></b> <b>FY 2018/19</b> <small>(City Council Consideration 6/19/18)</small>
<b><u>ADMINISTRATIVE SERVICES DEPARTMENT</u></b>		
<b><i>Finance</i></b>		
Director of Administrative Services / Finance Director	1.00	1.00
Deputy Director of Administrative Services / Finance Division Manager	1.00	1.00
Financial Operations Supervisor	0.00	0.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
Principal Accountant	3.00	3.00
Accountant	1.00	1.00
Senior Payroll Technician	1.00	1.00
Senior Financial Systems Technician	1.00	1.00
Senior Accounting Assistant	3.00	3.00
Accounting Assistant	2.00	2.00
Information Systems Analyst	1.00	1.00
<b><i>Finance Subtotal</i></b>	<b>15.00</b>	<b>15.00</b>
<b>ADMINISTRATIVE SERVICES DEPARTMENT SUBTOTAL</b>	<b>15.00</b>	<b>15.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2018/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Approval 3/6/18)</small>	<b><u>Proposed Positions</u></b> <b>FY 2018/19</b> <small>(City Council Consideration 6/19/18)</small>
<b><u>POLICE DEPARTMENT</u></b>		
<b><i>Sworn</i></b>		
Police Chief	1.00	1.00
Police Captain	2.00	2.00
Police Lieutenant	4.00	4.00
Police Sergeant	7.00	7.00
Police Officer w/ Detective Assignment	6.00	6.00
Police Officer w/ Agent Assignment	6.00	6.00
Police Officer	24.00	24.00
Police Officer - Authorized Overhire Position	2.00	2.00
<b><i>Sworn Subtotal</i></b>	<b>50.00</b>	<b>50.00</b>
<b><i>Non-Sworn</i></b>		
Office Administrator - Police	1.00	1.00
Administrative Assistant / Senior Administrative Assistant - Police	3.00	3.00
Police Service Supervisor	1.00	1.00
Police Services Representative	6.00	6.00
Communications, Crime Analysis & Technology Support	1.00	1.00
Information Systems Technician	1.00	1.00
Police Communications Operator (Dispatch)	8.00	8.00
Lead Parking Control Officer	1.00	1.00
Community Service Officer	3.00	3.00
Senior Community Services Officer	1.00	1.00
Jailer	4.00	4.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
<b><i>Non-Sworn Subtotal</i></b>	<b>31.00</b>	<b>31.00</b>
<b>POLICE DEPARTMENT SUBTOTAL</b>	<b>81.00</b>	<b>81.00</b>



**CITY OF MONROVIA  
FISCAL YEAR 2018/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Approval 3/6/18)</small>	<b><u>Proposed Positions</u></b> <b>FY 2018/19</b> <small>(City Council Consideration 6/19/18)</small>
<b><u>FIRE DEPARTMENT</u></b>		
<b><i>Sworn</i></b>		
Fire Chief	1.00	1.00
Deputy Fire Chief (Held Vacant, Unfunded - FY 2017/19)	0.00	0.00
Fire Division Chief	3.00	3.00
Fire Captain	9.00	9.00
Fire Engineer	9.00	9.00
Firefighter / Firefighter w/ Paramedic Assignment	21.00	21.00
<b><i>Sworn Subtotal</i></b>	<b>43.00</b>	<b>43.00</b>
<b><i>Non-Sworn</i></b>		
Office Administrator	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Fire Inspector - Hazmat	1.00	1.00
Fire Inspector - Prevention	1.00	1.00
<b><i>Non-Sworn Subtotal</i></b>	<b>4.00</b>	<b>4.00</b>
<b>FIRE DEPARTMENT SUBTOTAL</b>	<b>47.00</b>	<b>47.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2018/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b>Proposed Positions FY 2017/19 <small>(City Council Approval 3/6/18)</small></b>	<b>Proposed Positions FY 2018/19 <small>(City Council Consideration 6/19/18)</small></b>
<b><u>COMMUNITY DEVELOPMENT DEPARTMENT</u></b>		
<b><i>Planning Division</i></b>		
Director of Community Development	1.00	1.00
Planning Division Manager	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
Project Coordinator	1.00	1.00
Senior Planner	1.00	1.00
Associate Planner	1.00	2.00
Planning Technician / Assistant Planner	3.00	2.00
<b><i>Planning Division Subtotal</i></b>	<b>9.00</b>	<b>9.00</b>
<b><i>Building Division</i></b>		
Building & Safety Division Manager	1.00	1.00
Combination Inspector / Senior Combination Inspector	2.00	2.00
Plans Examiner	1.00	1.00
Building Counter Technician	1.00	1.00
Development Services Technician	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
<b><i>Building Division Subtotal</i></b>	<b>7.00</b>	<b>7.00</b>
<b><i>Neighborhood &amp; Business Services Division</i></b>		
Neighborhood & Business Services Division Manager	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Neighborhood Preservation Officer	3.00	3.00
Neighborhood Services Program Coordinator	1.00	1.00
<b><i>Neighborhood &amp; Business Services Division Subtotal</i></b>	<b>6.00</b>	<b>6.00</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT SUBTOTAL</b>	<b>22.00</b>	<b>22.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2018/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b>Proposed Positions FY 2017/19 <small>(City Council Approval 3/6/18)</small></b>	<b>Proposed Positions FY 2018/19 <small>(City Council Consideration 6/19/18)</small></b>
<b><u>PUBLIC SERVICES DEPARTMENT</u></b>		
<b><i>Administration</i></b>		
Director of Public Services	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	0.00
Administrative Assistant / Senior Administrative Assistant	0.00	0.00
<b><i>Administration Subtotal</i></b>	<b>2.00</b>	<b>1.00</b>
<b><i>Community Services Division - Recreation</i></b>		
Recreation Manager	1.00	1.00
Recreation Superintendent	0.00	1.00
Senior Recreation Supervisor	1.00	0.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	0.00
Administrative Assistant / Senior Administrative Assistant	2.00	2.00
Recreation Supervisor	1.00	2.00
Recreation Coordinator	3.00	3.00
Hillside Wilderness Preserve Supervisor	1.00	1.00
<b><i>Community Services Division - Recreation - Subtotal</i></b>	<b>10.00</b>	<b>10.00</b>
<b><i>Community Services Division - Library</i></b>		
Library Manager	1.00	1.00
Management Analyst / Senior Management Analyst	1.00	1.00
Library Supervisor	2.00	2.00
Librarian	5.00	5.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
<b><i>Community Services Division Subtotal</i></b>	<b>10.00</b>	<b>10.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2018/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b>Proposed Positions FY 2017/19 <small>(City Council Approval 3/6/18)</small></b>	<b>Proposed Positions FY 2018/19 <small>(City Council Consideration 6/19/18)</small></b>
<b><u>PUBLIC SERVICES DEPARTMENT (CONTINUED)</u></b>		
<b><i>Public Works Division - Administration / Operations</i></b>		
Public Works Division Manager	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	3.00	3.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Senior Public Works Inspector	1.00	1.00
Engineering Technician	1.00	1.00
<b><i>Public Works Division - Field Services</i></b>		
Field Services Manager	1.00	0.00
Field Services Superintendent	1.00	2.00
Project Coordinator	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Maintenance Supervisor	1.00	0.00
Maintenance Lead Worker	4.00	4.00
Maintenance Worker / Senior Maintenance Worker	9.00	10.00
Old Town Caretaker	1.00	1.00
Electrician	2.00	1.00
<b><i>Public Works Division Subtotal</i></b>	<b>28.00</b>	<b>27.00</b>
<b><i>Water Production Operation</i></b>		
Water System Manager	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Water Production Supervisor	1.00	1.00
Water Production Operator	2.00	2.00
Customer Service Outreach Coordinator	1.00	1.00
Customer Service Representative	2.00	2.00
Utility System Maintenance Supervisor	1.00	1.00
Utility Maintenance Lead Worker	2.00	2.00
Utility Maintenance Worker / Senior Utility Maintenance Worker	5.00	5.00
<b><i>Water Production Subtotal</i></b>	<b>16.00</b>	<b>16.00</b>
<b>PUBLIC SERVICES DEPARTMENT SUBTOTAL</b>	<b>66.00</b>	<b>64.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2018/19  
AUTHORIZED POSITION LISTING**

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<b>Department</b>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Approval 3/6/18)</small>	<b><u>Proposed Positions</u></b> <b>FY 2018/19</b> <small>(City Council Consideration 6/19/18)</small>
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>252.75</b>	<b>250.75</b>

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# Fund Financial Summaries



## FUND FINANCIAL SUMMARIES

This section displays detailed financial information for each of the City's funds. For each of the funds, there is a separate page which shows beginning balances, revenues and expenditures, and the projected fund balance at the close of the fiscal year.

GENERAL FUND	111 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$517,416)</b>	<b>\$466,697</b>	<b>\$811,013</b>	<b>\$811,013</b>	<b>\$913,264</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Property Tax	10,738,726	11,205,996	11,830,401	11,830,401	12,800,359
Sales Tax	10,675,133	10,178,953	10,485,062	10,485,062	10,696,348
Other Tax	3,754,063	3,938,847	3,987,330	3,987,330	4,662,987
Licenses & Permits	513,827	236,684	219,050	219,050	494,050
Fines & Forfeitures	162,523	152,150	99,750	99,750	140,500
Use of Money & Property	31,984	49,714	33,000	33,000	74,000
Revenue from Other Agencies	215,905	444,670	222,000	274,415	405,160
Project Revenues	655,241	475,247	339,954	339,954	251,916
Charges for Services	1,689,656	1,796,750	1,728,950	1,728,950	1,861,220
Gold Line Revenues	0	0	0	0	0
Transfer of Property to Housing	353,790	0	0	0	0
Other Revenues	1,726,860	1,011,731	1,189,200	1,189,200	1,052,440
<b>TOTAL REVENUE</b>	<b>30,517,708</b>	<b>29,490,742</b>	<b>30,134,697</b>	<b>30,187,112</b>	<b>32,438,980</b>
Operating Transfer In	8,082,767	10,402,214	12,088,500	12,088,500	7,557,496
<b>Transfer from Designations:</b>					
Set Aside	0	879,940	0	0	0
Special Programs	237,261	27,606	0	0	0
Operating Contingency	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>38,837,736</b>	<b>40,800,502</b>	<b>42,223,197</b>	<b>42,275,612</b>	<b>39,996,476</b>
<b>TOTAL AVAILABLE</b>	<b>38,320,320</b>	<b>41,267,200</b>	<b>43,034,210</b>	<b>43,086,625</b>	<b>40,909,740</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	24,788,577	28,862,063	28,683,504	28,683,504	27,018,434
Maintenance & Operations	8,373,862	8,859,219	9,746,472	9,746,472	9,755,367
Capital Outlay	0	0	22,000	22,000	15,600
Other	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>33,162,438</b>	<b>37,721,282</b>	<b>38,451,976</b>	<b>38,451,976</b>	<b>36,789,401</b>
Capital Improvement Projects	0	146,113	242,415	242,415	0
Capital & Special Projects	527,442	432,564	249,134	249,134	253,003
<b>TOTAL BUDGET</b>	<b>33,689,880</b>	<b>38,299,959</b>	<b>38,943,525</b>	<b>38,943,525</b>	<b>37,042,404</b>
<b>Operating Transfer Out:</b>					
Retirement Fund	1,700,000	1,800,000	2,400,000	2,400,000	2,500,000
Asset Forfeiture Fund	100,589	90,000	145,000	145,000	150,000
Public Library	10,000	10,000	10,000	10,000	10,000
Park Assessment Fund	0	0	0	0	0
Development Services Fund	300,000	150,000	150,000	150,000	150,000
Development Services Fund-moved Art in PP	228,486	0	0	0	0
Affordable Housing (MAP)	0	87,653	122,000	122,000	129,355
CDBG Fund	43,333	18,575	2,836	2,836	6,569
<b>Transfer to Designations:</b>					
Special Programs	547,604	0	0	0	0
Set Aside	879,940	0	0	0	0
Land Held for Resale	353,790	0	0	0	0
Operating Contingency	0	0	400,000	400,000	0
<b>TOTAL APPROPRIATION</b>	<b>37,853,622</b>	<b>40,456,187</b>	<b>42,173,361</b>	<b>42,173,361</b>	<b>39,988,328</b>
<b>NET SURPLUS</b>	<b>984,113</b>	<b>344,315</b>	<b>49,836</b>	<b>102,251</b>	<b>8,148</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>466,697</b>	<b>811,013</b>	<b>860,849</b>	<b>913,264</b>	<b>921,412</b>
<b>DESIGNATIONS FOR:</b>					
Operating Contingency	4,212,870	4,212,870	4,612,870	4,612,870	4,612,870
Set Aside	879,940	0	0	0	0
Special Programs	183,187	155,581	155,581	155,581	155,581
Land Held for Resale	353,790	353,790	353,790	353,790	353,790
<b>COMBINED FUND BALANCE</b>	<b>\$6,096,484</b>	<b>\$5,533,254</b>	<b>\$5,983,090</b>	<b>\$6,035,505</b>	<b>\$6,043,653</b>
	#	#			

# - Ties to Year End CAFR. Combined with Funds 211, 281 & 820.



EMERGENCY RESERVE FUND	211 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	(\$3,275)	(\$27,799)	\$12,395	\$12,395	\$12,395
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	60	0	0	0
Revenues from Other Agencies	0	0	0	0	0
Other Revenue	16,001	40,134	0	0	0
<b>TOTAL REVENUE</b>	<b>16,001</b>	<b>40,194</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>16,001</b>	<b>40,194</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>12,726</b>	<b>12,395</b>	<b>12,395</b>	<b>12,395</b>	<b>12,395</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	40,525	0	0	0	0
<b>TOTAL BUDGET</b>	<b>40,525</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>40,525</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$27,799)</b>	<b>\$12,395</b>	<b>\$12,395</b>	<b>\$12,395</b>	<b>\$12,395</b>
	#	#			

# Ties to Year End CAFR. Combined with funds 111, 281 & 820.

**RETIREMENT  
FUND**

**212  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$2,314,513</b>	<b>\$2,880,286</b>	<b>\$2,608,314</b>	<b>\$2,608,314</b>	<b>\$459,854</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Property Taxes	5,959,026	6,255,354	6,365,492	6,365,492	6,862,506
Use of Money & Property	14,100	17,932	11,000	11,000	15,000
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	0	(16,955)	0	0	0
<b>TOTAL REVENUE</b>	<b>5,973,126</b>	<b>6,256,330</b>	<b>6,376,492</b>	<b>6,376,492</b>	<b>6,877,506</b>
Transfer In - General Fund	1,700,000	1,800,000	2,400,000	2,400,000	2,500,000
<b>TOTAL RESOURCES</b>	<b>7,673,126</b>	<b>8,056,330</b>	<b>8,776,492</b>	<b>8,776,492</b>	<b>9,377,506</b>
<b>TOTAL AVAILABLE</b>	<b>9,987,639</b>	<b>10,936,616</b>	<b>11,384,806</b>	<b>11,384,806</b>	<b>9,837,360</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	146,918	158,040	160,000	160,000	160,000
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>146,918</b>	<b>158,040</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>
Transfer Out- POB Debt Service Fund	1,136,106	1,178,006	3,314,189	3,314,189	6,039,984
Transfer Out- Reimb Other Funds	5,824,329	6,992,256	7,450,763	7,450,763	3,161,962
<b>TOTAL APPROPRIATIONS</b>	<b>7,107,353</b>	<b>8,328,302</b>	<b>10,924,952</b>	<b>10,924,952</b>	<b>9,361,946</b>
<b>TOTAL FUND BALANCE</b>	<b>\$2,880,286</b>	<b>\$2,608,314</b>	<b>\$459,854</b>	<b>\$459,854</b>	<b>\$475,414</b>
	#	#			

# Ties to Year End CAFR

STREET MAINTENANCE FUND					213 NUMBER
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$4	(\$0)	(\$254,076)	(\$254,076)	\$126,323
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Charges for Services	493	0	0	0	0
Use of Money & Property	2,599	1,596	3,000	3,000	2,000
Grant Reimbursement	734	5,296	648,542	2,966	645,576
Other Revenue	0	(1,377)	0	0	0
<b>TOTAL REVENUE</b>	<b>3,826</b>	<b>5,515</b>	<b>651,542</b>	<b>5,966</b>	<b>647,576</b>
Transfer from Designations:					
Future Street Improvement Projects	317,867	186,058	0	0	0
Transfer In - Gas Tax Fund	362,449	397,043	460,703	457,571	387,750
Transfer In - Gas Tax Fund (aka Prop 42)	192,153	100,172	0	0	0
Transfer In - Waste Fund	355,000	205,000	305,000	305,000	300,000
Transfer In - Retirement	125,024	145,742	182,886	182,886	42,163
Transfer In - Proposition "C"	0	35,206	0	0	0
Transfer In - Measure R	12,750	35,206	350,000	350,000	100,000
Transfer In - Measure M	0	0	298,000	298,000	400,000
Transfer In - Street Sweeping	0	0	25,000	25,000	50,000
Transfer In - Sewer Fund	75,000	75,000	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,444,069</b>	<b>1,184,942</b>	<b>2,273,131</b>	<b>1,624,423</b>	<b>1,927,489</b>
<b>TOTAL AVAILABLE</b>	<b>1,444,073</b>	<b>1,184,942</b>	<b>2,019,055</b>	<b>1,370,347</b>	<b>2,053,812</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	653,977	665,966	811,971	811,971	624,051
Maintenance & Operations	427,069	388,152	182,823	179,691	264,735
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>1,081,045</b>	<b>1,054,118</b>	<b>994,794</b>	<b>991,662</b>	<b>888,786</b>
Capital Improvement Project	0	177,749	608,923	0	645,575
Capital Improvement Project Contingency	0	1,548	0	0	0
Capital & Special Projects	95,697	3,295	0	0	0
<b>TOTAL BUDGET</b>	<b>1,176,742</b>	<b>1,236,710</b>	<b>1,603,717</b>	<b>991,662</b>	<b>1,534,361</b>
Transfer Out - Overhead charges (To GF)	199,825	157,351	181,286	181,286	181,286
Transfer Out - Engineering Overhead	67,506	44,957	71,076	71,076	71,076
Transfer to Designations:					
Future Street Improvement Projects	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,444,073</b>	<b>1,439,018</b>	<b>1,856,079</b>	<b>1,244,024</b>	<b>1,786,723</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>(0)</b>	<b>(254,076)</b>	<b>162,976</b>	<b>126,323</b>	<b>267,089</b>
Designated for Future Street Proj.	186,058	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$186,058</b>	<b>(\$254,076)</b>	<b>\$162,976</b>	<b>\$126,323</b>	<b>\$267,089</b>
	#	#			

# Ties to Year End CAFR

**PENSION OBLIGATION BONDS DEBT SERVICE  
FUND**

**214  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$10,213	\$11,237	\$12,452	\$12,452	\$11,953
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Property Taxes	0	0	0	0	0
Use of Money & Property	1,024	1,291	1,000	1,000	1,000
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	0	(76)	0	0	0
<b>TOTAL REVENUE</b>	<b>1,024</b>	<b>1,215</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
Transfer In - Retirement Fund	1,136,106	1,178,006	3,314,189	3,314,189	6,039,984
Transfer In - Other Funds	0	0	0	0	424,072
<b>TOTAL RESOURCES</b>	<b>1,137,130</b>	<b>1,179,221</b>	<b>3,315,189</b>	<b>3,315,189</b>	<b>6,465,056</b>
<b>TOTAL AVAILABLE</b>	<b>1,147,343</b>	<b>1,190,458</b>	<b>3,327,641</b>	<b>3,327,641</b>	<b>6,477,009</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Maintenance & Operations	1,431	1,431	1,500	1,500	1,500
Debt Service	1,134,675	1,176,575	3,314,188	3,314,188	6,462,556
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>1,136,106</b>	<b>1,178,006</b>	<b>3,315,688</b>	<b>3,315,688</b>	<b>6,464,056</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,136,106</b>	<b>1,178,006</b>	<b>3,315,688</b>	<b>3,315,688</b>	<b>6,464,056</b>
<b>TOTAL FUND BALANCE</b>	<b>\$11,237</b>	<b>\$12,452</b>	<b>\$11,953</b>	<b>\$11,953</b>	<b>\$12,953</b>
	#	#			

# - Ties to Year End CAFR

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$210,936	\$189,357	\$54,878	\$54,878	\$193,869
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,608	1,403	1,500	1,500	1,500
Revenue from Other Agencies	997,790	823,493	1,103,146	1,352,083	1,058,147
Charges for Service	43,893	38,504	53,448	53,448	95,011
Other Revenue	13,000	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,056,292</b>	<b>863,400</b>	<b>1,158,094</b>	<b>1,407,031</b>	<b>1,154,658</b>
Transfer In	0	0	0	0	0
Transfer from Designations: Transportation Projects	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,056,292</b>	<b>863,400</b>	<b>1,158,094</b>	<b>1,407,031</b>	<b>1,154,658</b>
<b>TOTAL AVAILABLE</b>	<b>1,267,228</b>	<b>1,052,757</b>	<b>1,212,972</b>	<b>1,461,909</b>	<b>1,348,527</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	225,694	0	0	0	0
Maintenance & Operations	852,177	997,879	1,065,310	1,065,310	476,483
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>1,077,871</b>	<b>997,879</b>	<b>1,065,310</b>	<b>1,065,310</b>	<b>476,483</b>
Capital Improvement Projects	0	0	200,000	200,000	0
Capital Improvement Projects Contingency	0	0	2,730	2,730	0
Capital and Special Projects	0	0	0	0	678,174
<b>TOTAL BUDGET</b>	<b>0</b>	<b>0</b>	<b>202,730</b>	<b>202,730</b>	<b>678,174</b>
Transfer Out	0	0	0	0	0
Transfer to Designations: Transportation Projects	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,077,871</b>	<b>997,879</b>	<b>1,268,040</b>	<b>1,268,040</b>	<b>1,154,657</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>189,357</b>	<b>54,878</b>	<b>(55,068)</b>	<b>193,869</b>	<b>193,870</b>
Reserved for Transportation Projects	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$189,357</b>	<b>\$54,878</b>	<b>(\$55,068)</b>	<b>\$193,869</b>	<b>\$193,870</b>
	#	#			

# - Ties to Year End CAFR

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$1,429,534	\$1,956,439	\$1,171,405	\$1,171,405	\$1,027,625
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	13,569	18,831	11,500	11,500	20,000
Revenue from Other Agencies	557,787	567,790	581,363	616,235	625,278
Other Revenue	0	(12,476)	0	0	0
<b>TOTAL REVENUE</b>	<b>571,355</b>	<b>574,145</b>	<b>592,863</b>	<b>627,735</b>	<b>645,278</b>
Operating Transfer In	0	0	0	0	0
Transfer from Designations					
Light Rail	0	0	0	0	0
Street Improvements	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>571,355</b>	<b>574,145</b>	<b>592,863</b>	<b>627,735</b>	<b>645,278</b>
<b>TOTAL AVAILABLE</b>	<b>2,000,889</b>	<b>2,530,584</b>	<b>1,764,268</b>	<b>1,799,140</b>	<b>1,672,903</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	37,827	64,327	83,767	83,767	108,343
Maintenance & Operations	6,624	8,146	8,314	8,314	8,635
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>44,451</b>	<b>72,473</b>	<b>92,081</b>	<b>92,081</b>	<b>116,978</b>
Capital Improvement Project	0	856,656	264,398	264,398	225,489
Capital Improvement Project Contingency	0	760	20,270	20,270	50,550
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>0</b>	<b>857,416</b>	<b>284,668</b>	<b>284,668</b>	<b>276,039</b>
Transfer Out - Capital Improvement Fund	0	0	0	0	0
Transfer Out - Debt Service Fund	0	0	0	0	0
Transfer Out - Street Fund	0	35,206	0	0	0
Transfer Out - Monrovia renewal LRB's	0	394,084	394,766	394,766	396,990
Transfer to Designations					
Light Rail	0	0	0	0	0
Street Improvements	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>44,451</b>	<b>1,359,179</b>	<b>771,515</b>	<b>771,515</b>	<b>790,007</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>1,956,439</b>	<b>1,171,405</b>	<b>992,753</b>	<b>1,027,625</b>	<b>882,896</b>
Designated for Light Rail	0	0	0	0	0
Designated for Street Improvements	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$1,956,439</b>	<b>\$1,171,405</b>	<b>\$992,753</b>	<b>\$1,027,625</b>	<b>\$882,896</b>
	#	#			

# - Ties to Year End CAFR

**AIR QUALITY IMPROVEMENT  
FUND**

**223  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$338,968</b>	<b>\$341,306</b>	<b>\$381,324</b>	<b>\$381,324</b>	<b>\$310,074</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	2,627	3,620	2,500	2,500	4,000
Revenue From other Agencies	47,524	47,927	46,000	46,000	46,000
Other Revenue	4,760	2,423	9,000	9,000	5,000
<b>TOTAL REVENUE</b>	<b>54,911</b>	<b>53,970</b>	<b>57,500</b>	<b>57,500</b>	<b>55,000</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>54,911</b>	<b>53,970</b>	<b>57,500</b>	<b>57,500</b>	<b>55,000</b>
<b>TOTAL AVAILABLE</b>	<b>393,879</b>	<b>395,276</b>	<b>438,824</b>	<b>438,824</b>	<b>365,074</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	15,449	13,907	29,750	29,750	15,950
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>15,449</b>	<b>13,907</b>	<b>29,750</b>	<b>29,750</b>	<b>15,950</b>
Capital Improvement Projects	37,123	44	0	0	150,000
Capital Improvement Projects Contingency	0	0	0	0	15,000
Capital & Special Projects	0	0	99,000	99,000	15,000
<b>TOTAL BUDGET</b>	<b>52,573</b>	<b>13,951</b>	<b>128,750</b>	<b>128,750</b>	<b>195,950</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>52,573</b>	<b>13,951</b>	<b>128,750</b>	<b>128,750</b>	<b>195,950</b>
<b>TOTAL FUND BALANCE</b>	<b>\$341,306</b>	<b>\$381,324</b>	<b>\$310,074</b>	<b>\$310,074</b>	<b>\$169,124</b>
	#	#			

# - Ties to Year End CAFR

MEASURE R FUND	224 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$1,745,202</b>	<b>\$2,153,288</b>	<b>\$1,824,871</b>	<b>\$1,824,871</b>	<b>\$1,414,897</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	15,360	17,668	13,000	13,000	20,000
Revenue From other Agencies	417,550	424,727	432,112	432,112	468,968
Other Revenue	0	(13,122)	0	0	0
<b>TOTAL REVENUE</b>	<b>432,911</b>	<b>429,273</b>	<b>445,112</b>	<b>445,112</b>	<b>488,968</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>432,911</b>	<b>429,273</b>	<b>445,112</b>	<b>445,112</b>	<b>488,968</b>
<b>TOTAL AVAILABLE</b>	<b>2,178,113</b>	<b>2,582,561</b>	<b>2,269,983</b>	<b>2,269,983</b>	<b>1,903,865</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	12,075	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>12,075</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	326,618	92,398	92,398	700,489
Capital Improvement Projects Contingency	0	0	17,922	17,922	70,400
Capital & Special Projects	0	1,783	0	0	71,752
<b>TOTAL BUDGET</b>	<b>0</b>	<b>328,400</b>	<b>110,320</b>	<b>110,320</b>	<b>842,641</b>
Transfer Out - Station Square	0	0	0	0	0
Transfer Out - LRB's Debt Service Fund	0	394,084	394,766	394,766	396,990
Transfer Out - Lighting Landscape District	0	0	0	0	0
Transfer Out - Street Maintenance	12,750	35,206	350,000	350,000	100,000
<b>TOTAL APPROPRIATION</b>	<b>24,825</b>	<b>757,690</b>	<b>855,086</b>	<b>855,086</b>	<b>1,339,631</b>
<b>TOTAL FUND BALANCE</b>	<b>\$2,153,288</b>	<b>\$1,824,871</b>	<b>\$1,414,897</b>	<b>\$1,414,897</b>	<b>\$564,234</b>
	#	#			

# - Ties to Year End CAFR



**PROP C & MEASURE R PROJECTS  
FUND**

**225  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$13,335,570	\$8,919,424	\$8,919,424	\$5,737,309
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	4,903	27,876	20,000	20,000	50,000
Other Revenue - Bond Proceeds	13,493,646	0	0	0	0
<b>TOTAL REVENUE</b>	<b>13,498,548</b>	<b>27,876</b>	<b>20,000</b>	<b>20,000</b>	<b>50,000</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>13,498,548</b>	<b>27,876</b>	<b>20,000</b>	<b>20,000</b>	<b>50,000</b>
<b>TOTAL AVAILABLE</b>	<b>13,498,548</b>	<b>13,363,446</b>	<b>8,939,424</b>	<b>8,939,424</b>	<b>5,787,309</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	0	0	0	0
Monrovia Renewal - Prop C Funded	84,565	2,132,995	1,653,327	1,653,327	2,122,175
Monrovia Renewal - Measure R Funded	78,413	2,311,027	1,548,788	1,548,788	2,088,854
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>162,979</b>	<b>4,444,022</b>	<b>3,202,115</b>	<b>3,202,115</b>	<b>4,211,029</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>162,979</b>	<b>4,444,022</b>	<b>3,202,115</b>	<b>3,202,115</b>	<b>4,211,029</b>
<b>TOTAL FUND BALANCE</b>	<b>\$13,335,570</b>	<b>\$8,919,424</b>	<b>\$5,737,309</b>	<b>\$5,737,309</b>	<b>\$1,576,280</b>
	#	#			

# - Ties to Year End CAFR

**MONROVIA RENEWAL PROP C & MEASURE R DEBT SERVICE  
FUND**

**226  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$1,144	\$1,793	\$1,793	\$1,294
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,300	1,791	2,500	2,500	2,000
Bond Proceeds	109,335	0	0	0	0
Bond Premium	938,901	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,049,536</b>	<b>1,791</b>	<b>2,500</b>	<b>2,500</b>	<b>2,000</b>
Transfer In - Proposition C Fund	0	394,084	394,766	394,766	396,990
Transfer In - Measure R Fund	0	394,084	394,766	394,766	396,990
Transfer from Designation:					
Debt Service Reserve - Lease Revenue Bonds	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,049,536</b>	<b>789,959</b>	<b>792,032</b>	<b>792,032</b>	<b>795,980</b>
<b>TOTAL AVAILABLE</b>	<b>1,049,536</b>	<b>791,103</b>	<b>793,825</b>	<b>793,825</b>	<b>797,274</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Maintenance & Operations	246,215	4,253	3,000	3,000	2,550
Debt Service Payments	0	785,057	789,531	789,531	791,431
<b>TOTAL OPERATING BUDGET</b>	<b>246,215</b>	<b>789,310</b>	<b>792,531</b>	<b>792,531</b>	<b>793,981</b>
Transfer to Debt Service Reserve	802,177	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,048,392</b>	<b>789,310</b>	<b>792,531</b>	<b>792,531</b>	<b>793,981</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>1,144</b>	<b>1,793</b>	<b>1,294</b>	<b>1,294</b>	<b>3,293</b>
Reserves and Designations					
Debt Service Reserve - Lease Revenue Bonds	802,177	802,177	802,177	802,177	802,177
<b>TOTAL FUND BALANCE</b>	<b>\$803,321</b>	<b>\$803,970</b>	<b>\$803,471</b>	<b>\$803,471</b>	<b>\$805,470</b>
	#	#			

