

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
AND WILDERNESS PRESERVE FOUNDATION  
HELD TUESDAY, FEBRUARY 9, 2016**

**CONVENE:** Chair Matthews convened the Regular Meeting of the Community Services Commission on Tuesday, February 9, 2016 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Senior Administrative Assistant Tina Wells, Field Services Manager Niles Boyer, and Hillside Wilderness Preserve Supervisor Eugene Suk.

**PLEDGE OF ALLEGIANCE:** Commissioner Hirsch led the Flag Salute.

**PRESENTATIONS:** None

**ROLL CALL:** In attendance: Commissioners Dittmar, Hirsch, Mills Absent/Excused, Ulm, Wong, Vice-Chair Yuille, and Chair Matthews.

**CONSENT CALENDAR:** It was moved by Vice-Chair Yuille, and seconded by Commissioner Wong to accept the consent calendar consisting of CC-1, and CC-2. There were no objections, and the motion was unanimously approved.

**CC-1** Unadopted Minutes of the January 12, 2016 Regular Meeting

**CC-2** Hillside Wilderness Preserve Patrol Updates for January 1 – 31, 2016

**ITEM(S) PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**YOUTH COMMISSION REPORT:** None

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:**

**AR-1 Proposed Renaming of Grand Avenue Park:** Tina Cherry, Director provided an overview of the steps taken in consideration for renaming Grand Avenue Park as Kiwanis Park at Grand Avenue. A policy does not currently exist for naming or renaming of public facilities and/or parks.

- 300 letters were mailed to residents living near Grand Avenue Park. The letter was looking for input on the possible renaming of the park.
- The letter stated that if they supported the park renaming, there was no need to respond. If there was an objection they were asked to notify staff by fax, e-mail or phone, or on the City's website.
- 12 e-mails were received; four that supported the renaming, and eight that opposed the renaming.

Prior to the City mailing letters to the residents in the area of Grand Avenue Park, Kiwanis also mailed out 215 letters ~ no response was received from the community.

Chris Shevlin (Kiwanis) – Monrovia; spoke regarding the proposed renaming of Grand Avenue Park

Julie Gentile (Kiwanis) – Monrovia; spoke regarding the proposed renaming of Grand Avenue Park

**After discussion, it was moved by Commissioner Ulm and seconded by Commissioner Dittmar;** that Community Services Commission recommend to the City Council that guidelines be established for naming or renaming a City park or facility, and then reconsider the proposal for renaming Grand Avenue Park to Kiwanis Park at Grand Avenue. There were no objections, and the motion was unanimously approved.

## **SUB-COMMITTEE REPORTS**

### **SCR-1 Potential Smoking Ban at Public Parks** – Nancy Matthews, Chair (verbal update):

- A Community Meeting was held on January 27. Of those in attendance, most were in favor of a smoking ban. The focus is on smoking and tobacco use (including vaping, and e-cigs).
- The Sub-Committee met on February 1. The Committee noted that those who attended the Community meeting were in favor of a ban. Few were in attendance with a dissenting opinion.
- Seven tobacco vendors were identified, and the Committee will contact them for feedback on the direction of Proposed Smoking Ban. The Committee will continue to reach out to the park users, and vendors.
- Park users were also contacted for input.

Comment: Commissioner Yuille spoke to park users at Recreation Park. There was not much concern from the users of the park.

- Did not seem to think there was a problem. They stated they just wouldn't do it.
- They see it as being unenforceable.
- Concern that the smokers may go to the public bus stops to smoke if they cannot smoke in the parks.

Chair Matthews spoke to park users at Library Park.

- They only smoke at the picnic table.
- Don't smoke around children.

The Committee plans to bring this to the Commission at the March meeting, and to City Council in April or May.

Next sub-committee meeting is – Friday, February 12 at 3:00 p.m.

### **SCR-2 Community Center Needs Assessment Update** – Tina Cherry, Director (verbal update)

Following the analysis of the Community Center/4<sup>th</sup> Dimension Exclusive Negotiating Agreement (ENA), and after discussion with the residents, it has become obvious that the current Community Center is not meeting the current needs of the community. To determine how to move forward, the City Council requested that the Community Services Commission evaluate the needs of the community, and establish a sub-committee to discuss the needs of our residents, and how the needs would be supported in a future Community Center. This will be brought back to the March Community Services Commission meeting.

### **SCR-3 Parks Needs Assessment** – Tina Cherry, Director (verbal report)

Thanked the Commission for the participation in the Parks Needs Assessment. The next step is to take information gathered and compile a report. Concurrently, staff will develop an RFP to solicit qualified bidders to assist with the Park Master Plan. Additional Community meetings will be held as the process moves forward with updating the Park Master Plan, and obtaining feedback from the Commission.

