

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Nancy Matthews**  
Chair

**Joannie Yuille**  
Vice-Chair

**Tom Dittmar**  
Commissioner

**Susan Hirsch**  
Commissioner

**Genia Mills**  
Commissioner

**Brian Ulm**  
Commissioner

**Jenny Wong**  
Commissioner

## Welcome to the Joint Meeting of the Monrovia Community Services Commission and Wilderness Preserve Foundation Tuesday, February 9, 2016 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**JOINT MEETING OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
AND WILDERNESS PRESERVE FOUNDATION  
AGENDA**

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**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, February 9, 2016  
7:00 P.M.**

**CONVENE**

Chair Matthews

**PLEDGE OF ALLEGIANCE**

Commissioner Hirsch

**ROLL CALL**

Commissioners Dittmar, Hirsch, Mills, Wong, Ulm, Vice-Chair Yuille,  
Chair Matthews

**PRESENTATIONS**

None

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

**CC-1** Unadopted Minutes of the January 12, 2016 Regular Meeting  
**Recommendation:** Accept the Minutes of the January 12, 2016 Regular Meeting

**CC-2** Hillside Wilderness Preserve Patrol Update for January 2016  
**Recommendation:** Accept the Hillside Wilderness Preserve Patrol Update for January 2016

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**YOUTH COMMISSION** Michelle Billings, a sophomore at Monrovia High School

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

**AR-1 Proposed Renaming of Grand Avenue Park**

**Objective:** To Consider Renaming Grand Avenue Park As Kiwanis Park at Grand Avenue

**Presenter:** Tina Cherry, Director

**Recommendation:** Staff recommends Option 1; recommending the City Council rename Grand Avenue Park as Kiwanis Park at Grand Avenue.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be a motion to recommend the City Council rename Grand Avenue Park as Kiwanis Park at Grand Avenue.

**SUB-COMMITTEE REPORTS**

**SCR-1 Potential Smoking Ban at Public Parks – Verbal Update**

**Presenter:** Nancy Matthews, Community Services Commission Chair

**SCR-2 Monrovia Community Center Needs Assessment – Verbal Update**

**Presenter:** Tina Cherry, Director

**SCR-3 Parks Needs Assessment – Verbal Update**

**Presenter:** Tina Cherry, Director

**SCR-4 Homelessness and Park Conduct – Verbal Update**

**Presenter:** Nancy Matthews, Community Services Commission Chair

**SCR-5 Julian Fisher Park Renovations – Verbal Update**

**Presenter:** Tina Cherry, Director

**CONVENE MONROVIA  
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)  
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

**WPF CONVENE**

Board President Matthews

**WPF ROLL CALL**

Boardmembers, Cherry, Spicer, Dittmar, Hirsch, Mills, Ulm, Wong  
President Matthews, Vice President Yuille.

**WPF PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

## **WPF ADMINISTRATIVE REPORTS**

### **WPF AR-1 Wilderness Preserve Foundation Member Recruitment**

**Objective:** Update the Foundation Board Members on new member recruitment strategies

**Presenter:** Tina Cherry, Public Services Director

## **WPF ADJOURNMENT**

### **RECONVENE MONROVIA COMMUNITY SERVICES COMMISSION MEETING**

## **REPORTS FROM STAFF**

Tina Cherry, Public Services Director

1. Liaison Alternates
  - a. Distribute and Updates Assignments
2. Station Square Dedication – Thank you for your participation and support