# - Ties to Year End CAFR

MEASURE M FUND	227 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$200,000
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue From other Agencies	0	0	498,000	498,000	531,486
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>498,000</b>	<b>498,000</b>	<b>531,486</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>498,000</b>	<b>498,000</b>	<b>531,486</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>498,000</b>	<b>498,000</b>	<b>731,486</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	131,486
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>131,486</b>
Transfer Out - Street Maintenance	0	0	298,000	298,000	400,000
<b>TOTAL APPROPRIATION</b>	<b>0</b>	<b>0</b>	<b>298,000</b>	<b>298,000</b>	<b>531,486</b>
<b>TOTAL FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>

TRAFFIC SAFETY FUND	231 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$121,394</b>	<b>\$174,315</b>	<b>\$143,040</b>	<b>\$143,040</b>	<b>\$83,323</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Charges for Service	618,011	523,935	472,500	472,500	480,000
Use of Money & Property	885	1,408	1,000	1,000	1,500
Other Revenue	172	(789)	0	0	0
<b>TOTAL REVENUE</b>	<b>619,068</b>	<b>524,554</b>	<b>473,500</b>	<b>473,500</b>	<b>481,500</b>
Transfer from Designations:					
Traffic Safety Projects	0	0	0	0	0
Operating Transfer In - Retirement Fund	31,650	38,020	25,596	25,596	9,934
<b>TOTAL RESOURCES</b>	<b>650,718</b>	<b>562,574</b>	<b>499,096</b>	<b>499,096</b>	<b>491,434</b>
<b>TOTAL AVAILABLE</b>	<b>772,112</b>	<b>736,888</b>	<b>642,136</b>	<b>642,136</b>	<b>574,757</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	166,753	186,202	183,422	183,422	172,807
Maintenance & Operations	339,930	313,657	284,269	284,269	292,626
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>506,682</b>	<b>499,860</b>	<b>467,691</b>	<b>467,691</b>	<b>465,433</b>
Capital Improvement Projects	0	3,786	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>506,682</b>	<b>503,646</b>	<b>467,691</b>	<b>467,691</b>	<b>465,433</b>
Operating Transfer Out	91,115	90,202	91,122	91,122	91,122
Transfer to Designations:					
Traffic Safety Projects	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>597,798</b>	<b>593,848</b>	<b>558,813</b>	<b>558,813</b>	<b>556,555</b>
<b>OPERATING FUNDS</b>	<b>174,315</b>	<b>143,040</b>	<b>83,323</b>	<b>83,323</b>	<b>18,202</b>
Reserve for Traffic Safety Projects	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$174,315</b>	<b>\$143,040</b>	<b>\$83,323</b>	<b>\$83,323</b>	<b>\$18,202</b>
	#	#			

# - Ties to Year End CAFR

**GAS TAX  
FUND**

**232  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money and Property	0	0	0	0	0
Revenue from Other Agencies	809,602	712,215	832,571	832,571	837,750
<b>TOTAL REVENUE</b>	<b>809,602</b>	<b>712,215</b>	<b>832,571</b>	<b>832,571</b>	<b>837,750</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>809,602</b>	<b>712,215</b>	<b>832,571</b>	<b>832,571</b>	<b>837,750</b>
<b>TOTAL AVAILABLE</b>	<b>809,602</b>	<b>712,215</b>	<b>832,571</b>	<b>832,571</b>	<b>837,750</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out - Street Maintenance	554,602	497,215	457,571	457,571	387,750
Transfer Out - Street Sweeping	0	0	0	0	0
Transfer Out - Development Services	55,000	75,000	75,000	75,000	75,000
Transfer Out - Lighting & Landscaping	200,000	140,000	300,000	300,000	375,000
<b>TOTAL APPROPRIATION</b>	<b>809,602</b>	<b>712,215</b>	<b>832,571</b>	<b>832,571</b>	<b>837,750</b>
<b>TOTAL FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	#	#			

# - Ties to Year End CAFR

**BIKEWAY DEVELOPMENT  
FUND**

**233  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from other Agencies	17,258	100,000	0	0	0
Other Revenue	0	0	43,304	43,304	0
<b>TOTAL REVENUE</b>	<b>17,258</b>	<b>100,000</b>	<b>43,304</b>	<b>43,304</b>	<b>0</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>17,258</b>	<b>100,000</b>	<b>43,304</b>	<b>43,304</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>17,258</b>	<b>100,000</b>	<b>43,304</b>	<b>43,304</b>	<b>0</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	17,258	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>17,258</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	100,000	43,304	43,304	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>17,258</b>	<b>100,000</b>	<b>43,304</b>	<b>43,304</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>17,258</b>	<b>100,000</b>	<b>43,304</b>	<b>43,304</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	#	#			

# - Ties to Year End CAFR

**LIBRARY GRANT  
FUND**

**234  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$84,462</b>	<b>\$94,899</b>	<b>\$94,275</b>	<b>\$94,275</b>	<b>\$95,275</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	761	349	1,000	1,000	1,000
Grants/Foundation Support	35,771	31,537	31,000	31,000	59,020
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	111	0	0	0	0
<b>TOTAL REVENUE</b>	<b>36,643</b>	<b>31,886</b>	<b>32,000</b>	<b>32,000</b>	<b>60,020</b>
Transfer In - General Fund	20,678	10,000	10,000	10,000	10,000
Transfer In - Retirement	0	0	1,017	1,017	5,894
Transfers from Designation Special Programs	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>57,321</b>	<b>41,886</b>	<b>43,017</b>	<b>43,017</b>	<b>75,914</b>
<b>TOTAL AVAILABLE</b>	<b>141,783</b>	<b>136,786</b>	<b>137,292</b>	<b>137,292</b>	<b>171,189</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	0	0	0	0
Capital & Special Projects	46,883	42,511	42,017	42,017	69,020
<b>TOTAL BUDGET</b>	<b>46,883</b>	<b>42,511</b>	<b>42,017</b>	<b>42,017</b>	<b>69,020</b>
Transfer Out	0	0	0	0	0
Transfer to Designation Special Projects	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>46,883</b>	<b>42,511</b>	<b>42,017</b>	<b>42,017</b>	<b>69,020</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>94,899</b>	<b>94,275</b>	<b>95,275</b>	<b>95,275</b>	<b>102,169</b>
Designated for Special Programs	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$94,899</b>	<b>\$94,275</b>	<b>\$95,275</b>	<b>\$95,275</b>	<b>\$102,169</b>
	#	#			

# - Ties to Year End CAFR

HAZARDOUS MATERIALS FUND	235 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$22,702</b>	<b>\$59,434</b>	<b>\$82,330</b>	<b>\$82,330</b>	<b>\$87,838</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	323	247	500	500	500
Charges for Services	151,285	185,736	190,000	190,000	190,000
Other Revenue	(1,700)	6,847	6,000	6,000	6,000
<b>TOTAL REVENUE</b>	<b>149,909</b>	<b>192,830</b>	<b>196,500</b>	<b>196,500</b>	<b>196,500</b>
Transfer In - General Fund	0	0	0	0	0
Transfer In - Retirement	13,954	34,055	34,898	34,898	9,946
<b>TOTAL RESOURCES</b>	<b>163,863</b>	<b>226,885</b>	<b>231,398</b>	<b>231,398</b>	<b>206,446</b>
<b>TOTAL AVAILABLE</b>	<b>186,565</b>	<b>286,320</b>	<b>313,728</b>	<b>313,728</b>	<b>294,284</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	82,010	146,659	159,647	159,647	143,204
Maintenance & Operation	26,629	26,214	34,540	34,540	35,137
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>108,639</b>	<b>172,873</b>	<b>194,187</b>	<b>194,187</b>	<b>178,341</b>
Transfer Out	18,492	31,117	31,703	31,703	31,703
<b>TOTAL APPROPRIATION</b>	<b>127,131</b>	<b>203,990</b>	<b>225,890</b>	<b>225,890</b>	<b>210,044</b>
<b>TOTAL FUND BALANCE</b>	<b>\$59,434</b>	<b>\$82,330</b>	<b>\$87,838</b>	<b>\$87,838</b>	<b>\$84,240</b>
	#	#			

# - Ties to Year End CAFR



**SB1 RMRA  
FUND**

**236  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money and Property	0	0	0	0	0
Revenue from Other Agencies	0	0	216,431	219,563	644,417
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>216,431</b>	<b>219,563</b>	<b>644,417</b>
Transfer In	0	0	0	0	6,023
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>216,431</b>	<b>219,563</b>	<b>650,440</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>216,431</b>	<b>219,563</b>	<b>650,440</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	86,462
Maintenance & Operations	0	0	216,431	219,103	278,000
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>216,431</b>	<b>219,103</b>	<b>364,462</b>
Capital Improvement Projects	0	0	0	460	276,040
Capital Improvement Project Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>0</b>	<b>0</b>	<b>216,431</b>	<b>219,563</b>	<b>640,502</b>
Transfer Out - Street Maintenance	0	0	0	0	0
Transfer Out - Street Sweeping	0	0	0	0	0
Transfer Out - Development Services	0	0	0	0	0
Transfer Out - Lighting & Landscaping	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>0</b>	<b>0</b>	<b>216,431</b>	<b>219,563</b>	<b>640,502</b>
<b>TOTAL FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,938</b>
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# - Ties to Year End CAFR

**HOUSING DEVELOPMENT (CDBG)  
FUND**

**243  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$6,385)</b>	<b>(\$5,648)</b>	<b>(\$244)</b>	<b>(\$244)</b>	<b>\$0</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies - HCDA	237,661	205,672	283,641	283,885	227,471
Other Revenues	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>237,661</b>	<b>205,672</b>	<b>283,641</b>	<b>283,885</b>	<b>227,471</b>
Transfer In - General Fund	43,333	18,575	2,836	2,836	6,569
Transfer In - Retirement Fund	61,148	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>342,142</b>	<b>224,247</b>	<b>286,477</b>	<b>286,721</b>	<b>234,040</b>
<b>TOTAL AVAILABLE</b>	<b>335,757</b>	<b>218,599</b>	<b>286,233</b>	<b>286,477</b>	<b>234,040</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	291,732	170,706	164,730	164,730	165,719
Maintenance & Operation	49,673	48,137	121,747	121,747	68,321
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>341,405</b>	<b>218,843</b>	<b>286,477</b>	<b>286,477</b>	<b>234,040</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>341,405</b>	<b>218,843</b>	<b>286,477</b>	<b>286,477</b>	<b>234,040</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$5,648)</b>	<b>(\$244)</b>	<b>(\$244)</b>	<b>\$0</b>	<b>\$0</b>
	#	#			

# Ties to Year End CAFR.

FIRE GRANT FUND	244 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	(\$9,689)	(\$10,802)	(\$22,196)	(\$22,196)	(\$10,802)
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	450,000	0	0	0	0
Other Revenue	0	0	45,720	57,114	38,219
<b>TOTAL REVENUE</b>	<b>450,000</b>	<b>0</b>	<b>45,720</b>	<b>57,114</b>	<b>38,219</b>
Transfer In - Retirement Fund	0	0	0	0	0
Transfer In - General Fund	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>450,000</b>	<b>0</b>	<b>45,720</b>	<b>57,114</b>	<b>38,219</b>
<b>TOTAL AVAILABLE</b>	<b>440,311</b>	<b>(10,802)</b>	<b>23,524</b>	<b>34,918</b>	<b>27,417</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	451,113	11,394	45,720	45,720	38,219
<b>TOTAL BUDGET</b>	<b>451,113</b>	<b>11,394</b>	<b>45,720</b>	<b>45,720</b>	<b>38,219</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>451,113</b>	<b>11,394</b>	<b>45,720</b>	<b>45,720</b>	<b>38,219</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$10,802)</b>	<b>(\$22,196)</b>	<b>(\$22,196)</b>	<b>(\$10,802)</b>	<b>(\$10,802)</b>
	#	#			

# - Ties to Year End CAFR

**ASSET FORFEITURE  
FUND**

**245  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$0</b>	<b>(\$4,091)</b>	<b>(\$31,677)</b>	<b>(\$31,677)</b>	<b>(\$20,951)</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	63,451	63,671	40,000	40,000	40,000
Charges For Services	24,395	30,540	23,000	23,000	23,000
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>87,846</b>	<b>94,211</b>	<b>63,000</b>	<b>63,000</b>	<b>63,000</b>
Transfer In - Retirement Fund	37,229	44,494	50,013	50,013	27,956
Transfer In - General Fund	100,589	90,000	145,000	145,000	150,000
<b>TOTAL RESOURCES</b>	<b>225,664</b>	<b>228,705</b>	<b>258,013</b>	<b>258,013</b>	<b>240,956</b>
<b>TOTAL AVAILABLE</b>	<b>225,664</b>	<b>224,614</b>	<b>226,336</b>	<b>226,336</b>	<b>220,005</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	206,160	234,707	227,852	227,852	218,038
Maintenance & Operations	23,595	21,584	19,435	19,435	20,183
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>229,755</b>	<b>256,291</b>	<b>247,287</b>	<b>247,287</b>	<b>238,221</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>229,755</b>	<b>256,291</b>	<b>247,287</b>	<b>247,287</b>	<b>238,221</b>
Transfer Out	0	0	0	0	0
Transfer To Reserve	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>229,755</b>	<b>256,291</b>	<b>247,287</b>	<b>247,287</b>	<b>238,221</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$4,091)</b>	<b>(\$31,677)</b>	<b>(\$20,951)</b>	<b>(\$20,951)</b>	<b>(\$18,216)</b>
	#	#			

# - Ties to Year End CAFR

## FUND

## NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$26,989)</b>	<b>(\$26,989)</b>	<b>(\$57,077)</b>	<b>(\$57,077)</b>	<b>(\$26,989)</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	114,618	327,459	191,666	221,754	169,000
Charges for Services	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>114,618</b>	<b>327,459</b>	<b>191,666</b>	<b>221,754</b>	<b>169,000</b>
Operating Transfers In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>114,618</b>	<b>327,459</b>	<b>191,666</b>	<b>221,754</b>	<b>169,000</b>
<b>TOTAL AVAILABLE</b>	<b>87,629</b>	<b>300,470</b>	<b>134,589</b>	<b>164,677</b>	<b>142,011</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Grant Expenditures	114,618	357,547	191,666	191,666	169,000
<b>TOTAL BUDGET</b>	<b>114,618</b>	<b>357,547</b>	<b>191,666</b>	<b>191,666</b>	<b>169,000</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>114,618</b>	<b>357,547</b>	<b>191,666</b>	<b>191,666</b>	<b>169,000</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>(26,989)</b>	<b>(57,077)</b>	<b>(57,077)</b>	<b>(26,989)</b>	<b>(26,989)</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$26,989)</b>	<b>(\$57,077)</b>	<b>(\$57,077)</b>	<b>(\$26,989)</b>	<b>(\$26,989)</b>
	#	#			

# - Ties to Year End CAFR

POLICE HIDTA GRANT  
FUND

247  
NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$986,275)</b>	<b>(\$511,266)</b>	<b>(\$329,510)</b>	<b>(\$329,510)</b>	<b>\$0</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenues from Other Agencies	6,396,508	6,242,250	7,641,508	7,971,018	8,489,324
Charges for Services	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>6,396,508</b>	<b>6,242,250</b>	<b>7,641,508</b>	<b>7,971,018</b>	<b>8,489,324</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>6,396,508</b>	<b>6,242,250</b>	<b>7,641,508</b>	<b>7,971,018</b>	<b>8,489,324</b>
<b>TOTAL AVAILABLE</b>	<b>5,410,233</b>	<b>5,730,984</b>	<b>7,311,998</b>	<b>7,641,508</b>	<b>8,489,324</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	5,921,498	6,060,494	7,641,508	7,641,508	8,489,324
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>5,921,498</b>	<b>6,060,494</b>	<b>7,641,508</b>	<b>7,641,508</b>	<b>8,489,324</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>5,921,498</b>	<b>6,060,494</b>	<b>7,641,508</b>	<b>7,641,508</b>	<b>8,489,324</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>5,921,498</b>	<b>6,060,494</b>	<b>7,641,508</b>	<b>7,641,508</b>	<b>8,489,324</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$511,266)</b>	<b>(\$329,510)</b>	<b>(\$329,510)</b>	<b>\$0</b>	<b>\$0</b>
	#	#			

# - Ties to Year End CAFR. Combined with Funds 248 and 249.

## FUND

## NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$618	(\$88,804)	\$618	\$618	\$618
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	381,596	469,047	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>381,596</b>	<b>469,047</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>381,596</b>	<b>469,047</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>382,214</b>	<b>380,243</b>	<b>618</b>	<b>618</b>	<b>618</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	471,018	379,625	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>471,018</b>	<b>379,625</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>471,018</b>	<b>379,625</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>471,018</b>	<b>379,625</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$88,804)</b>	<b>\$618</b>	<b>\$618</b>	<b>\$618</b>	<b>\$618</b>
	#	#			

# - Ties to Year End CAFR. Combined with Funds 247 and 249.

## OTHER FIDUCIARY POLICE GRANTS

249

## FUND

## NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$203,886	\$135,851	\$20,921	\$20,921	\$23,421
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	2,268	1,268	2,500	2,500	1,500
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	197,630	143,947	0	0	0
<b>TOTAL REVENUE</b>	<b>199,898</b>	<b>145,215</b>	<b>2,500</b>	<b>2,500</b>	<b>1,500</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>199,898</b>	<b>145,215</b>	<b>2,500</b>	<b>2,500</b>	<b>1,500</b>
<b>TOTAL AVAILABLE</b>	<b>403,784</b>	<b>281,066</b>	<b>23,421</b>	<b>23,421</b>	<b>24,921</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	267,933	260,145	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>267,933</b>	<b>260,145</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>267,933</b>	<b>260,145</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>267,933</b>	<b>260,145</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>\$135,851</b>	<b>\$20,921</b>	<b>\$23,421</b>	<b>\$23,421</b>	<b>\$24,921</b>
	#	#			

# - Ties to Year End CAFR. Combined with Funds 247 and 248.



**LIGHTING & LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT  
FUND**

**261  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	2,466	617	2,000	2,000	3,500
Charges for Services	1,038,552	1,041,243	1,045,621	1,045,621	1,059,807
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	(975)	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,040,043</b>	<b>1,041,860</b>	<b>1,047,621</b>	<b>1,047,621</b>	<b>1,063,307</b>
Transfer In - Gas Tax Fund	200,000	140,000	300,000	300,000	375,000
Transfer In - Retirement	55,435	64,914	64,801	64,801	17,052
Transfer In - Measure R	0	0	0	0	0
Transfer from Designations: Future Street Improvement Projects	31,516	0	355,170	211,126	51,510
<b>TOTAL RESOURCES</b>	<b>1,326,994</b>	<b>1,246,774</b>	<b>1,767,592</b>	<b>1,623,548</b>	<b>1,506,869</b>
<b>TOTAL AVAILABLE</b>	<b>1,326,994</b>	<b>1,246,774</b>	<b>1,767,592</b>	<b>1,623,548</b>	<b>1,506,869</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	280,265	303,376	323,246	323,246	248,255
Maintenance & Operations	845,258	757,687	967,414	967,414	1,076,316
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>1,125,523</b>	<b>1,061,063</b>	<b>1,290,660</b>	<b>1,290,660</b>	<b>1,324,571</b>
Capital Improvement Projects	0	0	136,900	136,900	0
Capital Improvement Projects Contingency	0	0	13,690	13,690	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>1,125,523</b>	<b>1,061,063</b>	<b>1,441,250</b>	<b>1,441,250</b>	<b>1,324,571</b>
Transfer Out - Developmental Services	67,157	21,219	24,307	24,307	24,307
Transfer Out - General Fund	134,314	127,311	157,991	157,991	157,991
Transfer to Designations: Future Street Improvement Projects	0	37,181	144,044	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,326,994</b>	<b>1,246,774</b>	<b>1,767,592</b>	<b>1,623,548</b>	<b>1,506,869</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Designated for Future Projects	266,258	303,439	92,313	92,313	40,803
<b>TOTAL FUND BALANCE</b>	<b>\$266,258</b>	<b>\$303,439</b>	<b>\$92,313</b>	<b>\$92,313</b>	<b>\$40,803</b>
	#	#			

# - Ties to Year End CAFR

**PARK MAINTENANCE ASSESSMENT  
FUND**

**266  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$106,538	\$66,335	\$33,323	\$33,323	\$19,042
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	713	(32)	1,000	1,000	500
Revenues from Other Agencies	0	0	0	0	0
Charges For Services	209,768	216,581	230,549	230,549	240,823
Other Revenues	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>210,481</b>	<b>216,549</b>	<b>231,549</b>	<b>231,549</b>	<b>241,323</b>
Transfer In - General Fund	0	0	0	0	0
Transfer In - Retirement Fund	34,729	43,614	42,884	42,884	12,126
<b>TOTAL RESOURCES</b>	<b>245,210</b>	<b>260,163</b>	<b>274,433</b>	<b>274,433</b>	<b>253,449</b>
<b>TOTAL AVAILABLE</b>	<b>351,748</b>	<b>326,498</b>	<b>307,756</b>	<b>307,756</b>	<b>272,491</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	179,944	197,826	175,930	175,930	179,067
Maintenance & Operations	56,109	59,356	90,031	90,031	91,486
<b>TOTAL OPERATING BUDGET</b>	<b>236,054</b>	<b>257,182</b>	<b>265,961</b>	<b>265,961</b>	<b>270,553</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>236,054</b>	<b>257,182</b>	<b>265,961</b>	<b>265,961</b>	<b>270,553</b>
Transfer Out - General	37,020	35,993	22,753	22,753	22,753
Transfer Out - Development Services	12,340	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>285,414</b>	<b>293,175</b>	<b>288,714</b>	<b>288,714</b>	<b>293,306</b>
<b>TOTAL FUND BALANCE</b>	<b>\$66,335</b>	<b>\$33,323</b>	<b>\$19,042</b>	<b>\$19,042</b>	<b>(\$20,815)</b>
	#	#			

# - Ties to Year End CAFR

**BUSINESS IMPROVEMENT DISTRICT  
FUND**

**271  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$18,482	\$27,384	\$68,003	\$68,003	\$73,013
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	242	300	500	500	500
Charges for Services	61,384	37,413	77,000	77,000	44,000
Assessments	48,585	54,795	48,000	48,000	48,000
<b>TOTAL REVENUE</b>	<b>110,212</b>	<b>92,508</b>	<b>125,500</b>	<b>125,500</b>	<b>92,500</b>
Transfer In	13	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>110,225</b>	<b>92,508</b>	<b>125,500</b>	<b>125,500</b>	<b>92,500</b>
<b>TOTAL AVAILABLE</b>	<b>128,707</b>	<b>119,892</b>	<b>193,503</b>	<b>193,503</b>	<b>165,513</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	2,013	1,862	0	0	2,541
Maintenance & Operation	88,472	44,490	111,000	111,000	80,000
<b>TOTAL OPERATING BUDGET</b>	<b>90,485</b>	<b>46,352</b>	<b>111,000</b>	<b>111,000</b>	<b>82,541</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>90,485</b>	<b>46,352</b>	<b>111,000</b>	<b>111,000</b>	<b>82,541</b>
Transfer Out	10,838	5,537	9,490	9,490	9,490
<b>TOTAL APPROPRIATION</b>	<b>101,323</b>	<b>51,889</b>	<b>120,490</b>	<b>120,490</b>	<b>92,031</b>
<b>TOTAL FUND BALANCE</b>	<b>\$27,384</b>	<b>\$68,003</b>	<b>\$73,013</b>	<b>\$73,013</b>	<b>\$73,482</b>
	#	#			

# - Ties to Year End CAFR

DEVELOPMENT SERVICES FUND					281 NUMBER
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	(\$684,625)	\$362,845	(\$265,664)	(\$265,664)	(\$918,132)
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Charges for Services	2,157,096	1,185,864	1,404,673	1,404,673	3,007,258
Project Revenues	412,469	110,497	185,000	175,050	302,250
Other Revenue	55,397	3,898	5,200	5,200	14,200
<b>TOTAL REVENUE</b>	<b>2,624,962</b>	<b>1,300,259</b>	<b>1,594,873</b>	<b>1,584,923</b>	<b>3,323,708</b>
Transfer In - Gas Tax/Other	690,000	260,000	260,000	260,000	75,000
Transfer In - Overhead support	535,686	427,755	409,768	409,768	409,768
Transfer In - Retirement	345,123	432,578	431,974	431,974	141,884
Transfer In - General Fund	228,486	150,000	150,000	150,000	150,000
Transfers from Designations:					
Planning - Special Programs	35,931	39,148	200,000	0	224,950
Department Savings - CD	0	0	0	0	0
Department Savings - Engineering	0	0	0	0	0
Building - Special Programs	126,922	352,137	300,736	460,414	275,489
<b>TOTAL RESOURCES</b>	<b>4,587,110</b>	<b>2,961,877</b>	<b>3,347,351</b>	<b>3,297,079</b>	<b>4,600,799</b>
<b>TOTAL AVAILABLE</b>	<b>3,902,485</b>	<b>3,324,722</b>	<b>3,081,687</b>	<b>3,031,414</b>	<b>3,682,667</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	1,791,626	2,032,115	1,931,699	1,931,699	1,960,356
Maintenance & Operation	893,839	770,362	911,968	911,968	1,356,232
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>2,685,465</b>	<b>2,802,477</b>	<b>2,843,667</b>	<b>2,843,667</b>	<b>3,316,588</b>
Capital Improvement Projects	0	242,013	97,128	97,128	71,489
Capital & Special Projects	112,853	99,273	447,250	134,800	428,950
<b>TOTAL BUDGET</b>	<b>2,798,318</b>	<b>3,143,763</b>	<b>3,388,045</b>	<b>3,075,595</b>	<b>3,817,027</b>
Transfer Out - General Overhead	327,199	336,128	658,902	658,902	430,416
Transfer Out - General Fund- Other	0	0	40,000	40,000	0
Transfers to Designations:					
Planning - Special Programs	98,481	18,593	80,000	80,000	205,950
Department Savings - CD	0	0	0	0	0
Department Savings - Engineering	0	0	0	0	0
Building - Special Programs	315,641	91,902	95,050	95,050	96,300
<b>TOTAL APPROPRIATION</b>	<b>3,539,639</b>	<b>3,590,386</b>	<b>4,261,997</b>	<b>3,949,547</b>	<b>4,549,693</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>362,845</b>	<b>(265,664)</b>	<b>(1,180,310)</b>	<b>(918,132)</b>	<b>(867,026)</b>
<b>DESIGNATED FOR:</b>					
Planning - Special Programs	282,424	261,869	141,869	341,869	322,869
Department Savings - CD	0	0	0	0	0
Department Savings - Engineering	0	0	0	0	0
Building - Special Programs	953,123	692,888	487,202	327,525	148,336
<b>TOTAL FUND BALANCE</b>	<b>\$1,598,392</b>	<b>\$689,093</b>	<b>(\$551,239)</b>	<b>(\$248,739)</b>	<b>(\$395,822)</b>
	#	#			

# - Ties to Year End CAFR. Combined with Funds 111, 211 & 820.

**CAPITAL IMPROVEMENT  
FUND**

311  
NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$3,675,672)</b>	\$1,932,278	\$1,016,600	\$1,016,600	\$66,990
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Construction Taxes	82,510	13,263	106,500	106,500	87,500
Use of Money & Property	70	3,119	500	500	500
Revenue from Other Agencies	11,762,329	301,445	1,448,774	250,000	2,355,460
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>11,844,909</b>	<b>317,827</b>	<b>1,555,774</b>	<b>357,000</b>	<b>2,443,460</b>
Transfer In - Measure R	0	0	0	0	0
Transfer In - Library Bond	0	0	0	0	0
Transfer In - Environmental Services	0	0	375,000	375,000	0
Transfer from Designations:					
Capital Projects	0	0	0	0	0
Land Held for Resale	0	0	0	0	0
Encumbrances	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>11,844,909</b>	<b>317,827</b>	<b>1,930,774</b>	<b>732,000</b>	<b>2,443,460</b>
<b>TOTAL AVAILABLE</b>	<b>8,169,237</b>	<b>2,250,105</b>	<b>2,947,374</b>	<b>1,748,600</b>	<b>2,510,451</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Capital Improvement Projects	0	17,946	302,687	302,687	2,307,806
Capital Improvement Projects Contingency	0	0	34,500	34,500	7,500
Capital and Special Projects	6,236,959	1,215,559	0	1,319,131	0
<b>TOTAL BUDGET</b>	<b>6,236,959</b>	<b>1,233,505</b>	<b>337,187</b>	<b>1,656,318</b>	<b>2,315,306</b>
Transfer Out - Street Maintenance	0	0	0	0	0
Transfer Out - General Fund	0	0	25,292	25,292	25,292
Transfer to Designations:					
Land Held For Resale	0	0	0	0	0
Capital Projects	0	0	0	0	0
Encumbrances	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>6,236,959</b>	<b>1,233,505</b>	<b>362,479</b>	<b>1,681,610</b>	<b>2,340,598</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>1,932,278</b>	<b>1,016,600</b>	<b>2,584,895</b>	<b>66,990</b>	<b>169,853</b>
<b>DESIGNATIONS:</b>					
Land Held For Resale	2,438,433	2,438,433	2,438,433	2,438,433	2,438,433
Encumbrances	0	0	0	0	0
Capital Projects	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$4,370,711</b>	<b>\$3,455,033</b>	<b>\$5,023,328</b>	<b>\$2,505,423</b>	<b>\$2,608,286</b>
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# - Ties to Year End CAFR

