



CITY OF MONROVIA  
OFFICE OF THE CITY CLERK  
M E M O R A N D U M

TO: MAYOR AND CITY COUNCIL  
FROM: ALICE D. ATKINS, MMC, CITY CLERK  
DATE: SEPTEMBER 15, 2020  
SUBJECT: SEPTEMBER 15, 2020 – REGULAR MEETING

Below are changes and updates related to tonight's meeting agenda.

**ROLL CALL:** Councilmember Crudginton, Shevlin, Mayor Pro Tem Blackburn, Mayor Adams.  
***Councilmember Larry J. Spicer is excused.***

**INVOCATION:** ***Pastor Tim Mahan***

**ORDER OF BUSINESS**

Staff respectfully requests the order of business be changed to have the following item heard at this time, in order to provide an update regarding the Bobcat Fire:

**AR-1 Ratifying the City Manager's Proclamation of Existence of a Local Emergency; Resolution No. 2020-72**

Staff Reference: Dylan Feik, City Manager  
Recommendation: Adopt Resolution No. 2020-72

**CONSENT CALENDAR**

**CC-3 Amendment to Chapter 10.16 of the Monrovia Municipal Code Revising Regulations Related to Stopping, Standing, and Parking; Adoption of Ordinance No. 2020-11**

Staff Reference: Sean Sullivan, Public Works Director

The attached ***corrected copy of Ordinance No. 2020-11*** includes minor clerical corrections under Section 10.16.080 PROHIBITED PARKING ON CERTAIN STREETS, as shown below:

(90) On Primrose Avenue ~~and~~, ***south of*** Pomona Avenue

**PUBLIC HEARINGS:**

**PH-1 Amendment to the Monrovia Municipal Code, Amending Regulations Pertaining to Accessory Dwelling Units and Junior Accessory Dwelling Units in Compliance with State Law; Introduction and First Reading of Ordinance No. 2020-10**

Staff Reference: ~~Craig Jimenez, Community Development Director~~

Please note, ***Sheri Bermejo, Planning Division Manager***, will present the report for this item.

**IN MEMORY OF**

Peter Tapia, 80-year Resident and Longtime Monrovia Youth Baseball League Coach

***Daniel C. Holloway, La Puente City Council Member, United States Navy Veteran, and Longtime Public Servant***

If not otherwise noted, changes appear in ***bold italics***.

ORDINANCE NO. 2020-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
MONROVIA, CALIFORNIA, AMENDING CHAPTER 10.16 OF  
THE MONROVIA MUNICIPAL CODE RELATING TO STOPPING,  
STANDING, AND PARKING

THE CITY COUNCIL OF THE CITY OF MONROVIA DOES HEREBY ORDAIN AS  
FOLLOWS:

**SECTION 1.** Section 10.16 of the Monrovia Municipal Code is hereby amended to read as follows (throughout the ordinance, text to be added is underlined; text to be deleted is shown in ~~strikethrough~~):

**“10.16.010 CURB MARKINGS—MEANINGS.**

(A) When the following curb markings appear on any of the curbs of the streets within the city, such curb markings shall have the meanings as set forth in this section:

(1) Red indicates no stopping, standing or parking, whether the vehicle is attended or unattended, except that a bus may stop in a red zone marked or signposted as a bus loading zone.

(2) Yellow indicates stopping between 7:00 a.m. and 6:00 p.m. of any day, except Sunday only for the purpose of loading or unloading passengers or freight, which shall not exceed 20 minutes, except in the case of a yellow zone marked or signposted as a school bus loading zone.

(3) White indicates stopping only for loading or unloading of passengers, which shall not exceed three minutes or for the purpose of depositing mail in an adjacent mailbox.

(4) Green indicates 20 minutes maximum parking between 7:00 a.m. and 6:00 p.m. of any day, except Sunday. There are three green curbs with signs for 24 minutes:

(A) At 401 West Colorado

(B) At 225 South Ivy

(C) At Palm Avenue between Encinitas Avenue and Ivy Avenue

(5) Blue indicates parking limited exclusively to the vehicles of physically handicapped persons.