## **COMMISSION LIAISON REPORTS**

### **Commissioner Dittmar**

1. Art in Public Places
2. Monrovia Historic Preservation Group
3. Urban Parks

### **Commissioner Hirsch**

1. MUSD
  - a. Students are digging in and working hard as we move further into the second semester. Several programs are in place to support students who are struggling to succeed, in addition a myriad of enrichment classes, and programs designed to expand students' depth of knowledge, and understanding of the world in which we live.
    - i. At MHS, students in the 9<sup>th</sup> & 10<sup>th</sup> grades who failed their Math and/or English first semester class have been placed into a second period (of Math and/or English) to earn credit recovery.
    - ii. These classes have additional staff members and college tutors assigned to ensure that every student succeeds.
  - b. The district has also established a team of "iCoaches" who are specially trained teachers that help with the integration of technology into the classroom at all school sites. Another very exciting project is the "iAM Science Project," a partnership between MUSD and Azusa Unified ( A = Azusa, M= Monrovia) where 35 teachers in grades 4 – 11 are being trained and implementing the Next Generation Science Standards (NGSS) under a 3-year, 1.7 million dollar grant.
  - c. Another program within our Math & Science Academy (MASA ~ Golden Bell winner), the LA FTC (robotics) Regional Championship will be held at MHS on February 27 with our own team in the running for several prestigious awards.
2. Boys & Girls Club

- a. Youth of the Year Awards: Each year, BGCF selects strong candidates to be considered for this prestigious award, which was established in 1947.
    - i. The award recognizes youth who have met obstacles head-on and despite the odds, have met their challenges and given back to their community.
    - ii. They must demonstrate service to the Club, community and family, academic success and strong moral character.
    - iii. Winners receive a \$500 scholarship, and go on to compete at the county, state, and national levels.
3. Santa Anita YMCA
- a. Model United Nations (MUN) program: Middle school students learn about current affairs, politics, economics and diplomacy through weekly meetings.
    - i. The MUN program is part of the California YMCA Youth & Government program, begun in 2001, which is the largest in the nation.
  - b. California YMCA Youth & Government program: Designed for high school students who are interested in learning about how government works, hands-on.
    - i. The unique program provides teens with a venue and guidance to debate issues, write bills, role play and/or shadow government officials, and run for elected office.
    - ii. The nine month program culminates in Sacramento over President's Day weekend when members of our State government step aside and allow the teen delegates to take over.
    - iii. The program involves more than 2,500 youth statewide with almost 1,000 from the LA area making it the largest delegation in the state.
4. Proposed new liaison positions:
- a. Monrovia-Arcadia-Duarte (MAD) Town Council
  - b. Monrovia Association of Fine Arts (MAFA)

#### Chair Matthews

- 1. CAPRCBM
  - a. Monrovia Station Square Project WON the SPECIAL PROJECT AWARD
    - i. Awards will be presented at the CAPRCBM Awards and Installation Banquet as part of the California and Pacific Southwest Recreation and Park Conference, on Thursday, March 10, 2016 at the Hotel Maya in Long Beach. RSVP to Tina Wells by Tuesday Feb 9 if you wish to attend.
  - b. California and Pacific Southwest Recreation and Park Conference will take place at the Long Beach Convention Center, Tuesday, March 8-Friday, March 11, 2016.
    - ii. HIGHLIGHTS
      - 1. Parks Make Life Better!® Park & Facility Tour, March 8, all day
      - 2. CAPRCBM CAPRCBM Conference Orientation, March 10, 8-9:30am
      - 3. CAPRCBM Annual Meeting, March 10, 12:30-2pm
      - 4. CAPRCBM Incoming Board Meeting, March 11, 10:30-11:30am
- 2. MONROVIA COMMUNITY COORDINATING COUNCIL
  - a. February Meeting took place Monday, February 1, 2016. Program focus was MUSD Continuation Schools and was delivered by Clint Fertig, Principal of Canyon Oaks & Mountain Park High
  - b. The March meeting will take place on Monday, March 1 and the program will be a report from the Committee on Homelessness and Park Conduct.
- 3. SENIOR CLUBS

- a. The Wednesday group (Gad-A-Bouts) has an opening for a guest from the Commission in February. Nancy is unavailable and welcomes an alternate.

