

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
HELD TUESDAY, APRIL 12, 2016**

**CONVENE:** Chair Matthews convened the Regular Meeting of the Community Services Commission on Tuesday, April 12, 2016 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Senior Recreation Supervisor Lisa Hansberger, Recreation Supervisor Rebecca Romero, Facility Services Manager Niles Boyer, Senior Administrative Assistant Tina Wells, and Hillside Wilderness Preserve Supervisor Eugene Suk.

**PLEDGE OF ALLEGIANCE:** Commissioner Dittmar led the Flag Salute.

**ROLL CALL:** In attendance: Commissioners Dittmar, Mills, Ulm, Vice-Chair Yuille, and Chair Matthews. Commissioners Hirsch and Wong ~ Absent/Excused.

**PRESENTATIONS:** Introduction of newly hired Recreation Specialists:

- Sergio Coreas, Teen Specialist
- Kristin Fontaine, Administrative Specialist
- Vanessa Ibanez, Contract Class Specialist
- Santino Lopez, Facilities and Urban Parks Specialist
- Natalya Romo, Resource Specialist
- Jordan Sanchez, Youth Sports, Monrovia Reads and Plays and Summer Extravaganza Specialist, and
- Tobi Scrugham, Special Event Specialist

**CONSENT CALENDAR:** It was moved by Commissioner Dittmar and seconded by Vice Chair Yuille to accept the consent calendar consisting of CC-1, CC-2 and CC-3. Commissioner Ulm abstained from the vote. There were no objections, and the motion was approved.

**CC-1** Unadopted Minutes of the March 8, 2016 Regular Meeting

**CC-2** 2016 Spring Event/Healthy Kids Day

**CC-3** Hillside Wilderness Preserve Patrol Updates for March, 2016.

**ITEM(S) PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**YOUTH COMMISSION REPORT:** Kylene Lewis, a seventh grade student at Clifton Middle School provided an update on current and upcoming activities.

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:**

**AR-1 Update on Access into the Hillside Wilderness Preserve:** Tina Cherry, Director (a PowerPoint presentation was given). In July of 2000, Monrovia voters approved Measures A and B. Measure A created the "Hillside Wilderness Preserve" and "Hillside Recreation" zoning designations. Approval of Measure B imposed a base tax on Monrovia properties that generated \$10 million to be repaid over 30 years, and funded the acquisition of privately held properties in the hillside. The maintenance of the hillside is funded by the collection of \$80,000 per year as authorized by the passing of Measure B.

Between 2000 - 2004 the city held 48 public meetings to discuss hillside and open space related issues. The city purchased 11 privately held hillside properties. Four formal access points into the Hillside Wilderness Preserve have been identified:

1. Highland Access Point
2. Sleepy Hollow Access Point

**CC-1**

3. Ridgeside Access Point
4. Cloverleaf Access Point

The City is in the process of obtaining two easements from property owners Baze and Reid. This will allow access at the Cloverleaf Access Point (CAP).

**After discussion, it was moved by Commissioner Ulm and seconded by Commissioner Mills** to receive and file AR-1 Update on Access into the Hillside Wilderness Preserve. There were no objections, and the motion was unanimously approved.

## **SUB-COMMITTEE REPORTS**

**SCR-1** Julian Fisher Park Phase II Renovations – Tina Cherry, Director; looking forward to meeting with the subcommittee in mid-May on fencing options, landscaping concept, basketball court surface, lighting, and impact to the residents. Found a solution to the bathroom issue, identified a pre-fab bathroom (concept can also be used at Library Park); the bid came in at approximately \$90,000.

**SCR-2** Parks Needs Assessment – Tina Cherry, Director; a proposed timeline was given to the Commission. Anticipate having a draft assessment ready by April 22. The sub-committee should have it by the week of April 25. Revisions will be made the first week in May, and release to public/potential vendors by the end of the first week in May. Requests for Proposal (RFP's) are due by May 30. Target the presentation for the June meeting.