(B) All curbs within the city as provided in this section are hereby designated, ratified and approved as red, yellow, white, green or blue zones respectively, and the provisions of this chapter shall become applicable and be in full force and effect as to such zones.

(C) It shall be unlawful to park adjacent to any marked curb in violation of any of the provisions of this section.

**10.16.055 PARKING PROHIBITED IN DESIGNATED CITY PARKING LOTS DURING CERTAIN HOURS.**

There shall be no parking during the hours of 3:00 a.m. and 5:00 a.m. in all city-owned or city-operated parking lots, except by vehicles owned or operated by authorized city personnel. In addition, there shall be no parking during the hours of 11:00 p.m. and 5:00 a.m. in the public parking lot in the 200 block of West Lime Avenue.

These restrictions shall not apply until signs giving notice thereof have been erected.

**10.16.050 PARKING -THREE-HOUR PARKING.**

There shall be three hours parking maximum between the hours of 8:00 a.m. and 5:00 p.m., except Sundays, in the following locations:

- (A) On all city-owned or city-operated off-street parking facilities, except by authorized personnel utilizing designated spaces, and except where an eight-hour maximum parking limit is established for designated spaces pursuant to § 10.16.051;
- (B) On Palm Avenue between Primrose Avenue and Ivy Avenue, except on the north side of Palm Avenue between Myrtle Avenue and Ivy Avenue;
- (C) On Foothill Boulevard and Olive Avenue, between Primrose Avenue and Ivy Avenue, except that portion of Foothill Boulevard where parking is prohibited by § 10.16.080(81) and (82);
- (D) On Colorado Boulevard between Primrose Avenue and Myrtle Avenue, ~~except that portion on the south side between Primrose Avenue and 337 feet easterly therefrom;~~
- (E) On Ivy Avenue between Lime Avenue and Olive Avenue;
- (F) On Myrtle Avenue between Foothill Boulevard and Palm Avenue;
- (G) ~~On Lime Avenue and Lemon Avenue between Myrtle Avenue and Ivy Avenue;~~ On Lime Avenue between Myrtle Avenue and Ivy Avenue; On Lemon Avenue between Primrose Avenue and Ivy Avenue;
- (H) On the west side of Mountain Avenue between Central Avenue and Huntington Drive;
- (I) on the north side of Central Avenue between Mountain Avenue and Shamrock Avenue;
- (J) On the east side of Shamrock Avenue between Central Avenue and approximately 365 feet north of the centerline of Central Avenue;
- (K) On Lime Avenue between Ivy Avenue and Primrose Avenue;
- (L) On the east side of Primrose Avenue between 315 and 319 S Primrose Avenue;
- (M) On Ivy Avenue between Palm Avenue and Lime Avenue;
- (N) On Myrtle Avenue between Olive Avenue and Walnut Avenue;

**10.16.051 PARKING—EIGHT-HOUR PARKING IN DESIGNATED SPACES IN CITY-OWNED LOTS.**

(A) The Traffic Safety Committee is hereby authorized to establish an eight-hour maximum parking limit between the hours of 8:00 a.m. and 5:00 p.m., except Sundays and holidays, in all of the spaces located in city-owned or city-operated off-street parking facilities, in lieu of the three-hour limit established in § 10.16.050. The number and location of spaces for which an eight-hour maximum parking limit is established shall be determined by the needs of business owners, their employees, and city personnel to park their vehicles in such lots during business hours, and the necessity of preserving a suitable number of convenient spaces for customer use. The eight-hour maximum parking limit shall not be effective unless appropriate signs are erected giving notice thereof.

(1) On the north and south side of Lime Avenue between Primrose Avenue up to the mid-block;

(2) On Primrose Avenue between Palm Avenue and Lime Avenue, on the east side.

