

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
TUESDAY, AUGUST 11, 2020**

**Pursuant to the Governor's Executive Order N-29-20,  
Commissioners and Staff participated via teleconference.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely. Public comment was accepted by email to Community Services Director Tina Cherry prior to 5:00 p.m. on the day of the meeting.

**CONVENE:** Chair Villegas convened the Regular Meeting of the Community Services Commission on Tuesday, August 11, 2020 at 7:06 p.m., via teleconference, Monrovia, California. Staff in attendance were City Clerk Alice D. Atkins; Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Management Analyst Heather Gibson; and Administrative Assistant Adriana Marin.

**ROLL CALL:** In attendance were Commissioners Belden, Iler, Leos, Mills, Vice Chair Bank, and Chair Villegas. Commissioner Matthews was excused. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

**PLEDGE OF ALLEGIANCE:** Commissioner Leos led the Flag Salute

**PUBLIC INPUT:** None

**YOUTH COMMISSION:** To resume in September.

**PRESENTATION(S):**

**PR-1** Sheila Spicer-Batice, Neighborhood and Business Services Division Manager and Aleks Akopyan, Neighborhood Services Program Coordinator provided an overview of the community-based Monrovia Area Partnership (MAP) Program. The presentation included the program background and history, and partnership programs including a community block party, CDBG grant program, annual neighborhood conference and the Adult and Youth Leadership Academy.

**PR-2** City Clerk Alice D. Atkins provided an update on the 2020 U.S. Census. The Census Bureau will complete data collection by September 30, 2020.

**CONSENT CALENDAR:** It was moved by Vice Chair Bank, seconded by Commissioner Leos to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

**CC-1** Unadopted Minutes of the July 14, 2020 Regular Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for July 2020

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**ADMINISTRATIVE REPORTS:** None

**SUB-COMMITTEE REPORTS:** None

**REPORTS FROM STAFF:**

Tina Cherry, Community Services Director

- a. Provided an update on COVID-19 impacts to programs and events. Staff relocated picnic tables to Library Park and will monitor. The basketball courts will reopen; Public Works will install rims and nets. Skate Park recently opened with posted signs and park patrol. Ms. Cherry provided data on participation in the virtual summer activities and programs.
- b. Provided an update on the Hillside Wilderness Preserve
  - i. The Wilderness Preserve Foundation Sub-Committee meeting will be held on Monday, August 17.
  - ii. Trail Repairs – The trail repair improvements are scheduled for August 18.
  - iii. Living with Wildlife Presentation – Partnered with the California Department of Fish & Wildlife to provide a Living with Bears webinar for the Monrovia community.
- c. Response from Former Commissioners Dittmar and Ulm – Shared comments received from former Commissioner Ulm.
- d. Lucinda Garcia Park Renovation Update – Staff is working on the request for proposal; the goal is to have a consultant by the end of the year.

Rebecca Sandoval, Recreation Manager

- a. Provided an overview of the fall programs to include virtual contract classes, partnership with Microsoft to offer free workshops, virtual excursions, coffee hour, senior stretch class in the park and a youth sports program. Special events will include Spooktacular Halloween Family Fun Home Adventures, Halloween Home Decorating Contest, and Recess in the Park program.

**COMMISSION LIAISON REPORTS:**

- a. Chair Villegas – No report.
- b. Vice Chair Bank – No report.
- c. Commissioner Belden – No report.
- d. Commissioner Iler – Preparing for distance learning. Announced he is stepping down as Assistant Principal.
- e. Commissioner Leos – No report.
- f. Commissioner Matthews – A/E
- g. Commissioner Mills – No report.

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, September 8, 2020 at 7:00 p.m., Monrovia, California.

**ADJOURNMENT:** At 8:35 p.m., Chair Villegas adjourned the meeting in memory of Juan Sanchez, former Los Angeles County Parks and Recreation employee and U.S. Army veteran.