

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, JULY 23, 2020**

CONVENE: President Harvis convened the regular meeting of the Monrovia Library Board on Thursday, July 23, 2020 at 7:00 p.m. Due to the current Coronavirus Pandemic, the meeting was held virtually via Zoom. Staff in attendance: Community Services Director, Tina Cherry, Library Manager, Carey Vance, Adult Services Supervisor, Rebecca Elder, Youth Services Supervisor, Linda Vera, Senior Administrative Assistant Miga Wang.

PLEDGE OF ALLEGIANCE: Boardmember Carlson led the Flag Salute.

ROLL CALL: In attendance: Boardmember Wall, Boardmember Walters, Boardmember Carlson, Vice President Thomas and President Harvis.

PRESENTATIONS: None

CONSENT CALENDAR: It was moved by Boardmember Carlson and seconded by Boardmember Wall. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the June 25, 2020 Regular Meeting

CC-2 Adult and Youth Services Program Report for July 2020

TEEN ADVISORY BOARD (TAB): Chiara Cimarusti, 12 grader at John Marshall High School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None.

ADMINISTRATIVE REPORTS

AR-1 Library Strategic Plan Q3 2020 Progress Report - Carey Vance, Library Manager provided the board with the following updates on the progress of the Library Strategic Plan.

A total of 53 goal activities have been completed as of July 2020. During the COVID-19 Pandemic closures, staff continued to virtually provide patrons with Storytimes, crafts, Makerspace videos, and game nights from March 13 to July 18. These virtual activities were viewed 16,877 times.

A total of 364 participants joined the virtual literacy workshop, meeting, and one-on-one sessions.

The Library received a Crisis Collection Funding Grant in the amount of \$5,000 from The State Library to increase the Ebook collection.

Curbside Pickup Service launched on July 6. A total of 892 items were borrowed in the first two weeks. A total of 117 e-cards were opened for patrons since the closure providing patron access to online resources and curbside hold pickup.

Staff is working on plans to reopen the library in a safe way based on the local and state guidelines. The library will continue to provide virtual programming, such as online

CC-1

Storytimes, crafts, activities, games, and more. Literacy and Veterans Services will continue to utilize technology to remotely provide programming and meetings.

After discussion, AR-1 Library Strategic Plan Q3 2020 Progress Report was moved by Boardmember Wall and seconded by Boardmember Walters to receive and file AR-1 Library Strategic Plan Q3 2020 Progress Report.

REPORTS FROM STAFF:

RFS-1 Carey Vance, Library Manager

- Since Curbside Pickup Service launched on July 6, there has been a total of 1,143 items checked out
- Received a \$2,500 Grant from 3M that will be used for Makerspace materials and STEM programs

LIBRARY BOARD LIAISON REPORTS:

LR-1 Boardmember Carlson: No Report.

LR-2 President Harvis: The Monrovia Historical Museum Board regular meeting was held via Zoom on July 31.

LR-3 Vice President Thomas: The next Monrovia Community Coordinating Council Zoom meeting will be held on August 3.

LR-4 Boardmember Wall: Monrovia Reads is currently working on how to do a virtual Monrovia Read Across program.

LR-5 Boardmember Walters: The Friends of Monrovia Public Library canceled the general membership meeting. Membership renewal forms were sent by mail. The book sale for this year has been postponed. Limited funding was requested for library programs. The next virtual meeting will be held in October.

NEXT MEETING:

The next regular Library Board meeting will be held on Thursday, August 27, 2020 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:31 p.m.