(B) The Traffic Safety Committee is further authorized to designate up to 5% of the spaces in any one city- owned or city-operated off-street parking facility to be reserved for the exclusive use of van-pool or car-pool parking by merchants, business owners or residents who regularly use such parking facilities. When so designated, parking shall be allowed by permit only. These permits shall be issued pursuant to the procedure set forth in § 10.16.085, except that these permits shall be valid for a period of one year. Such designation shall be effective upon the erection of appropriate signs stating that parking is prohibited in the designated space except by permit. Any vehicle parked or left standing in violation of this section may be removed.

**10.16.060 PARKING—TWO-HOUR PARKING.**

There shall be two hours parking maximum between the posted hours indicated by signage of 8:00 a.m. and 6:00 p.m. except Sunday, in the following locations:

(A) On Royal Oaks Drive between Shamrock Avenue and Mountain Avenue between the hours of 7:00 a.m. and 6:00 p.m.;

(B) On the east side of Shamrock Avenue between Olive Avenue and Royal Oaks Drive;

(C) ~~On Huntington Drive between Primrose Avenue and Magnolia Avenue.~~

**10.16.065 PARKING—90-MINUTE PARKING.**

There shall be 90 minutes parking maximum between the posted hours indicated by signage of 8:00 a.m. and 6:00 p.m. except Sunday, in the following locations:

(A) On Myrtle Avenue between Palm Avenue and Olive Avenue;

(B) On Lemon Avenue and Lime Avenue between Myrtle Avenue and Primrose Avenue;

(C) On Lemon Avenue and Lime Avenue between Myrtle Avenue and Ivy Avenue;

(D) On Colorado Avenue between Myrtle Avenue and Primrose Avenue;

(E) On Palm Avenue between Myrtle Avenue and Primrose Avenue;

(F) On Lime Avenue between Myrtle Avenue and Ivy Avenue;

(G) On Colorado Blvd between Myrtle Avenue and Primrose Avenue;

(H) On Ivy Avenue between Lime Avenue and Lemon Avenue.

#### **10.16.070 PARKING—ONE-HOUR PARKING.**

There shall be one-hour maximum parking between the posted hours indicated by signage, as authorized by the Director of Public Works, in the following locations:

- (A) ~~On Myrtle Avenue between Olive Avenue and Huntington Drive;~~
- (B) ~~On the west side of Magnolia Avenue from Maple Avenue southerly to the first alley;~~
- (C) On the south side of Maple Avenue from Magnolia Avenue westerly to the first driveway;
- (D) On all parking areas within Library Park; this division shall not apply to authorized personnel utilizing designated spaces;
- (E) On the south side of Huntington Drive from 45 feet west of Encino Avenue to 288 feet west of Encino Avenue.
- (F) On Walnut Avenue between Myrtle Avenue and Ivy Avenue, south side only;
- (G) On Colorado Blvd in front of the High School 7am – 4pm

#### **10.16.076 PROHIBITED PARKING ON SPECIFIED DAYS DURING CERTAIN HOURS.**

There shall be no parking at the times specified in the following locations:

- (A) ~~On the north side of Lime Avenue, between Myrtle Avenue and Primrose Avenue each Friday between the hours of 2:00 p.m. and 7:00 p.m.;~~
- (B) On the north side of Royal Oaks Drive, between Mountain Avenue and Bradbury Road, between the hours of 2:00 a.m. and 9:00 a.m., Monday through Saturday;
- (C) On Peck Road, south of Long den Avenue and its southern terminus, from Monday to Sunday, between 10:00 p.m. and 5:00 a.m.;
- (D) On Myrtle Avenue between Lemon Avenue to Chestnut Avenue; including 100 block of East and West Colorado Blvd; 100 block East and West Olive Avenue each Friday between the hours of 3:30 p.m. and 10:30 p.m.