WATER FUND	411 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$241,557</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	56,098	69,482	85,000	85,000	175,000
Charges for Services	6,346,666	7,624,309	9,190,677	9,190,677	12,260,512
Other Revenue	24,420	70,594	28,000	28,000	14,900
<b>TOTAL REVENUE</b>	<b>6,427,184</b>	<b>7,764,385</b>	<b>9,303,677</b>	<b>9,303,677</b>	<b>12,450,412</b>
Transfer In - Other Funds	0	60,000	0	0	0
Transfer from Reserve for Corp. Yard Repayment	120,779	120,779	120,782	120,782	0
Transfer from Reserve for Capital Replacement	1,153,299	2,660,675	1,032,571	1,296,378	
Transfer from Reserve for Investment in Fixed Asset	235,726	265,123	240,000	240,000	265,000
<b>TOTAL RESOURCES</b>	<b>7,936,988</b>	<b>10,870,962</b>	<b>10,697,030</b>	<b>10,960,837</b>	<b>12,715,412</b>
<b>TOTAL AVAILABLE</b>	<b>8,178,545</b>	<b>10,870,962</b>	<b>10,697,030</b>	<b>10,960,837</b>	<b>12,715,412</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	1,896,916	2,094,951	2,851,575	2,851,575	2,557,421
Maintenance & Operations	4,407,530	4,148,409	4,750,000	4,750,000	5,921,936
Debt Service Payment - Principal	0	285,000	495,000	495,000	510,000
Debt Service Payment - Interest	278,746	1,316,947	1,028,719	1,028,719	1,013,644
Capital Outlay	33,350	573,902	0	0	375,000
GASB 68 Expense	(203,487)	(1,038,436)	0	0	0
Depreciation	235,726	265,123	240,000	240,000	265,000
<b>TOTAL OPERATING BUDGET</b>	<b>6,648,781</b>	<b>7,645,895</b>	<b>9,365,294</b>	<b>9,365,294</b>	<b>10,643,001</b>
Capital Improvement Projects	0	589,846	131,212	131,212	0
Capital Improvement Projects Contingency	0	35,000	26,446	26,446	9,860
Capital & Special Projects	3,367	171,845	0	0	0
<b>TOTAL BUDGET</b>	<b>6,652,148</b>	<b>8,442,585</b>	<b>9,522,952</b>	<b>9,522,952</b>	<b>10,652,861</b>
Transfer Out - General Fund	1,016,102	1,103,490	1,184,621	1,184,621	1,174,869
Transfer Out - Development Services Fund	306,808	286,451	253,264	253,264	253,264
Transfer Out - POB Debt Service	0	0	0	0	404,423
Transfer to Reserve for Capital Replacement	0	0	0	0	229,995
Transfer to Reserve for Investment in Fixed Assets	33,350	663,828	0	0	0
<u>Accrual Adjustments:</u>					
Adjustment for Capitalized Assets	(33,350)	(663,828)	0	0	0
Adjustment to GASB 68 Balance	203,487	1,038,436	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>8,178,545</b>	<b>10,870,962</b>	<b>10,960,837</b>	<b>10,960,837</b>	<b>12,715,412</b>
<b>OPERATING FUNDS</b>	<b>0</b>	<b>0</b>	<b>(263,807)</b>	<b>0</b>	<b>0</b>
Reserve for Capital Replacement	5,854,898	3,194,223	2,161,652	1,897,845	2,127,840
Reserve for Due From Other Funds	241,561	120,782	0	0	0
Total Operating Funds and Capital Reserves	6,096,459	3,315,005	1,897,845	1,897,845	2,127,840
Reserve for Contributed Capital	434,730	434,730	434,730	434,730	434,730
Reserve - GASB 68	(5,440,396)	(4,401,960)	(4,401,960)	(4,401,960)	(4,401,960)
Reserve for Investment in Fixed Assets	9,209,954	9,608,659	9,368,659	9,368,659	9,103,659
<u>Other Accrual Adjustments:</u>					
Other Accrual Adjustments	0	(1,880,686)	(1,523,719)	(1,523,719)	(1,523,644)
<b>TOTAL RETAINED EARNINGS</b>	<b>\$10,300,747</b>	<b>\$10,837,120</b>	<b>\$8,822,993</b>	<b>\$8,822,993</b>	<b>\$8,787,913</b>
	#	#			
# - Ties to Year End CAFR					
<b>MONROVIA RENEWAL PROJECT</b>					
Beginning Balance	\$0	\$27,206,665	\$24,231,698	\$24,231,698	\$17,454,719
Add: Bond Proceeds	27,830,000	0	0	0	0
Less: Capital Expenditures	623,335	2,974,967	6,776,979	6,776,979	13,281,413
Ending Balance	<b>\$27,206,665</b>	<b>\$24,231,698</b>	<b>\$17,454,719</b>	<b>\$17,454,719</b>	<b>\$4,173,306</b>
Monrovia Renewal Capitalized Interest	0	1,316,947	0	0	0
Monrovia Renewal Investment In Fixed Assets	\$623,335	\$4,915,249	\$11,692,228	\$11,692,228	\$24,973,641

SEWER FUND	421 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	(\$200,706)	(\$0)	\$0	\$0	(\$0)
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	13,620	28,786	25,000	25,000	65,000
Charges for Services	1,162,961	1,499,794	1,515,407	1,515,407	1,530,561
Other Revenue	4,124	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,180,705</b>	<b>1,528,580</b>	<b>1,540,407</b>	<b>1,540,407</b>	<b>1,595,561</b>
Operating Transfer In - Retirement	0	0	0	0	0
Transfer from Reserve for Due From Other Funds	47,583	47,583	47,585	47,585	0
Transfer from Reserve for Contributed Capital	0	0	0	0	0
Transfer from Reserve for Fixed Assets	112,112	143,382	115,000	115,000	145,000
Transfer from Reserve for Capital Replacement	0	616,454	494,121	401,613	0
<b>TOTAL RESOURCES</b>	<b>1,340,400</b>	<b>2,335,999</b>	<b>2,197,113</b>	<b>2,104,605</b>	<b>1,740,561</b>
<b>TOTAL AVAILABLE</b>	<b>1,139,694</b>	<b>2,335,999</b>	<b>2,197,113</b>	<b>2,104,605</b>	<b>1,740,561</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	225,775	329,807	203,034	203,034	126,414
Maintenance & Operations	380,754	321,059	501,608	501,608	563,847
Debt Service Payment - Principal	0	115,000	200,000	200,000	205,000
Debt Service Payment - Interest	112,140	529,787	413,819	413,819	407,744
Capital Outlay	0	0	90,000	90,000	0
GASB 68 Expense	(23,053)	28,969	0	0	0
Depreciation	112,112	143,382	115,000	115,000	145,000
<b>TOTAL OPERATING BUDGET</b>	<b>807,728</b>	<b>1,468,005</b>	<b>1,523,461</b>	<b>1,523,461</b>	<b>1,448,005</b>
Capital Improvement Projects	25,724	552,115	133,471	133,471	0
Capital Improvement Projects Contingency	0	0	16,650	16,650	0
Capital & Special Projects	0	114	0	0	0
<b>TOTAL BUDGET</b>	<b>833,452</b>	<b>2,020,234</b>	<b>1,673,582</b>	<b>1,673,582</b>	<b>1,448,005</b>
Transfer out - General Fund	96,296	170,904	232,239	232,239	211,611
Transfer out - Street Maintenance	75,000	75,000	75,000	0	0
Transfer out - Development Services	32,099	48,829	50,779	50,779	50,779
Transfer out - Street Sweeping	30,000	30,000	0	0	0
Transfer out - Water Fund (CIP)	0	20,000	0	0	0
Transfer out - POB Debt Service	0	0	0	0	19,649
Transfer to Reserve for Capital Replacement	49,794	0	0	148,006	10,517
Transfer to Reserve for Contributed Capital	0	0	0	0	0
Transfer to Reserve for Due from other funds	0	0	0	0	0
Transfer to Reserve for Investment in Fixed Assets	0	427,870	0	0	0
<u>Accrual Adjustments:</u>					
Adjustment for Capitalized Assets	0	(427,870)	0	0	0
Adjustment to GASB 68 Balance	23,053	(28,969)	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,139,694</b>	<b>2,335,998</b>	<b>2,031,600</b>	<b>2,104,606</b>	<b>1,740,561</b>
<b>OPERATING FUNDS</b>	<b>(0)</b>	<b>0</b>	<b>165,514</b>	<b>(0)</b>	<b>(0)</b>
Reserve for Capital Replacement	1,171,077	554,623	60,502	301,016	71,019
Reserve - Due from Other funds	95,168	47,585	0	0	0
Total Operating Funds and Capital Reserves	1,266,245	602,208	226,016	301,016	71,019
Reserve for Contributed Capital	420,849	420,849	420,849	420,849	420,849
Reserve - GASB 68	(656,102)	(685,071)	(685,071)	(685,071)	(685,071)
Reserve for Investment In Fixed Assets	3,228,113	3,512,601	3,397,601	3,397,601	3,252,601
Other Accrual Adustments	0	(756,927)	(613,819)	(613,819)	(612,744)
<b>TOTAL RETAINED EARNINGS</b>	<b>\$ 4,259,105</b>	<b>\$ 4,607,515</b>	<b>\$ 3,973,213</b>	<b>\$ 4,048,213</b>	<b>\$ 3,672,142</b>
	#	#			
# - Ties to Year End CAFR					
<b>MONROVIA RENEWAL PROJECT FUNDS</b>					
Beginning Balance	\$0	\$10,797,171	\$8,691,769	\$8,691,769	\$6,599,769
Add: Bond Proceeds	11,200,000	0	0	0	0
Less: Capital Expenditures	402,829	2,105,402	2,092,000	2,092,000	3,651,521
Ending Balance	<b>\$10,797,171</b>	<b>\$8,691,769</b>	<b>\$6,599,769</b>	<b>\$6,599,769</b>	<b>\$2,948,248</b>

**STORM DRAIN MAINTENANCE  
FUND**

423  
NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$4,073	\$3,783	\$154,507	\$154,507	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	10,000	9,555	10,000	10,000	17,000
Charges for Services	286,604	286,994	285,000	285,000	285,000
Other Revenue	2,951	0	0	0	0
<b>TOTAL REVENUE</b>	<b>299,556</b>	<b>296,549</b>	<b>295,000</b>	<b>295,000</b>	<b>302,000</b>
Transfer In - Environmental Services	0	130,000	100,000	100,000	50,000
Transfer In - Water Fund	0	0	0	0	0
Transfer from Reserves:					
Capital Replacement.	0	234,124	0	0	48,600
Encumbrances	0	0	0	0	0
Investment in Fixed Assets	18,155	19,704	20,000	20,000	20,000
NPDES	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>317,711</b>	<b>680,377</b>	<b>415,000</b>	<b>415,000</b>	<b>420,600</b>
<b>TOTAL AVAILABLE</b>	<b>321,784</b>	<b>684,160</b>	<b>569,507</b>	<b>569,507</b>	<b>420,600</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	3,208	0	0	0	0
Maintenance & Operations	188,389	338,791	334,844	334,844	257,990
Capital Outlay	0	0	0	0	0
GASB 68 Expense	(290)	(148,127)	0	0	0
Depreciation	18,155	19,704	20,000	20,000	20,000
<b>TOTAL OPERATING BUDGET</b>	<b>209,462</b>	<b>210,368</b>	<b>354,844</b>	<b>354,844</b>	<b>277,990</b>
Capital Improvement Projects	0	83,849	30,338	30,338	71,489
Capital Improvement Projects Contingency	0	0	5,000	5,000	7,500
Capital & Special Projects	15,050	1,175	0	0	0
<b>TOTAL BUDGET</b>	<b>224,512</b>	<b>295,392</b>	<b>390,182</b>	<b>390,182</b>	<b>356,979</b>
Transfer out - General	48,255	51,305	50,227	50,227	50,227
Transfer out - Water Fund	0	20,000	0	0	0
Transfer out - Corp Yd Renovation	0	0	0	0	0
Transfer out - Development Services	0	14,658	13,394	13,394	13,394
Transfer To Reserves:					
Capital Replacement.	44,944	171	115,704	115,704	0
Encumbrances	0	0	0	0	0
Investment in Fixed Asset	0	83,850	0	0	0
NPDES	0	0	0	0	0
Adjustment to GASB 68 Balance	290	148,127	0	0	0
Adjustment for Capitalized Assets	0	(83,850)	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>318,001</b>	<b>529,653</b>	<b>569,507</b>	<b>569,507</b>	<b>420,600</b>
<b>OPERATING FUNDS</b>	<b>3,783</b>	<b>154,507</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reserves - Capital Replacement	378,298	144,345	260,049	260,049	211,449
Total Operating Funds and Capital Reserves	382,081	298,852	260,049	260,049	211,449
Reserves - Encumbrances	0	0	0	0	0
Reserves - Investment in FA	371,282	435,428	415,428	415,428	395,428
Reserves - NPDES	0	0	0	0	0
Reserves - GASB 68	(148,127)	0	0	0	0
<b>TOTAL RETAINED EARNINGS</b>	<b>\$605,236</b>	<b>\$734,280</b>	<b>\$675,477</b>	<b>\$675,477</b>	<b>\$606,877</b>
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# - Ties to Year End CAFR



**STREET SWEEPING  
FUND**

424  
NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$207</b>	<b>\$268,277</b>	<b>\$240,171</b>	<b>\$240,171</b>	<b>\$193,241</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,759	962	2,000	2,000	2,500
Charges for Services	211,107	211,563	210,000	210,000	210,000
Other Revenue	305	0	0	0	0
<b>TOTAL REVENUE</b>	<b>213,171</b>	<b>212,525</b>	<b>212,000</b>	<b>212,000</b>	<b>212,500</b>
Transfer in - Street Fund	0	0	0	0	0
Transfer in - Sanitation	30,000	30,000	0	0	0
Transfer in - Water	0	0	0	0	0
Transfer in - Gas Tax	0	0	0	0	0
Transfer in- Retirement	0	0	0	0	0
Transfers from Reserves:					
Capital Replacement	322,636	0	0	0	56,650
Investments in Fixed Assets	0	1,764	0	0	2,000
<b>TOTAL RESOURCES</b>	<b>565,807</b>	<b>244,289</b>	<b>212,000</b>	<b>212,000</b>	<b>271,150</b>
<b>TOTAL AVAILABLE</b>	<b>566,014</b>	<b>512,566</b>	<b>452,171</b>	<b>452,171</b>	<b>464,391</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	159,753	164,163	196,580	196,580	181,800
GASB 68 Expense	(54,566)	0	0	0	0
Depreciation	0	1,764	0	0	2,000
<b>TOTAL OPERATING BUDGET</b>	<b>105,187</b>	<b>165,927</b>	<b>196,580</b>	<b>196,580</b>	<b>183,800</b>
Capital Improvement Projects	0	70,568	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>105,187</b>	<b>236,495</b>	<b>196,580</b>	<b>196,580</b>	<b>183,800</b>
Transfer Out - General Fund	28,755	27,922	29,487	29,487	29,487
Transfer Out - Development Services	9,585	7,977	7,863	7,863	7,863
Transfer Out - Streets	0	0	25,000	25,000	50,000
Transfer to Reserves for Capital Replacement	99,644	0	0	0	0
Transfer to Reserves for Investments in Fixed Assets	0	70,568	0	0	0
Adjustment to GASB 68 Balance	54,566	0	0	0	0
Adjustment for Capitalized Assets	0	(70,568)	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>297,737</b>	<b>272,394</b>	<b>258,930</b>	<b>258,930</b>	<b>271,150</b>
<b>OPERATING FUNDS</b>	<b>268,277</b>	<b>240,171</b>	<b>193,241</b>	<b>193,241</b>	<b>193,241</b>
Reserves - Capital Replacement	54,358	54,358	54,358	54,358	(2,292)
Total Operating Funds and Capital Reserves	322,635	294,529	247,599	247,599	190,949
Reserves - Investments in Fixed Assets	0	68,804	68,804	68,804	66,804
Reserves - GASB 68	0	0	0	0	0
<b>TOTAL RETAINED EARNINGS</b>	<b>\$322,635</b>	<b>\$363,333</b>	<b>\$316,403</b>	<b>\$316,403</b>	<b>\$257,753</b>
	#	#			

# - Ties to Year End CAFR

ENVIRONMENTAL SERVICES FUND	431 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$2,113,428</b>	<b>\$1,939,554</b>	<b>\$1,648,237</b>	<b>\$1,648,237</b>	<b>\$541,358</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Fees and Permits	1,417,668	2,250,525	2,214,985	2,214,985	2,275,542
Use of Money & Property	18,323	4,914	14,000	14,000	17,000
Revenue from Other Agencies	0	0	0	0	0
Charges for Service	0	0	0	0	0
Other Revenue (Projects)	29,768	17,714	40,266	40,266	30,361
<b>TOTAL REVENUE</b>	<b>1,465,759</b>	<b>2,273,153</b>	<b>2,269,251</b>	<b>2,269,251</b>	<b>2,322,903</b>
Transfer In - Retirement	0	0	0	0	0
Transfer In From Reserves:					
Investment in Fixed Assets	0	817	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,465,759</b>	<b>2,273,970</b>	<b>2,269,251</b>	<b>2,269,251</b>	<b>2,322,903</b>
<b>TOTAL AVAILABLE</b>	<b>3,579,187</b>	<b>4,213,524</b>	<b>3,917,488</b>	<b>3,917,488</b>	<b>2,864,261</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	229,325	303,313	0	0	0
Maintenance & Operations	90,121	125,511	129,699	129,699	136,359
Capital Outlay	0	0	0	0	0
GASB 68 Expense	(27,641)	(224,206)	0	0	0
Depreciation	0	817	0	0	1,000
<b>TOTAL OPERATING BUDGET</b>	<b>291,805</b>	<b>205,434</b>	<b>129,699</b>	<b>129,699</b>	<b>137,359</b>
Capital Improvement Projects	0	15,007	12,483	12,483	308,400
Capital Improvement Projects Contingency	0	0	0	0	33,500
Capital & Special Projects	67,669	17,634	40,266	40,266	30,361
<b>TOTAL BUDGET</b>	<b>359,475</b>	<b>238,076</b>	<b>182,448</b>	<b>182,448</b>	<b>509,620</b>
Transfer Out - General Fund	540,388	1,545,448	2,192,012	2,192,012	1,608,012
Transfer Out - Development Services	57,129	202,557	191,670	191,670	6,670
Transfer Out - Stormdrain Maintenance	300,000	130,000	100,000	100,000	50,000
Transfer Out - Street Maintenance	355,000	205,000	305,000	305,000	300,000
Transfer Out - Water Fund	0	20,000	0	0	0
Transfer Out - General Fund	0	0	30,000	30,000	30,000
Transfer Out - Capital Improvement	0	0	375,000	375,000	0
Transfer Out - General Fund (one-time transfer)	0	0	0	0	0
Transfer to Reserves:					
Investment in Fixed Assets	0	24,500	0	0	0
Adjustment to GASB 68 Balance	27,641	224,206	0	0	0
Adjustment for Capitalized Assets	0	(24,500)	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,639,633</b>	<b>2,565,287</b>	<b>3,376,130</b>	<b>3,376,130</b>	<b>2,504,302</b>
<b>OPERATING FUNDS</b>	<b>1,939,554</b>	<b>1,648,237</b>	<b>541,358</b>	<b>541,358</b>	<b>359,959</b>
RESERVE - GASB 68	(874,371)	(650,165)	(650,165)	(650,165)	(650,165)
RESERVE - Investment in Fixed Assets	0	23,683	23,683	23,683	23,683
<b>TOTAL RETAINED EARNINGS</b>	<b>\$1,065,183</b>	<b>\$1,021,755</b>	<b>(\$85,124)</b>	<b>(\$85,124)</b>	<b>(\$266,523)</b>
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# - Ties to Year End CAFR

**FACILITIES MAINTENANCE  
FUND**

511  
NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$4	\$62,717	\$399,800	\$399,800	\$538,717
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	4,232	2,206	4,500	4,500	6,000
Charges for Services	1,800,000	1,900,175	1,900,000	1,900,000	1,800,000
Other Revenue	46,640	105,317	25,598	25,598	25,598
<b>TOTAL REVENUE</b>	<b>1,850,872</b>	<b>2,007,697</b>	<b>1,930,098</b>	<b>1,930,098</b>	<b>1,831,598</b>
Transfer In - Retirement	63,218	85,134	74,335	74,335	14,963
Transfer from Facility Projects Reserve	100,172	330,793	0	0	0
Transfer from Investment in Fixed Assets	78,451	75,488	80,000	80,000	80,000
<b>TOTAL RESOURCES</b>	<b>2,092,713</b>	<b>2,499,112</b>	<b>2,084,433</b>	<b>2,084,433</b>	<b>1,926,561</b>
<b>TOTAL AVAILABLE</b>	<b>2,092,717</b>	<b>2,561,829</b>	<b>2,484,233</b>	<b>2,484,233</b>	<b>2,465,278</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	305,056	370,769	328,243	328,243	214,372
Maintenance & Operations	1,249,806	1,199,369	1,061,950	1,061,950	1,110,488
GASB 68 Expense	(35,291)	(265,877)	0	0	0
Depreciation	78,451	75,488	80,000	80,000	80,000
<b>TOTAL OPERATING BUDGET</b>	<b>1,598,022</b>	<b>1,379,749</b>	<b>1,470,193</b>	<b>1,470,193</b>	<b>1,404,860</b>
Capital Improvement Project	78,575	262,383	236,964	236,964	342,346
Capital Improvement Project - Contingency	0	0	29,751	29,751	38,411
<b>TOTAL BUDGET</b>	<b>1,676,597</b>	<b>1,642,132</b>	<b>1,736,908</b>	<b>1,736,908</b>	<b>1,785,617</b>
Operating Transfer Out	298,272	254,019	208,608	208,608	208,608
Transfer to Facility Projects Reserve	0	0	0	0	0
Transfer to Investments in Fixed Assets	19,841	118,665	0	0	0
Adjustment to GASB 68 Reserve Balance	35,291	265,877	0	0	0
Adjustment for Capitalized Assets	0	(118,665)	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>2,030,001</b>	<b>2,162,028</b>	<b>1,945,516</b>	<b>1,945,516</b>	<b>1,994,225</b>
<b>OPERATING FUNDS</b>	<b>62,717</b>	<b>399,800</b>	<b>538,717</b>	<b>538,717</b>	<b>471,053</b>
Reserve - Facility Projects	330,793	0	0	0	0
Reserve - GASB 68	(1,121,046)	(855,169)	(855,169)	(855,169)	(855,169)
Reserve - Investment in Fixed Assets	1,836,547	1,879,724	1,799,724	1,799,724	1,719,724
<b>TOTAL RETAINED EARNINGS</b>	<b>\$1,109,011</b>	<b>\$1,424,355</b>	<b>\$1,483,272</b>	<b>\$1,483,272</b>	<b>\$1,335,608</b>
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# - Ties to Year End CAFR

EQUIPMENT MAINTENANCE FUND	512 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$134,617	\$147,614	\$162,113	\$162,113	(\$766)
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	17,691	22,928	18,000	18,000	23,000
Revenue from Other Agencies	0	0	0	0	0
Charges for Service	1,803,206	2,152,299	2,197,643	2,197,643	1,862,152
Other Revenue	173,345	20,176	0	0	0
<b>TOTAL REVENUE</b>	<b>1,994,242</b>	<b>2,195,403</b>	<b>2,215,643</b>	<b>2,215,643</b>	<b>1,885,152</b>
Transfer in - Retirement	5,755	3,895	32,044	32,044	9,253
Transfer from Reserves for:					
Long Term Receivables	0	0	0	0	0
PW Vehicle/Equipment Replacement	(54,208)	(135,309)	0	0	160,133
PW Vehicle/Equipment Maintenance	138,422	29,595	162,927	162,927	211,590
Investment in Fixed Assets	524,259	590,789	540,000	540,000	597,000
Fuel Station	0	0	249,750	249,750	66,750
Police Patrol Vehicle Replacement	0	205,600	17,850	17,850	55,708
Police Non Patrol Vehicle Replacement	(12,490)	122,315	33,593	33,593	0
Fire Equipment/Vehicle Maintenance	29,813	39,204	5,713	5,713	17,713
Fire Vehicle Pool Replacement	1,005,282	0	0	0	0
Police Radios	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>3,631,075</b>	<b>3,051,492</b>	<b>3,257,520</b>	<b>3,257,520</b>	<b>3,003,299</b>
<b>TOTAL AVAILABLE</b>	<b>3,765,691</b>	<b>3,199,105</b>	<b>3,419,633</b>	<b>3,419,633</b>	<b>3,002,533</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	33,984	15,515	143,261	143,261	123,051
Maintenance & Operations	677,184	857,688	646,088	646,088	694,320
GASB 68 Expense	1,293	37,827	0	0	0
Capital Outlay	0	246,505	540,544	540,544	522,000
Depreciation	524,259	590,789	540,000	540,000	597,000
<b>TOTAL OPERATING BUDGET</b>	<b>1,236,720</b>	<b>1,748,324</b>	<b>1,869,893</b>	<b>1,869,893</b>	<b>1,936,371</b>
Capital Improvement Projects	73,030	212,096	296,320	296,320	130,132
Capital Improvement Projects Contingency	0	3,285	16,559	16,559	29,500
Capital & Special Projects	350,766	363,773	445,000	445,000	435,600
<b>TOTAL BUDGET</b>	<b>1,660,516</b>	<b>2,327,478</b>	<b>2,627,772</b>	<b>2,627,772</b>	<b>2,531,603</b>
Operating Transfer Out	95,379	170,148	104,286	104,286	104,286
Transfer to Reserves for:					
PW Vehicle/Equip. Replacement	76,842	232,281	367,591	367,591	0
PW Vehicle/Equip. Maint.	0	0	0	0	0
Investment in Fixed Assets	1,685,644	307,913	0	0	0
Fuel Station	6,540	116,045	0	0	0
Police Patrol Vehicle Replacement	26,966	0	0	0	0
Police Non Patrol Vehicle Replacement	5,090	0	0	0	77,399
Police Radios	62,394	50,368	60,010	60,010	60,010
Fire Equipment/Vehicle Maint.	0	0	0	0	0
Fire Vehicle Pool Replacement	0	192,998	260,740	260,740	230,000
Adjustment for GASB 68 Accrual	(1,293)	(37,827)	0	0	0
Adjustment for Capitalized Asset Accrual	0	(322,412)	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>3,618,078</b>	<b>3,036,992</b>	<b>3,420,399</b>	<b>3,420,399</b>	<b>3,003,298</b>
<b>OPERATING FUNDS</b>	<b>\$147,614</b>	<b>\$162,113</b>	<b>(\$766)</b>	<b>(\$766)</b>	<b>(\$765)</b>
Reserve - Fire Equipment/Vehicle Maint.	(353,980)	(393,184)	(398,897)	(398,897)	(416,610)
Reserve - Fire Vehicle Replacement	(556,200)	(363,202)	(102,462)	(102,462)	127,538
Reserve - Fuel Station	100,775	216,820	(32,930)	(32,930)	(99,680)
Reserve - PW Vehicle/Equip. Replacement	1,235,803	1,603,393	1,970,984	1,970,984	1,810,851
Reserve - PW Vehicle/Equip. Maint.	(171,673)	(201,268)	(364,195)	(364,195)	(575,785)
Reserve - Police Patrol Vehicles	408,599	202,999	185,149	185,149	129,441
Reserve - Police Non - Patrol Vehicles	557,197	434,882	401,289	401,289	478,688
Reserve - Police Radios	226,272	276,640	336,650	336,650	396,660
Total Operating Funds and Reserves	1,594,407	1,939,193	1,994,822	1,994,822	1,850,338
Reserve - GASB 68	(1,293)	(39,120)	(39,120)	(39,120)	(39,120)
Reserve - Investment in Fixed Assets	3,031,055	2,748,179	2,208,179	2,208,179	1,611,179
<b>TOTAL RETAINED EARNINGS</b>	<b>\$4,624,169</b>	<b>\$4,648,252</b>	<b>\$4,163,881</b>	<b>\$4,163,881</b>	<b>\$3,422,397</b>
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CENTRAL SERVICES FUND	521 NUMBER				
	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$2,797)</b>	<b>\$5,811</b>	<b>\$8,065</b>	<b>\$8,065</b>	<b>(\$178,803)</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	3,815	3,408	4,000	4,000	3,500
Charges for Service	1,132,514	1,245,584	1,355,000	1,355,000	1,486,586
Other Revenue	46,310	3,051	0	0	19,980
<b>TOTAL REVENUE</b>	<b>1,182,639</b>	<b>1,252,043</b>	<b>1,359,000</b>	<b>1,359,000</b>	<b>1,510,066</b>
Transfer In - Retirement	104,037	70,243	52,094	52,094	16,600
Transfer In - Other	0	0	0	0	0
Transfer from Reserves:					
Capital Replacement	155,006	72,574	20,000	20,000	0
Finance Computer System Replacement	2,252	7,488	0	0	0
Information Systems	108,033	66,733	0	0	0
Telephone System	5,121	36,972	22,544	22,544	1,442
Investment In Fixed Assets	10,284	17,021	15,000	15,000	18,000
Prepaid Items	8,608	2,254	0	0	0
Contributed Capital	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,575,980</b>	<b>1,525,328</b>	<b>1,468,638</b>	<b>1,468,638</b>	<b>1,546,108</b>
<b>TOTAL AVAILABLE</b>	<b>1,573,183</b>	<b>1,531,139</b>	<b>1,476,703</b>	<b>1,476,703</b>	<b>1,367,305</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	501,778	347,340	229,560	229,560	228,949
Maintenance & Operations	662,933	910,195	959,323	959,323	1,082,636
GASB 68 Expense	(58,079)	(428,922)	0	0	0
Capital Outlay	0	0	0	0	0
Depreciation	10,284	17,021	15,000	15,000	18,000
<b>TOTAL OPERATING BUDGET</b>	<b>1,116,915</b>	<b>845,634</b>	<b>1,203,883</b>	<b>1,203,883</b>	<b>1,329,585</b>
Capital Improvement Projects	0	64,050	184,868	184,868	85,133
Capital Improvement Projects Contingency	0	0	2,000	2,000	25,000
Capital & Special Projects	120,241	15,002	14,000	14,000	14,000
<b>TOTAL BUDGET</b>	<b>1,237,156</b>	<b>924,686</b>	<b>1,404,751</b>	<b>1,404,751</b>	<b>1,453,718</b>
Transfer Out - General Fund	162,358	169,466	71,195	71,195	71,195
Transfer to Reserves:					
Capital Replacement (Stores)	0	0	0	0	4,672
Finance Computer System Replacement	0	0	18,413	18,413	15,940
Information System Equip. Replacement	0	0	161,147	161,147	584
Telephone System	0	0	0	0	0
Investment In Fixed Assets	109,778	14,023	0	0	0
Prepaid Items	0	0	0	0	0
Contributed Capital	0	0	0	0	0
Adjustment to GASB 68 Balance	58,079	428,922	0	0	0
Adjustment for Capitalized Assets	0	(14,023)	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,567,371</b>	<b>1,523,074</b>	<b>1,655,506</b>	<b>1,655,506</b>	<b>1,546,109</b>
<b>OPERATING FUNDS</b>	<b>5,811</b>	<b>8,065</b>	<b>(178,803)</b>	<b>(178,803)</b>	<b>(178,803)</b>
RESERVE - Finance Computer System	253,162	245,674	264,087	264,087	280,027
RESERVE - Capital Replacement (Stores)	(107,649)	(180,223)	(200,223)	(200,223)	(195,551)
RESERVE - Information System	(11,859)	(78,592)	82,555	82,555	83,139
RESERVE - Telephone	174,157	137,185	114,641	114,641	113,199
Total Operating Funds and Capital Reserves	313,622	132,109	82,257	82,257	102,011
RESERVE - Prepaid Items	10,609	8,355	8,355	8,355	8,355
RESERVE - Contributed Capital	79,786	79,786	79,786	79,786	79,786
RESERVE - Investment In Fixed Assets	137,875	134,877	119,877	119,877	101,877
RESERVE - GASB 68	(1,134,513)	(705,591)	(705,591)	(705,591)	(705,591)
<b>TOTAL RETAINED EARNINGS</b>	<b>(\$592,621)</b>	<b>(\$350,464)</b>	<b>(\$415,316)</b>	<b>(\$415,316)</b>	<b>(\$413,562)</b>
	#	#			