**SCR-3** Community Center Needs Assessment Update – Tina Cherry, Director; The Commission toured the Community Center, shared the findings of staff discussion, and shared census data, reviewed all the items identified as needing improvement, upgrading, additions, and next steps. Plan on touring community centers in other cities,

**SCR-4** Proposed Smoking Ban in City Parks – Tina Cherry, Director; the ordinance has been turned over to the City Attorney. Draft is expected to be to the subcommittee by the end of the month.

## **REPORTS FROM STAFF**

### **Tina Cherry, Director**

1. Park Bond Update – Two, possibly three bond measures may be on the November ballot. The first is transportation with a half-cent sales tax to extend Measure R funding; a Park Bond; and a Storm Water measure. Chair Matthews noted that May 3 is the Board of Supervisors meeting.
2. Recreation Manager first interviews were held today. Last week Library Manager interviews were held.
3. Spoke about National Monument Area. Council's directive is to not be part of the National Recreation Area.
4. Commissions and Board Recognition event will be held on Wednesday, May 18 at 5:30 ~ Library Community Room
5. Grand Avenue Park renaming will go to council on May 3.
6. MOTAB approved the application for the Street Rods Forever car show.

### **Lisa Hansberger, Senior Recreation Supervisor**

1. Monrovia Days Update - Staff met with the various groups on planning the 2016 Monrovia Days Events. A parade will be held on Saturday, May 14 running north on Myrtle from Walnut. At the conclusion of the parade, activities are planned at Library Park, and will run all day. Sunday, May 15, the Monrovia Day Music Festival will be held from noon to 7:00 p.m., activities, fun and food are planned.

2. Arbor Day Update - Thursday, April 28 at 4:00 p.m. at Station Square. A tree will be planted at the entrance to the park area to commemorate the opening of the Gold Line. This event is a collaboration of the Youth Commission and Teen Advisory Board.
3. Fountain to the Falls Update - approximately 150 participants have registered. New this year is "day of registration", and will be more expensive. A mini health fair will also be available following the race.

**Rebecca Sandoval, Recreation Supervisor**

1. Provided a brief recap of the California Park & Recreation Society (CPRS) Annual Conference, and was held over three days. The conference included leadership, volunteer and affordable care act workshops, to name a few.
2. Older American of the Year Award Program Update - nominations for the 2016 Older Americans were accepted from February 20 through March 18. Ten nominations were received. An invitation to the 2016 Recognition Luncheon and Presentation of the Older American of the Year was given to the Commission. The County will host its recognition event on Thursday, May 12.

**Eugene Suk, Hillside Wilderness Preserve Supervisor**

1. Update on Wilderness Preserve Foundation Member Recruitment - Identified 13 interested members of the Foundation. The first meeting will be held in July. Recruitment is open through June.
2. Samson the Bear Sculpture Update - Art in Public Places has taken on the project of a new Samson for Canyon Park. Obtaining bids from three artisans.
3. Native American Exhibit Update - Featured in the Monrovia Weekly. The exhibit is due to open on May 28 from 12:00 – 2:00 p.m.

**COMMISSION LIAISON REPORTS:**

**CSC LR-1 Commissioner Dittmar** - The next meeting of Art in Public Places is April 20. The book mural is now on display at the Library.

**CSC LR-2 Commissioner Hirsch** - Absent/Excused

**CSC LR-3 Chair Matthews** - Coordinating Council will be on May 2.

**CSC LR-4 Commissioner Mills - MAP** Youth Leadership will hold their last class on April 13. Graduation is Tuesday, April 19 at 6:30 p.m. The seventh annual MAP Neighborhood Conference is coming up on Saturday, April 23, and will be held at the Community Center. A Homelessness workshop given by the Police Department was added to the agenda.

**CSC LR-5 Commissioner Ulm** - KGEMS contract is coming due.

**CSC LR-6 Commissioner Wong** - Absent/Excused

**CSC LR-7 Vice-Chair Yuille**

1. Interfaith Council, distributed a flyer on the National Day of Prayer ~ Shining our Light is this year's theme.
2. Youth Commission, attended the last meeting, and met the new Coordinator for the group.
3. Attended the MAD Town Council last month. Discussed the strong programs for youth at the County Parks.

**NEXT SCHEDULED MEETING:** The next meeting of the Monrovia Community Services Commission is scheduled for Tuesday, May 10, 2016 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 9:48 p.m.