#### **10.16.080 PROHIBITED PARKING ON CERTAIN STREETS.**

There shall be no parking at any time in the following locations:

- (1) Within 50 feet of any intersection or crosswalk;
- (2) On the easterly side of Norumbega Drive between Greystone Avenue and Foothill Boulevard;
- (3) (Reserved);
- (4) On the east side of May Avenue between Greystone Avenue and Foothill Boulevard;
- (5) On California Avenue from 100 feet north of Central Avenue southerly to Duarte Road;
- (6) On the east side of Myrtle Avenue between Scenic Drive and Hillcrest Boulevard;

(7) On the northerly side of Greystone Avenue between Shamrock Avenue and Madeline Road;

(8) On the north side of Wildrose Avenue, Palm Avenue, Oakdale Avenue and Lime Avenue between Shamrock Avenue and Mountain Avenue;

(9) On Wildrose Avenue between ~~Oakleaf Avenue~~ Park Rose Avenue and Bradbury Road;

(10) On the west side of Bradbury Road between Wildrose Avenue and Winding Oak Lane;

(11) On the south side of Olive Avenue (north roadway) from Mayflower Avenue westerly to the end of Lucinda Garcia Park;

(12) On the north side of Olive Avenue (south roadway) from Mayflower Avenue to its westerly terminus at the city drain;

(13) On the west side of Mayflower Avenue between Olive Avenue (north roadway) and Olive Avenue (south roadway);

(14) On Mountain Avenue between Lime Avenue and Lemon Avenue;

(15) on the east side of Mountain Avenue from Lemon Avenue southerly to 500 feet south of Royal Oaks Drive;

(16) On the west side of Mountain Avenue from Olive Avenue southerly to 500 feet south of Royal Oaks Drive;

(17) On the north side of Lemon Avenue from Bradbury Road easterly to the easterly city limits;

(18) On the westerly side of Myrtle Avenue between Railroad Avenue and Duarte Road;

(19) On the south side of Maryanna Lane from Alamitas Avenue westerly to its westerly terminus, including the turnaround at said terminus;

(20) On the north side of Spanner Street between Peck Road and Myrtle Avenue;

(21) ~~On the north side of Chestnut Avenue between Canyon Boulevard and California Avenue;~~

(22) ~~On the south side of Chestnut Avenue from Canyon Boulevard to the first alley easterly;~~

(23) On the north side of Duarte Road between Myrtle Avenue and Mountain Avenue;

(24) On the south side of Duarte Road between Walker Avenue and Mountain Avenue;

(25) On Maryknoll Circle;

(26) On the westerly side of Mountain Avenue from Greystone Avenue northerly to the northwesterly terminus, including the turnaround at said terminus;

(27) On Gladys Street;

(28) On the westerly and northerly (against the hillside) sides of Norumbega Drive from Sawpit Wash northerly and easterly to its northerly terminus;

- (29) On the north side of Court Street;
- (30) On the southerly side of Scenic Drive between Heather Heights Court and Cloverleaf drive;
- (31) On the westerly side of Heather Heights Court from Hillcrest Boulevard-southerly to its southerly terminus, including the turnaround at said terminus;
- (32) On the northwesterly side of that portion of Hidden Valley Road aligned in a northeasterly-southwesterly direction, and along the easterly side of that portion of the westerly spur of Hidden Valley Road aligned in a northerly-southerly direction;
- (33) On Myrtle Avenue between Olive Avenue and Huntington Drive;
- (34) On the north side of Huntington Drive from ~~500 feet west of Encino Avenue~~ easterly to ~~300 feet west of Monterey Avenue~~ Fifth Avenue to Monterey Avenue;
- (35) On the south side of Huntington Drive from ~~Encino~~ Fifth Avenue easterly to ~~300 feet west of Monterey Avenue~~;
- (36) On the east side of Mayflower Avenue from ~~Maple~~ the first alley north of Huntington Drive southerly to ~~650 feet south of Huntington Drive~~ south of Huntington Drive at the first alley;
- (37) On the east side of Mayflower from Central Avenue to Diamond;
- (38) On Magnolia Avenue, Myrtle Avenue and Shamrock Avenue from 100 feet north of Central Avenue southerly to 100 feet south of Evergreen Avenue;
- (39) On the west side of Mountain Avenue from 100 feet north of Central Avenue southerly to 100 feet south of Evergreen Avenue;
- (40) On the north side of Central Avenue and along the north side of Evergreen Avenue between Mayflower Avenue and Mountain Avenue;
- (41) On the ~~north~~ south side of Central Avenue and along the south side of Evergreen Avenue between Primrose Avenue and Mountain Avenue;
- (42) On the east side of California Avenue from Duarte Road to ~~the first alley southerly~~ Montrovista Avenue;
- (43) On the south side of Duarte Road from Mountain Avenue to ~~500 feet westerly~~ Enterprise Way;
- (44) On the north side of Chestnut Avenue between Fifth Avenue and Highway Esplanade;
- (45) On the west side of California Avenue between Duarte Road and Hurstview Avenue;
- (46) On the west side of California Avenue from ~~the first alley north of Huntington Drive to the first alley southerly~~ between Almond Avenue and Cypress Avenue;
- (47) On the east side of Mayflower Avenue between Foothill Boulevard and Colorado Boulevard;