# - Ties to Year End CAFR

**S.I.R. LIABILITY  
FUND**

**531  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$1,216,504	\$1,008,483	\$983,429	\$983,429	\$837,213
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	4,156	134	4,500	4,500	0
Charges to Other Funds	1,500,000	1,400,000	1,400,000	1,400,000	1,600,000
Other Revenues	59,370	41,122	0	0	0
<b>TOTAL REVENUE</b>	<b>1,563,526</b>	<b>1,441,256</b>	<b>1,404,500</b>	<b>1,404,500</b>	<b>1,600,000</b>
Transfer In - Retirement Costs	19,254	0	0	0	0
Transfer In - Other Funds	0	0	0	0	0
Transfer from Reserves for:					
Noncovered Claims Reserve	0	0	0	0	0
Future Claims	0	32,621	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,582,780</b>	<b>1,473,877</b>	<b>1,404,500</b>	<b>1,404,500</b>	<b>1,600,000</b>
<b>TOTAL AVAILABLE</b>	<b>2,799,283</b>	<b>2,482,360</b>	<b>2,387,929</b>	<b>2,387,929</b>	<b>2,437,213</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	97,202	0	0	0	0
Maintenance & Operations	252,463	1,498,931	1,550,716	1,550,716	1,569,563
GASB 68 Expense	(10,740)	(403,900)	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>338,925</b>	<b>1,095,031</b>	<b>1,550,716</b>	<b>1,550,716</b>	<b>1,569,563</b>
Transfer Out - Worker's Comp	0	0	0	0	600,000
Transfer to Reserves for:					
Noncovered Claims Res	0	0	0	0	0
Future Claims Reserve	1,441,135	0	0	0	0
Adjustment to GASB 68 Balance	10,740	403,900	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,790,800</b>	<b>1,498,931</b>	<b>1,550,716</b>	<b>1,550,716</b>	<b>2,169,563</b>
<b>OPERATING FUNDS</b>	<b>1,008,483</b>	<b>983,429</b>	<b>837,213</b>	<b>837,213</b>	<b>267,650</b>
Reserve - Noncovered Claims	0	0	0	0	0
Reserve - GASB 68	(403,900)	0	0	0	0
Reserve - Future Claims (IBNR's)	(131,682)	(164,303)	(164,303)	(164,303)	(164,303)
<b>TOTAL RETAINED EARNINGS</b>	<b>\$472,901</b>	<b>\$819,126</b>	<b>\$672,910</b>	<b>\$672,910</b>	<b>\$103,347</b>
	#	#			

# - Ties to Year End CAFR

**S.I.R. WORKERS' COMPENSATION  
FUND**

**532  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$1,853,662	\$1,312,561	\$327,453	\$327,453	(\$534,989)
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	7,962	(2,153)	8,000	8,000	1,000
Charges to Other Funds	814,673	959,034	929,558	929,558	1,451,210
Other Revenue	47,610	73,514	0	0	0
<b>TOTAL REVENUE</b>	<b>870,245</b>	<b>1,030,395</b>	<b>937,558</b>	<b>937,558</b>	<b>1,452,210</b>
Transfer In	13,748	0	0	0	700,000
Transfer from Reserves	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>883,993</b>	<b>1,030,395</b>	<b>937,558</b>	<b>937,558</b>	<b>2,152,210</b>
<b>TOTAL AVAILABLE</b>	<b>2,737,655</b>	<b>2,342,956</b>	<b>1,265,011</b>	<b>1,265,011</b>	<b>1,617,221</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	68,010	330,573	0	0	0
Maintenance & Operations	(1,020,259)	1,074,837	898,997	1,800,000	1,591,437
GASB 68 Expense	(7,667)	(330,573)	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>(959,916)</b>	<b>1,074,837</b>	<b>898,997</b>	<b>1,800,000</b>	<b>1,591,437</b>
Transfer Out	0	0	0	0	0
Transfer to Reserves for:					
Future Claims	2,377,343	610,094	0	0	0
Adjustment to GASB 68 Reserve Balance	7,667	330,573	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,425,094</b>	<b>2,015,504</b>	<b>898,997</b>	<b>1,800,000</b>	<b>1,591,437</b>
<b>OPERATING FUNDS</b>	<b>1,312,561</b>	<b>327,453</b>	<b>366,014</b>	<b>(534,989)</b>	<b>25,784</b>
Reserve - GASB 68	(330,573)	0	0	0	0
Reserve - Future Claims	(1,843,195)	(1,233,101)	(1,233,101)	(1,233,101)	(1,233,101)
<b>TOTAL RETAINED EARNINGS</b>	<b>(\$861,207)</b>	<b>(\$905,648)</b>	<b>(\$867,087)</b>	<b>(\$1,768,090)</b>	<b>(\$1,207,317)</b>
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# - Ties to Year End CAFR

**SELF INSURED UNEMPLOYMENT  
FUND**

**533  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$153,015	\$186,888	\$211,383	\$211,383	\$241,904
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,371	873	1,500	1,500	2,000
Charges to Other Funds	45,920	50,836	49,021	49,021	52,092
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>47,291</b>	<b>51,709</b>	<b>50,521</b>	<b>50,521</b>	<b>54,092</b>
Transfer In	0	0	0	0	0
Transfer from Claims Reserve	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>47,291</b>	<b>51,709</b>	<b>50,521</b>	<b>50,521</b>	<b>54,092</b>
<b>TOTAL AVAILABLE</b>	<b>200,306</b>	<b>238,597</b>	<b>261,904</b>	<b>261,904</b>	<b>295,996</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	13,418	27,214	20,000	20,000	20,000
GASB 68 Expense	(55,624)	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>(42,206)</b>	<b>27,214</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
Transfer Out	0	0	0	0	100,000
Transfer to Claims Reserve	0	0	0	0	0
Adjustment to GASB 68 Reserve	55,624	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>13,418</b>	<b>27,214</b>	<b>20,000</b>	<b>20,000</b>	<b>120,000</b>
<b>OPERATING FUNDS</b>	<b>186,888</b>	<b>211,383</b>	<b>241,904</b>	<b>241,904</b>	<b>175,996</b>
RESERVE - GASB 68	0	0	0	0	0
RESERVE - SELF INSURANCE CLAIMS	0	0	0	0	0
<b>TOTAL RETAINED EARNINGS</b>	<b>\$186,888</b>	<b>\$211,383</b>	<b>\$241,904</b>	<b>\$241,904</b>	<b>\$175,996</b>
	#	#			

# - Ties to Year End CAFR



HILLSIDE ACQUISITION DEBT SVCS  
FUND

713  
NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$204,666	\$310,747	\$60,657	\$60,657	\$1,020
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,439	1,459	1,500	1,500	2,500
Open Space Tax	646,883	650,329	650,000	650,000	650,000
Open Space Maintenance Tax	82,093	82,546	84,000	84,000	84,000
Refinancing Proceeds	0	0	0	0	0
Bond Premium	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>730,415</b>	<b>734,334</b>	<b>735,500</b>	<b>735,500</b>	<b>736,500</b>
Transfers In from Reserves:					
Wilderness Preserve	0	0	0	0	0
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>730,415</b>	<b>734,334</b>	<b>735,500</b>	<b>735,500</b>	<b>736,500</b>
<b>TOTAL AVAILABLE</b>	<b>935,082</b>	<b>1,045,081</b>	<b>796,157</b>	<b>796,157</b>	<b>737,520</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Other Financing Uses - Bond Defeasance	0	0	0	0	0
Debt Service Payment	537,169	495,194	497,094	497,094	497,269
Maintenance and Operations	5,073	6,230	8,043	8,043	8,000
<b>TOTAL OPERATING BUDGET</b>	<b>542,242</b>	<b>501,424</b>	<b>505,137</b>	<b>505,137</b>	<b>505,269</b>
Transfer Out- General Fund (HWP)	82,093	83,000	84,000	84,000	84,000
Transfer Out- Hillside Capital Project	0	400,000	206,000	206,000	146,000
Transfer to Reserve for:					
Debt Service	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>624,335</b>	<b>984,424</b>	<b>795,137</b>	<b>795,137</b>	<b>735,269</b>
<b>OPERATING FUNDS</b>	<b>310,747</b>	<b>60,657</b>	<b>1,020</b>	<b>1,020</b>	<b>2,251</b>
RESERVE - Debt Service	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$310,747</b>	<b>\$60,657</b>	<b>\$1,020</b>	<b>\$1,020</b>	<b>\$2,251</b>
	#	#			

# - Ties to Year End CAFR

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	(\$290)	(\$351,546)	(\$351,546)	(\$206,591)
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Property Taxes	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer In From Debt Service Fund	0	400,000	206,000	206,000	146,000
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>400,000</b>	<b>206,000</b>	<b>206,000</b>	<b>146,000</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>399,710</b>	<b>(145,546)</b>	<b>(145,546)</b>	<b>(60,591)</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	8,430	0	0	0
Capital Outlay	0	550,136	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>558,566</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	290	192,690	58,045	58,045	112,945
Capital Improvement Projects Contingency	0	0	3,000	3,000	24,200
<b>TOTAL BUDGET</b>	<b>290</b>	<b>751,256</b>	<b>61,045</b>	<b>61,045</b>	<b>137,145</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>290</b>	<b>751,256</b>	<b>61,045</b>	<b>61,045</b>	<b>137,145</b>
<b>OPERATING FUNDS</b>	<b>(290)</b>	<b>(351,546)</b>	<b>(206,591)</b>	<b>(206,591)</b>	<b>(197,736)</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$290)</b>	<b>(\$351,546)</b>	<b>(\$206,591)</b>	<b>(\$206,591)</b>	<b>(\$197,736)</b>
	#	#			

# - Ties to Year End CAFR

**LIBRARY BOND DEBT SERVICE  
FUND**

**715  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$835,025	\$863,159	\$273,148	\$273,148	\$264,022
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	5,981	3,216	5,000	5,000	7,000
Property Taxes	1,026,032	1,031,453	1,030,000	1,030,000	1,030,000
Bond Proceeds	0	13,865,000	0	0	0
<b>TOTAL REVENUE</b>	<b>1,032,013</b>	<b>14,899,669</b>	<b>1,035,000</b>	<b>1,035,000</b>	<b>1,037,000</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,032,013</b>	<b>14,899,669</b>	<b>1,035,000</b>	<b>1,035,000</b>	<b>1,037,000</b>
<b>TOTAL AVAILABLE</b>	<b>1,867,038</b>	<b>15,762,828</b>	<b>1,308,148</b>	<b>1,308,148</b>	<b>1,301,022</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Debt Service Payment and Bank Charges	1,003,879	1,266,981	1,044,126	1,044,126	943,963
Capital Outlay	0	13,422,699	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>1,003,879</b>	<b>14,689,680</b>	<b>1,044,126</b>	<b>1,044,126</b>	<b>943,963</b>
Transfer Out - Library Bond Capital Project	0	800,000	0	0	100,000
<b>TOTAL APPROPRIATION</b>	<b>1,003,879</b>	<b>15,489,680</b>	<b>1,044,126</b>	<b>1,044,126</b>	<b>1,043,963</b>
<b>OPERATING FUNDS</b>	<b>863,159</b>	<b>273,148</b>	<b>264,022</b>	<b>264,022</b>	<b>257,059</b>
<b>TOTAL FUND BALANCE</b>	<b>\$863,159</b>	<b>\$273,148</b>	<b>\$264,022</b>	<b>\$264,022</b>	<b>\$257,059</b>
	#	#			

(6,963)

# - Ties to Year End CAFR

**LIBRARY BOND CAPITAL PROJECT  
FUND**

**716  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$257,042	\$238,669	\$961,921	\$961,921	\$862,809
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,963	(92)	2,000	2,000	3,500
Property Taxes	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,963</b>	<b>(92)</b>	<b>2,000</b>	<b>2,000</b>	<b>3,500</b>
Transfer In - Library Bond Debt Service	0	800,000	0	0	100,000
<b>TOTAL RESOURCES</b>	<b>1,963</b>	<b>799,908</b>	<b>2,000</b>	<b>2,000</b>	<b>103,500</b>
<b>TOTAL AVAILABLE</b>	<b>259,005</b>	<b>1,038,577</b>	<b>963,921</b>	<b>963,921</b>	<b>966,309</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	7,781	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>7,781</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	20,336	68,875	101,112	101,112	586,017
Capital Improvement Projects Contingency	0	0	0	0	73,411
<b>TOTAL BUDGET</b>	<b>20,336</b>	<b>76,656</b>	<b>101,112</b>	<b>101,112</b>	<b>659,428</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>20,336</b>	<b>76,656</b>	<b>101,112</b>	<b>101,112</b>	<b>659,428</b>
<b>OPERATING FUNDS</b>	<b>238,669</b>	<b>961,921</b>	<b>862,809</b>	<b>862,809</b>	<b>306,881</b>
<b>TOTAL FUND BALANCE</b>	<b>\$238,669</b>	<b>\$961,921</b>	<b>\$862,809</b>	<b>\$862,809</b>	<b>\$306,881</b>
	#	#			

# - Ties to Year End CAFR

**MILLER MEMORIAL TRUST  
FUND**

**832  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$29,398</b>	<b>\$30,170</b>	<b>\$30,531</b>	<b>\$30,531</b>	<b>\$31,531</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	772	361	1,000	1,000	1,000
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>772</b>	<b>361</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>772</b>	<b>361</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>TOTAL AVAILABLE</b>	<b>30,170</b>	<b>30,531</b>	<b>31,531</b>	<b>31,531</b>	<b>32,531</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Maintenance & Operations	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING FUNDS</b>	<b>30,170</b>	<b>30,531</b>	<b>31,531</b>	<b>31,531</b>	<b>32,531</b>
RESTRICTED RESERVE PER TRUST	70,000	70,000	70,000	70,000	70,000
<b>TOTAL FUND BALANCE</b>	<b>\$100,170</b>	<b>\$100,531</b>	<b>\$101,531</b>	<b>\$101,531</b>	<b>\$102,531</b>
	#	#			

# - Ties to Year End CAFR

**BARTLE MEMORIAL TRUST  
FUND**

**833  
NUMBER**

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$221,499	\$172,882	\$123,225	\$123,225	\$69,525
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,383	343	1,500	1,500	1,500
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,383</b>	<b>343</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,383</b>	<b>343</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>TOTAL AVAILABLE</b>	<b>222,882</b>	<b>173,225</b>	<b>124,725</b>	<b>124,725</b>	<b>71,025</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Maintenance & Operations	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Project	50,000	50,000	55,200	55,200	0
<b>TOTAL BUDGET</b>	<b>50,000</b>	<b>50,000</b>	<b>55,200</b>	<b>55,200</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>50,000</b>	<b>50,000</b>	<b>55,200</b>	<b>55,200</b>	<b>0</b>
<b>OPERATING FUNDS</b>	<b>172,882</b>	<b>123,225</b>	<b>69,525</b>	<b>69,525</b>	<b>71,025</b>
RESTRICTED RESERVE PER TRUST	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$172,882</b>	<b>\$123,225</b>	<b>\$69,525</b>	<b>\$69,525</b>	<b>\$71,025</b>
	#	#			

# - Ties to Year End CAFR

**MONROVIA HOUSING AUTHORITY**  
**FUND**

921  
NUMBER

	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED BUDGET	2017-18 ESTIMATED ACTUAL	2018-19 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$93,680	\$681,378	\$1,340,807	\$1,340,807	\$1,022,377
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Extraordinary Gain	0	0	0	0	0
Use of Money & Property	22,522	42,651	5,000	5,000	20,000
Project Revenues	7,822	7,633	4,000	4,000	4,000
Other Revenue	212,536	642,973	0	0	0
<b>TOTAL REVENUE</b>	<b>242,880</b>	<b>693,257</b>	<b>9,000</b>	<b>9,000</b>	<b>24,000</b>
Transfer In - Retirement Fund	12,391	22,559	24,449	24,449	12,534
Transfer In - Housing Bond Fund	0	0	0	0	0
Transfer In - General Fund for MAP	0	87,653	122,000	122,000	129,355
Transfer from Reserves for:					
Long Term Receivables	0	0	0	0	0
Advances to Successor Agency	0	0	0	0	0
Land Held For Housing	353,790	0	0	0	0
Owed to General Fund	467,831	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,076,892</b>	<b>803,469</b>	<b>155,449</b>	<b>155,449</b>	<b>165,889</b>
<b>TOTAL AVAILABLE</b>	<b>1,170,572</b>	<b>1,484,847</b>	<b>1,496,256</b>	<b>1,496,256</b>	<b>1,188,266</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	74,602	74,602	70,422
Maintenance & Operations	9,310	4,222	18,000	18,000	3,000
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>9,310</b>	<b>4,222</b>	<b>92,602</b>	<b>92,602</b>	<b>73,422</b>
Extraordinary Loss	353,790	0	0	0	0
Capital & Special Projects	102,103	117,845	149,348	149,348	139,541
<b>TOTAL BUDGET</b>	<b>465,203</b>	<b>122,067</b>	<b>241,950</b>	<b>241,950</b>	<b>212,963</b>
Transfer Out - General Overhead	23,991	21,973	231,929	231,929	181,929
Transfer to Reserves for:					
Long Term Receivables	0	0	0	0	0
Advances to Successor Agency	0	0	0	0	0
Land Held For Housing	0	0	0	0	0
Owed to General Fund	0	0	0	0	0
<b>TOTAL APPROPRIATIONS</b>	<b>489,194</b>	<b>144,040</b>	<b>473,879</b>	<b>473,879</b>	<b>394,892</b>
<b>UNDESIGNATED FUND BALANCE</b>	<b>681,378</b>	<b>1,340,807</b>	<b>1,022,377</b>	<b>1,022,377</b>	<b>793,374</b>
Reserve - Land Held For Housing	347,036	347,036	347,036	347,036	347,036
Reserve - Long Term Receivables	450,000	450,000	450,000	450,000	450,000
Reserve - Advances to Successor Agency	2,551,385	2,551,385	2,551,385	2,551,385	2,551,385
Reserve - Owed to General Fund	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$4,029,799</b>	<b>\$4,689,228</b>	<b>\$4,370,798</b>	<b>\$4,370,798</b>	<b>\$4,141,795</b>
	#	#			

# - Ties to Year End CAFR.



# Capital Improvement Projects





## CAPITAL IMPROVEMENT PROJECTS Fiscal Year 2018-19



Proj No.	Project Description	Total Project Estimate *	FY2018-19 Estimated Cost	Funding Source
12	Park Master Plan	\$52,153	\$0	Facilities Maintenance Fund
13	Canyon Park Cabin Upgrades	\$169,659	\$0	Facilities Maintenance Fund, Prop A (Parks) M&S, Equipment Replacement Fund
22	City Hall Upgrades	\$32,560	\$0	Facilities Maintenance Fund
24	Julian Fisher Park	\$938,894	\$0	Facilities Maintenance Fund, Prop A (Parks) M&S, Equipment Replacement Fund, Sewer Fund, Facilities Maintenance Fund, Lighting & Landscaping Fund, TDA Fund
25	Performance Measurement Program	\$22,000	\$0	Central Services Fund
30	Fire Station 103 Upgrades	\$46,200	\$6,415	HWP Fund
31	Canyon Park Entrance Trail	\$258,285	\$0	Prop A (Parks) Grant, Storm Drain Fund, Street Maintenance Fund, HWP Fund
34/35	Security Cameras	\$196,394	\$83,692	Facilities Maintenance Fund, Library Fund, Water Fund
39	IT Upgrades	\$550,000	\$220,265	Equipment Replacement Fund, Central Services Fund
42	Monrovia Legacy Project	\$155,200	\$0	Bartle Trust Fund
43	Trakit Permitting Program	\$335,629	\$0	Development Services Fund
45	Non-Renewal Sidewalk Repairs	\$875,922	\$0	Storm Drain Fund, Water Fund, Sewer Fund, TDA Funds, Prop C Fund, Measure R Fund
49	GIS System	\$108,460	\$9,860	Water Fund
52	Community Center Planning	\$11,000	\$11,000	Facilities Maintenance Fund
64	Library Office Renovations	\$11,000	\$8,000	Library Fund
71	HWP Trail Repairs	\$220,000	\$130,730	HWP Fund
74	Citywide Street Sign Replacement	\$385,000	\$385,000	Measure R Fund
75	Bradoaks/Santa Fe Project	\$813,641	\$791,066	SRTS Grant, Prop C Fund
76	Huntington Drive Phase II	\$2,083,800	\$1,917,172	Prop C Fund, Measure R Fund, RMRA Fund, RSTP Grant, STPL Grant
77	Huntington Drive / 5th Avenue	\$935,160	\$917,908	Street Maintenance Fund, RMRA Fund, Prop C Fund, HSIP Grant, HUD Grant
78	Monrovia Transit Bus Replacement	\$409,200	\$0	Prop A Fund, Prop C Fund
79	Station Square Park Modification	\$564,500	\$0	Prop A (Parks) M&S, Project Credits
80	Comprehensive Old Town Upgrades	\$845,000	\$800,845	AQMD Fund, CIP Fund, Dev Services Fund, Prop C Fund, Measure R Fund, Storm Drain Fund, Environmental Services Fund
81	Old Town Parking Lot Upgrades	\$40,000	\$35,736	CIP Fund
82	Comprehensive Library Park Upgrades	\$715,000	\$607,493	Library Fund
84	Fire Station 102 Upgrades	\$220,000	\$220,000	Facilities Maintenance Fund
85	Fire Station 101 Renovations	\$110,000	\$110,000	Facilities Maintenance Fund
86	Fuel Station Pump Replacement	\$49,500	\$49,500	Equipment Replacement Fund
87	Public Works Yard Spoil Bay Construction	\$93,500	\$93,500	Environmental Services Fund
<b>Total Estimated Cost</b>		<b>\$11,247,657</b>	<b>\$6,398,182</b>	

Total Estimated Costs for FY 2018-19 may not agree to the Total Project Estimate, as actual expenditures have been incurred in previous years and cost estimates span future years.



# Department Program Budgets



## DEPARTMENT PROGRAM BUDGETS

This section represents the budgets for each program/facility. They are grouped by department and a summary sheet is included where, at a glance, the reader can see:

1) the various programs which are the department's responsibility, 2) the totals for the entire department in the major categories of expenditure (i.e. salaries, maintenance & operations, etc.), and 3) the various funds which support the department's programs. The line-item accounts are not shown in this section; instead, they are summarized into the major categories of expenditures (personnel, maintenance & operations, etc.).



## City Manager's Office



The City Manager's Office is headed by the City Manager and is responsible for coordinating the following City operations:

- City Administration
- Economic Development
- Human Resources
- City Clerk's Office
- Information Systems

An overview of each of the above listed functions is included below.

### **CITY ADMINISTRATION**

The City's Manager's Office is responsible for the administration of all City operations through the provision of City Council support, managing citywide strategic planning efforts, coordinating special projects, handling intergovernmental relations, and organizing the City's public information / community outreach activities.

### **ECONOMIC DEVELOPMENT**

The City's Economic Development operation helps sustain economic growth in the community through a variety of mechanisms, including engagement of marketing / outreach efforts, providing development support for key projects, and establishing public / private initiatives.

### **HUMAN RESOURCES**

The Human Resources operation is responsible for recruiting, developing, and retaining a world-class professional workforce that embraces the City's mission and organizational values. Human Resources also focuses on organizational development efforts by managing employee relations, talent management, succession planning, training, and organizational health initiatives.

### **CITY CLERK'S OFFICE**

The City Clerk's Office serves as the official Clerk for the City Council and maintains a record of all City Council proceedings and decisions; manages all official City records and archives; administers City elections; provides administrative services for the City Council; and coordinates the recruitment of City Commissioners and Board Members.

### **INFORMATION SYSTEMS**

The Information Systems operation is responsible for managing the City's information technology resources in order to provide staff with the tools to perform their various job functions smoothly and efficiently; ensure the City's network infrastructure and data systems are reliable and secure; and improve public access to City information to promote transparency and build community trust. Acorn Technology Corporation is the City's current contract IT Services Provider assisting with day-to-day support and troubleshooting assistance for computers, printers, telephones, and emails throughout the City, excluding the Police Department. They are responsible for maintaining the City's network and server infrastructure; updating hardware and software applications and licensing agreements; managing data storage and backup; implementing necessary security measures to protect systems and files from unauthorized use or access; and assisting with strategic planning for special projects and system improvements Citywide.



**City Manager's Office  
City Council**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-110**

**PROGRAM DESCRIPTION:**

The City Council Program is the legislative branch of the Monrovia City government and is responsible for formulation of City policy.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$97,217	\$85,555	\$88,603
Maintenance & Operations	32,655	60,801	57,700
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>129,872</b>	<b>146,356</b>	<b>146,303</b>
CIP	0	0	0
Capital/Special Projects	55,889	32,624	25,000
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$185,761</b>	<b>\$178,980</b>	<b>\$171,303</b>

<b><u>PERSONNEL:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	5.00	5.00	5.00



**City Manager's Office  
City Manager**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-120 (consolidated 121 & 125 into 120)**

**PROGRAM DESCRIPTION:**

The City Manager is appointed by the City Council to serve as the Chief Executive Officer for the organization, and is responsible for implementing policies established by the City Council through coordination with all City Departments. The City Manager's Office, on a day-to-day basis, manages the Human Resources, Risk Management, Administration, Economic Development, and City Clerk operations of the City.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>Actuals</u></b>	<b><u>Revised Budget</u></b>	<b><u>Adopted Budget</u></b>
Personnel	\$614,267	\$497,487	\$548,879
Maintenance & Operations	246,612	217,898	296,402
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	860,878	715,385	845,281
CIP	0	0	0
Capital/Special Projects	387	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$861,265</b>	<b>\$715,385</b>	<b>\$845,281</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PERSONNEL:</u></b>	<b><u>Actuals</u></b>	<b><u>Revised Budget</u></b>	<b><u>Adopted Budget</u></b>
Full Time (F.T.E)	3.50	3.80	4.00



**City Manager's Office  
City Clerk**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-130 (consolidated 131 into 130)**

**PROGRAM DESCRIPTION:**

The City Clerk Program is responsible for preparation of agendas, minutes, ordinances and resolutions for the City Council, Successor Agency to the Monrovia Redevelopment Agency, Housing Authority, and the Financing Authority, and ensures completion of actions directed. As the Records Manager, the City Clerk maintains the central and legal files of the City, provides public information and responds to public records requests, publishes and posts legal notices, processes claims and lawsuits, and is responsible for the maintenance and distribution of the Municipal Code. The City Clerk also conducts all stand-alone municipal elections and is the Filing Officer for Fair Political Practices Commission campaign finance and economic interest disclosure forms.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$275,266	\$311,853	\$322,636
Maintenance & Operations	134,662	113,382	78,397
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>409,928</b>	<b>425,235</b>	<b>401,033</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$409,928</b>	<b>\$425,235</b>	<b>\$401,033</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	3.75	4.50	4.00



**City Manager's Office  
City Treasurer**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-140**

**PROGRAM DESCRIPTION:**

The City Treasurer Program provides oversight of cash management and related fiscal matters. The City Treasurer is an elected position, and serves a four-year term. Duties include the review/preparation of financial transactions, and the review and approval of accounts payable warrants and payroll checks. In the absence of the Treasurer, the City Clerk provides support for this function.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$17,669	\$16,590	\$17,196
Maintenance & Operations	295	500	500
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>17,964</b>	<b>17,090</b>	<b>17,696</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$17,964</b>	<b>\$17,090</b>	<b>\$17,696</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.00	1.00	1.00





**City Manager's Office  
City Attorney**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-150**

**PROGRAM DESCRIPTION:**

The City Attorney Program accounts for general legal services for the City. The City Attorney is appointed by, and serves at the pleasure of, the City Council. This does not include specialized personnel and labor relations counsel, which is managed by the Human Resources Department. Special legal counsel for worker's compensation matters and legal services related to liability claims are charged against the Workers' Compensation and Liability Funds, respectively.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	374,053	350,400	341,400
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>374,053</b>	<b>350,400</b>	<b>341,400</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$374,053</b>	<b>\$350,400</b>	<b>\$341,400</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**City Manager's Office  
Information Systems**



**Fund Name:** **Central Services**  
**Fund Number/Department Number:** **521-223**

**PROGRAM DESCRIPTION:**

Information Systems Program consists of City staff, contract managed services, and various consultants with subject-matter expertise. The Division is responsible for maintaining the City's network and server infrastructure; procuring and supporting all hardware and software applications; managing data storage, backup, and related security measures; and overseeing the City's Geographical Information Systems (GIS) database and internal/external websites. Additionally, the Division provides day-to-day support and troubleshooting assistance for computers, printers, telephones, and emails throughout the City, excluding the Police Department.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Personnel	\$121,736	\$138,752	\$151,176
Maintenance & Operations	445,060	476,034	623,746
Capital Outlay	0	0	0
Depreciation	17,021	15,000	18,000
<b>Total Operating Budget</b>	<b>583,817</b>	<b>629,786</b>	<b>792,922</b>
CIP	0	164,868	110,133
Capital/Special Projects	0	0	0
Transfers Out	81,137	0	0
<b>Program Total:</b>	<b>\$664,954</b>	<b>\$794,654</b>	<b>\$903,055</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	2.00	1.00	1.00



**City Manager's Office  
Telephone Maintenance**



**Fund Name:** **Central Services**  
**Fund Number/Department Number:** **521-224**

**PROGRAM DESCRIPTION:**

Telephone Maintenance Program is an internal service operation that is responsible for the procurement, maintenance, and management of the City's telecommunications system, including internet services, dark fiber, cellular phones, and the telephone system.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Personnel	\$21,106	\$0	\$0
Maintenance & Operations	294,734	291,162	290,040
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>315,840</b>	<b>291,162</b>	<b>290,040</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	33,159	36,382	36,382
<b>Program Total:</b>	<b>\$348,999</b>	<b>\$327,544</b>	<b>\$326,422</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.10	0.00	0.00



**City Manager's Office  
Human Resources**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-231**

**PROGRAM DESCRIPTION:**

The Human Resources Program is responsible for providing all personnel services in the City, including employee recruitment and selection, classification, compensation, employee benefits, employee relations, risk management, organizational development, and training.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>			
Personnel	\$518,016	\$557,907	\$600,358
Maintenance & Operations	427,178	527,199	486,937
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	945,194	1,085,106	1,087,295
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$945,194</b>	<b>\$1,085,106</b>	<b>\$1,087,295</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>			
Full Time (F.T.E)	5.50	6.15	6.15



**City Manager's Office  
Workers' Compensation**



**Fund Name:** **SIR Workers' Comp**  
**Fund Number/Department Number:** **532-233**

**PROGRAM DESCRIPTION:**

The City's Workers' Compensation Program is housed in this program area. The City is a member of the California Joint Powers Insurance Authority (CJPIA), which handles all of the City's workers' compensation related matters.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$0	\$0	\$0 *
Maintenance & Operations	1,074,837	898,997	1,591,437
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>1,074,837</b>	<b>898,997</b>	<b>1,591,437</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$1,074,837</b>	<b>\$898,997</b>	<b>\$1,591,437</b>

\*Note: Actuals excludes GASB 68 adjusting entry.