### **SCR-4 Homelessness and Park Conduct** – Nancy Matthews, Chair (verbal report)

The Sub-Committee has not met. However a presentation has been developed; plan to bring this to the Commission at the April meeting.

### **SCR-5 Julian Fisher Park ~ Phase II Renovations** – Tina Cherry, Director (verbal report)

At the City Council meeting on Tuesday, February 2, staff requested that City Council appropriate funding for restroom design at Library Park. There was some concern as to why Library Park, and not other parks, such as Julian Fischer Park. Funding identified for the design of the restrooms at Library Park are monies specific to Library Park, and are part of the Library Bond to be used for features supporting the Library.

Working on the engineering for the basketball court, interpretive garden, and signage for Julian Fisher Park. In the process of obtaining a proposal from the current engineer on adding restroom facilities at the park.

**CONVENE MONROVIA  
WILDERNESS PRESERVE FOUNDATION, INC (WPF)  
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

**WPF CONVENE:** Board President Matthews convened the Wilderness Preserve Foundation meeting at 8:22 p.m.

**WPF ROLL CALL:** Boardmembers Cherry, Dittmar, Hirsch, Mills Absent Excused, Spicer, Ulm, Wong, President Matthews, Vice President Yuille

**WPF PUBLIC INPUT:** None

**WPF ADMINISTRATIVE REPORTS**

**WPF AR-1 Update on Wilderness Preserve Foundation –** Tina Cherry, Director;

Staff requested information from the Board at the January 12 Board meeting regarding the direction and next steps for the Wilderness Preserve Foundation. As a result of information received, new members should be sought and seated. The Board requested staff look into recruiting new potential members to serve on the Board.

Staff outlined several approaches to promote opportunities/increase marketing which will be launched over the next 90 days.

- 1) Place an add in the spring Monrovia Today,
- 2) Partner with the Nextdoor Commission Liaison to post opportunity,
- 3) Run press release,
- 4) Request Council Liaison include in his Council report to promote the opportunity,
- 5) Mention at the Monrovia Community Coordinating Council meeting,
- 6) Create flyer, and post at Canyon Park,
- 7) Connect with staff at Snail's Pace Running store,
- 8) Promote at the MAP Conference

Received a letter from Pauline White expressing her interest in the Wilderness Preserve Foundation.

**WPF ADJOURNMENT**

**RECONVENE MONROVIA  
COMMUNITY SERVICES COMMISSION MEETING**

**DIRECTOR'S REPORT:** Tina Cherry, Director;

- 1) Liaison Assignments - Distribute and Update Assignments. Commissioners to review the liaison assignments, and advise alternate designations.
- 2) Station Square - Thanked everyone for participating in the dedication. Looking forward to the Grand Opening and passenger rides on March 5.

**DIVISION MANAGER'S REPORT:** Niles Boyer, Field Services Manager – No Report.

## **COMMISSION LIAISON REPORTS:**

**CSC LR-1 Commissioner Dittmar** – Art in Public Places – discussed painting several of the city's electrical boxes.

City planning group is completing the selection of locations where various pieces of art could be placed throughout the City. Will submit the recommendation from the City Historian that signage be placed at each of the parks providing historic information.

### **CSC LR-2 Commissioner Hirsch – MUSD**

- Students are digging in and working hard as we move further into the second semester. Several programs are in place to support for students who are struggling to succeed, in addition a myriad of enrichment classes and programs designed to expand students depth of knowledge and understanding of the world in which we live. At MHS, students in the 9<sup>th</sup> & 10<sup>th</sup> grades who failed their math and/or English first semester class(es) have been placed into a second period (of math and/or English) for credit recovery (of the first semester) as they earn second semester credits. These classes have additional staff members and college tutors assigned to ensure that every student succeeds. The district has also established a team of “iCoaches” who are specially trained teachers that help with the integration of technology into the classroom at all school sites. Another very exciting project is the “iAM Science Project,” a partnership between MUSD and Azusa Unified ( A = Azusa, M= Monrovia) where 35 teachers in grades 4 – 11 are being trained and implementing the Next Generation Science Standards (NGSS) under a 3-year, 1.7 million dollar grant. Another program within our Math & Science Academy (MASA ~ Golden Bell winner), the LA FTC (robotics) Regional Championship will be held at MHS on February 27<sup>th</sup> with our own team in the running for several prestigious awards.