(48) On the east side of California Avenue from Foothill Boulevard to ~~the first alley south of Huntington Drive~~ Cypress Avenue;

(49) On the east side of Magnolia Avenue between Hillcrest Boulevard and Foothill Boulevard;

(50) On the east side of Poinsettia Avenue from Foothill Boulevard to 640 feet northerly;

(51) On Shamrock Avenue ~~from 100 feet north of Huntington Drive to 100 feet southerly thereof~~ between Royal Oaks Drive and Cypress Avenue;

(52) On Magnolia Avenue between Huntington Drive and Cypress Avenue;

(53) On the west side of Mountain Avenue from Huntington Drive to 400 feet southerly;

(54) On the northerly and westerly sides of Sierra Blanca drive from Fifth Avenue easterly and northerly to its northerly terminus, including the turnaround at said terminus;

(55) On that portion of 800 block East Cypress Avenue ~~aligned in a north-south direction south of Huntington Drive~~;

(56) On the west side of Shamrock Avenue from Royal Oaks Drive southerly to 100 feet north of Huntington Drive;

(57) On Duarte Road from Mayflower Avenue to 200 feet easterly thereof;

(58) On Mayflower Avenue ~~from 200 feet north of Duarte Road to 200 feet southerly thereof~~ east and west curb;

(59) On the north side of Palm Avenue between Myrtle Avenue and Encinitas Avenue;

(60) On the east side of Monterey Avenue between Huntington Drive and Colorado Boulevard;

(61) On the south side of Duarte Road from Tenth Avenue to 150 feet westerly;

(62) On the south side of Duarte Road from Fifth Avenue to 285 feet westerly of the centerline of Tenth Avenue;

(63) On any alley, except for the purpose of loading or unloading freight;

(64) On the south side of Scenic Drive between Primrose Avenue and Myrtle Avenue;

(65) On the east side of Shamrock Avenue from Royal Oaks Drive to ~~450 feet southerly~~ Huntington Drive;

(66) On the north side of Royal Oaks Drive between Bradbury Road and Buena Vista Street;

(67) On the north side of East Huntington Drive from 34 feet west of the east nose of the median island at Bradbury Avenue to 170 feet westerly;

(68) On the north side of West Huntington Drive from 302 feet east of the centerline of Fifth Avenue to 330 feet east of the centerline of Fifth Avenue;