#### Commissioner Mills

1. Community Emergency Response Team (CERT)
2. Monrovia Area Partnership (MAP)
3. Mental Health Consortium

#### Vice-Chair Yuille

1. Monrovia Duarte Black Alumni Association
2. Black History Month Activities – See Flyer
  - a. All are invited to attend luncheon Sunday, February 28 2-5:30 pm Community Center
3. Interfaith Council – No report
4. Youth Commission –YC will be serving during Black History month events (Arts Festival and Luncheon).

#### Commissioner Ulm

1. KGEM meeting January 4, 2016
  - a. Staffing changes: Mark Clark is retiring. Marlene Gibb stepping out of assistant role to concentrate on show. Looking to bring on another part-time staff w/focus on marketing and sales outreach. Also hiring full-time to replace Mark.
2. MOU with Mt Sierra College (Lance member of advisory board). Campus is moving to Tech Center (old Oracle site). Close to KGEM studios - could have use of sound stage, and open after hours by appointment (7:00 p.m. to midnight, 8 hours on weekends). Some changes to stage/grid to add green screen, and about \$2.5K in equipment. Mt Sierra would pay for equipment and \$15K per quarter.
  - a. May look at creating a track that works from HS, Boys & Girls Club, and Mt Sierra. There are certifications for Adobe Effects editor, etc.
  - b. MOU GRS systems from NYC, equipment can be used by studio, but can be rented and KGEM gets % for facilitating the rental.
  - c. Goal of having live content creation, so can produce, edit and finish and ready to go live by end. Volunteers need training.
3. Gold Line contract amendment - through June. Reduced terms to \$650/month instead of \$2500/month but hope future growth. Completely documented construction of bridge, but gold line doesn't have funds to create documentary so look for others who might be interested.
4. Canyon Park Volunteers met on Wednesday, January 20, 2016.  
Old town sidewalk astronomers provided presentation and telescopes for star gazing after a shortened regular meeting

#### Commissioner Wong

1. Monrovia Old Town Advisory Board (MOTAB)

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, March 8, 2016 at 7:00 p.m. in the Monroe Room at the Community Center, 119 W. Palm Avenue Monrovia CA.

#### **ADJOURNMENT**

**FUTURE DATES -** For additional information please visit the Monrovia Community Coordinating Council blog at [The NeighborhoodFix.blogspot.com](http://TheNeighborhoodFix.blogspot.com)

<b><u>Program/Activity</u></b>	<b><u>Date/Time</u></b>	<b><u>Location</u></b>
President's Day Holiday Closure – City Offices Closed	Monday, February 15	
Monrovia Read's - "So All May Read" Fundraising Event	Wednesday, March 2	Doubletree by Hilton Details TBA
Read Across Monrovia	Thursday, March 3 8:00 a.m.	Monrovia Schools
Gold Line Begins Operation Pasadena to Azusa	Saturday, March 5 12:00 – 4:00 p.m.	Station Square
Spring Egg Hunt	Saturday, March 26 Registration 9:00 a.m. Event 10:00 a.m. to 1:00 p.m.	Recreation Park
Arbor Day	Thursday, April 28	Details TBA
Cinco De Mayo Celebration Old Town	Saturday, April 30	Old Town
MOHPG – Mother's Day Home Tour	SAVE THE DATE – SUNDAY BEFORE MOTHER'S DAY Sunday, May 1	Details TBA
National Day of Prayer Interfaith Council	Thursday, May 5	Details TBA
Fire Service Day and Monrovia Firefighters Association Annual Pancake Breakfast	Saturday, May 7	Fire Station 101 141 E. Lemon Ave., Details TBA
5 <sup>th</sup> Annual fountain to the Falls 7 mile run/walk	Saturday, May 7	
Monrovia Days Events	SAVE THE DATE Saturday, May 14 and Sunday May 15	Details TBA
Memorial Day Holiday Closure – City offices Closed	Monday, May 30	
626 Golden Streets	Sunday, June 26	South Pasadena to Azusa