<b><u>PERSONNEL:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	0.00	0.00	0.00



**City Manager's Office  
Liability & Insurance**



**Fund Name:** **SIR Liability**  
**Fund Number/Department Number:** **531-234**

**PROGRAM DESCRIPTION:**

The General Liability Program is housed in this program area. The City is a member of the California Joint Powers Insurance Authority (CJPIA), which handles all of the liability claims and lawsuits filed against the City.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$0	\$0	\$0 *
Maintenance & Operations	1,498,931	1,550,716	1,569,563
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>1,498,931</b>	<b>1,550,716</b>	<b>1,569,563</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	600,000
<b>Program Total:</b>	<b>\$1,498,931</b>	<b>\$1,550,716</b>	<b>\$2,169,563</b>

\*Note: Actuals excludes GASB 68 adjusting entry.

<b><u>PERSONNEL:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	0.00	0.00	0.00



**City Manager's Office  
Unemployment Insurance**



**Fund Name:**

**SIR Unemployment**

**Fund Number/Department Number:**

**533-236**

**PROGRAM DESCRIPTION:**

The Unemployment Insurance Program is housed in this program area. The City is self-insured for purposes of unemployment insurance, and this program is responsible for all claims for unemployment filed by employees who have separated from the City.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	27,214	20,000	20,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>27,214</b>	<b>20,000</b>	<b>20,000</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	100,000
<b>Program Total:</b>	<b>\$27,214</b>	<b>\$20,000</b>	<b>\$120,000</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**City Manager's Office  
Affordable Housing**



**Fund Name:** **Housing Authority**  
**Fund Number/Department Number:** **921-556**

**PROGRAM DESCRIPTION:**

The City's Housing Authority Program activities are account for in this particular program area. In addition, the Monrovia Area Partnership (MAP) Program, a program that combats blight and crime by empowering neighborhoods and fostering citizen activism, is tracked in this department.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$74,602	\$70,422
Maintenance & Operations	4,222	18,000	3,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>4,222</b>	<b>92,602</b>	<b>73,422</b>
Extraordinary Loss	0	0	0
CIP	0	0	0
Capital/Special Projects	117,845	149,348	139,541
Transfers Out	21,973	231,929	181,929
<b>Program Total:</b>	<b>\$144,040</b>	<b>\$473,879</b>	<b>\$394,892</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.75	0.75	1.35





## Administrative Services Department



The Administrative Services Department is responsible for all finance operations of the City. The Department plans, organizes, leads, and monitors the activities of financial accounting, capital improvement programs, and the day-to-day finance operations. The Department is responsible for coordinating the following operations:

- Administration
- Finance Operations
- Budgeting
- General Accounting and Financial Recordkeeping
- Treasury Management
- Payroll
- Accounts Payable
- Accounts Receivable
- Cashiering/Cash Handling
- Utility Billing

An overview of each of the above listed functions is included below.

### **ADMINISTRATION**

The Administrative Services Department is focused on developing innovative and cost-effective ways of financing City services and facilities; preparing and implementing policies and plans for effectively managing the City's financial resources and preserving its long-term financial health; advising the Council and City Manager on fiscal matters; and coordinating the preparation of the City's two-year budget and long-range financial plan.

### **FINANCE OPERATIONS**

The Administrative Services Department is responsible for the overall financial management of the City's assets. The Department provides financial support services to operating departments and is responsible for the ongoing management of the City's financial accounting and reporting functions.

### **BUDGETING**

This operation involves the preparation of the annual budget for approval by City Council and working with operating departments, throughout the year, to continually track and monitor budget performance.

### **GENERAL ACCOUNTING AND FINANCIAL RECORDKEEPING**

This function involves maintaining the general ledger system and chart of accounts, reconciling monthly bank statements, providing monthly financial reports for operating departments, preparing the annual State Controller's Report, compiling data for the City's annual financial audit and all other regulatory audits, and preparing the Comprehensive Annual Financial Report (CAFR). In addition, the Department is also responsible for preparing and recording the financial transactions of the Successor Agency to the Monrovia Redevelopment Agency, which includes preparing annual Recognized Obligation Payment Schedules (ROPS).

### **TREASURY MANAGEMENT**

This function ensures that the City's idle funds are prudently invested in allowable investments as outlined in the City's Investment Policy. As provided in the Investment Policy, funds are invested in order to ensure safety, liquidity, and return on investment, among other key objectives. In addition, the treasury management function ensures that the City has adequate cash flows to meet operational and capital needs as they arise.

The Department is also responsible for ensuring that City obligations are paid timely and accurately through the payroll and accounts payable function.



## Administrative Services Department



### **PAYROLL**

This operation is responsible for processing the City's bi-weekly payroll and ensuring that all monthly, quarterly, and annual reports are filed timely with the taxing authorities and regulatory agencies.

### **ACCOUNTS PAYABLE**

This operation is responsible for processing all of the City's invoices and issuing payments to vendors. Other duties of the accounts payable operation include filing annual reports required by regulatory agencies, reviewing internal controls, adhering to established payable procedures, and maintaining vendor and encumbrance files.

### **ACCOUNTS RECEIVABLE AND CASHIERING**

This operation is responsible for processing the City's accounts receivable billings, maintaining customer aging schedules and files, processing delinquent accounts, and initiating collection procedures. In addition, this operation is responsible for timely deposit and safekeeping of cash.

### **UTILITY BILLING**

This operation is responsible for processing monthly utility billings for approximately 10,000 customers. In addition to issuing monthly bills to customers, utility billing staff initiates customer turn on/turn off service requests, maintains customer history files, receives and posts utility-related payments, and assists customers with all account-related inquiries. |



**Administrative Services  
Finance Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-210**

**PROGRAM DESCRIPTION:**

The Finance Administration Program manages and coordinates the financial functions of the City and the Successor Agency to the Monrovia Redevelopment Agency. It provides fiscal guidance on accounting issues to all departments. Finance Administration develops and monitors a stable, long-term financial plan for the City of Monrovia. Responsibilities include investment and cash management, creation and revision of department and City-wide policies regarding financial issues, budget preparation and monitoring, and long-term strategic and financial forecasting.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$378,949	\$71,225	\$63,364
Maintenance & Operations	26,903	28,481	32,227
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>405,852</b>	<b>99,706</b>	<b>95,591</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$405,852</b>	<b>\$99,706</b>	<b>\$95,591</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.40	0.40	0.40



**Administrative Services  
Finance Operations**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-221**

**PROGRAM DESCRIPTION:**

The Finance Operations Program is responsible for the overall daily accounting for City revenues, expenditures, and asset management. The department provides budgeting and financial reporting services to operating and support departments. Additionally, Finance is responsible for all accounting functions, including accounts payable, accounts receivable, budgeting, cash collections, general ledger, fixed assets and payroll.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$740,349	\$837,557	\$801,937
Maintenance & Operations	342,199	286,089	264,106
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>1,082,549</b>	<b>1,123,646</b>	<b>1,066,043</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$1,082,549</b>	<b>\$1,123,646</b>	<b>\$1,066,043</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	7.85	7.55	7.55



**Administrative Services  
Central Stores**



**Fund Name:** **Central Services**  
**Fund Number/Department Number:** **521-222**

**PROGRAM DESCRIPTION:**

The Central Stores Program provides operating departments with photo copying and mail processing services. All costs to the Central Stores Program are recovered through service charges to other departments.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	79,173	89,375	65,789
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>79,173</b>	<b>89,375</b>	<b>65,789</b>
CIP	64,050	22,000	0
Capital/Special Projects	0	0	0
Transfers Out	13,344	9,625	9,625
<b>Program Total:</b>	<b>\$156,567</b>	<b>\$121,000</b>	<b>\$75,414</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services  
Finance Computer System**



**Fund Name:** **Central Services**  
**Fund Number/Department Number:** **521-225**

**PROGRAM DESCRIPTION:**

The Finance Computer System Program is the responsibility of the Administrative Services Department. The fully-integrated financial software program manages all of the general ledger and budgeting data that occurs within the City, including applications such as accounting, payroll, accounts payable and receivable, cash collections, utility billing, and purchase orders.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$136,510	\$90,808	\$77,773
Maintenance & Operations	91,228	102,752	103,061
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>227,738</b>	<b>193,560</b>	<b>180,834</b>
CIP	0	0	0
Capital/Special Projects	15,002	14,000	14,000
Transfers Out	41,826	25,188	25,188
<b>Program Total:</b>	<b>\$284,567</b>	<b>\$232,748</b>	<b>\$220,022</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.20	0.60	0.60



**Administrative Services  
Utility Billing and Collection**



**Fund Name:** **Water Utility**  
**Fund Number/Department Number:** **411-227**

**PROGRAM DESCRIPTION:**

The Utility Billing and Collection Program is responsible for generating utility bills for the City's approximately 10,000 customers each month. Direct program costs to generate bills, including staffing costs, are reflected in this program. The Utility Billing Department currently prepares approximately 120,000 utility bills a year, which generates an estimated \$12 million in water sales revenue for the Water Service Division.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$222,058	\$673,401	\$660,661
Maintenance & Operations	401,154	384,305	401,595
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>623,212</b>	<b>1,057,706</b>	<b>1,062,256</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	100,913	137,800	246,516
<b>Program Total:</b>	<b>\$724,125</b>	<b>\$1,195,506</b>	<b>\$1,308,772</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	5.35	6.35	6.35



**Administrative Services  
Non-Departmental**



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-251**

**PROGRAM DESCRIPTION:**

The Non-Departmental Program accounts for all expenditures and revenues that cannot be assigned to specific departments of the General Fund. Property taxes, sales taxes, and transient occupancy taxes are accounted for in this program. Also included in this program is retiree medical costs, and other costs not associated with a specific department or program.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$200,000	\$150,000
Maintenance & Operations	1,316,099	1,359,210	1,368,863
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>1,316,099</b>	<b>1,559,210</b>	<b>1,518,863</b>
CIP	0	190,000	0
Capital/Special Projects	0	65,000	40,000
Transfers Out	2,056,228	2,674,836	2,785,924
<b>Program Total:</b>	<b>\$3,372,327</b>	<b>\$4,489,046</b>	<b>\$4,344,787</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00





**Administrative Services  
Employee Retirement**



**Fund Name:** **Retirement Fund**  
**Fund Number/Department Number:** **212-252**

**PROGRAM DESCRIPTION:**

The Employee Retirement Fund Program tracks revenues and costs associated with providing pension benefits to the City's employees. Revenues that are generated through an override tax are used to help augment costs associated with the City's pension program. The City currently participates in the California Public Employees' Retirement System (CalPERS).

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>Actuals</u></b>	<b><u>Revised Budget</u></b>	<b><u>Adopted Budget</u></b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	158,040	160,000	160,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	158,040	160,000	160,000
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	8,170,261	10,764,952	9,201,946
<b>Program Total:</b>	<b>\$8,328,301</b>	<b>\$10,924,952</b>	<b>\$9,361,946</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PERSONNEL:</u></b>	<b><u>Actuals</u></b>	<b><u>Revised Budget</u></b>	<b><u>Adopted Budget</u></b>
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services  
Retirement Debt Service**



**Fund Name:**

**Pension Obligation Bonds**

**Fund Number/Department Number:**

**214-255**

**PROGRAM DESCRIPTION:**

The Retirement Debt Service Program accounts for all debt service payments for Taxable Pension Obligation Bonds. The proceeds of the bonds were used to pay off a portion of the City's unfunded liability to the California Public Employees' Retirement System (CalPERS). Funds from the City's pension override tax are used to pay principal and interest on these bonds.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	1,431	1,500	1,500
Debt Service	1,176,575	3,314,188	6,462,556
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>1,178,006</b>	<b>3,315,688</b>	<b>6,464,056</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$1,178,006</b>	<b>\$3,315,688</b>	<b>\$6,464,056</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services  
Hillside Acquisition Debt Service**



**Fund Name:** **Hillside Acquisition Debt Service**  
**Fund Number/Department Number:** **713-256**

**PROGRAM DESCRIPTION:**

The Hillside Acquisition Debt Service Program accounts for all debt service payments for the Hillside Wilderness Preserve Bonds. In July 2000, the voters of Monrovia approved the "Wilderness Preserve Open Space" tax measure. Voters approved the protection and preservation of open space by the adoption of the "Hillside Wilderness Preserve" and "Hillside Recreation" designations. Voters also approved the funding for the acquisition and maintenance of open space land by creating a special tax. The maintenance tax generates approximately \$84,000 a year. The tax generated for the acquisition of open space resulted in a bond issue of \$9,500,000. The Hillside Acquisition Debt Service Program is used to pay debt service related to the bond issue.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	6,230	8,043	8,000
Debt Service	495,194	497,094	497,269
Capital Outlay		0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>501,424</b>	<b>505,137</b>	<b>505,269</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	483,000	290,000	230,000
<b>Program Total:</b>	<b>\$984,424</b>	<b>\$795,137</b>	<b>\$735,269</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services  
Hillside Acquisition Capital Project**



**Fund Name:** **Hillside Acquisition Capital Project**  
**Fund Number/Department Number:** **714-257**

**PROGRAM DESCRIPTION:**

The Hillside Wilderness Capital Project Program accounts for all capital improvements associated with the Hillside Wilderness Preserve Project Area. In July 2000, the voters of Monrovia approved the "Wilderness Preserve Open Space" tax measure. Voters approved the protection and preservation of open space by the adoption of the "Hillside Wilderness Preserve" and "Hillside Recreation" designations. Voters also approved the funding for the acquisition and maintenance of open space land by creating a special tax. The tax generated for the acquisition of open space resulted in a bond issue of \$9,500,000. The Hillside Acquisition Capital Project Program is used to purchase property for the Hillside Wilderness Preserve and to pay for other project expenses related to the Hillside Wilderness Preserve.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	8,430	0	0
Capital Outlay	550,136	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	558,566	0	0
CIP	192,690	61,045	137,145
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$751,256</b>	<b>\$61,045</b>	<b>\$137,145</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



## Administrative Services Library Bond Debt Service



**Fund Name:**

**Library Bond Debt Service**

**Fund Number/Department Number:**

**715-258**

**PROGRAM DESCRIPTION:**

In March 2007, the voters of Monrovia approved the passage of Measure L, a ballot measure which approved the funding to pay for the design, construction, and furnishing of a new Monrovia Public Library by creating a special parcel tax. The revenues generated by the special parcel tax resulted in a bond issue of \$15,850,000, which was later refinanced in 2017. The Library Bond Debt Service program is used to pay for the debt service related to the bond issue.

**PROGRAM EXPENDITURES:**

	*	2017-18	2018-19
	<b>2016-17</b>	<b>Revised</b>	<b>Adopted</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	5,028	6,888	7,325
Debt Service	965,625	1,037,238	936,638
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	970,653	1,044,126	943,963
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	800,000	0	100,000
<b>Program Total:</b>	<b>\$1,770,653</b>	<b>\$1,044,126</b>	<b>\$1,043,963</b>

**PERSONNEL:**

	2016-17	2017-18	2018-19
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00

\*Does not include the FY16-17 Bond Refinancing Costs:

Other Financing Uses	\$13,422,698.70
Bond Issuance Costs	\$296,328.79



**Administrative Services  
HIDTA Grant Program**



**Fund Name:**

**HIDTA Grant**

**Fund Number/Department Number:**

**247-37X**

**PROGRAM DESCRIPTION:**

The HIDTA Grant Program helps fund law enforcement activities that combat drug trafficking within the Los Angeles HIDTA area. Beginning in fiscal year 2006-2007, the City of Monrovia accepted fiduciary responsibility for the administration of the High Intensity Drug Trafficking Area (HIDTA) Grant. As fiduciary, the City is a conduit for the grant funds. The City makes payment for grant-related expenditures based upon approved invoices, and subsequently requests reimbursement from the Office of National Drug Control Policy.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	6,116,427	7,641,508	8,489,324
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>6,116,427</b>	<b>7,641,508</b>	<b>8,489,324</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$6,116,427</b>	<b>\$7,641,508</b>	<b>\$8,489,324</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services  
LA CLEAR Discretionary**



**Fund Name:**

**Other Fiduciary Police Grants**

**Fund Number/Department Number:**

**249-381**

**PROGRAM DESCRIPTION:**

The LA CLEAR Discretionary Program tracks fiduciary grants and other funding for the Los Angeles Regional Criminal Information Clearing House (LA CLEAR), a multi-agency investigative and intelligence law enforcement task force. The City, acting in a fiduciary capacity, is a conduit for the funds generated through LA CLEAR.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	117,091	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>117,091</b>	<b>0</b>	<b>0</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$117,091</b>	<b>\$0</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



## Administrative Services OES/BSCC Grant Program



**Fund Name:**

**OES Grant**

**Fund Number/Department Number:**

**248-386**

**PROGRAM DESCRIPTION:**

The OES/BSCC Grant Program helps fund law enforcement activities that combat drug trafficking within the Los Angeles area. In fiscal year 2006-2007, the City of Monrovia accepted fiduciary responsibility for the administration of the Governor's Office of Emergency Services (OES) Anti-Drug Abuse Program Grant. During fiscal year 2012-2013, the grant was transferred to the jurisdiction of the Board of State and Community Corrections (BSCC), a new agency established as part of the Governor's 2011 Public Safety Realignment Program. The City is a conduit for the funds related to this grant. The City makes payment for grant related expenditures, based upon approved invoices, and subsequently requests reimbursement from the grantor.

**PROGRAM EXPENDITURES:**

	<b>2016-17 Actuals</b>	<b>2017-18 Revised Budget</b>	<b>2018-19 Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	379,625	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	379,625	0	0
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$379,625</b>	<b>\$0</b>	<b>\$0</b>

**PERSONNEL:**

	<b>2016-17 Revised Budget</b>	<b>2017-18 Adopted Budget</b>	<b>2018-19 Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00





**Administrative Services  
AB 109 Task Force/War Room**



**Fund Name:**

**Other Fiduciary Police Grants**

**Fund Number/Department Number:**

**249-391**

**PROGRAM DESCRIPTION:**

The AB 109 Task Force/War Room Program was created through passage of Assembly Bill 109, a realignment law that transfers the responsibility of supervising low-level, non-serious, non-violent felony offenders and prison parolees from state to local responsibility. Realignment came about in early 2011 through enactment of California Assembly Bill 109.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>			
Personnel	\$0	\$0	\$0
Maintenance & Operations	143,055	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>143,055</b>	<b>0</b>	<b>0</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$143,055</b>	<b>\$0</b>	<b>\$0</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>			
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services  
Prop C & Measure R Debt Service**



**Fund Name:** **Prop C & Measure R Debt Service**  
**Fund Number/Department Number:** **226-543**

**PROGRAM DESCRIPTION:**

Proposition C and Measure R Debt Service Program funds have been secured through a bond measure to fund eligible street repairs for the Monrovia Renewal Capital Improvement Program. The main function of this department is to use annual Proposition C and Measure R revenues to pay the annual debt service payments on the bonds. The Proposition C and Measure R bond proceeds total approximately \$13,600,000 and are to be paid off over the course of 30 years (due December 1, 2045).

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	4,253	3,000	2,550
Debt Service	785,057	789,531	791,431
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>789,310</b>	<b>792,531</b>	<b>793,981</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$789,310</b>	<b>\$792,531</b>	<b>\$793,981</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



## Police Department



The Monrovia Police Department has a long tradition of innovation and service. This tradition has been carried on by highly qualified police professionals, who exhibit the passion and energy needed to fulfill the law enforcement role in our community. The overall values that are the hallmark of our organization are integrity first, service before self, and excellence in everything we do. The Department is responsible for coordinating the following operations:

- Administration
- Support Services
- Operations Patrol Services
- Detective Bureau
- Asset Forfeiture Program
- Communications, Crime Analysis and Technology (CCAT) Bureau
- Community Policing Program
- Animal Control Services
- Crossing Guards Program

An overview of each of the above listed functions is included below.

### **ADMINISTRATION**

The Chief of Police is the executive officer of the Police Department and is responsible for administration of day-to-day affairs of the police organization. The Chief provides leadership and general administrative direction necessary for effective delivery of law enforcement services. Administration also includes budget coordination and management, personnel and payroll administration, strategic planning, organizational mentoring and development, and community support.

### **SUPPORT SERVICES DIVISION**

The Support Services Division is managed by a captain. The division is comprised of Records, Jail Operations, Court Services, Property and Evidence, Communications, Crime Analysis, Technology, Detectives, Community Policing and the Special Enforcement Team. Personnel from this Division perform in support roles to many of the Department's operational areas.

### **OPERATIONS-PATROL DIVISION**

The Operations Division is managed by a captain. The division includes Uniform Patrol Services, Bicycle Patrol, Chaplains, Reserve Police Officers, Traffic Enforcement, Regional Tactical Team Management, Explorers, Homeland Security Responsibilities, Personnel and Training, and Air Support. Personnel from this Division are the first responders to all calls for service and conduct most preliminary investigations.

### **DETECTIVE BUREAU**

The Detective Bureau is commanded by a lieutenant who works under the supervision of the Services Captain. The Detective Bureau is responsible for follow-up and completion of felony and misdemeanor criminal cases, and preparation of these cases for filing with the District Attorney's Office. The Special Enforcement Team (SET) is also managed through the Detective Bureau, and consists of a sergeant and three police officers. SET is responsible for targeting specific crime problems with emphasis on narcotics and gang enforcement.

### **ASSET FORFEITURE PROGRAM**

This program account funds the detective position assigned to the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA IMPACT). LA IMPACT is a multi-agency task force which targets, investigates, and prosecutes persons involved in mid to high-level narcotics trafficking and money laundering. Through the asset forfeiture process, the task force seizes illegally derived assets and returns a portion to each participating city.



## Police Department



### **COMMUNICATIONS, CRIME ANALYSIS AND TECHNOLOGY (CCAT) BUREAU**

The Communications, Crime Analysis and Technology Bureau is managed by a civilian supervisor with overall responsibility over these units. The Police Communications Center is the public safety answering point for both Police and Fire Department 9-1-1 emergency calls. The Center also receives and dispatches all other calls for service received by the Police Department. Crime Analysis collects, collates, and analyzes crime data from the Department's information system and a variety of other sources. This data is then disseminated to patrol officers and investigators to provide information concerning crime trends, patterns, and suspect information. Additionally, this unit produces reports for administrative studies and projects, as well as provides training, help desk, and technical support for all users. Technology Services provides daily maintenance, support and upkeep of all computer, communications, and video systems within the Police Department.

### **COMMUNITY POLICING PROGRAM**

The Community Policing Bureau is run by a sergeant and is staffed with a community policing officer and a school resource officer. The bureau seeks to improve the quality of life for Monrovia residents by targeting criminal and social problems in the community. The Community Policing Sergeant and Officer coordinates a variety of resources to eliminate neighborhood problems and blighted conditions and manages a variety of ongoing programs, including Neighborhood Watch, At Risk Youth Counseling, child identification and printing, station tours, home security checks and seminars, business security and crime prevention training, Citizen Patrol, and station volunteers. The school resource officer works directly with the students and faculty of the Monrovia Unified School District to educate, counsel and liaison between the district and the police department on all related matters.

### **ANIMAL CONTROL SERVICES**

The Police Department contracts with the Pasadena Humane Society (PHS) to provide animal control services to the community. PHS officers provide day-to-day field services, handling all animal related calls for service. PHS provides shelter and veterinarian services, animal licensing, and responds to emergency call outs.

### **CROSSING GUARDS**

The Police Department contracts with All Cities Management Services to provide school crossing guards for 9 locations near the Elementary and Middle Schools of the Monrovia School District. All Cities Management Services completely manages the hiring, training and operation of all school crossing guards throughout the school year.



**Police Department  
Police Administration**



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-310**

**PROGRAM DESCRIPTION:**

The Chief of Police is the executive officer of the Police Department and is responsible for administration of the day-to-day affairs of the Department. The Chief provides leadership and general administrative direction necessary for effective delivery of law enforcement services. This program also includes budget coordination and management, personnel and payroll administration, strategic planning, organizational mentoring and development, and community support.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$497,591	\$447,348	\$369,676
Maintenance & Operations	52,242	70,654	54,760
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>549,833</b>	<b>518,002</b>	<b>424,436</b>
CIP	0	0	0
Capital/Special Projects	300	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$550,133</b>	<b>\$518,002</b>	<b>\$424,436</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	2.00	2.00	2.00



**Police Department  
Police Services**



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-320**

**PROGRAM DESCRIPTION:**

The Police Services Program is managed by a police captain with overall responsibility for Records, Jail Operations, Court Services, Property and Evidence, Communications, Crime Analysis, Technology, Detectives, Community Policing, and the Special Enforcement Team. Many of these areas of responsibility have individual program accounts, which are reflected in other areas of the budget. This particular program identifies specific Records Bureau performance indicators and objectives. The Records Bureau is responsible for records management, Inmate Worker Program, evidence and property handling, purchasing of office supplies, filing of misdemeanor criminal cases, and facilities maintenance.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,786,892	\$1,909,063	\$1,539,917
Maintenance & Operations	351,284	337,902	350,830
Capital Outlay	0	22,000	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>2,138,176</b>	<b>2,268,965</b>	<b>1,890,747</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$2,138,176</b>	<b>\$2,268,965</b>	<b>\$1,890,747</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	16.00	16.00	16.00



**Police Department  
Police Patrol**



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-331**

**PROGRAM DESCRIPTION:**

The Police Patrol Program is managed by a police captain and three patrol lieutenants with overall responsibility for Uniform Patrol Services, Canine, Bicycle Patrol, Chaplains, Reserve Police Officers, Traffic Enforcement, Regional Tactical Team Management, Explorers, Homeland Security Responsibilities, Personnel and Training, and Air Support. Many of these areas of responsibility have individual program accounts, which are reflected in other areas of the budget. Personnel from this division are the first responders to all calls for service and conduct most preliminary investigations.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$7,308,998	\$7,289,264	\$6,794,884
Maintenance & Operations	851,498	890,188	867,122
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>8,160,497</b>	<b>8,179,452</b>	<b>7,662,006</b>
CIP	0	0	0
Capital/Special Projects	25,832	5,000	9,484
Transfers Out	90,000	145,000	150,000
<b>Program Total:</b>	<b>\$8,276,329</b>	<b>\$8,329,452</b>	<b>\$7,821,490</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	35.00	40.00	40.00



**Police Department  
Traffic Safety**



**Fund Name:** **Traffic Safety**  
**Fund Number/Department Number:** **231-333**

**PROGRAM DESCRIPTION:**

The Traffic Safety Program supports the effective operation of the community's parking resources. This is accomplished through enforcement of parking regulations throughout the commercial and residential areas of the community. Parking enforcement ensures that street sweeping services are delivered without unnecessary delay, and parking accommodations are available to those who live and conduct business in the community. The full time parking control position is a lead parking control officer who is responsible for coordinating services and managing the administrative review process. Parking enforcement officers are also responsible for marking and impounding abandoned vehicles. Additionally, traffic safety and speed reduction trailers are used throughout the community to augment the Department's traffic safety efforts.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$186,202	\$183,422	\$172,807
Maintenance & Operations	213,575	178,343	175,698
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>399,777</b>	<b>361,765</b>	<b>348,505</b>
CIP	3,786	0	0
Capital/Special Projects	0	0	0
Transfers Out	72,187	73,115	73,115
<b>Program Total:</b>	<b>\$475,750</b>	<b>\$434,880</b>	<b>\$421,620</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.00	1.00	1.00





**Police Department  
Crossing Guards**



**Fund Name:**

**Traffic Safety**

**Fund Number/Department Number:**

**231-336 (previously 231-618)**

**PROGRAM DESCRIPTION:**

The Crossing Guards Program was designed to safely assist Monrovia's elementary and middle school students to and from school. The City contracts with a Crossing Guard Company that mans and operates numerous school crossing locations. This company reports directly to the Police Department.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	100,083	105,926	116,928
Capital Outlay		0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>100,083</b>	<b>105,926</b>	<b>116,928</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	18,015	18,007	18,007
<b>Program Total:</b>	<b>\$118,098</b>	<b>\$123,933</b>	<b>\$134,935</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Police Department  
Detectives**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-340**

**PROGRAM DESCRIPTION:**

The Detective Bureau Program is responsible for follow-up and completion of felony and misdemeanor criminal cases, and preparation of these cases for filing with the District Attorney's Office. The Special Enforcement Team (SET) is also managed through the Detective Bureau, and consists of a sergeant and three police officers. SET is responsible for targeting specific crime problems with emphasis on narcotics and gang enforcement. The Detective Bureau is commanded by a lieutenant.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,698,030	\$1,587,044	\$1,475,616
Maintenance & Operations	234,887	219,671	219,529
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>1,932,917</b>	<b>1,806,715</b>	<b>1,695,145</b>
CIP	0	0	0
Capital/Special Projects	1,723	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$1,934,640</b>	<b>\$1,806,715</b>	<b>\$1,695,145</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	10.00	8.00	8.00



**Police Department  
Asset Forfeiture**



**Fund Name:** **Asset Forfeiture**  
**Fund Number/Department Number:** **245-341**

**PROGRAM DESCRIPTION:**

The Asset Forfeiture Program funds the detective position activities assigned to the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA IMPACT). LA IMPACT is a multi-agency task force which targets, investigates, and prosecutes persons involved in mid to high-level narcotics trafficking and money laundering. Through the asset forfeiture process, the task force seizes illegally derived assets and returns a portion to each participating agency. Assets seized by local narcotics detectives are also tracked in this account.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$234,707	\$227,852	\$218,038
Maintenance & Operations	21,584	19,435	20,183
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>256,291</b>	<b>247,287</b>	<b>238,221</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$256,291</b>	<b>\$247,287</b>	<b>\$238,221</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.00	1.00	1.00



**Police Department**  
**Communications, Crime Analysis and Technology**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-342**

**PROGRAM DESCRIPTION:**

The Communications, Crime Analysis and Technology Program is managed by a civilian supervisor with overall responsibility over these units. The Police Communications Center is the public safety answering point for 9-1-1 emergency calls. The Center also receives and dispatches all other calls for service received by the Police Department. Crime Analysis collects, collates, and analyzes crime data from the Department's information system and a variety of other sources. This data is then disseminated to patrol officers and investigators to provide information concerning crime trends, patterns, and suspect information. Additionally, this unit produces reports for administrative studies and projects, as well as provides training, help desk, and technical support for all users. Technology Services provides daily maintenance, support and upkeep of all computer, communications, and video systems within the Police Department.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,348,568	\$1,208,576	\$1,087,396
Maintenance & Operations	238,250	286,565	252,603
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>1,586,818</b>	<b>1,495,141</b>	<b>1,339,999</b>
CIP	0	0	0
Capital/Special Projects	10,704	20,730	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$1,597,522</b>	<b>\$1,515,871</b>	<b>\$1,339,999</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	10.00	10.00	10.00



**Police Department  
Community Policing**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-350**

**PROGRAM DESCRIPTION:**

The Community Policing Program seeks to improve the quality of life for Monrovia residents by targeting criminal and social problems in the community. This program is run by the Community Policing Sergeant, who along with a Community Policing Officer, coordinates a variety of resources from within and throughout the City to eliminate neighborhood problems and blighted conditions. The Community Policing Sergeant and Community Policing Officer coordinate and manage a variety of ongoing programs, including Neighborhood Watch, At Risk Youth Counseling, child identification and printing, station tours, home security checks and seminars, business security and crime prevention training, Citizen Patrol, and station volunteers. A School Resource Officer is also assigned to the Bureau. This officer is a liason with all public schools in the City. The School Resource Officer advises school staff on safety issues, counsels students and conducts investigations that arise in the schools.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$561,094	\$586,790	\$554,103
Maintenance & Operations	85,941	83,890	75,732
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>647,035</b>	<b>670,680</b>	<b>629,835</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$647,035</b>	<b>\$670,680</b>	<b>\$629,835</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	3.00	3.00	3.00



**Police Department  
Animal Control**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-360**

**PROGRAM DESCRIPTION:**

The Animal Control Program is provided through a contract with the Pasadena Humane Society. The services provided include animal shelter, veterinary costs, response to calls for service, patrol, emergency call out, dog licensing, and code enforcement.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	179,448	206,271	206,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>179,448</b>	<b>206,271</b>	<b>206,000</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$179,448</b>	<b>\$206,271</b>	<b>\$206,000</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Police Department  
Police Grants**



**Fund Name:** **Police Grants**  
**Fund Number/Department Number:** **246-371**

**PROGRAM DESCRIPTION:**

The Police Grants Program accounts for funding received from Federal, State, and Local grant authorities and through the California's Citizens Option for Public Safety Grant Program. The program provides supplemental funding to municipal law enforcement agencies for field operations. This account is also used to fund Foothills Special Enforcement Team Operations and our commitment to the Foothill Air Support Team.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	0	0	0
CIP	0	0	0
Capital/Special Projects	357,547	191,666	169,000
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$357,547</b>	<b>\$191,666</b>	<b>\$169,000</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PERSONNEL:</u></b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Police Department  
Police Radios**



**Fund Name:**

**Equipment Replacement**

**Fund Number/Department Number:**

**512-383**

**PROGRAM DESCRIPTION:**

The Police Radio Maintenance Program is responsible for the management, accounting, purchasing, maintenance, repair, and disposal of radio equipment used by the Police Department.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>			
Personnel	\$0	\$0	\$0
Maintenance & Operations	17,276	27,314	27,314
Capital Outlay	19,681	0	0
Depreciation	48,073	45,000	48,000
<b>Total Operating Budget</b>	<b>85,030</b>	<b>72,314</b>	<b>75,314</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$85,030</b>	<b>\$72,314</b>	<b>\$75,314</b>

\*Note: FY16-17 Actuals excludes adjusting entry for capitalization.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>			
Full Time (F.T.E)	0.00	0.00	0.00





**Police Department  
Non-Patrol Vehicle and Maintenance**



**Fund Name:** **Equipment Replacement**  
**Fund Number/Department Number:** **512-384**

**PROGRAM DESCRIPTION:**

The Police Department Non-Patrol Vehicle and Maintenance Program is managed by a police lieutenant. This program is responsible for the accounting, purchasing, maintenance, repair, and disposal of all police vehicles other than patrol vehicles.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	93,026	66,000	64,292
Capital Outlay	183,921	109,284	0
Depreciation	81,249	70,000	82,000
<b>Total Operating Budget</b>	<b>358,196</b>	<b>245,284</b>	<b>146,292</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$358,196</b>	<b>\$245,284</b>	<b>\$146,292</b>

\*Note: FY16-17 Actuals excludes adjusting entry for capitalization.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Police Department  
Patrol Vehicle and Maintenance**



**Fund Name:** **Equipment Replacement**  
**Fund Number/Department Number:** **512-390**

**PROGRAM DESCRIPTION:**

The Police Department Patrol Vehicle and Maintenance Program is managed by a police lieutenant who is responsible for the accounting, purchasing, maintenance, repair and disposal of patrol vehicles used by the Police Department.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	190,249	167,600	178,458
Capital Outlay	198,354	135,000	172,000
Depreciation	81,633	65,000	82,000
<b>Total Operating Budget</b>	470,236	367,600	432,458
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$470,236</b>	<b>\$367,600</b>	<b>\$432,458</b>

\*Note: FY16-17 Actuals excludes adjusting entry for capitalization.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



## Fire Department



Monrovia Fire & Rescue is a full-service professional public safety department providing fire suppression, emergency medical service, fire prevention and public education assistance to all constituents living, working or visiting within the City. The Department is responsible for coordinating the following operations:

- Administration
- Fire Suppression
- Fire Prevention
- Emergency Medical Response
- Community Risk Reduction
- Hazardous Materials

An overview of each of the above listed functions is included below.