- (69) On the east side of Mountain Avenue from 15 feet south of the centerline of Foothill Boulevard to 50 feet south of the centerline of Foothill Boulevard;
- (70) On the west side of California Avenue from Hurstview Avenue southerly to the city boundary north of Joelia Avenue;
- (71) On the east side of Primrose Avenue from 25 feet north of the beginning of curb return (B.C.R.) at Huntington Drive to ~~66 feet north of said B.C.R.~~ first alley;
- (72) On the west side of Myrtle Avenue from 128 feet north of Lime Avenue to 199 feet north of Lime Avenue;
- (73) On the west side of Myrtle Avenue from Lime Avenue to 46 feet northerly;
- (74) On the west side of Myrtle Avenue from Lemon Avenue to 56 feet northerly;
- (75) On the east side of Myrtle Avenue from Colorado Boulevard to 50 feet southerly;
- (76) On the east side of Myrtle Avenue from Lime Avenue to 60 feet southerly;
- (77) On the east side of Myrtle Avenue from Palm Avenue to 42 feet southerly;
- (78) On the east side of Myrtle Avenue from Foothill Boulevard to 116 feet southerly;
- (79) On the west side of Mayflower Avenue from the first alley north of Huntington Drive southerly to Diamond Street;
- (80) On the south of Huntington Drive between Monterey Avenue and Mayflower Avenue;
- (81) On the south side of Foothill Boulevard easterly for a distance of approximately 326 feet from Primrose Avenue;
- (82) On the south side of Foothill Boulevard, between Myrtle Avenue and Ivy Avenue;
- (83) On the north side of Duarte Road from Pilgrim Way to Mayflower Avenue;
- (84) On the north side of Duarte Road from Fifth Avenue to 220 feet westerly of the centerline of Encino Avenue;
- (85) On both sides of Huntington Drive between Myrtle Avenue and Shamrock Avenue;
- (86) On the south side of Huntington Drive between Mayflower Avenue and Magnolia Avenue;
- (87) On the north side of Huntington Drive from Mayflower Avenue to 325 feet westerly of the centerline of Magnolia Avenue;
- (88) On both sides of Mayflower Avenue between Huntington Drive and Maple Avenue;
- (89) On both sides of Canyon Boulevard between Oakglade Drive and the entrance to Canyon Park;
- (90) On Pomona Avenue, south of Primrose Avenue;
- (91) On the south side of Orange Avenue from Buena Vista Avenue to dead end of Orange Avenue;

(92) On the north side of Lotone Avenue between Heather Heights and Cloverleaf Drive

**10.16.095 ALTERNATE-SIDE PARKING RESTRICTIONS—DESIGNATION BY DIRECTOR OF PUBLIC WORKS.**

(A) The provisions of this section shall apply to all streets within the jurisdictional limits of the city.

(B) The Director of Public Works, is hereby authorized to erect signs prohibiting parking on all city streets for a maximum of ~~eight~~ twelve hours per day, one day each week, for street-sweeping purposes. Except as provided in division (C) of this section, parking shall be prohibited only on one side of a street within a block at a time so as to preserve on-street parking on the other side of the street. The Director of Public Works, shall have the discretion to determine the exact days and hours when parking is prohibited on a particular street in order to maintain an economical and efficient street sweeping schedule.

(C) Notwithstanding division (B) of this section, parking may be prohibited at the same time on both sides of any cul-de-sac or dead-end street; further, where parking is already prohibited on one side of a street within a particular block, parking may be prohibited on the other side pursuant to this section even though for the limited time of the parking prohibition there will be no available on-street parking.

(D) No person shall park or leave standing any vehicle on any street on the day and during the hours when parking has been prohibited thereon pursuant to this Chapter. Any vehicle so parked or left standing may be removed.”

**SECTION 2.** The City Council hereby finds that the adoption of this ordinance is not a “project” for purposes of review under the California Environmental Quality Act (Pub. Res. Code Sec. 21000 *et seq.*) because it can be seen with certainty that the minor administrative actions taken herein to control parking at certain locations and at certain times will not cause any reasonably foreseeable direct or indirect physical changes in the environment.

**SECTION 3.** If any section, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining portions of this Ordinance or any part hereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraphs, sentences, clauses be declared invalid.

**SECTION 4.** The City Clerk shall certify to the adoption of this Ordinance and cause the same to be published as required by law and transmit the adopted Ordinance to the appropriate franchisees.

**INTRODUCED** this 1st day of September, 2020.

**PASSED, APPROVED, AND ADOPTED** this 15th day of September, 2020.

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Tom Adams, Mayor  
City of Monrovia

ATTEST:

APPROVED AS TO FORM:

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Alice D. Atkins, CMC, City Clerk  
City of Monrovia

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Craig A. Steele, City Attorney  
City of Monrovia