

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
HELD TUESDAY, JULY 12, 2016**

**CONVENE:** Chair Yuille convened the Regular Meeting of the Community Services Commission on Tuesday, July 12, 2016 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Recreation Manager Katie Distelrath, Senior Recreation Supervisor Lisa Hansberger, Recreation Supervisor Rebecca Sandoval, Senior Administrative Assistant Tina Wells, and Hillside Wilderness Preserve Supervisor Eugene Suk.

**SWEARING IN OF NEWLY APPOINTED/REAPPOINTED COMMISSIONER(S):** Alex Vazquez, Susan Hirsch and Brian Ulm.

**PLEDGE OF ALLEGIANCE:** Commissioner Dittmar led the Flag Salute.

**PRESENTATIONS:** None

**ROLL CALL:** In attendance: Commissioners Dittmar, Matthews, Mills, Ulm, Vazquez, Vice-Chair Hirsch, and Chair Yuille.

**PRESENTATIONS:** None

**CONSENT CALENDAR:** It was moved by Commissioner Matthews, and seconded by Commissioner Dittmar to accept the consent calendar consisting of CC-1, and CC-2. There were no objections, and the motion was unanimously approved. Commissioner Vazquez abstained from voting on CC-1 Minutes of the June 14, 2016 Regular Meeting.

**CC-1** Unadopted Minutes of the June 14, 2016 Regular Meeting

**CC-2** Hillside Wilderness Preserve Patrol Updates for June, 2016

**CC-3** 2015-16 Canyon Park Outdoor Education Program Evaluation

**CC-4** 2016 4<sup>th</sup> of July Evaluation

**ITEM(S) PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**YOUTH COMMISSION REPORT:** Dark

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:**

**AR-1 Liaison Assignment for Fiscal Year 2016-17** – Katie Distelrath, Recreation Manager reviewed the liaison assignments for this fiscal year. The Commissioners reviewed, and agreed on their desired liaison assignments, and also that written reports may be submitted, or verbal reports presented at the monthly meetings. An updated Liaison Assignment listing will be prepared, and distributed to the Commission.

**SUB-COMMITTEE REPORTS**

**SCR-1 Parks Needs Assessment** – Tina Cherry, Public Services Director reported a lot of interest has been received from various firms who want to submit proposals. Proposals are due on Thursday, July 14. Qualified candidates will be interviewed on Tuesday, July 26. Commissioner Dittmar has been asked to sit in on the interview process. The Commission will be a part of the entire process.

**CC-1**

**SCR-2** Community Center Needs Assessment Update – Katie Distelrath, Recreation Manager reported facility tours took place over two Saturdays. The centers visited were; Arcadia, Duarte, Diamond Bar, Claremont and Rancho Cucamonga. An overview of each of the centers visited was provided, and how they compared to Monrovia’s Community Center, in terms of use, maintenance expenses, and size of city.

Next steps; develop a subcommittee, questions and brainstorming, and craft a survey for the Community. Committee members will be; Commissioners Dittmar, Matthews, Mills, Ulm, Vazquez, Vice-Chair Hirsch and Chair Yuille. Each of the Commissioners will develop questions to provide to the subcommittee to determine actual needs.

**SCR-3** Facility Naming Policy – Tina Cherry, Public Services Director reported the second step for renaming Kiwanis Park at Grand Avenue, was to establish a policy for naming City facilities (a draft policy was distributed). The draft was reviewed, and feedback from Commission received. An updated draft will be provided at the August Commission meeting, if Commission approves, the policy will move forward to City Council.

### **REPORTS FROM STAFF**

#### **Tina Cherry, Public Services Director**

- 1) Review of 2015-16 Accomplishments and Status of Ongoing Projects.
- 2) Personnel Updates; Sergio Coreas is no longer with the City. Recruitment is in process to replace that position. Another Specialist will also be hired to assist with facility rentals, and a Coordinator is in the hiring process.
- 3) Street Fair Operator Update; Raw Inspiration has been awarded a contract by the City Council to provide Monrovia’s street fair operations. Soft opening will be August 19, and September 2 is their premier day.
- 4) County Supervisors voted to move forward with the Park Bond Measure on the next ballot. This will be a 1.5¢ sales tax per parcel. More discussion will take place.

#### **Katie Distelrath, Recreation Manager**

- 1) The Smoking Ban Ordinance will go to Council on Tuesday, July 19. The Governor passed new laws relating to smoking bans, this includes raising the smoking age from 18 the 21. California is the second state after Hawaii to enact such a law. Restrict the use of e-cigarettes in public places, and expand the no smoking areas in public schools, and banning smoking in work places to include; warehouses, gambling places, covered parking lots, and motel lobby’s.
- 2) The first teen event was held last Friday, and was great. Twenty youth signed up for the Leadership Academy, 10 from Monrovia, and 10 from Duarte. Great activities were available to all. Ron Husband was also in attendance, he drew pictures of the kids, and this was a big hit.

#### **Lisa Hansberger, Senior Recreation Supervisor**

- 1) Levitt Concert Series begins tomorrow evening at Station Square with Michael Haggins (Jazz).

**Rebecca Sandoval, Recreation Supervisor** - No report.

#### **Eugene Suk, Hillside and Wilderness Preserve Supervisor**

- 1) Wilderness Preserve Foundation Update – The first meeting will be held next week.

**COMMISSION LIAISON REPORTS:**

**CSC LR-1 Commissioner Dittmar** - No report.

**CSC LR-2 Vice-Chair Hirsch**

- 1) YMCA – New Executive Director is Eric Boyd, and comes with 30 years of experience with the YMCA. He's invited the Community to an event ~ "Burgers with the Boss" on July 22, 6:45 -8:00 p.m.
- 2) MUSD Summer School – school starts again on Wednesday, August 17.

**CSC LR-3 Commissioner Matthews**

- 1) CAPRCBM - Fall Education Tour is scheduled for October 9 – 15, 2016. This years' location is Death Valley. There is room for two additional participants. Information will be provided to the Commission Chair.
- 2) Assembly Bill 2444, gearing up for this in the 2018 election.
- 3) Monrovia Community Coordinating Council, City Manager Oliver Chi spoke on the Rotating Mayor concept. The next meeting of the Coordinating Council is Monday, September 12; the topic will be the new street fair operator.

**CSC LR-4 Commissioner Mills**

- 1) Mental Health Consortium - The quarterly meeting will be on Friday, July 29 from 9:00 -11:30 a.m. at the City of Hope in Duarte.
- 2) MAP - celebrated the 10<sup>th</sup> Anniversary of MAP this past Saturday – approximately 400 people were in attendance

**CSC LR-5 Chair Yuille** - No report.

**CSC LR-6 Commissioner Ulm** - No report.

**CSC LR-7 Commissioner Vazquez** - No report.

**NEXT SCHEDULED MEETING:** The next meeting of the Monrovia Community Services Commission is scheduled for Tuesday, August 9, 2016 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 9:25 p.m.