### **ADMINISTRATION**

The Fire Administration Division is tasked with the overall effectiveness and efficiency of Monrovia Fire & Rescue. Consisting of the Fire Chief, Office Administrator and Senior Administrative Assistant, the Fire Administration Division is responsible for overall leadership and strategic management of the department. Critical to these tasks are the management and coordination of all activities within the department, including budget coordination and management; personnel and payroll administration; planning and organizational development; leadership and succession planning. Administration supports each division within the department to provide exceptional fire and life safety service within available resources.

### **FIRE SUPPRESSION**

The Fire Suppression Division includes those activities that are most traditional to the fire service. Suppression personnel respond to fires, floods, medical aid calls, hazardous material release incidents and extrication rescue calls, while also providing non-emergency public assistance. This division includes activities related to fire prevention, business inspections, pre-fire planning, training, apparatus maintenance and emergency two-way radio communication support.

### **FIRE PREVENTION**

The Fire Prevention Division is tasked with one of the most important aspects in the fire service – reducing the likelihood of fires and fire-related injuries, while mitigating the potential severity of those events that do occur. Fire prevention activities include inspections of buildings and premises for code compliance; fire suppression equipment plans reviews; fire investigation; preparing and revising laws and codes; safety and fire prevention public education; and enforcement of fire regulations.

### **EMERGENCY MEDICAL SERVICES**

The Emergency Medical Services (EMS) Division provides pre-hospital basic life support (BLS) and advanced life support (ALS) emergency medical care and patient stabilization, while assisting with patient transportation to medical facilities, as necessary. Quickly becoming the most widely utilized service within the fire department, the EMS Division is positioned to provide efficient, effective life safety support using the most advanced pre-hospital medical technology available. An emphasis on superior quality of patient care is maintained through continuing education and quality assurance mandates of all EMS personnel.

### **COMMUNITY RISK REDUCTION**

The Community Risk Reduction (CRR) Division utilizes an integrated approach that balances proactive strategies with emergency response to effectively reduce risk. Division personnel assess a wide range of community vulnerabilities from large to small, and implement mitigation plans accordingly. Examples include Emergency Operations Center (EOC) management, preparedness programs, development and maintenance of the City disaster plan, CERT, public education, brush inspections and community volunteers.



## Fire Department



### **HAZARDOUS MATERIALS**

The Hazardous Materials Division ensures compliance with the mandates of the State Legislature for the hazardous materials disclosure program. The Division monitors hazardous material storage and disclosure information of all businesses within the City of Monrovia and assists with the development of business and area plans in the event of accidental release. Activities include the important aspect of chemical inventory and disclosure which assists fire suppression personnel with the proper tactics and strategies to take in the event of a hazardous materials release, thereby further improving fire and life safety within the community. |



**Fire Department  
Fire Administration**



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-410**

**PROGRAM DESCRIPTION:**

The Fire Administration Program is responsible for planning, organizing and directing all activities within the Fire Department, including fire suppression, emergency medical services and prevention activities. Supervision of department staff, coordination of activities with other departments, completion of complex assignments and staff assistance to the City Manager and City Council is included. Of importance is budget management, personnel and payroll administration and organizational development. Administration supports each division of the department to provide the most effective service level within available resources.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$440,542	\$422,675	\$404,374
Maintenance & Operations	129,115	161,575	160,986
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>569,657</b>	<b>584,250</b>	<b>565,360</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$569,657</b>	<b>\$584,250</b>	<b>\$565,360</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	2.50	2.50	2.50



## Fire Department Fire Suppression



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-420**

**PROGRAM DESCRIPTION:**

The Fire Suppression Program is responsible for efficient and effective response to fires, floods, medical emergencies, hazardous materials releases, extrication incidents and other rescue calls, while also providing non-emergency public assistance. Functions include fire prevention, fire suppression, pre-hospital emergency medical care, pre-fire planning, training, apparatus maintenance and communications support.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$8,263,817	\$8,445,656	\$8,295,836
Maintenance & Operations	1,059,007	1,292,231	1,334,834
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>9,322,824</b>	<b>9,737,887</b>	<b>9,630,670</b>
CIP	0	0	0
Capital/Special Projects	122,403	25,000	25,000
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$9,445,227</b>	<b>\$9,762,887</b>	<b>\$9,655,670</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	41.00	42.00	42.00



## Fire Department Prevention



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-430**

**PROGRAM DESCRIPTION:**

The Fire Prevention Program is responsible for reducing the likelihood of fires and mitigating the potential severity of those events that occur. Fire prevention activities include inspections of buildings and premises, enforcement of fire regulations, brush abatement, fire suppression equipment plan reviews, fire investigations, preparation and revision of laws and codes, and public education.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$152,284	\$135,557	\$118,169
Maintenance & Operations	102,864	142,080	161,193
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>255,148</b>	<b>277,637</b>	<b>279,362</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$255,148</b>	<b>\$277,637</b>	<b>\$279,362</b>

<b><u>PERSONNEL:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	1.00	1.00	1.00



## Fire Department Hazardous Materials



**Fund Name:**

**Hazardous Materials**

**Fund Number/Department Number:**

**235-431**

**PROGRAM DESCRIPTION:**

The Hazardous Materials Program complies with the mandates of the State Legislature for administering the hazardous materials disclosure program. Hazardous materials storage and disclosure information is monitored to assist with the development of business and area plans to reduce the likelihood of an accidental release and to mitigate the effects in the event a hazardous materials release occurs. The Hazardous Materials Division works closely with fire prevention and fire suppression to catalogue and monitor the hazardous materials and processes used by businesses within the City, with the goal of continued public safety.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$146,659	\$159,647	\$143,204
Maintenance & Operations	26,214	34,540	35,137
Capital Outlay		0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>172,873</b>	<b>194,187</b>	<b>178,341</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	31,117	31,703	31,703
<b>Program Total:</b>	<b>\$203,990</b>	<b>\$225,890</b>	<b>\$210,044</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.50	1.50	1.50





**Fire Department  
Emergency Medical Services**



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-441**

**PROGRAM DESCRIPTION:**

The Emergency Medical Services Program provides pre-hospital emergency medical care and patient stabilization, while assisting with transportation to medical facilities, as necessary. Care provided to patients that are injured or ill includes advanced life support by State licenced Paramedics and basic life support by State Certified Emergency Medical Technicians. Continuing education, quality assurance of care and advanced use of medical equipment and technology support the services provided.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	382,566	453,422	467,870
Capital Outlay	0	0	15,600
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>382,566</b>	<b>453,422</b>	<b>483,470</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$382,566</b>	<b>\$453,422</b>	<b>\$483,470</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



## Fire Department Community Risk Reduction



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-442**

**PROGRAM DESCRIPTION:**

The Community Risk Reduction (CRR) Division utilizes an integrated approach that balances proactive strategies with emergency response to effectively reduce risk. Division personnel assess a wide range of community vulnerabilities from large to small, and implement mitigation plans accordingly. Examples include Emergency Operations Center (EOC) management, preparedness programs, development and maintenance of the City disaster plan, CERT, public education, brush inspections and community volunteers.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17 Actuals</b>	<b>2017-18 Revised Budget</b>	<b>2018-19 Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	9,260	44,101	42,788
Capital Outlay	5,298	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>14,558</b>	<b>44,101</b>	<b>42,788</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$14,558</b>	<b>\$44,101</b>	<b>\$42,788</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17 Actuals</b>	<b>2017-18 Revised Budget</b>	<b>2018-19 Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



## Fire Department Fire Grants



**Fund Name:** **Fire Grant Fund**  
**Fund Number/Department Number:** **244-450**

**PROGRAM DESCRIPTION:**

The Fire Grants Program accounts for funding received from Federal, State, and Local grant authorities. Service expectations placed on emergency services organizations are increasing, including the fire service's role in Emergency Medical Services (EMS) delivery, response to natural disasters, hazardous materials incidents, technical rescue, and acts of terrorism. This expanding mission comes at a time when local government budgets are stretched increasingly thin, which translates into more duties with fewer dollars to support them. Actively pursuing grants (such as Homeland Security, Assistance to Firefighters and California Fire Safe Council) has become a priority and an attractive funding stream to support service delivery.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	0
Capital/Special Projects	11,394	45,720	38,219
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$11,394</b>	<b>\$45,720</b>	<b>\$38,219</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Fire Department  
Fire Equipment/Radios Maintenance**



**Fund Name:**

**Equipment Replacement**

**Fund Number/Department Number:**

**512-460**

**PROGRAM DESCRIPTION:**

The Fire Equipment/Radios Maintenance Program is responsible for the purchase and maintenance of all equipment, tools and two-way emergency radios necessary to support fire and emergency medical service delivery. Included in the program are depreciation schedules and replacement cycles for critical equipment that supports the safety of personnel and the community, as well as recommendations for new technology and equipment upgrades to improve service delivery.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>			
Personnel	\$0	\$0	\$0
Maintenance & Operations	253,935	240,000	279,000
Capital Outlay	25,797	35,000	50,000
Depreciation	53,527	70,000	55,000
<b>Total Operating Budget</b>	<b>333,260</b>	<b>345,000</b>	<b>384,000</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$333,260</b>	<b>\$345,000</b>	<b>\$384,000</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>			
Full Time (F.T.E)	0.00	0.00	0.00



## Fire Department Fire Vehicle Replacement



**Fund Name:** **Equipment Replacement**  
**Fund Number/Department Number:** **512-461**

**PROGRAM DESCRIPTION:**

The Fire Vehicle Replacement Program is coordinated by the Operations Chief who, working with staff, evaluates and recommends the replacement cycle and budget requirements that are needed to support the replacement of fleet vehicles and fire apparatus. Included in this program are the development of depreciation schedules and replacement cycles for apparatus, design and selection of replacement apparatus, and oversight of placing new apparatus into service.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	261,260	250,000
Depreciation	114,714	85,000	115,000
<b>Total Operating Budget</b>	<b>114,714</b>	<b>346,260</b>	<b>365,000</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$114,714</b>	<b>\$346,260</b>	<b>\$365,000</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



## Community Development Department



The Community Development Department is dedicated to serving the community, protecting the quality of life, preserving property values, and improving the built and natural environment. The Department is responsible for coordinating the following operations:

- Administration
- Planning
- Building
- Neighborhood and Business Services

An overview of each of the above listed functions is included below.

### **ADMINISTRATION**

The Director of Community Development is responsible for administration and operation of the department, the budget, staff training, public records management, regional coordination, and for special programs including film production, special event permits and staff support to the Art in Public Places Committee. Efficient coordination of the Development Services process among three separate departments is another important goal.

### **PLANNING DIVISION**

The Planning Division plays a critical role in achieving the City Council's goals and objectives relative to the physical development of Monrovia. The Division's responsibilities are in three primary areas: current planning, long-range (advance) planning and historic preservation. Planning provides staff support to the Planning Commission, Historic Preservation Commission, and Development Review Committee. Planning also provides support to the City Council in the submission, analysis, recommendation, and approval of development proposals and land use policy considerations.

#### **Current Planning**

Current planning focuses on the day-to-day activities of the Division. Planning staff provides zoning information to the public, the review of development plans for compliance with applicable zoning regulations, field inspections of approved projects, and compliance with the National Environmental Protection Act (NEPA) and the California Environmental Quality Act (CEQA).

#### **Long-range Planning**

Long-range, or advance planning, is focused on the administration of the City's General Plan with periodic updates of the land use, housing, circulation, open space, conservation, noise, and safety elements, collecting and analyzing data relative to the community's future land use needs. The continued implementation of the Neighborhood Study, a comprehensive review of Monrovia's development, design and historic preservation regulations, will continue to be a priority.

#### **Historic Preservation**

Monrovia has a very rich heritage, which has been successfully maintained through a robust Historic Preservation program. Planning staff administers the provisions of the Historic Preservation Ordinance, which includes oversight of the City's Register of over 140 historic landmarks, two historic districts, and the administration of over 130 Mills Act Contracts. A citywide Historic Context Statement was recently adopted to facilitate the identification and review of historic resources. Historic Preservation is a labor intensive activity of the Planning Division and will continue to require an increased level of staff support to administer the program.

### **BUILDING DIVISION**

The Building and Safety Division is organized into plan check, permitting and inspection services. Building is charged with keeping all municipal codes in compliance with the International and California codes, as well as ensuring all staff maintains a high level of training and has all necessary ICC Certificates (International Code



## Community Development Department



Council). Building also reviews new construction to ensure compliance with CALGreen, the first statewide green building standards code in the nation. A new integrated permitting software, TRAKiT, was implemented in FY2018.

### **NEIGHBORHOOD AND BUSINESS SERVICES**

The Neighborhood and Business Services Division is comprised of three sections: Code Enforcement, Neighborhood Services and Business Services.

#### **Code Enforcement**

The Code Enforcement Section is responsible for the enforcement of violations of state, county, and municipal codes related to public nuisances, unsafe substandard conditions, property maintenance, and zoning/land use on residential and commercial properties. The result is the preservation of the quality of life, community environment and property values for the citizens of Monrovia.

Code Enforcement Officers respond to citizen complaints regarding code violations, abate inoperable junk vehicles, and coordinate the removal of discarded shopping carts, trash, and other debris from the public right-of-way. Code Enforcement Officers provide Code-Ed educational workshops to residents, and facilitate California Association of Code Enforcement Officers (CACEO) continuing education workshops attended by code enforcement personnel from surrounding cities. Additionally, Code Enforcement staff routinely partner with Community Policing staff to provide comprehensive enforcement strategies to gain compliance at properties where both crime and blight conditions exist.

Code Enforcement's primary compliance tool is the Administrative Citation Program. This program that became effective in 2008 has proven successful in gaining compliance, reducing repeat violators and has decreased City costs of filing criminal cases.

#### **Neighborhood Services**

The Neighborhood Services section is responsible for the administration of the Community Development Block Grant (CDBG) program, the Monrovia Area Partnership (MAP) program and facilitates the Neighborhood Strategy Team (NST).

The CDBG program includes the administration (involving adherence to strict Federal HUD guidelines) of grant monies that assist in funding the Code Enforcement Program and the Residential Rehabilitation (Grant) Program.

MAP began in 2006 with a concerted effort to address increased crime, blight and resident apathy in focused areas of Monrovia. Over the life of the program, the overall MAP philosophy of partnership and community engagement have spread city-wide.

Neighborhood Services staff advance the goals of MAP of increasing community engagement, partnership, and neighborhood building through various programs. Resident education is accomplished through the MAP Adult Leadership Academy, MAP Youth Leadership Academy, MAP Quarterly Educational Workshops, and the MAP Annual Neighborhood Conference. Engagement is facilitated through efforts such as the MAP Neighborhood News Newsletter, Neighborhood Block Parties, MAP Neighborhood Leader Alerts, the Neighborhood Fix Blog, and the Care for Your Neighborhood program. The Neighborhood Treasures Program is another MAP strategy in partnership with AIPP to celebrate the unsung heroes of Monrovia's past through art pieces placed throughout our neighborhoods.

#### **Business Services**

The Business Services section is responsible for the processing of business licenses for in town and out of town businesses who conduct business in the City of Monrovia. Additionally, specialized business licenses, including massage, autos for hire, and mobile vendors, are tracked for compliance with applicable regulations. This



## Community Development Department



section is also tasked with monitoring illegal business activities and unpermitted vending. The recent addition of a Code Enforcement Officer focused on commercial properties provides a much needed support to the business license and commercial code enforcement sections.





**Community Development  
Community Development Admin**



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-510**

**PROGRAM DESCRIPTION:**

The Community Development Administration Program funds the Director of the Community Development and support staff who oversee the overall operation of department activities, including Planning, Building and Safety, Business Services, Code Enforcement, MAP, Historic Preservation, Art in Public Places, Filming Coordination and Special Event Permits. The Community Development Director prioritizes operational efficiencies to support and enhance economic development and development services.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$467,430	\$322,997	\$279,578
Maintenance & Operations	29,341	36,820	39,456
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>496,771</b>	<b>359,817</b>	<b>319,034</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	59,612	45,947	45,947
<b>Program Total:</b>	<b>\$556,383</b>	<b>\$405,764</b>	<b>\$364,981</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	2.50	1.50	1.50



## Community Development Building



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-520**

**PROGRAM DESCRIPTION:**

The Building and Safety Division is responsible for all plan check, permitting and inspections of construction occurring on private property. Personnel assigned to this division review plans for compliance with applicable local and state codes. The Division coordinates with other departments involved in the City's development services activities as well as providing support to Code Enforcement Officers.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$767,103	\$793,164	\$739,806
Maintenance & Operations	368,526	397,908	858,866
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	1,135,629	1,191,072	1,598,672
CIP	242,013	93,617	0
Capital/Special Projects	9,998	44,000	49,000
Transfers Out	136,455	199,286	199,286
<b>Program Total:</b>	<b>\$1,524,094</b>	<b>\$1,527,975</b>	<b>\$1,846,958</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	5.15	6.35	6.35



**Community Development  
Historic Preservation**



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-524**

**PROGRAM DESCRIPTION:**

The City's Historic Preservation Program is staffed by the Planning Division, to administer the requirements of the Historic Preservation Ordinance. Activities include processing applications for historic landmarks and districts, Mills Act Contracts, Certificates of Appropriateness and demolition reviews. During this budget period, special projects include the completion of a Citywide historic context statement and a review of the Ordinance and Mills Act policies. Planning provides staff support to the Historic Preservation Commission.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>			
Personnel	\$0	\$0	\$0
Maintenance & Operations	3,962	66,145	11,450
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>3,962</b>	<b>66,145</b>	<b>11,450</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	8,508	8,508
<b>Program Total:</b>	<b>\$3,962</b>	<b>\$74,653</b>	<b>\$19,958</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>			
Full Time (F.T.E)	0.00	0.00	0.00



## Community Development Business License



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-525**

**PROGRAM DESCRIPTION:**

The Business License Program administers and enforces the City's business license regulations. All businesses located within the City and out-of-town businesses conducting commercial activities within the City are required to be licensed. The section also administers special business permits (solicitation, autos for hire & massage) and yard sale permits.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$146,065	\$151,484	\$135,268
Maintenance & Operations	36,200	34,125	31,679
Capital Outlay		0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>182,265</b>	<b>185,609</b>	<b>166,947</b>
CIP	0	0	0
Capital/Special Projects	0	500	500
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$182,265</b>	<b>\$186,109</b>	<b>\$167,447</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	1.10	1.50	1.50



**Community Development  
CDBG - Rehabilitation Preservation Grant**



**Fund Name:**

**Housing Development**

**Fund Number/Department Number:**

**243-527**

**PROGRAM DESCRIPTION:**

The CDBG - Rehabilitation Program's purpose is to eliminate blight, substandard housing conditions, and to promote property maintenance through home repair grants to eligible single-family homeowners. Through the Home Rehabilitation Grant Program, six qualified homeowners, per year, will receive approximately \$7,500, each, in home repairs, including labor and materials.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$13,372	\$11,587	\$12,373
Maintenance & Operations	44,132	113,750	55,868
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>57,504</b>	<b>125,337</b>	<b>68,241</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$57,504</b>	<b>\$125,337</b>	<b>\$68,241</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.10	0.15	0.15



**Community Development  
CDBG - Code Enforcement Program**



**Fund Name:**

**Housing Development**

**Fund Number/Department Number:**

**243-528**

**PROGRAM DESCRIPTION:**

The CDBG - Code Enforcement Program's goal is to eliminate blight, improve substandard housing conditions, and to promote property maintenance to insure compliance with the municipal code, health & safety regulations and building codes.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$157,335	\$153,143	\$153,346
Maintenance & Operations	4,006	7,997	12,453
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>161,340</b>	<b>161,140</b>	<b>165,799</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$161,340</b>	<b>\$161,140</b>	<b>\$165,799</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.25	1.70	1.60



## Community Development Code Enforcement



**Fund Name:**

**Housing Development**

**Fund Number/Department Number:**

**111-529**

**PROGRAM DESCRIPTION:**

The Code Enforcement Program's purpose is to eliminate blight, substandard housing conditions, and to promote property maintenance to insure compliance with municipal codes, health & safety regulations and building codes. Code enforcement operations are also accounted for under CDBG. This department accounts for code enforcement activity not funded through CDBG.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$231,054	\$255,573	\$264,638
Maintenance & Operations	49,384	44,340	54,397
Capital Outlay		0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>280,437</b>	<b>299,913</b>	<b>319,035</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$280,437</b>	<b>\$299,913</b>	<b>\$319,035</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	3.15	2.05	2.15



## Community Development Planning



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-530**

**PROGRAM DESCRIPTION:**

The Planning Division Program is responsible for current and advanced planning of the community. Current planning activities include providing zoning information to the public and reviewing development plans for compliance with zoning regulations and CEQA. Advanced planning includes the development of Specific Plans and updates to the Municipal Code, General Plan and special studies. The Planning Division provides staff support for the Planning Commission, Historic Preservation Commission, and Development Review Committee.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$647,264	\$699,172	\$781,439
Maintenance & Operations	113,415	121,550	171,017
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>760,679</b>	<b>820,722</b>	<b>952,456</b>
CIP	0	0	0
Capital/Special Projects	89,275	403,250	379,950
Transfers Out	91,430	351,162	122,676
<b>Program Total:</b>	<b>\$941,384</b>	<b>\$1,575,134</b>	<b>\$1,455,082</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	4.80	6.80	7.00





## Public Services Department Community Services Division



The Public Services Department consists of two distinct divisions; Community Services and Public Works. Community Services consists of Library and Recreation Programs and Public Works includes Field Services, Engineering, and Water / Sewer Utilities. Together, the two Divisions are essential in providing a healthy, thriving and premier community.

The community relies on the Community Services Division for the pursuit of health and fitness, life-long learning, connecting with nature, and/or seeking a sense of belonging. The Division enhances quality of life through programs and services that provide information and knowledge, leisure experiences, and exploring natural resources. Public Services encourages individuals and groups to connect with one another by providing interactive programming, such as community events, contract classes, outdoor education, literacy services, job and career planning, reading clubs, and volunteer opportunities. These elements combine to promote an environment where people want to live, work, and play. The Division is responsible for coordinating the following operations:

- Administration
- Recreation Program Area
- Library Program Area

An overview of each of the above listed functions is included below.

### **ADMINISTRATION**

The Community Services Division administration includes front office operations providing customer service to the public through the dissemination of information, class/program registration, MTA/Bus Pass sales, managing purchase orders, payment of department invoices, daily revenue deposits, and personnel records. This work unit is responsible for the clerical functions of the department, from transcribing minutes and finalizing the Community Services Commission, Library Board, and MOTAB packets, to clerical support for full-time staff.

### **RECREATION PROGRAM AREA**

Recreation provides enriched programs and opportunities for the entire community. This is accomplished by offering active and passive recreation programs, community events, facility rentals, and the opportunity to experience the natural resources that exist within the urban and wilderness park areas. Events, activities, and programs are developed based on the community dynamic, and the ability to deliver all services with the highest level of customer service. Our success is achieved through thoughtful planning and evaluation, effective collaboration, and a desire to create a premier community where all individuals thrive.

#### **Youth Programs**

Youth programs provide opportunities to take part in character development activities that teach responsibility, hard work, as well as aim to improve academics. These programs engage youth in wellness activities during critical unstructured afterschool leisure times, when youth are most likely at risk to participate in unhealthy activities. The programs are designed to be affordable in order to reach the greatest number of participants. Youth programs vary depending on community needs and wants, and typically include Youth Sports, Summer Science Academy, and Youth Commission.

#### **Therapeutic Recreation**

Sunshine Company is the City's Therapeutic Recreation. Sunshine Company is a specialized program that focuses on providing recreation, socialization, and leisure services for individuals with disabilities. The purpose of the program is to improve the lives of these individuals through recreational activities and life skill lessons. Sunshine Company meets two times a week and once or twice a month on the weekends for fieldtrips. Activities and services include life skills, socialization, grocery shopping, cooking, crafts, excursions, movies, nutrition, and grooming lessons.



## Public Services Department Community Services Division



### Community Events

Community events are an integral part of the quality of life for Monrovia residents. Recreation staff designs these events to provide celebrations that are affordable, safe, fun, and promote community togetherness. Many of the activities are made possible through contributions from local merchants and business owners who sponsor these events. Examples of traditional events include the Halloween Carnival, Holiday Parade and Tree Lighting, Monrovia Days Celebration, Spring Egg Hunt and Healthy Kids Days, and July 4<sup>th</sup> Celebration.

### Contract Classes

Recreation staff recruits instructors who offer classes that promote health, wellness, and personal growth in an affordable setting. They are fun by nature, trend-driven, and pay-to-play oriented. Classes focus on the social, educational, physical, nutritional, mental, and occupational components of wellness. Quarterly classes are offered to youth and adults, and typically include exercise, dance, crafts, sports, and music.

### Facility Rentals

The Facility Rental Program is designed to promote rental and/or use of the City public venues. Facilities are used by the general public for private rentals, local organizations / businesses for various functions, and for City-sponsored programs. Rental locations include the Community Center, Historical Museum, Urban Parks, Canyon Park Cabin/Conference Center and Fireman's Flat, and the Library Community Room. Program success is measured by positive feedback from customers, the number of returning and annual rental customers, and through achievement of program revenue goals.

### Passport Application Services

The Passport Application Services were established in September 2003 on a part-time basis and are now offered Monday through Thursday, from 7am to 6pm, and on Friday, from 8am to 5pm. Agents review, screen and process applications for individuals applying for a U.S. Passport from the U.S. Department of State, Bureau of Consular Affairs. Passport photos are available at a cost. Customer service assistance and information is also provided. Service is available by appointment only at the Community Center. Each passport generates income for the Recreation Division and is used to offset the expenses related to the program.

### Monrovia Old Town Business Improvement District

Recreation staff from the Community Service Division supports the Monrovia Old Town Business Improvement District. The duties associated with this include staff liaison to the Monrovia Old Town Advisory Board (MOTAB); preparing minutes and agendas for MOTAB meetings; implementing programs and special events as directed by MOTAB; serving as liaison to individual merchants in the Old Town District; coordinating construction projects within the Old Town District, as well as minimizing the impact of these projects on the merchants; and managing the oversight of filming in Old Town.

### Active Adults and Senior Programming

This program is comprised of clubs, excursions, activities, and presentations that serve the adult and senior populations. The objective is to provide individuals with a wide variety of passive and active recreation experiences promoting human connectivity and community engagement. These activities improve quality of life through various life stages.

### Canyon Park

Canyon Park is an 80 acre Nature Park that is open daily, except Tuesday. The mission is to preserve Monrovia Canyon Park in its natural state, so the public has an opportunity to experience the beauty and solitude of nature. Canyon Park programs foster an appreciation, understanding, and respect for nature through education, while providing a safe, attractive and peaceful environment in a natural



## Public Services Department Community Services Division



setting. Program areas include interpretative programming, family campouts, outdoor education, a nature center, a volunteer program, facility rentals, educational tours, and self-guided hiking.