### Boys & Girls Club

- Youth of the Year Awards: Each year, BGCF selects strong candidates to be considered for this prestigious award, which was established in 1947. The award recognizes youth who have met obstacles head-on and despite the odds, have met their challenges and given back to their community. They must demonstrate service to the Club, community and family, academic success and strong moral character. Winners receive a \$500 scholarship and go on to compete at the county, state, and national levels.

### Santa Anita YMCA

- Model United Nations (MUN) program: Middle school students learn about current affairs, politics, economics and diplomacy through weekly meetings. The MUN program is part of the California YMCA Youth & Government program, begun in 2001, which is the largest in the nation.
- California YMCA Youth & Government program: Designed for high school students who are interested in learning about how government works, hands-on. The unique program provides teens with a venue and guidance to debate issues, write bills, role play and/or shadow government officials, and run for elected office. The 9 month program culminates in Sacramento over President's Day weekend when members of our State government step aside and allow the teen delegates to take over. The program involves more than 2500 youth statewide with almost 1000 from the LA area making it the largest delegation in the state.

Proposed new liaison positions:

- Monrovia-Arcadia-Duarte (MAD) Town Council
- Monrovia Association of Fine Arts (MAFA)

**CSC LR-3 Commissioner Mills** – Absent/Excused.

**CSC LR-4 Commissioner Matthews –  
CAPRCBM**

- Monrovia Station Square Project WON the SPECIAL PROJECT AWARD
  - Awards will be presented at the CAPRCBM Awards and Installation Banquet as part of the California and Pacific Southwest Recreation and Park Conference, on Thursday, March 10, 2016 at the Hotel Maya in Long Beach. RSVP to Tina Wells by Tuesday Feb 9 if you wish to attend.
- California and Pacific Southwest Recreation and Park Conference will take place at the Long Beach Convention Center, Tuesday, March 8-Friday, March 11, 2016.
  - Highlights
    - Parks Make Life Better!® Park & Facility Tour, March 8, all day
    - CAPRCBM CAPRCBM Conference Orientation, March 10, 8-9:30am
    - CAPRCBM Annual Meeting, March 10, 12:30-2pm
    - CAPRCBM Incoming Board Meeting, March 11, 10:30-11:30am

**Monrovia Community Coordinating Council**

- February Meeting took place Monday, February 1, 2016. Program focus was MUSD Continuation Schools and was delivered by Flint Fertig, Principal of Canyon Oaks & Mountain Park High
- The March meeting will take place on Monday, March 1 and the program will be a report from the Committee on Homelessness and Park Conduct.

**Senior Clubs**

- The Wednesday group (Gad-A-Bouts) has an opening for a guest from the Commission in February. Nancy is unavailable and welcomes an alternate.

**CSC LR-5 Commissioner Ulm - New MOU between KGEM and Mt. Sierra college, and the possibility of joint KGEM meeting January 4, 2016**

- Staffing changes: Mark Clark is retiring. Marlene Gibb stepping out of assistant role to concentrate on show. Looking to bring on another part-time staff with focus on marketing and sales outreach. Also hiring full-time to replace Mark

**MOU with Mt. Sierra College**

- Campus is moving to the Tech Center (old Oracle site). Close to KGEM studios – could have use of sound stage and open after hours by appointment. Some changes to stage/grid to add green screen, and about \$2.5k in equipment. Mt. Sierra would pay for equipment and \$15k per quarter.
  - a. May look at creating a track that works from HS, Boys & Girls Club, and Mt. Sierra. There are certifications for Adobe Effects editor, etc.
  - b. MOU GRS systems from NYC, equipment can be used by studio, but can be rented and KGEM gets a percentage for facilitating the rental.
  - c. Goal of having live content creation, so can produce, edit and finish and ready to go live by end. Volunteers need training.

**Goldline Contract Amendment – through June**

- Reduce terms to \$650/month instead of \$2,500/month, but hope future growth. Completely documented construction of bridge, but Goldline does not have funds to create documentary so look for others who might be interested.

**Canyon Park Volunteers**

- Met on Wednesday, January 20, 2016. Old Town sidewalk astronomers provided presentation and telescopes for star gazing after a shortened regular meeting.

**CSC LR-6 Commissioner Wong - No report.**

Director Cherry provided an update; the Board did not approve an application for a car show on Myrtle. A car show is already scheduled for September. • The Board did not approve the relocation of the MOTAB meeting from Council Chambers to the Community Center.

**CSC LR-7 Vice-Chair Yuille –** Expressed an interest in the Monrovia, Arcadia, Duarte, MAD Town Council. Distributed a flyer for the Monrovia/Duarte Black Alumni Association.

**NEXT SCHEDULED MEETING:** The next meeting of the Monrovia Community Services Commission is scheduled for Tuesday, March 8, 2016 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned 8:50 p.m.