

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, October 6, 2020, 7:30 P.M.



75th CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudginton
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmmedia.org/monrovia

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 6:00 p.m. on October 6, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, October 6, 2020
7:30 P.M.

**Pursuant to the Governor's Executive Order N-29-20,
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Gloria Crudginton
ROLL CALL	Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 [Recognition of 2019-2020 Student Liaison Antonio Delgado](#)
- PR-2 [Proclaiming October 2020 as Breast Cancer Awareness Month](#)
- PR-3 [Proclaiming October 7, 2020, as Clean Air Day](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Sophia Labio

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the September 15, 2020, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the September 15, 2020, Regular Meeting
- CC-2 [Payroll Nos. 19 and 20 in the Net Amount of \\$798,773.88 and \\$764,277.76, Respectively, and Warrant Registers dated September 17, September 24, and October 1, 2020, in the Total Amounts of \\$1,062,399.53, \\$468,079.02, and \\$952,324.46, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 19 and 20 in the net amount of \$798,773.88 and \$764,277.76, respectively, and Warrant Registers dated September 17, September 24, and October 1, 2020, in the total amounts of \$1,062,399.53, \$468,079.02, and \$952,324.46, respectively

- CC-3 [Amendment to the Monrovia Municipal Code, Amending Regulations Pertaining to Accessory Dwelling Units and Junior Accessory Dwelling Units in Compliance with State Law; Adoption of Ordinance No. 2020-10](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Adopt Ordinance No. 2020-10
- CC-4 [Memorandum of Understanding \(MOU\) Between Los Angeles, Orange, Riverside, and San Diego Counties to use the Statewide Electronic Courier Universal Recording Environment \(SECURE\) Government To Government \(G2G\) Portal for Electronic Document Recording for a Term of Five \(5\) Years](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Approve the Memorandum of Understanding between the counties of Los Angeles, Orange, Riverside, and San Diego and the City of Monrovia for recording electronically through the SECURE G2G Portal for a term of five (5) years, authorize the City Manager to execute the necessary documents in a form approved by the City Attorney, and authorize the City Clerk, or her designee, to transmit/record any and all required City of Monrovia real property documents in an electronic format
- CC-5 [First Amendment to License Agreement dated April 16, 2019 with Monrovia Lime, LLC, related to Lease of Two Parking Lots for the Period Ending November 30, 2021](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: Approve the First Amendment to License Agreement dated April 16, 2019 with Monrovia Lime, LLC, related to lease of two parking lots for the period ending November 30, 2021, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Emergency Support for Monrovia Based Businesses and Local Non-profits Conducting Recreation Activities in City Parks during COVID-19](#)
Staff Reference: Rebecca Sandoval, Recreation Manager
Recommendation: Approve a fee waiver for Monrovia based businesses and non-profits to host recreational programs in City parks during the COVID-19 Emergency Order
- CC-7 [Final Tract Map No. 82154 for Properties Located at 401 West Colorado Boulevard and 521 South Alta Vista Avenue; David Chan, Applicant](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation:
- CC-8 [Consultant Services Agreements with Bureau Veritas and VCA Code to Provide As-Needed Plan Review, Inspection and Consulting Services, for the Period Ending September 30, 2023, with Two \(2\) One-Year Options to Extend](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: approve Consultant Services Agreements with Bureau Veritas and VCA Code for the period ending September 30, 2023, with two (2) one-year options to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Consultant Services Agreement with Moore Iacofano Goltsman, Inc. \(MIG\), for the Completion of the 2021-2029 6th Cycle Monrovia Housing Element Update, Associated General Plan Amendments, and Environmental Analysis Pursuant to State Law in an Amount Not to Exceed \\$189,976.00](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Approve a Consultant Services Agreement with MIG, for an amount not to exceed \$189,976.00, for the completion of the 2021-2029 6th Cycle Monrovia Housing Element Update, Associated General Plan Amendments, and Environmental Analysis Pursuant to State Law, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-10 [Acceptance of Work, Notice of Completion, and Release of Retention Funds Related to the Rehabilitation of Well No. 5 Project, Project No. C-3104](#)
 Staff Reference: Sean Sullivan, Public Works Director
 Recommendation: Accept the work of General Pump Company, Inc., for the Rehabilitation of Well No. 5 Project, Project No. C-3104, authorize the City Clerk to file a Notice of Completion, and direct staff to release all retained funds in accordance with the contract provisions
- CC-11 [Confirming the First Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency Services Related to the Bobcat Fire; Resolution No. 2020-75](#)
 Staff Reference: Dylan Feik, City Manager
 Recommendation: Adopt Resolution No. 2020-75
- CC-12 [Extension of Agreement with Rice/Englander & Associates, LLC dated August 1, 2018, for Legislative Advocacy Efforts in the Amount of \\$6,249.00](#)
 Staff Reference: Dylan Feik, City Manager
 Recommendation: Approve the agreement extension with Rice/Englander & Associates, LLC, in the amount of \$6,249.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

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Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 6:00 p.m. on September 15, 2020. During this 45-minute period, Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

PUBLIC HEARINGS/MEETINGS - None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)
 Staff Reference: Dylan Feik, City Manager
- RCM-2 [Regional Water Supply Update](#); Upper San Gabriel Valley Municipal Water District General Manager Tom Love and Director Dr. Tony Fellow
- RCM-3 [Election Update](#)
 Staff Reference: Alice Atkins, City Clerk

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Alexander C. Blackburn
- RCC-3 Councilmember Gloria Crudgington
 (a) 25th Anniversary of Monrovia's Historic Preservation Commission
- RCC-4 Councilmember Becky A. Shevlin
 (a) [League of California Cities General Meeting Resolutions Packet](#)
- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS - None

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, October 6, 2020, 7:30 P.M.

ADJOURNMENT

IN MEMORY OF

Marie Kaslow, Mother of Retired Police Services Supervisor Bonnie Flores

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 1st day of October, 2020.

Alice D. Atkins, MMC, City Clerk