### Hillside Wilderness Preserve

The Hillside Wilderness Preserve was established in March 2000, when voters approved two measures on the municipal ballot. Measure A set reasonable housing densities for hillside properties and defined “Wilderness Preserve” or “Hillside Recreation” zones for City-owned hillside properties. Measure B approved a parcel tax to raise \$10 million in acquisition and maintenance funds to purchase hundreds of acres of privately owned land. The Preserve contains approximately 1,400 acres of hillside, riparian canyons, and wildlife habitat. Staff’s goal is to balance public access, community education, and environmental stewardship. In 2016, Staff perfected the access points at Sleepy Hollow, Ridgeside, Cloverleaf, and Highland to open 4.5 miles of passive trails. The Hillside Wilderness Preserve is monitored daily for appropriate recreational use, invasive plant encroachment, native plant and land restoration, and non-native wildlife. A Ranger Reserve Program was established to support staff in their endeavors to monitor the hillsides.

## **LIBRARY PROGRAM AREA**

The Monrovia Public Library enriches lives by fostering life-long learning. This is achieved by ensuring every member of the community has access to a range of ideas and information, in a variety of formats, to meet the educational, informational, and recreational needs of the community. Staff monitors economic, educational, technological, and library trends to plan services and programs. Staff promotes services and programs through marketing and publicity, including social media. The Library includes five points of service: Circulation, Youth, Adult, Literacy, and Veterans. Most importantly, the Library is a place for the community to meet, discover, and learn.

### Circulation Services

Circulation Services is the first point of contact for the public. Staff greets customers as they enter the building, answers directional and informational questions, supports patrons and directs incoming calls. Staff checks materials in and out of the Library, processes new library materials, and manages overdue fines and payments. Additionally, staff provides administrative support by monitoring the budget and processing invoices and personnel forms.

### Youth Services

Youth Services presents programs and activities to support educational, recreational and developmental needs of children through literacy and STEAM programs. Types of programming include storytimes, inquiry-based learning, technology programming, class visits, and outreach events. Staff provides reference services and reader’s advisory services to youth of all ages, parents, caregivers, and people who work with youth. Staff develops a collection of resources in both print and non-print formats to support 21<sup>st</sup> century job skills, literacy development, educational and recreational needs, and local school curriculum.

### Adult Services

Adult Services provides ready reference and reader’s advisory services to adults using a collection of current and relative materials in a variety of formats including digital, print, and non-print resources. Educational and cultural programs and activities support life-long learning for adults of all ages. Preservation of local history supports the community’s heritage. Staff uses volunteers to deliver library materials to homebound patrons and is responsible for managing the Volunteer Program by recruiting, hiring, and training quality volunteers to support the goals of the Library.

### Literacy Services

The Adult Literacy Program provides one-to-one or small group instruction by trained volunteer tutors. Resources include digital and print materials and instruction is based on each individual’s goals and



## Public Services Department Community Services Division



supports English speaking adults with basic reading and writing skills. As a result, adult learners can reach their potential as workers, parents, community members and life-long learners.

Staff is responsible for managing the Adult Literacy Program, as well as recruiting, hiring, and training volunteer tutors. This is the only program dependent on donations and grants, and staff is responsible for fundraising, grant writing, and reporting statistical information to the State Library in support of the California Library Literacy Services Grant.

### Veterans Services

The *Veteran's Connect @ the Library Project* provides assistance to reintegrate California veterans into the California workforce and our community. Veteran benefits and local service information to veterans and family members, and links to other organizations serving veterans, especially local County Veteran Service Offices, CalVet, and the Federal VA are provided.

### Monrovia Reads Mobile Literacy Program

The new, literacy-focused version of the Monrovia Reads & Plays program, was re-launched as the Monrovia Reads Mobile Literacy Program (or Monrovia Reads Van) in March 2018. The Library oversees and staffs the van with funding from the City and the nonprofit Monrovia Reads as well as their corporate sponsors. During the academic year, the van visits each Monrovia elementary school after dismissal, providing: library books for check out, creating library cards for parents and families, as well as literacy rich activities. During the summer, the Monrovia Reads Van offers mobile library services at local community events.



# RECREATION PROGRAM AREA



**Public Services  
Recreation Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-610**

**PROGRAM DESCRIPTION:**

The Recreation Administration Program is responsible for the management, support and coordination of all the program activities within the Recreation Division. This section ensures programs under Recreation meet the needs of Monrovia residents and enhances their quality of life. All membership fees, education and training funds were moved from 611, 612, 619, 620, 627 into the Administration Budget for FY 2017-18 and FY 2018-19.

	<i>2016-17</i>	<i>2017-18</i>	<i>2018-19</i>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b><i>Actuals</i></b>	<b><i>Revised Budget</i></b>	<b><i>Adopted Budget</i></b>
Personnel	\$755,533	\$1,349,598	\$1,102,699
Maintenance & Operations	151,125	151,905	560,550
Capital Outlay	0	0	0
Depreciation	0	0	0
<b><i>Total Operating Budget</i></b>	906,658	1,501,503	1,663,249
CIP	0	0	0
Capital/Special Projects	141,356	26,145	73,123
Transfers Out	0	0	0
<b><i>Program Total:</i></b>	<b>\$1,048,014</b>	<b>\$1,527,648</b>	<b>\$1,736,372</b>

	<i>2016-17</i>	<i>2017-18</i>	<i>2018-19</i>
<b><u>PERSONNEL:</u></b>	<b><i>Actuals</i></b>	<b><i>Revised Budget</i></b>	<b><i>Adopted Budget</i></b>



**Public Services  
Public Relations**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-611**

**PROGRAM DESCRIPTION:**

The Public Relations Program coordinates all advertising and printing activities for the Recreation Division, including news media, press releases, public service announcements, marketing materials, posters and flyers. All printing funds were moved from 610, 615, 619, 620, 627, 630, 11004, 62003 into the Public Relations Program Budget for FY 2017-18 and FY 2018-19.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	99,050	101,200	94,475
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	99,050	101,200	94,475
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$99,050</b>	<b>\$101,200</b>	<b>\$94,475</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Senior Program**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-612**

**PROGRAM DESCRIPTION:**

The Senior Program is designed to provide seniors with recreational, social, and health and wellness leisure time activities. Programs and services include senior clubs, health screenings, informational seminars, volunteer projects, trips, classes, community projects and special events. Emphasis is placed on maintaining the physical and mental vitality of the senior population ages 55 and up.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$32,188	\$0	\$0
Maintenance & Operations	8,852	10,000	39,500
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>41,039</b>	<b>10,000</b>	<b>39,500</b>
CIP	0	0	0
Capital/Special Projects	0	1,500	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$41,039</b>	<b>\$11,500</b>	<b>\$39,500</b>

<b><u>PERSONNEL:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>





**Public Services  
Youth Center**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-613**

**PROGRAM DESCRIPTION:**

The Mary Wilcox Youth Center is currently being leased by the Boys & Girls Club. The Boys and Girls Club, along with the City, offer programming in the facility. Priority programming is given to City programs.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	1,000	1,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>



**Public Services  
Historical Museum**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-614**

**PROGRAM DESCRIPTION:**

The Monrovia Historical Museum is located in Recreation Park and includes a 16,500 square foot garden area and a 200 square foot interior lobby area available to rent for special occasion gatherings. Amenities include men's and women's restrooms, a private sitting room and kitchen. The exterior garden space includes a cemented courtyard with a fountain and a fully-landscaped grass and garden area.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$8,357	\$0	\$0
Maintenance & Operations	58,872	77,810	17,620
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>67,229</b>	<b>77,810</b>	<b>17,620</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$67,229</b>	<b>\$77,810</b>	<b>\$17,620</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Community Center Operations**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-615**

**PROGRAM DESCRIPTION:**

The Community Center Operations Program accounts for the maintenance and operating expenses for use of the facility. The Community Center is used for classes, meetings and is available for rent for special occasions, such as weddings, receptions, birthday parties, anniversary parties, and family reunions. The larger rooms for rent include the Kay Dalton Room, East Room, and West Room. Small meeting rooms include the Iris, Monroe, and Senior Game Rooms, which are ideal for business meetings and seminars.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$117,239	\$0	\$0
Maintenance & Operations	346,420	362,194	69,163
Capital Outlay	3,317	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>466,976</b>	<b>362,194</b>	<b>69,163</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$466,976</b>	<b>\$362,194</b>	<b>\$69,163</b>

<b><u>PERSONNEL:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Concerts in the Parks**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-617**

**PROGRAM DESCRIPTION:**

The Concerts in the Park Program offers a family oriented, musically diverse, free event for the entire community. Concerts are held in the summer at the Library Park Rotary Club Bandshell on Sunday evenings. Concerts are sponsored by local companies, individuals, and organizations. Concerts have now been expanded to include Station Square Park Concerts beginning in the summer of 2016.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,356	\$0	\$0
Maintenance & Operations	43,740	59,800	54,800
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>45,096</b>	<b>59,800</b>	<b>54,800</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$45,096</b>	<b>\$59,800</b>	<b>\$54,800</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Contract Classes**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-619**

**PROGRAM DESCRIPTION:**

The Contract Classes Program provides leisure, fitness and educational opportunities to the community. Classes include, but are not limited to, fitness, tennis, tap, ballet, yoga, health and wellness seminars, line dancing, karate and educational seminars. Specialty classes are offered for infants, youth, adults and seniors.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$26,600	\$0	\$0
Maintenance & Operations	40,113	51,350	42,350
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>66,713</b>	<b>51,350</b>	<b>42,350</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$66,713</b>	<b>\$51,350</b>	<b>\$42,350</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Special Events**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-620**

**PROGRAM DESCRIPTION:**

The Special Events Program provides special event opportunities to the community. Events include the Halloween Carnival and Costume Contest, Holiday Tree Lighting Ceremony, Holiday Home Decorating Contest, Holiday Parade, Arbor Day, the Spring Egg Hunt, Monrovia Days, and 4th of July Concert and Fireworks show.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$33,150	\$2,542	\$0
Maintenance & Operations	42,460	196,560	205,340
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>75,610</b>	<b>199,102</b>	<b>205,340</b>
CIP	0	0	0
Capital/Special Projects	13,279	9,835	6,780
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$88,889</b>	<b>\$208,937</b>	<b>\$212,120</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Canyon Park**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-622**

**PROGRAM DESCRIPTION:**

The Canyon Park Program is responsible for the operation and maintenance of the nature center, designated picnic areas, hiking trails, a natural waterfall, and a cabin/conference facility available for rental purposes. The Park is an 80-acre wilderness environment (with 22 developed acres) used for outdoor education purposes, hiking, picnicking, nature activities and overnight camping.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$131,195	\$125,462	\$128,779
Maintenance & Operations	157,418	153,907	95,646
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>288,614</b>	<b>279,369</b>	<b>224,425</b>
CIP	125,795	0	0
Capital/Special Projects	3,337	2,800	2,800
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$417,746</b>	<b>\$282,169</b>	<b>\$227,225</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Urban Park Rental Programs**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-623**

**PROGRAM DESCRIPTION:**

The Urban Park Rental Program is responsible for the park rental activities of the City's eight urban parks, including Library Park, Recreation Park, Rotary Park, Evergreen Plaza, Julian Fisher Park, Kiwanis at Grand Avenue Park, Station Square Park and Lucinda Garcia Park. Four of the eight parks are available for rent, including Library, Recreation, Station Square and Julian Fisher. Each park offers a variety of amenities, such as bathrooms, drinking fountains, play equipment, gazebos, picnic tables and other amenities.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Personnel	\$3,967	\$0	\$0
Maintenance & Operations	4,182	5,900	3,700
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	8,149	5,900	3,700
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$8,149</b>	<b>\$5,900</b>	<b>\$3,700</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>





**Public Services  
Monrovia Reads and Plays**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-625**

**PROGRAM DESCRIPTION:**

The Monrovia Reads and Plays Program is a free mobile literacy and recreation program for youth, focusing on academics, active and passive games, health and fitness and character development. The program operates September through June, immediately following the school day, in low socio-economic neighborhoods in Monrovia. The program has been transferred from Recreation to Library, Department 640, which supports the lack of program budget under this account.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$12,950	\$0	\$0
Maintenance & Operations	5,069	11,000	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>18,019</b>	<b>11,000</b>	<b>0</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$18,019</b>	<b>\$11,000</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>



**Public Services  
Jr. Researchers Summer Academy**



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-626**

**PROGRAM DESCRIPTION:**

Participants are introduced to a variety of scientific fields through hands-on experiments mentored by research scientists. Students experience "learning by doing" as they participate in labs using scientific thinking and techniques to solve clues to help uncover a mystery. Students will be exposed to biology, chemistry, physics, and computer science in an engaging yet fun research environment. This full day program is in partnership with Oak Crest Institute of Science and also provides a recreation component where participants can engage in activities and fieldtrips. This department was previously used for Summer Extravaganza.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$58,274	\$0	\$0
Maintenance & Operations	6,127	8,500	5,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>64,401</b>	<b>8,500</b>	<b>5,000</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$64,401</b>	<b>\$8,500</b>	<b>\$5,000</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>



**Public Services  
Youth Sports**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-627**

**PROGRAM DESCRIPTION:**

The Youth Sports Program supports youth sports activities and the Youth Commission. The goal of Youth Sports is to help 4th and 5th grade MUSD students develop physically, mentally, and socially. The program offers football, basketball, soccer, and cheerleading. The Youth Commission challenges and empowers local middle and high school students to develop programs, services and volunteer opportunities. The students volunteer at Citywide programs and average 5,000 – 7,000 volunteer hours annually.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$91,155	\$0	\$0
Maintenance & Operations	14,615	11,690	3,100
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>105,770</b>	<b>11,690</b>	<b>3,100</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$105,770</b>	<b>\$11,690</b>	<b>\$3,100</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Wilderness Management**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-628**

**PROGRAM DESCRIPTION:**

The Wilderness Preserve and Hillside Recreation designations were established in March of 2000 as a result of the voters approving Measures A and B. The Preserve contains approximately 1,400 acres of hillside, riparian canyons and wildlife habitat. In 2016, the access points were perfected and roughly four miles of trails are open for passive recreational use.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$98,032	\$132,562	\$213,820
Maintenance & Operations	11,081	31,300	26,300
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>109,113</b>	<b>163,862</b>	<b>240,120</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$109,113</b>	<b>\$163,862</b>	<b>\$240,120</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>



**Public Services**  
**The Park at Station Square**



**Fund Name:** **General Fund**  
**Fund Number/Department Number:** **111-629**

**PROGRAM DESCRIPTION:**

The Park at Station Square Program includes Station Square activity costs for the 2015-16 and 2016-17 fiscal years. For fiscal years 2017-18 and 2018-19, the Program was absorbed into various program areas, and has been taken into account within other respective program budgets.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Personnel	\$3,234	\$0	\$0
Maintenance & Operations	19,111	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>22,346</b>	<b>0</b>	<b>0</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$22,346</b>	<b>\$0</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Passports**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-630 (previously 111-132)**

**PROGRAM DESCRIPTION:**

The Passports Program consists of acting as an authorized passport acceptance facility on behalf of the U.S. Department of State. As part of the acceptance process, the acceptance agents must examine each application for legibility and completeness, screen citizenship evidence and photographs for acceptability, record identification, collect the required fees, and execute the application by administering an oath as to the truth of the statements given and witness the applicant's signature on the application. Applications are forwarded to the Passport Agency for final processing. The program also offers on-site Passport Photo services.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$108,567	\$86,667	\$64,219
Maintenance & Operations	18,087	16,075	17,015
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>126,653</b>	<b>102,742</b>	<b>81,234</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$126,653</b>	<b>\$102,742</b>	<b>\$81,234</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.00	1.00	1.00



**Public Services  
Business Improvement Assessment District**



**Fund Name:**

**Business Improvement**

**Fund Number/Department Number:**

**271-122**

**PROGRAM DESCRIPTION:**

The Business Improvement Assessment District Program is responsible for supporting and promoting the district's local merchant activities. In 1968, the City formed a Business Improvement Area (the central business district bound by Palm Olive, Primrose and Ivy Avenues) and imposed an assessment on each business computed under various rate structures. A Board of Directors, made up of merchants from the area, is appointed to administer the activities of the Business Improvement Area. The City is responsible for collection of the assessments. In November, 1985, the District was enlarged to include the area bound by Foothill Blvd, Ivy, Olive, and Primrose Avenues (Foothill Park Plaza). The Public Services Department provides the administration and oversight of this program.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,863	\$0	\$2,541
Maintenance & Operations	44,280	111,000	80,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>46,143</b>	<b>111,000</b>	<b>82,541</b>
CIP	0	0	0
Capital/Special Projects	210	0	0
Transfers Out	5,537	9,490	9,490
<b>Program Total:</b>	<b>\$51,890</b>	<b>\$120,490</b>	<b>\$92,031</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Recreation Transportation**



**Fund Name:**

**Proposition A**

**Fund Number/Department Number:**

**221-536**

**PROGRAM DESCRIPTION:**

The Recreation Transportation Program funds the transportation operations for recreation programs, including the Junior Researcher Academy, Sunshine Company and Senior Trip Program. This account used to fund the Summer Extravaganza Program.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	37,259	45,000	15,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>37,259</b>	<b>45,000</b>	<b>15,000</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$37,259</b>	<b>\$45,000</b>	<b>\$15,000</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00





# **LIBRARY PROGRAM AREA**



**Public Services  
Library Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-640**

**PROGRAM DESCRIPTION:**

The Library Administration Program accounts for the operations and administration of the Monrovia Public Library. The Library provides residents with cultural, educational and recreational experiences; mobile library services via the Monrovia Reads Mobile Literacy Program; information and ideas necessary to support lifelong learning; strengthens and extends appreciation of the cultural values of life for all ages; provides outreach services to the community; and encourages children to read with materials and programs that foster a love of learning.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,655,259	\$1,500,265	\$1,405,861
Maintenance & Operations	497,787	496,836	491,467
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>2,153,046</b>	<b>1,997,101</b>	<b>1,897,328</b>
CIP	0	0	0
Capital/Special Projects	46,923	60,000	65,316
Transfers Out	10,000	10,000	10,000
<b>Program Total:</b>	<b>\$2,209,969</b>	<b>\$2,067,101</b>	<b>\$1,972,644</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	11.00	10.70	10.70



**Public Services  
Library Grant**



**Fund Name:** **Public Library**  
**Fund Number/Department Number:** **234-641**

**PROGRAM DESCRIPTION:**

The Public Library Grant Program provides additional revenue for libraries (due to the signing of SB-558). The City must utilize this money on expenditures over and above the normal operating budget. These funds are for the software upgrade project, including equipment upgrades, program add-ons, annual maintenance, etc. The Adult Literacy Program, which receives such funds, provides instruction to adults in need of basic reading and writing skills to encourage life-long learning.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	0	0	0
CIP	0	0	0
Capital/Special Projects	42,512	42,017	69,020
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$42,512</b>	<b>\$42,017</b>	<b>\$69,020</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Library - Adult Services**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-642**

**PROGRAM DESCRIPTION:**

The Library - Adult Services Program provides ready reference and readers' advisory services to adults using a collection of current and relative materials in a variety of formats, including digital, print, and non-print resources. Educational and cultural programs and activities support life-long learning for adults of all ages. Preservation of local history supports the community's heritage.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	174,011	211,099	228,317
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>174,011</b>	<b>211,099</b>	<b>228,317</b>
CIP	0	0	0
Capital/Special Projects	9,719	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$183,729</b>	<b>\$211,099</b>	<b>\$228,317</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Library - Youth Services**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-643**

**PROGRAM DESCRIPTION:**

The Library - Youth Services Program provides activities and programs to support educational, recreational and developmental needs of children through literacy and STEAM programs. Types of programming include storytimes, inquiry-based learning, technology programming, class visits, and outreach events. Staff provides reference services and readers' advisory services to youth of all ages, parents, caregivers, and people who work with youth. Staff develops a collection of resources in both print and non-print formats to support 21st Century job skills, literacy development, educational and recreational needs, and local school curriculum.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	91,495	119,749	134,192
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>91,495</b>	<b>119,749</b>	<b>134,192</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$91,495</b>	<b>\$119,749</b>	<b>\$134,192</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Library - Circulation**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-644**

**PROGRAM DESCRIPTION:**

The Library Circulation Program is the first point of contact for the public. Staff greets customers as they enter the building, answers directional and informational questions, supports telephone patrons and directs incoming calls. Staff checks materials in and out of the Library, processes new Library materials to make them ready for the public, and manages overdue fines and payments. Additionally, staff provides administrative support by monitoring the budget and processing invoices and personnel forms.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2016-17 Actuals</u></b>	<b><u>2017-18 Revised Budget</u></b>	<b><u>2018-19 Adopted Budget</u></b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	23,016	29,564	34,722
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>23,016</b>	<b>29,564</b>	<b>34,722</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$23,016</b>	<b>\$29,564</b>	<b>\$34,722</b>

<b><u>PERSONNEL:</u></b>	<b><u>2016-17 Actuals</u></b>	<b><u>2017-18 Revised Budget</u></b>	<b><u>2018-19 Adopted Budget</u></b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Bartle Memorial Trust**



**Fund Name:** **Bartle Trust**  
**Fund Number/Department Number:** **833-698**

**PROGRAM DESCRIPTION:**

The Bartle Memorial Trust Program was funded by an estate donation of \$281,000 in the Spring of 2003. The funds are used to enhance the Library's books, periodicals, and digital collection.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	0	0	0
CIP	50,000	55,200	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$50,000</b>	<b>\$55,200</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Miller Trust**



**Fund Name:** **Miller Trust**  
**Fund Number/Department Number:** **832-699**

**PROGRAM DESCRIPTION:**

The Miller Trust Program was funded by an estate donation of \$70,000 in 1988. Interest earned on these funds can be used to purchase books for the various library programs. The \$70,000 must remain in this fund in perpetuity as directed by the Miller Memorial Trust.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	0	0	0
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PERSONNEL:</u></b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>

Full Time (F.T.E)





**Public Services  
Library Bond Capital Project**



**Fund Name:** **Library Bond Capital Project**  
**Fund Number/Department Number:** **716-259**

**PROGRAM DESCRIPTION:**

The Library Bond Capital Project Program accounts for capital improvements made to the City Library. In March, 2007, the voters of Monrovia approved the passage of Measure L, a ballot measure which approved the funding to pay for the design, construction, and furnishing of a new Monrovia Public Library. The revenues generated by this special parcel tax resulted in a bond issue of \$15,850,000. The Library Bond Construction Project program was initially established to pay for costs related to the design and construction of the new Library. It now accounts for the remaining bond proceeds, that will be utilized for future Library capital improvement needs.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	7,781	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>7,781</b>	<b>0</b>	<b>0</b>
CIP	68,875	101,112	659,428
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$76,656</b>	<b>\$101,112</b>	<b>\$659,428</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



## Public Services Department Public Works Division



The Public Services Department consists of two distinct divisions; Community Services and Public Works. Community Services consists of Library and Recreation Programs and Public Works includes Field Services, Engineering, and Water / Sewer Utilities. Together, the two Divisions are essential in providing a healthy, thriving and premier community.

The community relies on the Public Works Division for the maintenance and upkeep of the City's infrastructure, sanitation systems, utilities and other amenities. The Public Works Division's mission is to serve Monrovia's future by planning, designing and building infrastructure, utilities, parks, and facilities to meet the community's needs and ensure an enriched community will thrive.

The Public Works Division coordinates all planning, construction, and maintenance of the City's public infrastructure to create a premier physical environment for the benefit of the City. The Division is responsible for coordinating the following operations:

- Administration
- Operations
- Field Services
- Utilities

An overview of each of the above listed functions is included below.

### **ADMINISTRATION**

The administrative role in Public Works includes the oversight and management of the City's Environmental Services program, Fleet Management, and Transit Operations.

#### *Environmental Services*

Environmental Services includes solid waste management, storm water management and compliance with the LA County Municipal Separate Storm Sewer System, National Pollution Discharge Elimination System (MS4 NPDES) permit issued by the State of California, Los Angeles Regional Water Quality Control Board as well as implementing the City's Hazardous Waste and Recycle programs.

#### *Fleet Services*

Fleet service includes the management of over fifty diverse vehicles, as well as the regular and ongoing maintenance of the fleet. In addition, this section manages the procurement of fuel for the fleet, as well as the billing of fuel usage from neighboring agencies.

#### *Transit Operations*

Transit operations include the management of a contract provider who oversees the deployment of 9 public transit buses with over 14,000 trips per year.

### **OPERATIONS**

The Operations Section is responsible for the planning, engineering and design, inspection, and construction management of the City's Capital Improvement Projects. The City is pursuing a robust Capital Improvement Program that includes Monrovia Renewal in addition to approximately 40 CIP projects related to improvements of the City's streets, sidewalks, traffic signals, street lighting, storm drains, and the sewer, and water systems. Engineering services are provided through a partnership of contract services and City staff. The Operations Section staff is responsible for oversight of all City projects, including design, management, and inspection, and reviews all plans and construction for private development projects.



## Public Services Department Public Works Division



### **FIELD SERVICES**

The Field Services Section is divided into three primary areas of responsibility: Parks, Facilities, and Streets.

*The Parks Section* is responsible for the maintenance of the City's 9 park sites (equivalent to approximately 113 acres), all of the play equipment, the Skate Park, and the landscaping and turf around City Hall, Youth Center and the Museum gardens. Additional areas of responsibility include all median and parkway landscaping, maintenance and trash pickup in Old Town, and oversight and maintenance of the City's urban forest. Parks staff also provides oversight of the graffiti abatement program.

*The Facilities Section* is responsible for the routine maintenance, repairs, and improvements for 17 City-owned buildings. Staff performs a number of duties and services, in addition to overseeing several maintenance contracts, including janitorial services, security systems, and HVAC maintenance. This section is also responsible for the oversight and maintenance of the City's equipment fleet, street lights, and traffic signals.

*The Streets Section* is responsible for the 90 miles of streets and 14 miles of alleys, repairing and maintaining street right-of-ways, filling potholes, replacing damaged sidewalks/curbs/gutters, grinding and/or filling high spots, repairing tripping hazards, cleaning storm water catch basins and open channels, and administering the City's Street Sweeping Program. In addition, the Streets Section is responsible for painting all of traffic and roadway markings and maintaining 8,500 traffic signs as well as 40 signalized intersections.

### **UTILITIES**

The Utilities Section is divided into four distinct areas of responsibilities: Maintenance, Production, Customer Service, and Sewer Maintenance.

*Water Maintenance:* Responsible for the installation, maintenance, and repairs of the 84 miles of water mains and approximately 9,500 water services throughout the City, including all of the appurtenances and other infrastructure within the distribution system.

*Water Production:* Responsible for the treatment and delivery of over 3 billion gallons of potable water annually, and the daily maintenance and operation of 2 water treatment facilities, 5 deep water wells, and 18 booster pumps, along with taking weekly system-wide water samples to meet the State mandated water quality testing requirements.

*Customer Service:* Responsible for reading over 9,500 water meters on a monthly basis, replacing damaged or broken water meters, lids and boxes, repairing meter leaks, performing emergency water turn-offs/ons, performing leak detection testing and administering the City's Cross Connection Inspection Program for over 1,200 backflow device.

*Sewer Maintenance:* Responsible for the prevention of sewer overflows by maintaining and cleaning the 90 miles of sewer mains. This is done through high pressure water jetting and video inspection of problem areas.



**Public Services  
Public Works Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-710**

**PROGRAM DESCRIPTION:**

The Public Works Administration Program is responsible for all management and administrative functions to support the Public Works Division. These activities include oversight, planning, personnel and payroll administration, and oversight and coordination of all financial and budgetary functions of the Division, including purchasing.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$300,394	\$151,515	\$130,537
Maintenance & Operations	55,483	51,096	42,321
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>355,877</b>	<b>202,611</b>	<b>172,858</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$355,877</b>	<b>\$202,611</b>	<b>\$172,858</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	2.00	0.80	1.00



**Public Services  
Environmental Services**



**Fund Name:** **Environmental Services**  
**Fund Number/Department Number:** **431-712**

**PROGRAM DESCRIPTION:**

The Environmental Services Program implements the City's waste management responsibilities as mandated by state solid waste and recycling laws (AB 939 - California Integrated Waste Management Act, AB 341 - Mandatory Commercial Recycling, AB 1826 - Organics Recycling, etc.) and described in Monrovia's Source Reduction and Recycling Element (SRRE). The comprehensive nature of this program includes planning, development, and implementation of recycling and waste reduction activities aimed at maintaining the State's solid waste diversion goals.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel *	\$303,313	\$0	\$0
Maintenance & Operations	125,511	129,699	136,359
Capital Outlay	0	0	0
Depreciation	817	0	1,000
<b>Total Operating Budget</b>	<b>429,641</b>	<b>129,699</b>	<b>137,359</b>
CIP *	0	12,483	341,900
Capital/Special Projects	32,642	40,266	30,361
Transfers Out	2,103,005	3,193,682	1,994,682
<b>Program Total:</b>	<b>\$2,565,287</b>	<b>\$3,376,130</b>	<b>\$2,504,302</b>

\*Note: FY16-17 Actuals excludes GASB 68 and other adjusting accrual entries.

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	2.70	0.00	0.00



**Public Services  
Engineering**



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-720**

**PROGRAM DESCRIPTION:**

The Engineering Program, consisting of City staff and contract engineering services, is responsible for the design and construction administration for projects within the public right-of-way and on City properties. Responsibilities include design, preparation of construction plans, specifications, engineering estimates, administration, and inspection of all City capital improvement projects, including Monrovia Renewal. The Division works cooperatively with Community Development to review subdivision maps, grading, drainage plans, and other impacts related to private development projects.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$150,318	\$116,366	\$159,533
Maintenance & Operations	255,119	289,545	275,443
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>405,437</b>	<b>405,911</b>	<b>434,976</b>
CIP	0	3,511	71,489
Capital/Special Projects	0	0	0
Transfers Out	48,631	93,999	53,999
<b>Program Total:</b>	<b>\$454,068</b>	<b>\$503,421</b>	<b>\$560,464</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.30	0.90	0.90



**Public Services  
Street Maintenance**



**Fund Name:**

**Street Maintenance**

**Fund Number/Department Number:**

**213-731**

**PROGRAM DESCRIPTION:**

The Street Maintenance Program is responsible for the repair and preventive maintenance of all City streets to ensure effective transportation of vehicular and pedestrian traffic. The Street Division is responsible for overseeing 90 miles of streets, 12 miles of alleys, 160 miles of curbs and gutters, 2,500,000 square feet of sidewalks, 15 City parking lots, all traffic markings, such as lane lines, red curbs and crosswalks, and 8,500 traffic signs. Activities include sealing cracks in the pavement, repairing pot holes, overlaying streets with asphalt, repairing concrete pavement, curbs, gutters, sidewalks, and placement of sandbags for property preservation.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$665,966	\$811,971	\$624,051
Maintenance & Operations	388,152	179,691	264,735
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>1,054,118</b>	<b>991,662</b>	<b>888,786</b>
CIP	182,592	0	645,576
Capital/Special Projects	0	0	0
Transfers Out	202,308	252,362	252,362
<b>Program Total:</b>	<b>\$1,439,018</b>	<b>\$1,244,024</b>	<b>\$1,786,724</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	6.90	8.70	6.80



**Public Services  
Street Sweeping**



**Fund Name:** **Street Sweeping**  
**Fund Number/Department Number:** **424-732**

**PROGRAM DESCRIPTION:**

The Street Sweeping Program ensures that public streets and alleys are kept in a clean and sanitary condition. The program is responsible for sweeping along the curbs of residential and commercial streets, alleys, medians, and City parking lot sweeping. The City is currently divided into a series of residential zones that are each swept once every week. The commercial and industrial areas and the central downtown business district are swept every week, and alleys are swept once a month.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	164,163	196,580	181,800
Capital Outlay	0	0	0
Depreciation	1,764	0	2,000
<b>Total Operating Budget</b>	<b>165,927</b>	<b>196,580</b>	<b>183,800</b>
CIP *	70,568	0	0
Capital/Special Projects	0	0	0
Transfers Out	35,899	62,350	87,350
<b>Program Total:</b>	<b>\$272,394</b>	<b>\$258,930</b>	<b>\$271,150</b>

\*Note: FY16-17 Actuals excludes adjusting accrual entry to capitalize CIP.

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00





**Public Services**  
**Street Lighting / Traffic Signals**



**Fund Name:** **Light & Land Assessment District**  
**Fund Number/Department Number:** **261-735**

**PROGRAM DESCRIPTION:**

The Street Lighting and Traffic Signal Maintenance Program provides for the maintenance needs of the 1,350 streetlights and the 43 traffic signalized intersections. Activities include maintenance, repair, damage replacement, and the management of contract services.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$127,309	\$133,661	\$48,783
Maintenance & Operations	340,416	530,667	610,724
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	467,725	664,328	659,507
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	65,463	102,470	102,470
<b>Program Total:</b>	<b>\$533,188</b>	<b>\$766,798</b>	<b>\$761,977</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.55	1.20	0.50



**Public Services  
Storm Drain Maintenance**



**Fund Name:** **Storm Drain Maintenance**  
**Fund Number/Department Number:** **423-737**

**PROGRAM DESCRIPTION:**

The Storm Drain Maintenance Program is responsible for the maintenance, operation and repair of 5 miles of City owned storm drained and 154 catch basins/culverts. The program is also responsible for the City's compliance with the LA County Municipal Separate Storm Sewer System, National Pollution Discharge Elimination System (MS4 NPDES) permit issued by the State of California, Los Angeles Regional Water Quality Control Board. This permit requires compliance with water quality based objectives, total maximum daily loads (TMDLs), and receiving water limitations. Compliance is obtained through coordinated monitoring, implementation of watershed management programs, restriction of non-stormwater discharges through inspection and enforcement programs, ongoing use of minimum control measures, and education/outreach, in order to eliminate pollutant discharges to local waters via the City's storm drain system.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel *	\$0	\$0	\$0
Maintenance & Operations	338,790	334,844	257,990
Capital Outlay	0	0	0
Depreciation	19,704	20,000	20,000
<b>Total Operating Budget</b>	<b>358,494</b>	<b>354,844</b>	<b>277,990</b>
CIP *	83,849	35,338	78,989
Capital/Special Projects	1,175	0	0
Transfers Out	85,963	63,621	63,621
<b>Program Total:</b>	<b>\$529,481</b>	<b>\$453,803</b>	<b>\$420,600</b>

\*Note: FY16-17 Actuals excludes GASB 68 and other adjusting accrual entries.

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Water Services**



**Fund Name:** **Water Utility**  
**Fund Number/Department Number:** **411-741**

**PROGRAM DESCRIPTION:**

The Water Services Program is responsible for the delivery of potable water to approximately 9,300 service connections, and for the safe, efficient operation in the production and treatment of 2.1 billion gallons of water in 2016, and the daily operation of the VOC Treatment Facility at the Monrovia Well Field. The Water Division oversees all maintenance and activities related to the production and distribution system in addition to reading all customer meters and providing customer service. This Division works to implement all regulatory compliance related to water quality and conservation and is responsible for the overall health and oversight of the City's water system. Additionally, the City has secured water funds through a bond measure to fund water related capital improvement projects that are included in the Monrovia Renewal Citywide Infrastructure Program. This program will provide for water line repairs and water facility improvements over the next several years. Additional funds may be added to this program as appropriations are awarded by City Council throughout the year.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17 Actuals</b>	<b>2017-18 Revised Budget</b>	<b>2018-19 Adopted Budget</b>
Personnel*	\$1,872,893	\$2,178,174	\$1,896,760
Maintenance & Operations	3,747,254	4,334,118	5,520,341
Debt Service	1,601,947	1,523,719	1,523,644
Capital Outlay*	573,902	0	375,000
Depreciation	265,123	240,000	265,000
<b>Total Operating Budget</b>	<b>8,061,119</b>	<b>8,276,011</b>	<b>9,580,745</b>
CIP*	624,846	157,658	9,860
CIP - Monrovia Renewal	2,974,968	6,533,568	13,281,413
Capital/Special Projects	171,845	0	0
Transfers Out	1,289,028	1,300,085	1,586,040
<b>Program Total:</b>	<b>\$13,121,805</b>	<b>\$16,267,322</b>	<b>\$24,458,058</b>

\*Note: FY16-17 Actuals excludes GASB 68 and other adjusting accrual entries.

<b><u>PERSONNEL:</u></b>	<b>2016-17 Actuals</b>	<b>2017-18 Revised Budget</b>	<b>2018-19 Adopted Budget</b>
Full Time (F.T.E)	14.80	18.90	19.10



**Public Services  
Gas Tax**



**Fund Name:** **Gas Tax**  
**Fund Number/Department Number:** **232-744**

**PROGRAM DESCRIPTION:**

The Gas Tax Program accounts for State Gas Tax revenues, also known as Highway Users Tax or Motor Vehicle Fuel Tax revenues. These revenues are derived from a tax collected on each gallon of gasoline purchased in the State of California. Gas Tax revenues are restricted for expenditures related to planning, construction, improvement, maintenance, and operation of public streets and highways. Gas Tax is allocated to cities based primarily on population. Revenues are accounted for in this program and are transferred out to other funds, such as the Street Maintenance Fund and the Street Sweeping Fund, to help fund eligible expenditures within those funds.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	712,215	832,571	837,750
<b>Program Total:</b>	<b>\$712,215</b>	<b>\$832,571</b>	<b>\$837,750</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Sewer and Sanitation**



**Fund Name:** **Sanitation**  
**Fund Number/Department Number:** **421-746**

**PROGRAM DESCRIPTION:**

The Sewer and Sanitation Program is responsible for maintaining and cleaning 92 miles of sewer lines. The primary preventative maintenance consists of cleaning by high pressure water jet flushing and inspecting using closed circuit television. These activities are completed on a recurring schedule. The City is currently working with a contract service company to perform all scheduled preventative maintenance. In addition, the contractor provides 24-hour emergency standby service for any sewer issue that may arise, including sewer stoppages, leaks, or overflows. The shift to more contract services is correlated to the reduction in staffing for these program areas. Additionally, the City has secured sewer funds through a bond measure to fund sewer related capital improvement projects that are included in the Monrovia Renewal Citywide Infrastructure Program. This program will provide for sewer line repairs and improvements over the next several years. Additional funds may be added to this program as appropriations are awarded by City Council throughout the year.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel *	\$329,807	\$203,034	\$126,414
Maintenance & Operations	321,059	501,608	563,847
Debt Service	644,787	613,819	612,744
Capital Outlay	0	90,000	0
Depreciation	143,382	115,000	145,000
<b>Total Operating Budget</b>	<b>1,439,035</b>	<b>1,523,461</b>	<b>1,448,005</b>
CIP *	552,229	150,121	0
CIP - Monrovia Renewal *	2,105,402	2,009,801	3,651,521
Capital/Special Projects	0	0	0
Transfers Out	344,733	261,608	282,039
<b>Program Total:</b>	<b>\$4,441,400</b>	<b>\$3,944,991</b>	<b>\$5,381,565</b>

\*Note: FY16-17 Actuals excludes GASB 68 and other adjusting accrual entries.

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	2.60	1.75	1.30



**Public Services  
Equipment Pool Maintenance**



**Fund Name:** **Equipment Maintenance**  
**Fund Number/Department Number:** **512-751**

**PROGRAM DESCRIPTION:**

The Equipment Pool Maintenance Program is an internal services fund that provides management, cost accounting, procurement, disposal, cost allocation for internal service charges, license renewal, equipment fuel, maintenance, and repair services for the vehicle and equipment pool.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$15,515	\$143,261	\$123,051
Maintenance & Operations	303,201	145,174	145,256
Capital Outlay	0	0	0
Depreciation	117,635	115,000	120,000
<b>Total Operating Budget</b>	436,351	403,435	388,307
CIP	34,133	312,879	49,500
Capital/Special Projects	363,773	445,000	435,600
Transfers Out	170,148	104,286	104,286
<b>Program Total:</b>	<b>\$1,004,405</b>	<b>\$1,265,600</b>	<b>\$977,693</b>

\*Note: FY16-17 Actuals excludes GASB adjusting entry and adjusting entry for capitalization.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.25	1.30	1.30



**Public Services**  
**Public Works Equipment & Vehicle Replacement**



**Fund Name:**

**Equipment Replacement**

**Fund Number/Department Number:**

**512-753**

**PROGRAM DESCRIPTION:**

The Public Works Vehicle and Equipment Replacement Program is an internal services fund that provides management, cost accounting, procurement, disposal, and cost allocation of replacement costs to the departments/divisions that manage and operate all units of equipment in the total equipment pool.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>			
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	50,000
Depreciation	93,958	90,000	95,000
<b>Total Operating Budget</b>	<b>93,958</b>	<b>90,000</b>	<b>145,000</b>
CIP	0	0	110,132
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$93,958</b>	<b>\$90,000</b>	<b>\$255,132</b>

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>			
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Facilities Maintenance**



**Fund Name:** **Facilities Maintenance**  
**Fund Number/Department Number:** **511-755**

**PROGRAM DESCRIPTION:**

The Facilities Maintenance Program is an internal services fund which provides management, cost accounting, construction oversight, maintenance and repairs for all City buildings. The Facilities Maintenance program provides for all routine maintenance, projects, and planning for facilities. Services are provided through utilizing a combination of in-house staff and contract service providers.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Personnel	\$370,769	\$328,243	\$214,372 *
Maintenance & Operations	1,199,369	1,061,950	1,110,488
Capital Outlay	0	0	0
Depreciation	75,488	80,000	80,000
<b>Total Operating Budget</b>	<b>1,645,626</b>	<b>1,470,193</b>	<b>1,404,860</b>
CIP	262,383	266,715	380,757 *
Capital/Special Projects	0	0	0
Transfers Out	254,019	208,608	208,608
<b>Program Total:</b>	<b>\$2,162,028</b>	<b>\$1,945,516</b>	<b>\$1,994,225</b>

\*Note: FY16-17 Actuals excludes GASB 68 and other adjusting accrual entries.

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	3.25	2.65	1.80





**Public Services  
Parks Maintenance**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-771**

**PROGRAM DESCRIPTION:**

The Parks Maintenance Program is responsible for the maintenance, coordination, and planning for 8 park sites (121.8 acres), Skate Park (10,000 sq. ft.), Youth Center Landscape (27,400 sq. ft.), City Hall Landscape (20,000 sq. ft.), and the Museum Garden (8,000 sq. ft.). Within the parks' physical inventory is 770,200 sq. ft. of turf, 3,990 sq. ft. of planters, 177,050 sq. ft. of landscape, 10,060 linear feet of walkways, 13 barbecues, 16 drinking fountains, 6 play structures, and an irrigation system, which consists of 27 controllers and 3,000 sprinkler heads.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$347,943	\$317,689	\$339,669
Maintenance & Operations	340,209	376,962	381,934
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>688,152</b>	<b>694,651</b>	<b>721,603</b>
CIP	0	52,415	0
Capital/Special Projects	713	0	5,000
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$688,865</b>	<b>\$747,066</b>	<b>\$726,603</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	3.85	4.85	4.40



**Public Services  
Park Maintenance Assessment**



**Fund Name:** **Park Maintenance Assessment District**  
**Fund Number/Department Number:** **266-772**

**PROGRAM DESCRIPTION:**

The Park Maintenance Assessment Program accounts for the operation and upkeep of the City's parks. In conformance with Proposition 218, a Park Assessment was brought to vote and approved by City property owners in July 1997. Revenues from the assessment are used to provide management and maintenance of the City's parks.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$197,826	\$175,930	\$179,067
Maintenance & Operations	59,356	90,031	91,486
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>257,182</b>	<b>265,961</b>	<b>270,553</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	35,993	22,753	22,753
<b>Program Total:</b>	<b>\$293,175</b>	<b>\$288,714</b>	<b>\$293,306</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	1.95	1.90	2.10



**Public Services**  
**Street Tree and Parks Maintenance District**



**Fund Name:** *Light and Land Assessment District*  
**Fund Number/Department Number:** *261-773*

**PROGRAM DESCRIPTION:**

The Street Tree and Parks Maintenance District Program is responsible for tree maintenance, including annual trimmings, planting, and establishing all trees, and responding to emergency situations. Monrovia is recognized as a Tree City USA and it maintains an inventory of approximately 9,500 street and park trees. In addition, this program maintains the annual brush clearance of approximately 5 miles of roadside areas. A portion of the maintenance is included for the City's three regional parks (Canyon, Recreation, and Library).

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$157,053	\$138,116	\$145,412
Maintenance & Operations	358,573	394,755	396,333
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>515,626</b>	<b>532,871</b>	<b>541,745</b>
CIP	0	150,590	0
Capital/Special Projects	0	0	0
Transfers Out	72,188	69,350	69,350
<b>Program Total:</b>	<b>\$587,814</b>	<b>\$752,811</b>	<b>\$611,095</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.70	1.60	1.80



**Public Services  
Median and Parkway Maintenance**



**Fund Name:** **Light and Land Assessment District**  
**Fund Number/Department Number:** **261-774**

**PROGRAM DESCRIPTION:**

The Median and Parkway Maintenance District Program is responsible for the upkeep and maintenance of the street medians and parkway areas. Monrovia is recognized as a Tree City USA, maintaining approximately 9,500 street and park trees. Twenty percent of the parkway inventory is trimmed each year. The program is also responsible for 5 miles of roadside clearance, planting the urban forest, and responding to emergency situations as required. A portion of the maintenance is included for the City's 3 regional parks (Canyon, Recreation, and Library).

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$19,014	\$51,469	\$54,060
Maintenance & Operations	57,382	37,792	65,013
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>76,395</b>	<b>89,261</b>	<b>119,073</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	10,695	9,848	9,848
<b>Program Total:</b>	<b>\$87,090</b>	<b>\$99,109</b>	<b>\$128,921</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.20	0.55	0.60



**Public Services  
Goldhills Landscape District**



**Fund Name:** **Light and Land Assessment District**  
**Fund Number/Department Number:** **261-775**

**PROGRAM DESCRIPTION:**

The Goldhills Landscape District Program provides for the landscape maintenance and upkeep of the Gold Hills District area. Maintenance includes the common area on the west side of North Myrtle Avenue, north of Scenic Drive and one block south of Alta Vista. This district area was established in fiscal year 1995-96.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	1,317	4,200	4,246
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	1,317	4,200	4,246
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	184	630	630
<b>Program Total:</b>	<b>\$1,501</b>	<b>\$4,830</b>	<b>\$4,876</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Bikeway Development**



**Fund Name:** **Bikeway Development**  
**Fund Number/Department Number:** **233-776**

**PROGRAM DESCRIPTION:**

The Bikeway Development Program provides for the construction and maintenance of a Citywide bikeway system and/or pedestrian facilities. SB821 requires that all project developments benefit commuters who prefer to bicycle or walk to work. Recreational aspects are an additional, secondary benefit.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	100,000	43,304	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$100,000</b>	<b>\$43,304</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Road Repair and Accountability**



**Fund Name:** **RMRA**  
**Fund Number/Department Number:** **236-777**

**PROGRAM DESCRIPTION:**

Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017, signed by Governor Brown on April 28, 2017, provides funding for essential maintenance, rehabilitation, and safety improvements for local streets and roads. Funding may also be used to improve transit and active transportation facilities.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17 Actuals</b>	<b>2017-18 Revised Budget</b>	<b>2018-19 Adopted Budget</b>
Personnel	\$0	\$0	\$86,462
Maintenance & Operations	0	219,103	278,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>219,103</b>	<b>364,462</b>
CIP	0	460	276,040
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$0</b>	<b>\$219,563</b>	<b>\$640,502</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17 Actuals</b>	<b>2017-18 Revised Budget</b>	<b>2018-19 Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	1.00



**Public Services**  
**Public Works - Capital Improvement Projects**



**Fund Name:** **Capital Improvement**  
**Fund Number/Department Number:** **311-250**

**PROGRAM DESCRIPTION:**

The Public Works - Capital Improvement Projects Program accounts for the funding of Citywide capital improvements not specifically accounted for in another department. Capital improvements include new building construction, land acquisition, and major facility improvements and/or expansion. Because there is not an ongoing, dedicated revenue source to fund these projects, projects are budgeted and approved only as funding sources are identified and secured.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	432,839	337,187	2,315,306
Capital/Special Projects	800,666	0	0
Transfers Out	0	25,292	25,292
<b>Program Total:</b>	<b>\$1,233,505</b>	<b>\$362,479</b>	<b>\$2,340,598</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00





**Public Services  
Proposition A Program**



**Fund Name:**

**Proposition A**

**Fund Number/Department Number:**

**221-531**

**PROGRAM DESCRIPTION:**

The Proposition A Program is supported by Metro Local Return Funds that are used for the operation and administration of transit programs, including Monrovia Transit, Recreational Transportation, GoMonrovia, and the Senior Trip Program. This fund also provides for the maintenance of transit infrastructure and amenities through the Bus Stop Improvement Program. The fund also supports Transit Administration and San Gabriel Valley Council of Governments (SGVCOG) regional planning dues.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	6,292	6,500	6,500
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>6,292</b>	<b>6,500</b>	<b>6,500</b>
CIP	0	0	0
Capital/Special Projects	0	0	678,174
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$6,292</b>	<b>\$6,500</b>	<b>\$684,674</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>



**Public Services  
Proposition C Program**



**Fund Name:**

**Proposition C**

**Fund Number/Department Number:**

**222-532**

**PROGRAM DESCRIPTION:**

The Proposition C Program is supported by Local Return Funds that are used for transportation-related capital projects, such as street resurfacing, Congestion Transportation programs administration, and San Gabriel Valley Council of Governments (SGVCOG) regional planning dues. Street expenditures are allowed only on streets that carry regularly scheduled, fixed-route public transit and paratransit services. In preparation for the Monrovia Renewal Infrastructure Improvement Program, Proposition C funds were used to secure a bond measure to fund eligible street repairs. This program will provide for major Citywide street infrastructure improvements over the next several years.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$64,327	\$83,767	\$108,343
Maintenance & Operations	8,146	8,314	8,635
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>72,473</b>	<b>92,081</b>	<b>116,978</b>
CIP	857,416	284,668	276,039
Capital/Special Projects	0	0	0
Transfers Out	429,290	394,766	396,990
<b>Program Total:</b>	<b>\$1,359,179</b>	<b>\$771,515</b>	<b>\$790,007</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.65	0.80	1.10



**Public Services  
Regional Air Quality Improvement**



**Fund Name:** **AB 2766**  
**Fund Number/Department Number:** **223-533**

**PROGRAM DESCRIPTION:**

The Regional Air Quality Improvement Program is used for activities that help to reduce emissions and improve air quality. This fund supports the implementation and administration of programs, including the City Rideshare Program, Discount Bus Passes, and the leasing or purchasing of hybrid-powered vehicles.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	4,175	4,750	4,750
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>4,175</b>	<b>4,750</b>	<b>4,750</b>
CIP	44	0	165,000
Capital/Special Projects	0	99,000	15,000
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$4,219</b>	<b>\$103,750</b>	<b>\$184,750</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>



**Public Services  
Dial-A-Ride**



**Fund Name:**

**Proposition A**

**Fund Number/Department Number:**

**221-535**

**PROGRAM DESCRIPTION:**

The City's Dial-a-Ride Program, Monrovia Transit, provides a curb-to-curb transit service for residents and visitors of Monrovia. The system, which is operated by a contract partner, provided more than 48,000 rides in Fiscal Year 2015-16. In addition to serving the residents of Monrovia, Monrovia Transit also provides service to the City of Bradbury and portions of unincorporated Los Angeles County. The County of Los Angeles and City of Bradbury provide a proportional reimbursement to the City of Monrovia for these services.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	954,327	988,810	429,983
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>954,327</b>	<b>988,810</b>	<b>429,983</b>
CIP	0	202,730	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$954,327</b>	<b>\$1,191,540</b>	<b>\$429,983</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Bus Stop Improvements**



**Fund Name:**

**Proposition A**

**Fund Number/Department Number:**

**221-537**

**PROGRAM DESCRIPTION:**

The Bus Stop Improvement Program provides for the maintenance of all transit bus stops in the City, including those of Foothill Transit and Metro. This program also provides for infrastructure improvements related to furnishings for transit stops, such as bus shelters, benches and trash receptacles. This fund may also be used to provide matching funds for any transit-related grant funds.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	25,000	25,000
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Discount Bus Program**



**Fund Name:** **AB 2766**  
**Fund Number/Department Number:** **223-538**

**PROGRAM DESCRIPTION:**

The Discount Bus Program helps to subsidize the cost of Metro and Foothill Transit transportation passes for Monrovia's residents.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	9,732	25,000	11,200
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>9,732</b>	<b>25,000</b>	<b>11,200</b>
CIP	0	0	0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$9,732</b>	<b>\$25,000</b>	<b>\$11,200</b>

<b><u>PERSONNEL:</u></b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Measure R**



**Fund Name:**

**Measure R**

**Fund Number/Department Number:**

**224-539**

**PROGRAM DESCRIPTION:**

The Measure R Program is supported by Local Return Funds that are used to maintain streets, such as pavement crack sealing, slurry sealing, and street striping. Funds are also used in support of transportation and street infrastructure projects. In preparation for the Monrovia Renewal Infrastructure Improvement Program, Measure R funds were used to secure a bond to fund eligible street repairs. This program will provide for major citywide street infrastructure improvements over the next several years.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	328,400	110,320	842,641
Capital/Special Projects	0	0	0
Transfers Out	429,290	744,766	496,990
<b>Program Total:</b>	<b>\$757,690</b>	<b>\$855,086</b>	<b>\$1,339,631</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services  
Measure M**



**Fund Name:**

**Measure M**

**Fund Number/Department Number:**

**227-540**

**PROGRAM DESCRIPTION:**

The Measure M Program is supported by Local Return Funds that are used to maintain streets and provide transit services. In November of 2016, LA County voters passed a Metro ballot measure known as the Los Angeles County Traffic Improvement Plan, which is referred to as Measure M. This plan will provide local return revenues to the City of Monrovia to fund street and sidewalks repairs, synchronized signals, transit programs for seniors, disabled and student riders, expanded transportation systems, and improved street connections.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	131,486
Capital/Special Projects	0	0	0
Transfers Out	0	298,000	400,000
<b>Program Total:</b>	<b>\$0</b>	<b>\$298,000</b>	<b>\$531,486</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00





**Public Services  
Prop C & Measure R Projects**



**Fund Name:**

**Prop C & Measure R**

**Fund Number/Department Number:**

**225-542 & 225-544**

**PROGRAM DESCRIPTION:**

In preparation for the Monrovia Renewal Infrastructure Improvement Program, Proposition C and Measure R funds have been secured through a bond measure to fund eligible street repairs, as outlined in the 2015 Citywide Street Reconstruction Plan. This program will provide for Citywide street infrastructure repairs and improvements over the next several years. Additional funds will be added to this program as appropriations are awarded by City Council throughout the year.

**PROGRAM EXPENDITURES:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Capital Outlay	0	0	0
Depreciation	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP - Monrovia Renewal	4,444,022	3,202,115	4,211,029
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
<b>Program Total:</b>	<b>\$4,444,022</b>	<b>\$3,202,115</b>	<b>\$4,211,029</b>

**PERSONNEL:**

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0	0	0



# Glossary

## GLOSSARY

**Accounting System** - The total structure of records and procedures which identify, record, classify, summarize and report information on the financial position and results of operations of a government.

**Adopted Budget** - Revenues and appropriations approved by the City Council in June for the following fiscal year(s).

**Allocated Costs** - An expense charged by one department/division to another for services performed or expenditures of a general nature, which are charged to one main account and allocated to other departments/divisions by a specified formula.

**Appropriation** - An authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

**Assessed Valuation** - A value established by the County Assessor, which approximates fair market value of real or personal property. By state law, one hundred percent of the property value is used for determining the basis for levying property taxes.

**Assessments** - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**Authorized Positions** - The number of full time and permanent part time staff identified within a division or program measured on a full-time equivalent (FTE) basis.

**Bonds** - A written promise to pay a sum of money on a specific date at a specified interest rate.

**Budget** - A financial plan for a specific period of time (fiscal year or years) that matches all planned revenues and expenditures with various municipal services.

**Budget Amendment** - A legal procedure utilized by the City Manager to revise a budget appropriation. Adjustments to expenditures within or between departmental budgets may be accomplished administratively. City Council approval is required for additional appropriations from fund balance or new revenue sources.

**Capital Improvement Program** - Annual appropriations in the City's budget for capital improvement projects, such as street or park improvements, building construction and various kinds of major facility maintenance. They are often multi-year projects, which require funding beyond the one year period of the annual budget.

**Capital Outlay** - Expenditures relating to the purchase of furniture, land, vehicles, computers and equipment.

**COLA** - Cost of living adjustment.

## GLOSSARY

**Consumer Price Index (CPI)** - A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

**Contingency** - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

**Cost Recovery** - The establishment of user fees which are less than or equal to the full cost of providing services.

**Debt Service** - The payment of principal and interest on borrowed funds such as bonds.

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Department** - A major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

**Designated Fund Balance** - A portion of fund balance set aside to pay for special programs or expenditures in a future period.

**Division** - A unit of organization which reports to a department.

**Encumbrance** - An amount of money committed for the payment of goods and services not yet received or paid for.

**Enterprise Fund** - A fund established to account for activities that are financial and operated in a manner similar to private business enterprises in which costs of providing services are fully recovered through user fees.

**Estimated Budget or Estimated Year End** - The status of appropriations between July 1 and June 30. Appropriations include the adopted budget, budget amendments, prior year encumbrances, approved carry forwards and transfers between objects, divisions and departments.

**Estimated Revenue** - The amount of revenue expected in some future period.

**Expenditure** - Utilization of fund resources. Expenditures include operating expenses, debt service and capital outlays.

**Expenditure Category** - A basis for distinguishing types of expenditures. The major expenditure categories used by the City are salaries and benefits, maintenance and operations, capital outlay, debt service and capital projects.

**Fiscal Year** - A twelve month time period signifying the beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 for its fiscal year.

## GLOSSARY

**Full-Time Equivalent (FTE)** – Part-time and hourly positions expressed as a fraction of full-time positions (2080 hours per year). Example: 3 positions working ½ time equals 1 ½ FTE's.

**Fund** - A fiscal and accounting entity for which the recording of financial transactions is made for the purpose of carrying on specific activities in accordance with the requirements placed upon the use of financial resources.

**Fund Balance** - The net effect of assets less liabilities at any given point in time.

**General Fund** - the fund used to account for the major operating revenues and expenditures of the City, except for those resources that are required to be accounted for in another fund category. General Fund revenues are derived primarily from property, sales, and other taxes, and are used to pay for tax-supported services, such as park maintenance, library, fire and police.

**General Government** - A grouping of administrative departments (City Manager, City Clerk, City Attorney, Human Resources, and Administrative Services) that support the operating departments which provide direct service to the public.

**General Obligation (GO) Bonds** - Legal debt instruments used to finance public projects. These bonds are backed by the full faith and credit of the issuing government and are paid off through general tax revenues and other legally available resources.

**Goals** - Tasks or projects which identify the focus of a program's activities within the budget year. These are presented to provide the reader with information regarding what can be expected based upon the resources allocated to a particular division or program.

**Grants** - Contributions of cash or other assets from another governmental agency to be used or expended for a specific purpose, activity or facility.

**Gross** - Amount prior to any deductions.

**Infrastructure** - A substructure or underlying foundation on which the continuance or growth of a community is dependent, such as streets, sidewalks, medians, sewer systems and storm drains.

**Interfund Transfers** - Movement of money from one fund to another within the City of Monrovia.

**Intergovernmental Revenue** - Grants, entitlements and cost reimbursements from another federal, state or local government unit.

**Internal Service Fund** - A fund used to account for the services provided by one department to other departments on a cost reimbursement basis.

## GLOSSARY

**Key Result Areas** - Critical areas of City-wide or department organizational performance where positive results must be achieved for the organization to reach its goals.

**Long-Term Debt** - Debt with a maturity of more than one year after the date of issue.

**Mission Statement** - A broad direction based on the needs of the community. A mission is general and timeless; it is not concerned with a specific achievement in a given time period.

**Net** - Amount after consideration of any adjustments.

**Objectives** - Statements of measurable results to be accomplished within a specific time frame. Objectives support long-term goals.

**Operating Budget** - A financial plan for the provision of direct service and support functions that provide basic government services. The operating budget contains appropriations for such expenditures as salaries, benefits, services, supplies, capital outlay and debt service. It does not include Capital Improvement or Special Project expenditures.

**PERS** - Public Employees Retirement System.

**Performance Measurement** - The performance measures provide an indicator of the amount of work performed or measures the quality of effectiveness of work performed by a department or program from year to year.

**Program** - A unit or organization which reports and is an activity of a division.

**Property Tax Apportionment** - The allotment of direct taxes on the basis of population.

**Proposition 4/GANN Initiative Limit** - The City is required, under Article XIII.B of the State Constitution, to limit appropriations from proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI and non-residential construction changes.

**Reserve** - An account used to designate a portion of the fund balance for a specific future use and which is, therefore, not available for general appropriation.

**Revenue** - Increases in fund resources. Revenues include income from user fees, taxes, permits, licenses, interest earnings and other sources.

**Revenue Enhancements** - Any action that increases current revenue sources or creates new ones.

**Revised Budget** - The Adopted Budget plus/minus any mid-year City Council actions.

**Secured** - Debt obligation guaranteed by the pledge of assets or other collateral.

## GLOSSARY

**Self-Supporting Activity** - An enterprise activity where all service costs (including principal and interest debt payments) are covered solely from the earnings of the enterprise.

**Subsidy** - Supplemental resources provided to ensure adequate funding when anticipated expenditures exceed revenues.

**Taxes** - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular person or property for current or permanent benefits, such as assessments. Neither does the term include charges for services rendered only to those paying such charges (i.e., building permits, engineering fees, facility rentals).

**Unsecured** - Debt Obligation not backed by the pledge of specific collateral.

**User Fees** - Fees charged to users of a particular service provided by the City. Fees are established based upon cost recovery policy decisions reviewed on an annualized basis.

**Utilities** - A public service such as gas, electricity, water or transportation. Also used to account for a program's expenditures for services such as gas, electricity, water, refuse collection, etc.